



## **April 21, 2025 Board Meeting of Ocean Studies Charter School**

**Members present:** (in person) Nicky Rudolph, President; Charlie Rodgers, Vice President; Marlies Tumolo, Secretary; and members Kristen Szpak, Beth Kamenstein

Absent: member Ari Poholek

**Administration:** Trisha Woods, Principal; Jessica Martinez, Assistant Principal

**Guests:**

Kathleen Schoenberg

Carol Hoeltje

**Board Workshop – 4:30pm**

- Kathleen Schoenberg provided an updated Florida Charter School Governance Training for the board.

5:06 PM Nicky called the meeting to order

**Citizen Input/Request to Address Board of Directors – none**

**Consent Items-** With a quorum present, the Board unanimously approved the following items:

- March Financials
  - GASB, Profit/Loss Budget, OSCS Financials
  - Beth moves to approve financials, Kristen second
    - All in favor, none against – motion passed
- March Minutes
  - Beth motioned to approve March meeting minutes pending updates discussed, Charlie second
    - All in favor, none against - motion passed

**Public Comment on Agenda Items – none**

**Reports and Discussions-**

**PTA Report (15 min.)**

- Family Fun Night- TailGator ~145 people attended, BBQs and games
- Teacher appreciation week is in early May – MVTs (Most Valuable Teachers)
- Need to have a PTA member attend two meetings each year, Jessica will discuss with PTA

**School Operations Report (15 min.)**

- Safety Patrol Trip to Washington DC with Lindsay, Stephanie, Taryn
- Panama Trip for 5th grade with Julia and Taryn
  - 13 students
  - 23 attended total

- Lottery for 2025-2026 school year was April 17th with ad in the Upper Keys Weekly and shared to Southern Most Moms Facebook groups
- Jessica – Grants
  - Keys Children's Foundation Grant (12K, 9K)
    - Library, games, sports equipment
    - Second Step Program – online program for social and emotional learning in the classroom
  - Ocean Reef Community Foundation Grant
    - 29K
    - Parenting foundations at home. Will do parent nights next year to educate parents and support them as a community.
- Every school in the state of Florida has to be re-fingerprinted to be included in a clearing house database. Stays for 5 years and needs to be done again. Volunteers and board will also need fingerprinting.
- In the past OSCS sent new hires to MCSD HR for fingerprinting. Now it will have to be done by the charter school and the data will be checked by OCSC. Cost is increasing to \$80 per fingerprint. MCSD is paying for all current employees to be fingerprinted but new hires will have to pay for themselves.
- MCSD HR is still available to support admin staff in the process.

#### Fundraising Committee Report (15 min.)

- Wrapped up for the year! Looking ahead to next year.
- Board requested a one page summary of what was raised on each event.

#### Recruiting New Board Members (15 min.)

- Reach out for connections
- Desired skillsets: legal, marketing, fundraising

#### Principal Evaluation Committee (10 min.)

- Sent online survey to teachers to provide feedback
- Meeting with Trisha in May to share report
- Report consists of feedback from teachers and self evaluation
- Report to the Board in the May meeting
- Preference for face-to-face meetings in the future – discussed when/how to schedule

#### Principal Recruitment Committee (15 min.)

- EdExec noted that relocation is difficult due to salary range and desired experience.
  - Suggested increase in salary range up to \$120,000
- Recommendation that we go from \$92 to \$120,000
  - \$92,800-\$123,000 is the salary range with MCSD
  - Additional \$ for continuous service and higher level degrees
- Increase teacher starting salary from \$60,000 to \$62,100
- Total increase for our budget would be about \$67,000
- Increase Assistant Principal salary to \$90,000
- Need to make sure we still have a balance related to capital expenses.

- EdExec recommended that we interview candidates in higher salary range.
  - Trisha and Jessica had an initial interview with two candidates that are seeking higher salary.
- Kristen made a motion to increase the Principal salary range to up to \$120,000, Beth seconds the motion
  - All in favor, none against – motion passed

**Action Items-** With a quorum present, the Board unanimously approved the following items:

- Principal Recruitment Committee Resolution
- Charlie motioned to approve the Principal Recruitment Committee Resolution, Kristen seconds motion
  - All in favor, none against – motion passed

Meeting adjourned at 6:01 PM

Next Meeting: Monday, May 19, 2025 at 5:00pm

Current Enrollment: 180

Submitted by: Marlies Tumolo, Secretary