Retrofitting/Renovation Project of the Year

Application Form

This award celebrates an outstanding retrofitting or renovation project that transforms existing structures through innovation, sustainability, and quality craftsmanship. It recognises projects that enhance building performance, extend lifespan, and breathe new life into older properties.

Please note your application should be no more than 10 pages (5 double sided sheets) and a maximum of 2500 words. Applications should be emailed to info@irishbuildinganddesignawards.com Or uploaded to the following link - Retrofitting/Renovation Project of the Year Application clearly stating your company & project name.

Summary	In no more than 250 words summarise why your project deserves to win this award.
Project Outline & Building Description	Provide a brief overview of the project including contract value, dates of commencement and completion and delivery model. Describe the original building, its condition, occupancy type, heritage considerations (if applicable), and the objectives of the retrofit or renovation project.
Design Excellence	Describe the design approach adopted and any innovative design solutions implemented. Demonstrate how the project improved functionality, accessibility, inclusivity, occupant wellbeing, comfort, and user experience while respecting the building's existing character.
Sustainability & Building Performance	Summarise the sustainability strategy adopted on the project. Include energy efficiency improvements, carbon reduction measures, renewable technologies, water conservation initiatives, biodiversity enhancements, waste reduction measures, and any post-completion performance data available.
Innovation	Highlight innovative materials, construction techniques, digital technologies, off-site solutions, circular economy principles, material reuse strategies, and resource efficiency measures implemented throughout the project lifecycle.
Challenges & Solutions	Outline the key technical, operational, logistical, regulatory, occupancy, or structural challenges encountered and demonstrate how these were successfully addressed.
Health, Safety & Fire Compliance	Outline the health and safety initiatives implemented throughout the project lifecycle. Include evidence of safety performance, workforce wellbeing initiatives and compliance with all relevant statutory and regulatory requirements. And, Demonstrate how the project meets or exceeds applicable fire safety regulations and standards.
Community & Social Impact	Demonstrate how the project delivered value to the community. This may include community engagement, enhanced public realm, improved accessibility, local employment opportunities, social value initiatives.
Supporting Statements & Testimonials	Include testimonials, case studies, client endorsements, charts, photos, or other documentation that strengthen your submission.

Scoring (100 Points Total)

- Summary: 5
- Project Outline & Building Description: 10
- Design Excellence: 20
- Sustainability & Building Performance: 20
- Innovation: 15
- Challenges & Solutions: 10
- Health, Safety & Fire Compliance: 5
- Community Impact & Social Value :10
- Supporting Statements & Testimonials: 5

Essential tips for a successful entry

- A successful application **must** address all the points above.
- Projects **must** have been completed within the last **18 months**
- Marks will be allocated only on the evidence you provide.
- Don't underestimate the power of presentation! You can use bullet points, charts, photographs,
- Remember your document should be no more than 2500 words.
- **Do not** include company marketing brochures in your entry.