

Attending:	Mayor	Brian Fowlow
	Deputy Mayor (Interim)	Dale Piercey
	Councillors	Mark Hiscock
		Mike O'Brien
		Melanie Dixon
	Town Clerk / Manager	Tammy Hurley
	Town Works Supervisor	Steven Clarke
Absent: 1		Stephanie Nofle
Leave: 1		Thomasine Marjerrison

Mayor Fowlow opened the meeting by reviewing and adopting the minutes.

Mayor Fowlow asked if there were any errors or omissions to the minutes of the meeting held on January 14th, 2025

Be it resolved that the minutes be adopted as presented.

Motion # 04-2025	Hiscock / Piercey	
IN FAVOR: 5	Mayor	Brian Fowlow
	Deputy Mayor (interim)	Dale Piercey
	Councillors	Mark Hiscock
		Melanie Dixon
		Mike O'Brien
Opposed (0)		
Absent (1)		Stephanie Nofle
Leave (1)		Thomasine Marjerrison

Town Manager to speak with Derrick Keats with Cantera regarding the wires in the project being raised in the air and not on the ground causing a safety hazard. These lines should be on the ground. The area of concern was in the Middle Branch area.

Invoices for Payment

18-Feb-25			
Company Name	Project	Invoice #	Amount
Dasit Recharging	Fire Extinguisher Recharge	22590	\$299.00
Traction	DEF Fluid	508110818	\$39.74
Brenntag Canada	Chlorine Cylinder	46927905	\$3,217.86
Western Petroleum	Furnace Oil Curling Club	84553	\$643.43
Western Petroleum	Ultra LSD Clear	84453	\$2,964.98
Stagg Signs	Street Sign	43628	\$57.50
Quadient	Lease Payment (Jan)	6315418	\$143.75
Sharons Sale & Service Ltd	Flat Tire Repair	870891199	\$74.64
Exploits Reg Chambers	2025 Membership	12204	\$195.50
Wolseley	Repair Clamp	4940022	\$187.80
Quadient Leasing	Lease Payment (Feb)	6314379	\$143.75
Telmatik	Alert & Notification	136710	\$143.75
Hardy E. Sparkes	Assessment Review Commissioner	1012025	\$75.00
Stagg Signs	Street Sign	43514	\$57.50

It is resolved that the invoices be paid when funds become available.

Motion # 5 - 2025	Hiscock / O'Brien	
IN FAVOR: 5	Mayor	Brian Fowlow
	Deputy Mayor (interim)	Dale Piercey
	Councillors	Mark Hiscock
		Mike O'Brien
		Melanie Dixon
Opposed (0)		
Absent (1)		Stephanie Nofle
Leave (1)		Thomasine Marjerrison

Correspondence:

Ashley Hartery	Circular – Legislation	Town Council meetings and publications	Council should have monthly meetings scheduled – Towns & Local Service District
Jon Hobbs	Roaming Dog	Send Letter to Owner	Send a letter to the owner of the dog outlining the town Bylaws
Lorie Robbins	Extending Town Boundaries		Discuss further in future Council Meetings

Committee Reports

Staff Meeting	- Nothing to report	
Finance	- Statement read out and attached to minutes.	
Economic Development	- Town Manager & Councillor O’Brien to create RFQ to get quotes regarding taking down the community Mart - The Task Force had a meeting and drafted a letter regarding rebranding the Lake.	
Fire Dept / Emergency Plan	- Councillor Piercey reached out to the fire dept regarding the responsibility of duties for maintenance on the fire equipment, he was told that whatever the staff do with town equipment can be done with the Fire Emergency equipment. Councillor Piercey was tasked with giving a more detailed list and would reach out to DOT for this. - New Fire Chief appointed – Robyn Chippett	
It is resolved that the Town Council is in full support of the new Fire Chief Robyn Chippett		
Motion # 6 - 2025	O’Brien / Fowlow	
IN FAVOR: 5	Mayor	Brian Fowlow
	Deputy Mayor (interim)	Dale Piercey
	Councillors	Mark Hiscock
		Mike O’Brien
		Melanie Dixon
Opposed (0)		
Absent (1)		Stephanie Nofle
Leave (1)		Thomasine Marjerrison
By-Laws Enforcement	- Nothing to report	
Town Works	- The Town Supervisor was contacted by Bell Aliant that the roof of the building they are renting will need repairs as it is leaking quite badly. - Town Supervisor expressed concern regarding where the shut-off valve on some resident's homes may cause a major issue should anything happen with the water. Mayor Fowlow asked that the Town Manager and Supervisor discuss locations and some solutions to discuss at the next meeting.	
Community Engagement	- Putting together a small Winter Carnival March 13-17, notice has been placed on Facebook asking organizations/businesses to add to the event if they so wish	



			- Welcome Home Parade & BBQ for Matthew Ridout, late spring or early summer. Just in the planning stages now and this includes the Buchans Rec Committee
The next meeting will be held on March 18 th , 2025, at 7 pm.			
The meeting adjourned at 10:05 pm.			
Motion # 7 - 2025		Fowlow / O'Brien	
IN FAVOR: 5		Mayor	Brian Fowlow
		Deputy Mayor (interim)	Dale Piercey
		Councillors	Mark Hiscock
			Mike O'Brien
			Melanie Dixon
Opposed (0)			
Absent (1)			Stephanie Nofle
Leave (1)			Thomasine Marjerrison