



NCSA
Native Counselling Services of Alberta

HUMAN RESOURCES

JOB POSTING #2459

PEACEMAKER COORDINATOR
Full time Position – Calgary, Alberta
Closing Date – December 2, 2025

Native Counselling Services of Alberta's mission is to promote the resilience of the Indigenous individual and family, through programs and services that are grounded in reclaiming our interconnectedness, reconciliation of relationships and self-determination.

Native Counselling Services of Alberta (NCSA) Peacemaker Coordinator serves as a neutral guide to assist victims/ offenders in the Peacemaking Circle process. The peacemaking circle includes Elders, volunteers identifying the spiritual, religious, cultural practices and how to incorporate this into the circle process. The outcome of the circle is a prepared court report with recommendations. The individual we are looking for should be outgoing, involved in their community, dependable, organized and take initiative to assist clients as referred by the courts.

Specific responsibilities of the position include:

- To provide coordinated services or peacemaking circle referrals along with referrals to the courts.
- To deliver presentations and educate other organizations, communities on the peacemaking circles.
- To coordinate restorative justice or peacemaking circles for crown referrals.

Our ideal candidate would have the following qualifications:

- **In-depth experience and working knowledge of Indigenous communities, cultures, healing and language.**
- Demonstrated understanding of historic trauma and the impact of colonization on Indigenous people.
- Good working knowledge of computers and information technology.
- Should have a basic understanding of the operations of Child and Family Services, Justice and Court systems, corrections, housing and income supports is an asset.
- Knowledge of resources that maybe available within the clients' communities to access as supports.
- Ability to work as a team with excellent written and verbal communication skills. Must be dependable, maintain confidentiality, build working relationships with court personnel and clients.
- Effective communication, interpersonal and organizational, time management skills.
- Ability to represent Native Counselling Services of Alberta in a professional manner.
- Must have a reliable vehicle, valid insurance to use your vehicle as part of your employment.
- Must provide current criminal record check, child intervention check upon hire.

Starting salary range \$49,980.00 - \$52,000.00 annual

Please forward your resume and coverletter to:

Marg Milicevic, Manager, Human Resources

Email: careers@ncsa.ca

Thank you for your interest in joining the NCSA team. Only candidates selected for an interview will be contacted.

We are committed to providing a workplace that is inclusive and accessible to all. Should you require accommodation during the hiring process, please contact our Human Resource team.