

## Project Manager of the Year Application Form

This category is designed to recognise outstanding Project Managers in the construction industry who have demonstrated professional excellence, exceptional leadership, and innovation in their role.

Please note your application should be no more than 10 pages (5 double sided sheets) and a maximum of 2500 words. Applications should be emailed to [info@irishbuildinganddesignawards.com](mailto:info@irishbuildinganddesignawards.com) Or uploaded to the following link - [Project Manager of the Year Application](#).

|                                       |                                                                                                                                                                                                                                |
|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary                               | In no more than 250 words, explain why the nominee deserves to be named Project Manager of the Year. Highlight their standout achievements, impact on project outcomes, and the personal qualities that make them exceptional. |
| Career Summary                        | Summarise the nominee's professional journey, including: training & qualifications, key roles & responsibilities, progression within the industry & your organisation.                                                         |
| Leadership & Team Management          | Describe how the nominee leads and motivates people. Do they Establish a clear strategy, vision, and direction, create a positive, collaborative project culture, coach / mentor colleagues                                    |
| Project Delivery Excellence           | Provide evidence of the nominee's ability to deliver projects successfully. This may include: consistently achieving project cost, time & quality targets, their ability to overcome challenges when they arise.               |
| Partnerships & Stakeholder Engagement | Provide evidence of how the nominee builds strong relationships with clients & stakeholders supporting long-term partnerships and repeat business.                                                                             |
| Supporting Statements & Testimonials  | Please provide a supporting statement from senior management and two client testimonials / references.                                                                                                                         |

### Essential tips for a successful entry

A successful application **must** address all the points above.

Marks will be allocated only on the evidence you provide.

Don't underestimate the power of presentation! You can use bullet points, charts, photographs, and client feedback in your submission.

The more impressive your application appears and the stronger your evidence, the more it will support your case with the judges.

Please make sure you have included your Client References where applicable.

Make sure to include information on your exceptional successes during the year such as business systems, innovations or techniques that have reaped significant benefits.

Remember your document should be no more than 2500 words.

**DO NOT** include company marketing brochures in your entry.

We reserve the right to quality check applications and may contact to ask for additional information if necessary.