

HOUSING OUTREACH WORKER

Full Time Position – Edmonton, Alberta

Closing date: November 7th.2025

Native Counselling Services of Alberta's mission is to promote the resilience of the indigenous individual and family, through programs and services that are grounded in reclaiming our interconnectedness, reconciliation of relationships and self-determination.

Native Counselling Services of Alberta (NCSA) is committed to providing culturally relevant and holistic support services for Indigenous people. The Housing Outreach Worker will play a pivotal role in supporting individuals in achieving their goals toward a healthy lifestyle. Currently, NCSA is looking for the right individual to work within a challenging position as the outreach worker, supporting and working closely with individuals in the housing outreach program.

Specific responsibilities of the position include:

- The outreach worker will be the initial point of contact for new participants who are chronically homeless with multiple barriers and high/complex needs.
- To assist participants through their housing process from intake to accessing and maintaining housing.
- To act as the first point of contact with Landlords and explain the program to prospective and active landlords.

Our ideal candidate would have the following qualifications:

- **In-depth experience and working knowledge of Indigenous communities, cultures, healing and language.**
- Possess Social Work Degree or related human resource experience or extensive experience working with Indigenous people.
- Possess knowledge and in-depth understanding of historic trauma and impacts on Indigenous people.
- Ability to seek out and establish professional relationships and contracts with individuals and organizations.
- Possess effective communication, decision-making, problem solving and time management skills.
- Must work efficiently and effectively as part of the team across the organization with significant communication, interpersonal and documentation skills both oral and written.
- Understanding the principles of Housing First and Harm Reduction.
- Must provide recent Criminal Record/ Child Welfare Check with a valid first aid and C.P.R. certificate.
- Possess knowledge and in-depth understanding of Microsoft Office, including Word, Excel, PowerPoint, and Outlook. Be able to send team email invitations and track replies.
- Must possess professional appearance, boundaries and behaviours suitable for work.
- Must have a reliable vehicle, valid Alberta class 5 driver's license with a clean driver's abstract, required liability insurance and confirmation of insurance coverage.

Starting salary- \$50,000.00 annual

Please forward your resume and cover letter to:

Marg Milicevic, Manager, Human Resources

Email: careers@ncsa.ca

Thank you for your interest in joining the NCSA team. Only candidates selected for an interview will be contacted. We are committed to providing a workplace that is inclusive and accessible to all. Should you require accommodation during the hiring process, please contact our Human Resource team.