



PEACEMAKER COORDINATOR

Full Time Position – Calgary, Alberta

Closing date: August 6, 2026

Native Counselling Services of Alberta's mission is to promote the resilience of the indigenous individual and family, through programs and services that are grounded in reclaiming our interconnectedness, reconciliation of relationships and self-determination.

Native Counselling Services of Alberta (NCSA) Peacemaker Coordinator serves as a neutral guide to assist victims/offenders in the Peacemaking Circle process. Peacemaker circles include Elders, volunteers identifying the spiritual, religious, cultural practices and how to incorporate all into the circle process. The outcome of the circle is a prepared court report with recommendations on how to address the offence and resources available to assist. The individual we are looking for should be outgoing, involved in their community, dependable, organized and take initiatives to assist clients as referred by the courts.

Specific responsibilities of the position include:

- Assist clients prepare for the circles, by assisting them in gathering all relevant information and outlining the process should they want to be involved in restorative practices.
- To deliver presentations and educate other organizations, communities on the peacemaking circles process.
- To work closely with crown prosecutors, judges to ensure process will proceed as required.

Our ideal candidate would have the following qualifications:

- **In-depth experience and working knowledge of Indigenous communities, cultures, healing and language.**
- Demonstrated understanding of historic trauma and the impact of colonization on Indigenous people.
- Good working knowledge of computers and information technology.
- Should have a basic understanding of the operations of Child and Family Services, Justice and Court systems, corrections, housing and income supports is an asset.
- Knowledge of community resources and social services available to individuals involved in the criminal justice system.
- Ability to work as a team with excellent written and verbal communication skills. Must be dependable, maintain confidentiality, build working relationships with court personnel and clients.
- Effective communication, interpersonal and organizational, time management skills.
- Must be prepared to learn NCSA Resiliency Model and agree to be fully immersed in the model with all interactions with staff, residents, community and government agencies.
- Ability to represent Native Counselling Services of Alberta in a professional manner.
- Must have a reliable vehicle, valid insurance to use your vehicle as part of your employment.
- Must provide current criminal record check, child intervention check upon hire.

Starting salary- \$50,000.00 annual

Please forward your resume and cover letter to:

Marg Milicevic, Manager, Human Resources

Email: careers@ncsa.ca

Thank you for your interest in joining the NCSA team. Only candidates selected for an interview will be contacted.

We are committed to providing a workplace that is inclusive and accessible to all. Should you require accommodation during the hiring process, please contact our Human Resource team.