



URBAN INDIGENOUS PEACEMAKER PROGRAM
Program Coordinator

Full Time Position – Edmonton, Alberta
Closing date: September 15, 2025

Native Counselling Services of Alberta's mission is to promote the resilience of the indigenous individual and family, through programs and services that are grounded in reclaiming our interconnectedness, reconciliation of relationships and self-determination.

Native Counselling Services of Alberta (NCSA) Peacemaker Coordinator will serve as a neutral guide to assist victims/ offenders in the peacemaking circle process. The peacemaking circle includes Elders, volunteers as well as the individual going through the process, to identify the spiritual, religious, cultural practices and how to incorporate this into the circle. The outcome of the circle is a prepared court report with recommendations. We are looking for a individual who is dependable, committed to supporting individuals through their healing process.

Specific responsibilities of the position include:

- To promote coordinated services or Peacemaker Circle referrals, referred by the courts.
- To deliver presentations and educate other organizations/ communities on Peacemaker Circles.
- To coordinate restorative justice or peacemaker circles for Crown referrals.

Our ideal candidate would have the following qualifications:

- **In-depth experience and working knowledge of Indigenous communities, cultures, healing and language.**
- Demonstrated understanding of historic trauma and the impact of colonization on Indigenous people.
- Understanding of the operations of Child and Family Services, Justice and court systems, corrections Canada, housing and income supports is an asset.
- Social Work degree or related human resource experience or experience working with individuals with complex needs.
- Ability to develop relationships and work with the communities, organizations and individuals.
- Knowledge and working experience with computers including Microsoft 365 and App 360.
- Effective communication, interpersonal and organizational, time management skills.
- Ability to represent Native Counselling Services of Alberta in a professional manner.
- Must have a reliable vehicle, valid insurance to use your vehicle as part of your employment.
- Must provide current criminal record check, child intervention check.

Starting salary- \$49,980.00 annual

Please forward your resume and cover letter to:

Marg Milicevic, Manager, Human Resources

Email: careers@ncsa.ca

Thank you for your interest in joining the NCSA team. Only candidates selected for an interview will be contacted.

We are committed to providing a workplace that is inclusive and accessible to all. Should you require accommodation during the hiring process, please contact our Human Resource team.