

PRIMARY WORKERS

Tapwehtamowin Wskahikan Housing
Full Time/ Part Time positions- Edmonton, Alberta
Closing date: January 30, 2026

Native Counselling Services of Alberta's mission is to promote the resilience of the indigenous individual and family, through programs and services that are grounded in reclaiming our interconnectedness, reconciliation of relationships and self-determination.

Native Counselling Services of Alberta (NCSA) is committed to providing culturally relevant and holistic support services within our programs to take responsibility through actions to create positive changes in their lives. The programs are looking for individuals to perform security duties within both facilities. The positions are available for full time position Monday to Friday 8am to 4pm. In addition are positions available for Saturday/ Sundays and holidays for part time from 8am to 4pm. The individual(s) we are interested in hiring should be committed, supportive and dependable working closely with residents and staff.

Specific responsibilities of the position include:

- To provide coordinated supports for the residents, monitor safety for residents, staff and community.
- To ensure activities within the facility are monitored and documented in accordance with expectations outlined.
- To support co-workers in the various positions within the program.

Our ideal candidate would have the following qualifications:

- **In-depth experience and working knowledge of Indigenous communities, cultures, healing and language.**
- Demonstrated understanding of historic trauma and the impact of colonization on Indigenous people.
- Should have a basic understanding of the operations of Child and Family Services, Justice and court systems, corrections, income supports and understand the principles of Housing First.
- Previous supervisory experience is a asset.
- Good working knowledge of computers and information technology.
- Ability to work as a team with excellent written and verbal communication skills. Must be dependable, maintain confidentiality, build working relationships with community agencies and clients, having professional boundaries. Must be organized, have excellent time management skills and be self motivated to ensure contractual agreements are met.
- Must be prepared to learn NCSA Resiliency Model and agree to be fully immersed in the model with all interactions with staff, residents, community and government agencies.
- Ability to represent Native Counselling Services of Alberta in a professional manner.
- Must have a reliable vehicle, valid Alberta class 5 driver's license with a clean driver's abstract, required liability insurance and confirmation of insurance coverage.
- Must provide current criminal record check, child intervention checks upon hire.

Starting salary- \$25.00 per hour

Please forward your resume and cover letter to:

Marg Milicevic, Manager, Human Resources

Email: careers@ncsa.ca

Thank you for your interest in joining the NCSA team. Only candidates selected for an interview will be contacted. We are committed to providing a workplace that is inclusive and accessible to all. Should you require accommodation during the hiring process, please contact our Human Resource team.