



**COOK**  
**Indigenous Healing Lodge**  
**Full Time Position- Edmonton, Alberta**  
**Closing date: January 21, 2026**

**Native Counselling Services of Alberta's mission is to promote the resilience of the indigenous individual and family, through programs and services that are grounded in reclaiming our interconnectedness, reconciliation of relationships and self-determination.**

Native Counselling Services of Alberta (NCSA) is committed to providing culturally relevant and holistic services to individuals residents within our healing lodges. We house both male and female residents in two separate locations within the City of Edmonton. Our Indigenous Healing Lodges supports individuals who are working toward a healthy lifestyle and self sufficiency. We currently are in the process of having a vacant position to fill with someone who is dependable, committed and wanting to have a impact on individuals who are in our facilities.

Specific responsibilities of the position include:

- To ensure pre-planned meals are prepared within certain time frames/dates for the residents including lunches for individuals who will be away from the facilities for their meals.
- Maintain kitchen inventory and provide information to the kitchen manager to replace as required.
- To assist and guide residents who maybe working in the kitchen, providing support and daily guidance.

Our ideal candidate would have the following qualifications:

- **In-depth experience and working knowledge of Indigenous communities, cultures, healing and language.**
- Demonstrated understanding of historic trauma and the impact of colonization on Indigenous people.
- Understanding of NCSA Resiliency Model and to incorporate it into daily practice with co-workers, management, clients and communities.
- Previous experience working in a kitchen and preparing meals is a asset.
- Strong interpersonal relations, conflict management, leadership and the ability to represent NCSA in a professional manner.
- Must always maintain confidentiality, be dependable, pay attention to details, handle multiple tasks at any given time and able to meet deadlines.
- Strong organizational, time management skills with the ability to work flexible hours as a team or independently and maintain a high level of confidentiality, ability to prioritise work and meet deadlines, dependable with a dress code appropriate to the position.
- Good working knowledge and experience using computers and information technology is an asset.
- Must provide current criminal record check, child intervention check. And able to pass CSC screening to maintain employment.

Starting salary- \$17.50 per hour

**Please forward your resume and cover letter to:**

Marg Milicevic, Manager, Human Resource

Email: [careers@ncsa.ca](mailto:careers@ncsa.ca)

Thank you for your interest in joining the NCSA team. Only candidates selected for an interview will be contacted.

We are committed to providing a workplace that is inclusive and accessible to all. Should you require accommodation during the hiring process, please contact our Human Resource team.