



May 19, 2025 - Board Meeting of Ocean Studies Charter School

Members present: (in person) Nicky Rudolph, President; Charlie Rodgers, Vice President; Marlies Tumolo, Secretary; and members Ari Poholek, Beth Kamenstein, and (virtual) Kristen Szpak

Administration: Trisha Woods, Principal; Jessica Martinez, Assistant Principal

Guests:

David Thompson
Ania Burre
Carol Hoeltje
Tammy Hoak

5:09 PM Nicky called the meeting to order

Citizen Input/Request to Address Board of Directors – none

Consent Items- With a quorum present, the Board unanimously approved the following items:

- April Financials
 - GASB, Profit/Loss Budget, OSCS Financials
 - Ari made a motion to approve April Financials, Charlie seconded the motion, All in favor, none against, Motion passed.
- April Minutes
 - Beth motioned to approve April Minutes, Charlie seconded the motion, all in favor, All in favor, none against, Motion passed.

Public Comment on Agenda Items – none

Reports and Discussions-

- PTA Report (15 min.)
 - Wrapping up for the year
 - Volunteer appreciation upcoming - `1200 volunteer hours were dedicated this year.
- School Operations Report (15 min.)
 - 8th Grade Graduation Trip with Martha to Water Park 5/16-5/17
 - 8th Grade Graduation at Murray Nelson Center Wednesday, May 21 5:30
 - Roof update – leaks in Principal's office and the ESE room after rain on 5/12 and 5/13
 - Discussed building options to address the leak issues.
 - All open teaching positions are filled for the 2025-2026 school year
 - Speech and counseling positions still open.

- Recruiting New Board Members (15 min.)
 - Dave Thompson is interested in rejoining the Board.
 - Dave was the Board President in the past.
 - Ari motioned for David Thompson to join the board, Beth seconded the notion, All in favor, none against, Motion passed.
- Principal Evaluation Committee (10 min.)
 - Trisha exhibited distinguished levels of leadership in all aspects of the school.
 - This year the committee gathered feedback through an online survey. Only 8 teachers participated in the survey.
 - All voices in the process were heard. The Principal Evaluation Committee determined when looking at all evidence that a marking of distinguished in all aspects was appropriate.
- Principal Recruitment Committee (15 min.)
 - After a compentative recruitment process, the Principal position was offered to Jon Shoffstall. He has accepted the position.
 - Would be great for the board to have a conversation about where we want to go as a Board as we move into this new chapter. Want to ensure all voices are heard.
 - Discussed having a report from the Vison Committee and ensuring alignment with Strategic Plan.
 - Noted it would be best to have this at meeting in August once Jon is here.
 - Principal onboarding and training
 - Nicky is meeting with Trisha to discuss transition.
 - All relevant documents are being shared and Trisha has a work plan that she is sharing.
- Board Self-Assessments (10 min.)
 - Waiting until next month to share the results of the assessment since there are still outstanding assessments.
- Board Policies and Procedures Handbook Update (15 min.)
 - The updated Board Policies and Procedures Handbook was shared with the Board.
 - The Handbook is being sent to laywer for review.
- Board Document Collection (10 min.)
 - Discussed setting up a Drop Box with Ania and Nicky to have admin option. This Drop Box will have historical documents and will be set up over the summer and shared with the Board.
- Setting up Committee
 - Proposing new committees:
 - Exploritory (Phase 3) Committee (Beth, Jessica, David, Marlies, Kristen)
 - Principal Review Committee (Beth, Ari, Nicky)

Action Items- With a quorum present, the Board unanimously approved the following items:

- Budget 2025-2026
 - Updated to reflect salary changes
 - Marlies motioned to vote to approve the 2025-2026 Budget, Beth seconded the motion, all in favor, none against, motion passed.
- Election of Officers for 2025-2026
 - Beth, Ari, Kristen and Charlie are renewing their 2-year term on the Board.
 - Nicky (President), Charlie (VP), Ari (Treasurer), Marlies (Secretary)
 - Beth makes a motion to approve the Board Officers continuing in their current roles, Ari seconded the motion, all in favor, none against, motion passed.
- Board Meeting Schedule for 2025-2026
 - Shared the updated Board Meeting Schedule for 2025-2026.
 - Charlie makes a motion to approve the schedule as listed, Marlies seconded the motion. All in favor, none against, motion passed.
- End of year staff bonus - \$1,000 per staff member, 26 staff members \$26,000
 - Noted that budget may not always allow for bonus. Will do the best we can to offer a bonus but it is budget depending.
 - Charlie makes a motion to approve the end of year staff bonuses, Ari seconds the motion, all in favor, none against, motion passed.

Adjourned at 6:00pm

Next Meeting: Monday, June 23, 2025 5:00pm

Current Enrollment: 180

Submitted by: Marlies Tumolo, Secretary