



DEPUTY DIRECTOR
Indigenous Healing Lodge
Full Time Position – Edmonton Alberta
Closing date: March 15, 2026

Native Counselling Services of Alberta's mission is to promote the resilience of the indigenous individual and family, through programs and services that are grounded in reclaiming our interconnectedness, reconciliation of relationships and self-determination.

Native Counselling Services of Alberta (NCSA) is committed to providing culturally relevant and holistic support services for residents and staff within our healing lodges. The position of Deputy Director works closely with the Director of Corrections in supervision and overseeing the operations and delivery of services within the healing lodges. The individual we are looking for will work and support the Director on an ongoing daily basis, will be committed to making a difference in individuals lives and ensure policies and guidelines are adhered to in accordance with NCSA and CSC mandates.

Specific responsibilities will include the following:

- To oversee the daily operations of the healing lodges and ensure guidelines as outlined are followed.
- To ensure the program is fulfilling contractual obligations as mutually agreed with NCSA and CSC.
- To oversee the role of program staff including Elders, supporting individual residents on their healing journey.

Our ideal candidate would have the following qualifications:

- **In-depth experience and working knowledge of Indigenous communities, cultures, healing and language.**
- Demonstrated understanding of historic trauma and the impact of colonization on Indigenous people.
- Understanding of NCSA Resiliency Model and required to incorporate it into daily practice with co-workers, management, clients and communities.
- Previous experience working with contracts, knowledge of government organizations and different levels of government.
- Must be prepared to work flexible hours and ability to travel.
- Extensive knowledge of program development, management, supervision and budgets.
- Extensive knowledge of urban and rural Indigenous communities and ability to develop relationships and work with the various communities, with organizations and individuals.
- Possess working experience and in-depth understanding of Microsoft, Office, including Word, Excel, PowerPoint, Outlook.
- Strong organizational, time management skills with the ability to work flexible hours as a team or independently. Maintain a high level of confidentiality, ability to prioritize work and meet deadlines, dependable with a dress code appropriate for the position.
- Must have a reliable vehicle, valid Alberta driver's license and confirmation of vehicle insurance coverage to use your vehicle as part of our work.
- Must provide current criminal record check, child intervention checks upon hire and able to pass CSC security clearance once hired.

Starting salary- \$65,000.00 – \$70,000.00 based on experience

Please forward your resume and cover letter to:

Marg Milicevic, Manager, Human Resource

Email: careers@ncsa.ca

Thank you for your interest in joining the NCSA team. Only candidates selected for an interview will be contacted. are committed to providing a workplace that is inclusive and accessible to all. Should you require accommodation during the hiring process, please contact our Human Resource team.