

Internship Dates: roughly February 3 to April 30, 2026

Application Deadline: January 1, 2026

10 hours per week

Stipend of \$600

Some remote work is possible on this project

The Virginia Quilt Museum seeks an intern to assist with the exhibition layout for their project *Stitching Together History: 250 Quilts Commemorating the Commonwealth of Virginia*. The Virginia Quilt Museum is located in the historic Silver Lake Mill in Dayton, Virginia. VQM is 5 miles from James Madison University, 4 miles from Bridgewater College, and 7 miles from Eastern Mennonite University. The Museum is working towards a large exhibition opening on July 4, 2026 commemorating the Semisesquicentennial of the American Revolution. This exhibition will feature 260 small quilts. The quilts have been made by 136 artists from across the country. The quilts are already at the museum and have been professionally photographed.

This internship will focus on the layout of the exhibition along with formatting and copy editing the wall labels and text panels. The selected intern will work under the supervision of VQM Executive Director Alicia Thomas and will need to be able to work independently on tasks once instructions are given.

The exhibition layout will be done digitally in the artplacer.com platform. The intern will upload photographs to artplace, build digital mockups of the museum galleries, and then place the quilts within their sections taking into consideration the topic of the quilt and the visual of the piece. Once the layout is finalized, the intern will organize the actual quilts into the correct order for the exhibition installation team. The intern will also work to take the provided written information and format the labels for each quilt.

This person needs to be very comfortable with a wide array of technology, including Google docs and sheets, Microsoft word and excel, canva, and others. This project is best geared towards a graduate student who is familiar with the basics of museum studies and exhibitions. Undergraduates with past internship experience in museums will also be considered.

To apply please send a cover letter and resume to director@vaquiltmuseum.org by January 1, 2026 with the subject line STH Exhibit Internship. Interviews will take place via zoom or in person between January 6 - 23, 2026.