

Chief Executive London Music Fund



Candidate Information Pack

Welcome from the Chair – Baroness Fleet, Veronica Wadley CBE

Thank you for your interest in becoming the next Chief Executive of the London Music Fund.



Since our launch in 2011, the Fund has transformed the lives of thousands of young Londoners by providing them with the opportunity for sustained learning, creation and performance of music to a high level. We are immensely proud of what has been achieved – not only the individual success stories but also the growing recognition of the Fund as a catalyst for excellence, inclusion and social mobility through music.

As we look to the future and our 15th Anniversary in 2026, this is a pivotal moment for the organisation. We are seeking an exceptional leader – someone who is passionate about music education and committed to ensuring that talent, not circumstance, defines opportunity. You will bring strategic vision, strong leadership and the ability to work collaboratively with a wide range of partners and supporters.

If you believe that music can change lives and you have the skills, experience and ambition to help us deepen and extend our impact, we would be delighted to hear from you.

Baroness Fleet, Veronica Wadley CBE

Chair, London Music Fund



About the London Music Fund

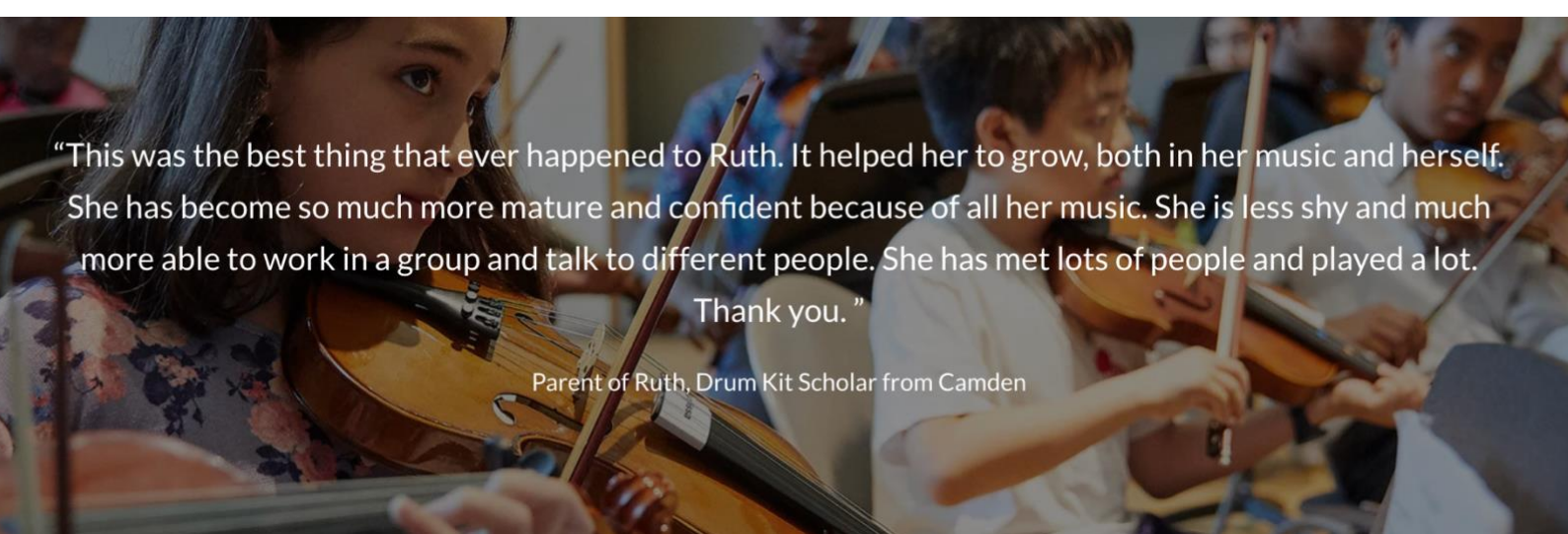
The London Music Fund (formerly known as the Mayor's Music Fund) is an independent charity established in 2011 to support and inspire young people from disadvantaged backgrounds to achieve their musical potential. Over the intervening years, the London Music Fund has built a reputation for excellence, impact and collaboration, with alumni progressing to conservatoires, orchestras, and creative careers across the arts.

The Fund works in close partnership with London's network of Music Hubs, schools, cultural organisations and professional musicians to create consistent, high-quality instrumental learning and performance opportunities for talented children who might otherwise miss out.

The work of the charity is delivered by a dedicated administrative team and a highly engaged Board of Trustees; in addition, music education experts and other music professionals are recruited to specialist sub-committees to contribute their advice. The London Music Fund continues to enjoy the Mayor of London's patronage and is also supported by high-profile Ambassadors, distinguished musicians and leaders within the UK's music industry, who advocate for the charity and its mission in the media and at events.

Our Mission

- We believe every child should have access to high-quality music education
- Without support, thousands of talented children from disadvantaged backgrounds will miss out on musical opportunities – limiting not only their creative potential but also their personal, education and social development.
- Together with our supporters, we believe that every talented, committed young musician deserves the chance to pursue their musical potential – regardless of financial barriers.



"This was the best thing that ever happened to Ruth. It helped her to grow, both in her music and herself. She has become so much more mature and confident because of all her music. She is less shy and much more able to work in a group and talk to different people. She has met lots of people and played a lot.

Thank you."

Parent of Ruth, Drum Kit Scholar from Camden

Our Programmes and Partners

The London Music Fund delivers its work through several key strands:

- **Scholarships Programme** – LMF's core programme of four-year music Scholarships for children aged 8-14, demonstrating real potential and commitment to learning an instrument. This programme includes individual or small group tuition and the opportunity to perform in small groups, with guidance and mentoring from expert teachers and musicians
- **Senior Scholars Programme** – this programme, supported by the KM Foundation, offers tailored grants and bespoke development opportunities to exceptional young musicians aged 15-18, advanced players aspiring to study music at universities or conservatoires.
- **Partnerships Programme** – supported by Signatur, this comprises ambitious, collaborative music education performance projects, in a wide range of musical styles, providing young people (aged 8-18) with opportunities to perform alongside professional musicians in London's top venues.
- **AMPLIFY** – supported by YouTube since 2020, the Amplify programme is a dynamic initiative by the London Music Fund designed to broaden access to non-formal music-making opportunities, training and mentoring for young people aged 14-21 in London and Liverpool.

Strategic Partners include:

- London's network of **Music Education Hubs and Music Services**
- **ABRSM**
- **Royal College of Music, Royal Academy of Music**, Guildhall School, Royal Birmingham Conservatoire,
- **BBC Concert Orchestra** and other leading cultural institutions
- **Mayor of London and Greater London Authority**
- Corporate supporters, trusts and foundations committed to arts access and youth opportunity

Impact to Date (Headline Figures)

Since 2011, the London Music Fund has:

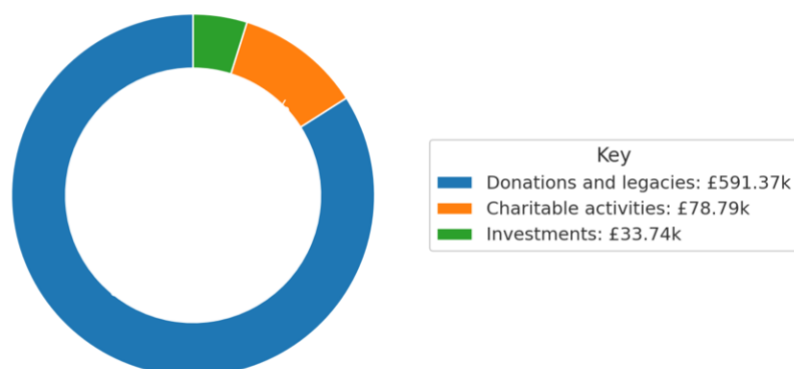
- Awarded **over 1,000 four-year Scholarships** across every London borough
- Delivered **more than 60 collaborative music projects**, reaching **over 10,000 young people**
- Supported **over 70% of alumni** to continue musical study into secondary school and beyond
- Partnered with **every London Music Hub** to reach communities most in need
- Raised **over £5 million** in support of music education and progression opportunities

[Read our 10-year Impact Report](#)



Finance Summary (based on most recent published accounts)

Income Breakdown



- **Total income:** £703,902
- **Total expenditure:** £640,592
- **Sources of income:**
 - Donations and legacies £591.37k
 - Charitable activities £78.79k
 - Other trading activities £0
 - Investments £33.74k
 - Other £0

Chief Executive – Role Overview

The **Chief Executive** will provide strategic leadership and operational oversight to ensure the London Music Fund continues to deliver exceptional outcomes for young people across the capital.

Reporting to the Board of 12 Trustees, the Chief Executive will be the public face of the organisation, leading on programme development, business planning, advocacy, fundraising, and partnerships. They will also play a hands-on role inspiring a small, dedicated team of three full-time equivalent members and working closely with funders, partners and volunteers to drive excellence, inclusivity and sustainability in music training and education across London and beyond.

Job Description

Strategic Leadership

- With support from the Chair and Board of Trustees, develop and deliver the charity's strategy, ensuring alignment with its mission and values.
- Identify new opportunities to grow the Fund's reach, impact and income.
- Lead planning, evaluation and reporting processes to maintain excellence and accountability.

Governance and Board Engagement

- Work closely with the Chair and Trustees to ensure effective governance and strategic oversight.
- Provide timely and accurate information to support informed decision-making.
- Ensure compliance with charity law, safeguarding, regulation and best practice.

Development, Fundraising and Donor Management

- Maintain the organisation's financial sustainability through effective income generation, including fundraising from corporates, trusts, foundations, events, legacies and targeted high net worth individuals, partnerships and donor stewardship.

Financial and Resource Management

- Working closely with the Treasurer and Finance Committee, lead annual budgeting, financial monitoring and reporting.
- Contributing to the preparation of accounts.
- Oversee risk management, HR, IT, and operational policies.

Operational Oversight and Team Leadership

- Provide encouraging and motivational leadership across the organisation, leading a small, high-performing staff team and volunteers with clarity and empathy.
- Ensure staff and volunteers are supported and empowered to carry out their responsibilities effectively, to achieve strategic objectives and targets.
- Foster a positive, collaborative culture that values creativity, learning and accountability.
- Working closely with the Music Education Committee, ensure efficient delivery of programmes, evaluation, continual review and communications.

Advocacy and Partnerships

- Represent the London Music Fund to external stakeholders, funders, volunteers and media.
- Build and maintain strategic relationships across the music, education and philanthropic sectors.
- Act as a passionate advocate for the transformative power of music education in London.

Person Specification

Skills and Experience

- Proven experience in senior leadership within the arts, education, or charity sector.
- Strategic thinker with demonstrable success in delivering organisational growth and impact.
- Strong financial acumen and experience of budget management.
- Track record of successful fundraising and partnership development.
- Event and concert planning and management.
- Excellent oral and written communication, networking and advocacy skills.
- Understanding of the music education landscape in the UK, ideally in London.
- Experience of working with Boards, funders and public sector partners.
- Ability to lead, inspire and develop a small, dedicated team and motivate volunteers.

Personal Attributes

- Passionate advocate for the role of music in young people's lives.
- Collaborative and inclusive leadership style.

- Empathetic, confident and credible communicator.
- High integrity, professionalism and commitment to equality and diversity.
- Resilient, adaptable and motivated to make a difference.

Terms & Conditions

Contract Type: Permanent, full-time

Salary: £70,000 per annum

Location: 169 Union Street, London SE1 0LL. Hybrid working, with a minimum of 3 days per week in the office. From time to time, you may be required to work in other locations in Greater London.

Hours: 9.30am – 5.30pm. Occasional availability outside standard hours, including evenings and weekends, may be required. Time off in lieu will be provided.

Probationary Period: Six months

Notice Period: Three months

Holiday Entitlement: 30 days holiday each year plus statutory public holidays in England and Wales. Discretionary 'closure' period between Christmas and New Year.

Pension: 5% of gross salary.

How to Apply

To apply, please send a CV and a covering letter stating why you think you are suitable for this role to our recruitment consultant, Helen Sprott, Managing Director of AEM International at applications@aeminternational.co.uk

Letters should be no longer than two pages. All applications will be acknowledged.

The deadline for applications is Monday 1 December 2025. If you would like a confidential conversation about the role, please contact Helen via email at hsprott@aeminternational.co.uk

First-round interviews will take place on the mornings of 8 and 9 December, followed by final-stage interviews on the mornings of 17 and 18 December.



www.londonmusicfund.org

Registered Charity No: 1141216