



Fit-Out Project of the Year

Application Form

The Fit-Out Project of the Year award is open to projects of all sizes completed within the last 18 months
Please note your application should be no more than 10 pages (5 double sided sheets) and a maximum of 2500 words.

Applications should be emailed to info@irishbuildinganddesignawards.com Or uploaded to the following link - [Fit-Out Project of the Year Application](#).

Summary	In no more than 250 words summarise why your company/ project deserves to win this award.
Design Excellence & User Experience	Demonstrate how the fit-out delivers an exceptional user experience through high-quality design, functionality, accessibility, inclusivity, and effective use of space. Evidence should show how the design meets client and occupant needs while enhancing wellbeing, productivity, and overall user satisfaction.
Innovation & Technology	Highlight innovative approaches, technologies, materials, or processes that significantly improved project outcomes. Explain how digital tools, smart technologies, or creative solutions added measurable value, efficiency, or performance benefits.
Project Delivery & Collaboration	Show how the project was successfully planned, managed, and delivered through effective teamwork and stakeholder engagement. Include examples of collaboration between the client, design team, contractors, and supply chain, particularly where challenges were overcome.
Health, Safety & Wellbeing	Outline the measures implemented to protect the health, safety, and wellbeing of everyone involved in the project. Include examples of proactive safety management, workforce engagement, mental wellbeing initiatives, and any notable safety performance achievements
Sustainability	Summarise the approach to sustainability that was adopted on this project. Energy efficiency improvements, use of renewables, reduction in emissions etc.
Supporting Statements & Testimonials	Include testimonials, case studies, client endorsements, charts, photos, or other documentation that strengthen your submission. Data, case studies, performance metrics should be included to show tangible value beyond typical methods.

Scoring (100 Points Total)

- Summary: 10
- Design Excellence & User Experience: 20
- Innovation & Technology: 20
- Project Delivery & Collaboration: 15
- Health, Safety & Wellbeing: 10
- Sustainability: 15
- Supporting Statements & Testimonials: 10

Essential tips for a successful entry

- A successful application **must** address all the points above.
- Projects **must** have been completed within the last **18 months**
- Marks will be allocated only on the evidence you provide.
- Don't underestimate the power of presentation! You can use bullet points, charts, photographs,
- Remember your document should be no more than 2500 words.
- **Do not** include company marketing brochures in your entry.