



The Laborers Training School

A RESOURCE TO HELP YOU UNDERSTAND THE EXPEDITED APPRENTICESHIP PROGRAM

A GUIDE TO “SKILLED & TRAINED WORKFORCE” REQUIREMENTS



Serving LIUNA Locals 89, 220, 300, 585, 652, 783, 1184, 1309

The Laborers Training School • 1385 W. Sierra Madre Ave. Azusa, CA 91702 • Phone: 626-610-1700



Jon P. Preciado
Labor Co-Chair

Skilled and Trained Workforce

"The Laborers Training & Retraining Trust Fund is committed to assisting our contractors in meeting legislative requirements for a skilled and trained workforce. Included in this newsletter are steps we have taken to help our contractors meet these requirements."

- Jon P. Preciado

California now has 20 different statutes that authorize a public entity to require a contractor to use a skilled and trained workforce to complete a contract or project, and require that the commitment to use a skilled and trained workforce be made in an enforceable agreement. Most of these statutes refer to the definition of a skilled and trained workforce contained in Public Contract Code section 2601.

Under Public Contract Code section 2601 a "skilled and trained workforce" means employing skilled journeypersons and indentured apprentices on the Project. Skilled Journeypersons include graduates of a state approved Apprenticeship Program and employees with as many hours of on-the-job experience that is required to graduate from the Program, provided that a certain percentage of the Skilled Journeypersons must be graduates of the applicable state approved Apprenticeship Program.

Normally, the law requires at least 60% of the Skilled Journeypersons to be graduates of an Apprenticeship Program (with some exception for certain crafts). However, because the Southern California Laborers Apprenticeship Program was approved after 1995, Public Contract Code section 2601(d) (3) allows one-half of this percentage to be satisfied by Skilled Journeypersons who started work as a Laborer before the Chief's approval on the Apprenticeship Program on October 7, 1999 and approval of its expansion to San Diego on July 1, 2002

Employers must comply with the skilled and trained workforce requirements and make monthly reports showing their compliance, under the threat of awarding agencies withholding 150% of its monthly payment under Public Contract Code section 2602 and other enforcement procedures by the DLSE under Public Contract Code section 2603.

How to Sponsor A Journeyperson

To help meet the skilled and trained workforce requirements, Union and Management members of the Laborers Joint Apprenticeship Committee have established a procedure where Employers can sponsor Journeypersons into the Laborers Apprenticeship Program. Under this procedure, Journeypersons who are registered as Apprentices with the Laborers Apprenticeship Program will be given credit for past experience and training and may be able to graduate from the program in six months. In addition, the Union and the Contractors have agreed that while the Journeyperson is in the Apprenticeship Program for this short time, the Employer will continue to pay the Journeyperson wage and fringe benefit rates.

A Note to Contractors:

The Laborers Apprenticeship Program will provide the contractors with the required forms (enrollment application, State Indenturement Form and Federal Indenturement Form) to request enrollment of its Journeypersons in the Apprenticeship Program. The Apprenticeship Program regional staff, Apprenticeship Coordinators and/or Local Union will be in communication with contractors regarding required paperwork, review/ approvals and course scheduling.

CONTACT US

AFFILIATED LOCAL UNIONS

LOCAL/REGION	CONTACT	PHONE	EMAIL
Local 89	Junior Macedo	(619) 886-0184	Jrmacedo@local89.com
Local 220	Edith Muralles	(661) 322-3460	Edith@local220.us
Local 300	Maria Sandino	(213) 385-3550	Msandino@local300.com
Local 585	Alex Mireles	(805) 340-8303	Alex.mireles@local585.org
Local 652	Ursula Esparza-Martinez	(714) 542-7203	Ursula@local652.org
Local 783	Joseph "Ponch" Quezada	(909) 884-5321	JosephQuezada@local783.org
Local 1184	Curtis George	(951) 712-3903	Curtis@laborersjac.com
Local 1309	Steve Mendoza	(626) 350-9403	Smendoza@local1309.com

APPRENTICESHIP PROGRAM COORDINATORS

Local 89	Jordan Peiler	(619) 250-9049	Jordan@laborersjac.com
Local 220	Oscar Ramirez	(805) 297-5380	Oscar@laborersjac.com
Local 300	Mike Rubio	(626) 255-3870	Mike@laborersjac.com
Local 300	Francisco Arrizon	(626) 594-2222	Francisco@laborersjac.com
Local 585	Steve Cruz	(805) 207-3836	Steve@laborersjac.com
Local 652	Robert Mosqueda	(714) 541-2378	Robert@laborersjac.com
Local 783	Jeffrey Parker	(909) 266-4059	Jeffrey@laborersjac.com
Local 1184	Curtis George	(951) 712-3903	Curtis@laborersjac.com
Local 1309	Robert King	(626) 629-2229	Rking@laborersjac.com
LCM/BT	Demetrio Rael	(626) 529-4861	Demetrio@LaborersTrainingSchool.com

REQUEST TO INDENTURE FORM

To sponsor Journeypersons with at least 4,000 hours of construction experience that do not have a graduation certificate from the Apprenticeship Program, please complete the following:

- Request to Indenture form – can be completed electronically on our website.
- Sponsorship Letter from Sponsoring Contractor (our program will provide a sample sponsor letter).
- Enrollment application (our program will provide this form)
- State Indenturement Form (our program will provide this form)
- Federal Indenturement Form (our program will provide this form)
- Previous work history will be verified by Pacific Southwest Administrators
- Journeyperson hours and training will be reviewed by the regional subcommittee. If approved, our program will indenture/register the Journeyperson with the Division of Apprenticeship Standards and the Department of Labor. (Journeypersons with over 10,000 hours reported to PSWA will be automatically approved for the program.)
- During the six months, the Journeyperson will need to complete First Aid/CPR and an OSHA 30.

*You can call our office to review this process if needed.

THE LABORERS TRAINING SCHOOL
STRENGTH • HONOR • INTEGRITY

CONSTRUCTION CRAFT LABORER APPRENTICESHIP PROGRAM
REQUEST TO INDENTURE EXPERIENCED JOURNEYPEPERSON

Contractors signatory to the Master Labor Agreement may request/sponsor an experienced Southern California Journeyperson (as defined by the Joint Apprenticeship Committee), with a minimum of 4,000 hours reported to Pacific Southwest Administrators. By completing this Request to Indenture form and a sponsorship letter on Company letterhead. This form and your letter will be submitted to the Joint Apprenticeship Regional Sub-Committee for review.

The Journeyperson applicant will be reviewed by the Joint Apprenticeship Regional Sub-Committee to determine if the applicant may be accepted in the Apprenticeship Program. The Regional Sub-Committee, in compliance with the regulations of the California Apprenticeship Council and pursuant to the direction of the Joint Apprenticeship Committee, may grant credit in the Apprenticeship Program based on the Journeypersons work history and experience, training, education, certifications, and his/her mastery of the skills and knowledge of the Construction Craft Laborer work.

A Journeyperson who is granted the maximum credit based on these factors will be slotted into the sixth period of the Apprenticeship Program, provided that the Journeyperson must complete not less than six months as an Apprentice including forty-eight (48) hours of Related and Supplemental Instruction.

Once the Journeyperson is accepted in the Apprenticeship Program, this person is a State registered Apprentice while in the Program, including for purposes of public works projects and reporting on certified payroll records. **However, please note that the Laborers Master Labor Agreement has been amended to provide that the Contractor must continue to pay the Journeyperson wage and fringe benefit package on behalf of this Apprentice.**

It is the responsibility of the Contractor to ensure proper dispatch of the Apprentice by the Local Union. By signing below, you agree to employ the sponsored Apprentice for a minimum of six months.

To request to have a journeyperson considered, please complete the sections below:

Sponsoring Contractor Information

Contractor Name

License Number Representative

Address1 Address2

City State Zip

Phone Fax

Email

Job Information

Job Name

This form, also known as our “sponsor form” can be completed directly on our website:

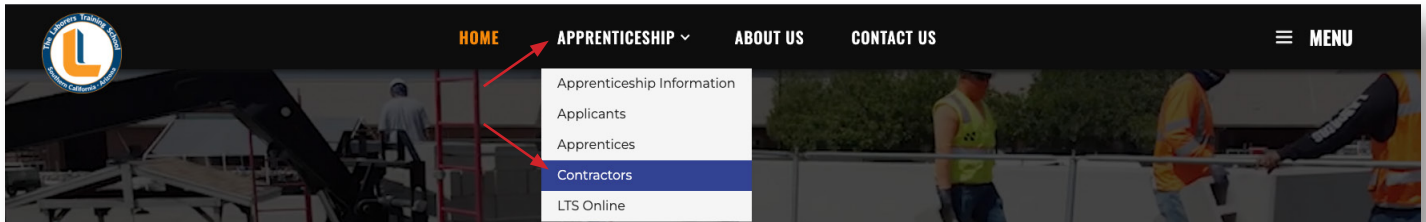
<https://www.LaborersTrainingSchool.com>

HOW TO FIND THE REQUEST TO INDENTURE FORM

1 Go to www.LaborersTrainingSchool.com

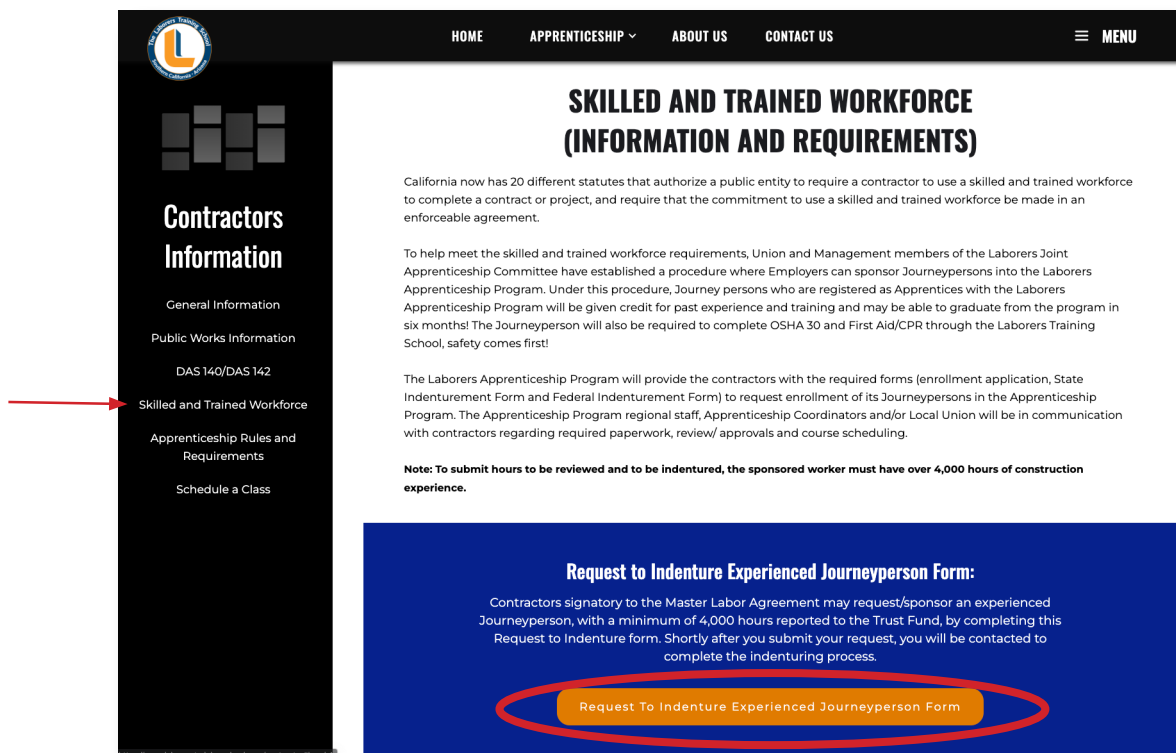
2 Find the 'Contractors' page

You can find the 'Contractors' page on the toolbar under 'Apprenticeship', in the 'Menu' drop down menu or on the front page of our website.



3 Locate the 'Skilled and Trained Workforce' section;
Click "Request to Indenture Experienced Journeyperson Form"

By scrolling down or clicking 'Skilled and Trained Workforce' on the left, you will be directed to the section with the "Request to Indenture Experienced Journeyperson Form" button. Once clicked - you will fill out complete the form and submit!



WHAT HAPPENS NEXT?

1

Staff Review

Your online Request to Indenture will be reviewed by our staff. Within a week we will email the Local Union for verification of membership and hours reported to the Trust Fund.

2

Apprentice Paperwork

The contractor email noted on the Request to Indenture form will be CC on the Local Union email so they can assist in having the employee complete and sign the required apprentices paperwork - application, State, Fed, sponsorship letter. There will be instructions on how to return the paperwork.

3

Subcommittee Approval

Once membership and hours are verified, and all required apprenticeship paperwork is received, they will be reviewed and approved by subcommittee. Subcommittee meetings are monthly. The journey person will be indentured effective the date of the subcommittee meeting. The contractor and journey person will be mailed a letter.

4

Keeping in Contact

The contractor is encouraged to work closely with the apprenticeship coordinator to have the journey person scheduled for the required training so they can graduate in 6 months.

For additional questions or clarification on the process you can contact:

Lu Snyder

626-610-1708

Lu@LaborersJAC.com.



CURRICULUM

*Aerial Boom Lift
 Air Tools
 Air Tools Awareness
 Anthrax Remediation
 *Asbestos Abatement Supervisor
 Asbestos Abatement Supervisor Refresher
 *Asbestos Abatement Worker
 Asbestos Abatement Worker Refresher
 +Asbestos Awareness
 Asphalt R&R
 Basic Blue Print Reading
 Basic Clay Pipe Awareness
 *Basic Construction Math
 *Basic Emergency Response Awareness
 Blue Print Reading
 Brazing & Soldering
 Brick Tending Duties
 Brick Tending Forklift
 Brick Tending Scaffold
 CA Class A Prep
 Class B License
 Commissioning Agent
 Competent Person Awareness
 Concrete Placement
 Concrete R&R
 +Confined Space Awareness
 Construction English 101
 Construction Math
 +COVID19 Preparedness Qualification
 Disaster Site Worker
 *Drilling Operations
 Employability
 +Environmental Hazards of Highway Work
 Facility Systems & Maintenance Worker:
 - (FSMW) Shop Power Tools Certifications
 - (FSMW) Basic Weatherization
 - (FSMW) Array Maintenance
 +Fall Protection
 Fence Installation & Repair
 Fire Watch
 First Aid / CPR
 Foreman Training
 *Forklift Safety
 Fundamentals of Petroleum Refining
 *General Construction
 Geothermal Energy
 Green Construction Awareness
 +*Hazard Communication
 *Hazardous Waste Worker
 *Hazardous Waste Worker Refresher
 Heat Illness
 Heat Stress
 *Hoisting & Rigging
 Hoisting & Rigging Advanced

*Hoisting & Rigging Advanced Math
 *Hoisting & Rigging Refresher
 *ICRA for Occupied Facilities Worker
 *ICRA for Occupied Facilities Worker Refresher
 *Indoor Air Pollution
 Intro to MSE Walls
 Intro to OSHA
 Intro to Photovoltaic
 Landscape 1: Planting & Maintenance
 Landscape 2: Construction Math, Irrigation & Low Voltage Lighting Systems
 Landscape 3: Erosion Control, Grading & Draining
 Landscape 4: Chain Saws, Retention Walls, Pavers & Dividers
 Landscape Laborer
 Laser/Transit/Building Level Basics
 Lead Abatement Supervisor (California)
 Lead Abatement Worker (California)
 *Lead Abatement Worker Refresher (California)
 +Lead Awareness
 LCM Concrete Placement & Finishing Tech 1
 LCM Concrete Placement & Finishing Tech 2
 LCM Concrete Repair
 LCM Decorative Concrete
 LCM Epoxy & Epoxy Injection
 LCM Form Setting Techniques
 LCM Machine Operations & Concrete Sawing
 Mandatory Orientation
 Mini Excavator
 Mixing Motar & Silica Awareness
 MSE Wall
 MSHA
 Nuclear Power Plant Worker
 Operator Qualifications
 *OSHA 10
 *OSHA 30
 Paver Installation
 *Permit Required Confined Space Entry
 Pipe Laying
 Pipeline Technology
 Pipeline Procedures: Polyethylene Pipe Fusion
 Plasma Arc & Oxy Acetylene Cutting
 Plasma Arc & Oxy Gasoline Cutting
 *Process Pipping 1
 Process Piping 2
 Process Piping 3
 Process Piping 4
 Process Piping 5
 Process Piping Blue Print Reading
 Process Safety Management
 Process Waste Management
 PV Racking Systems
 PV Service & Maintenance

Quality Electrical Worker
 *Reducing Silica Exposure
 Refinery Craft Specific Safety Training
 Refinery Excavation & AQMD 1166 Awareness
 Refinery Safety Attendent Worker 40hr
 Refinery Safety Overview
 *Residential Construction Landscape
 +Respiratory Awareness
 +Rigging & Signaling Awareness
 *Rough Terrain Forklift
 Sandblasting
 Saw Cutting
 Scaffold Builder
 +Scaffold User
 Sexual Harassment Prevention for Employees
 *Signal Person
 *Signal Person Refresher
 *Silica Awareness
 *Skid Steer 1
 Skid Steer 2
 Skip Loader
 Superintendent Training
 SWPPP Awareness
 Thermal Solar Awareness
 Tilt-Up
 Track Worker
 Traffic Control 2
 +*Traffic Control Safety & Flagging
 Treated Wood Waste Awareness
 Trench Plate Protection
 Trench Safety
 Trencher
 Tube and Clamp Scaffold
 Tunneling
 *Underground Storage Tank Program
 Utility Trailer
 +Valley Fever Awareness
 *VESOL 1
 Water Truck Operation and Safety
 Weatherization Basics
 Weatherization Energy Auditor
 Weatherization Supervisor
 *Weatherization Tech & Installer
 Welding 1: Oxyfuel Cutting
 Welding 2: Intro to Arc Welding
 Welding 3: SMAW
 Welding 4: GTAW
 Welding 5: TIG
 Work Area Prep & Remediation Techniques

* Indicates Accredited Courses
 + Indicates Online Courses

WE CREATE
PATHWAYS
TO EMPOWER
PEOPLE TO
DISCOVER
THEIR TRUE
POTENTIAL
AND LIVE A
PURPOSEFUL
LIFE

