

Attending:	Mayor	Brian Fowlow
	Deputy Mayor (Interim)	Dale Piercey
	Councillors	Mark Hiscock
		Mike O'Brien
		Melanie Dixon
	Town Clerk / Manager	Tammy Hurley
	Town Works Supervisor	Steven Clarke
Absent: 1		Stephanie Noftle
Leave: 1		Thomasine Marjerrison

Mayor Fowlow opened the meeting with a review and adoption of the minutes.

Mayor Fowlow asked if there were any errors or omissions to the minutes of the meeting held September 10th, 2024

Be it resolved that the minutes be adopted as presented.

Motion # 45 - 2024	Piercey / Hiscock	
IN FAVOR: 5	Mayor	Brian Fowlow
	Deputy Mayor (interim)	Dale Piercey
	Councillors	Mark Hiscock
		Mike O'Brien
		Melanie Dixon
Opposed (0)		
Absent (1)		Stephanie Noftle
Leave (1)		Thomasine Marjerrison

Invoices for Payment

08-Oct-24			
Company Name	Project	Invoice #	Amount
Municipalities NL	MNL Conference 2024	25048	\$675.00
Traction	Gear Oil	508102207	\$100.63
Western Petroleum	Ultra Clear Diesel	941983	\$2,408.55
Stagg Signs	Illegal Dumping Sign	42859	\$316.25



Stagg Signs	Rothermere Mine Decal	42852	\$34.50
Telmatik	Alert & Notification Messaging System	130828	\$143.75
Central Waste	September Invoice	192920	\$2,424.40
Telmatik	Alert & Notification Messaging System	112082	\$143.75
Dicks and Company	Envelopes and Envelope Sealer	E00301506	\$67.25
Dicks and Company	File Folders / Paper	E00301488	\$80.44
Wolseley	Repair Clamp	4940022	\$187.80
Traction	Clamp	508104469	\$11.49
Buchans Home Hardware	Misc Supplies	129729	\$261.18
Municipal Assessment	Fourth Quarter Assessment	105887	\$3,640.00
Universal Repairs	Inspection on Fire Trucks	6218	\$999.93
Bell Aliant	Fire Hall 672-3320	INV9597303	\$227.84
Bell Aliant	Fire Hall 672-3333	INV9597305	\$93.46
Modern Business Equipment	Copier Lease	AR483859	\$51.75
Air Liquide	Oxygen	77851417	\$180.54
Bell Aliant	Town office	INV9553415	\$252.92
Municipalities NL	MNL Membership Fee	24397	\$1,227.45
		Total	\$13,528.88
		Total Paid	\$10,651.58
		Balance	\$2,877.30

Be it resolved that the Invoices be paid when Funds become available.

Motion # 46 - 2024	Hiscock / O'Brien	
IN FAVOR: 5	Mayor	Brian Fowlow
	Deputy Mayor (interim)	Dale Piercey
	Councillors	Mark Hiscock
		Mike O'Brien
		Melanie Dixon
Opposed (0)		
Absent (1)		Stephanie Noftle
Leave (1)		Thomasine Marjerrison

Correspondence:

Complaint Form	Lance Dawe	Rick's Meat Shop	Follow up
Hydro NL	Jeff Williams	Re temporary remediation of the Buchans Forebay Dam	Send email to Jeff responding that council has no issues.
Municipal NL	Kathleen Parewick	Pre-Conference meeting with Qalipu First Nation	Respond to email accepting invitation
Millertown	Angela McLean	Request to rent tables and chairs for Millertown celebration summer 2025	Reach out to find the number of tables and chairs needed.
Ern Higdon		Water drainage	Town staff will build up the road and add class A to divert the water from their property for a temporary fix until the larger scale project is able to be worked on.

Committee Reports

Staff Meeting	- Nothing to report
Finance	- Statement read out and attached to minutes.
Economic Development	- Calibre had a high-level meeting with Mayor Fowlow and Town manager Tammy Hurley to discuss the Community agreement. In attendance was Mary Hatherly, Courtney Rowsell and Mason Kerpan. They see no major issues with the request from the letter that mayor Fowlow had sent. Mary Hatherly said that they will review further and come back to us within 2 weeks.
Fire Dept / Emergency Plan	- Stephen Ash is our new contact for the emergency plan, we will set up a phone call to discuss the next steps for the Town of Buchans Emergency plan that has been sent for approval.

Community Engagement	<ul style="list-style-type: none"> - Halloween candy will be given out on Halloween night to the kids in town by the Town Staff - Town of Buchans to donate hot chocolate to the Rec Committee's Zombie Walk. - Town manager to have a sign made that says sponsored by the town of Buchans to use for events sponsored by the town 										
By Laws Enforcement	<ul style="list-style-type: none"> - Reports have been made to the RCMP regarding the unsafe use of ATVs in the town. A meeting with Sgt Kelly has been requested. Town Manager to go to the RCMP office in Grand Falls to speak directly to him about the concerns we have in town. 										
Town Works	<ul style="list-style-type: none"> - Town Supervisor reported that we have 2 water leaks that need to be repaired in town. Both do not have a shut off valve and will need to have a curb stop installed in both places - The backhoe is currently no operational due to the number of issues. We had Brant Tractor come to look at it and the cost of repairs would be \$37,361.13 with what they can tell, this could be more once the work begins. 										
Moved that the Town of Buchans borrow from the Bank of Montreal the sum of \$181,900 at a fixed rate of 5.57% for a 1 yr term / 7yr amortization. Along with HST loan in the sum of \$24,089.53 at a fixed rate of 5.57% for 1 year term/ 1 yr amortization, for the purpose of purchasing a 2024 John Deere 320P 4WD Backhoe loader.											
Motion # 47 - 2024	Hiscock / O'Brien										
IN FAVOR: 5	<table> <tr> <td>Mayor</td><td>Brian Fowlow</td></tr> <tr> <td>Deputy Mayor (interim)</td><td>Dale Piercey</td></tr> <tr> <td>Councillors</td><td>Mark Hiscock</td></tr> <tr> <td></td><td>Mike O'Brien</td></tr> <tr> <td></td><td>Melanie Dixon</td></tr> </table>	Mayor	Brian Fowlow	Deputy Mayor (interim)	Dale Piercey	Councillors	Mark Hiscock		Mike O'Brien		Melanie Dixon
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Councillors	Mark Hiscock										
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	Melanie Dixon										
Opposed (0)											
Absent (1)	Stephanie Nofle										
Leave (1)	Thomasine Marjerrison										
Human Resources	<ul style="list-style-type: none"> - Had a meeting to discuss the email send from the staff regarding wages and hours worked. Town Manager sent the requested information, and the HR committee will meet and discuss. Once that has been completed the staff will be notified. 										
Next Meeting scheduled for November 12th, 2024 @ 7pm. Meeting was adjourned at 9:39 pm											

Town of Buchans Meeting Minutes
 Meeting # 10
 Date: October 8, 2024
 Time: 7:00 pm
 Location: Town Council Office



Motion # 48 - 2024		Hiscock / O'Brien	
IN FAVOR: 5	Mayor	Brian Fowlow	
	Deputy Mayor (interim)	Dale Piercey	
	Councillors	Mark Hiscock	
		Mike O'Brien	
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