

Retail Project of the Year

Application Form

This award recognises an outstanding retail development that demonstrates excellence in design, functionality, and delivery and showcase innovation, sustainability, and quality within the retail sector.

Please note your application should be no more than 10 pages (5 double sided sheets) and a maximum of 2500 words. Applications should be emailed to info@irishbuildinganddesignawards.com Or uploaded to the following link -[Retail Project of the Year](#)

Summary	In no more than 250 words summarise why this project deserves to win this award and why it stands out from the rest.
Project outline	Please provide a brief description of the project including the overall contract value, size dates of commencement and completion. Was the project delivered on time & in budget?
Innovation in Planning and Layout	Creative solutions in spatial arrangement and design that facilitate the harmonious integration with existing infrastructure
Design Features	Describe any innovative design features of this project and highlight what consideration was taken into how this project would sit physically within its environment and setting. Was accessibility & inclusivity taken into consideration?
Innovative use of Materials and Equipment	Highlight any innovative materials or methods used while working on this development
Health & Safety	Outline Health and Safety initiatives in place during the project (include evidence if available)
Sustainability	Summarise the approach to sustainability that was adopted on this project
Fire Safety Compliance Evidence	Highlight how this project meets all relevant fire safety requirements or even goes that bit further than standard requirements
Impact on the Community	Outline how the completion of this project will enhance the lives of those who live, work in or in the locality of the development.
Supporting Statements & Testimonials	Include testimonials, case studies, client endorsements, charts, photos, or other documentation that strengthen your submission. Data, case studies, performance metrics should be included to show tangible value beyond typical methods.

Essential tips for a successful entry

A successful application **must** address all the points above.

Project **must** have been completed within the last **18 months**.

Marks will be allocated only on the evidence you provide.

Don't underestimate the power of presentation! You can use bullet points, charts, photographs, and client feedback in your submission. The more impressive your application appears and the stronger your evidence, the more it will support your case with the judges.

Please make sure you have included your Client References where applicable.

Make sure to include information on your exceptional successes during the year such as business systems, innovations or techniques that have reaped significant benefits.

Remember your document should be no more than 2500 words.

DO NOT include company marketing brochures in your entry.

We reserve the right to quality check applications and may contact to ask for additional information if necessary.