



COMMUNITY ENGAGEMENT and PARTNERSHIP COORDINATOR

Full Time Position – Calgary, Alberta
Closing Date – September 23, 2025

Native Counselling Services of Alberta's mission is to promote the resilience of the Indigenous individual and family, through programs and services that are grounded in reclaiming our interconnectedness, reconciliation of relationships and self-determination.

The Community Engagement and Partnership Coordinator will identify activities and how they relate to the vision-goals identified by Calgary Indigenous Community. Native Counselling Services of Alberta is looking for a coordinator who will build on partnership strengths, abilities and interests to develop and implement plans to support the Indigenous Community in Calgary. This individual should be outgoing, enjoy meeting people and promote the aims and objectives of Native Counselling Services of Alberta.

Specific responsibilities will include the following:

- To work cooperatively with NCSA staff and community agencies to ensure awareness of resources accessible to the Indigenous community.
- Maintain and coordinate regular Indigenous community meetings.
- Work in partnership with the City of Calgary to ensure awareness of issues and solutions for the Indigenous community.

Our ideal candidate would have the following qualifications:

- **In-depth experience and working knowledge of Indigenous communities, cultures, healing and language.**
- Demonstrated understanding of historic trauma and the impact of colonization on Indigenous people.
- Understanding of NCSA Resiliency Model and required to incorporate it into daily practice with co-workers, management, clients and communities.
- Possess Social Work Degree, related human resource experience or extensive experience working with Indigenous community members.
- Proficient with Information Technology. Office 354 and smart phones.
- Strong interpersonal relations, conflict management, leadership, time management skills.
- Excellent written and verbal communication skills, ability to pay attention to details, handle multiple tasks and prioritize work to meet deadlines.
- Must have a reliable vehicle, valid Alberta driver's license and confirmation of vehicle insurance coverage to use your vehicle as part of your work.
- Must provide current criminal record check, child intervention checks upon hire.
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Starting Salary: \$49,980.00 - \$52,000.00 annual

Please forward your resume and coverletter to:

Marg Milicevic, Manager, Human Resources

Email: careers@ncsa.ca

Thank you for your interest in joining the NCSA team. Only candidates selected for an interview will be contacted.

We are committed to providing a workplace that is inclusive and accessible to all. Should you require accommodation during the hiring process, please contact our Human Resource team.