

Illinois Court-Based Rental Assistance Program

Acceptable Housing Provider/ Landlord Documents

Acceptable Proof of Identification

Government-issued photo IDs are acceptable including the following:

- Government-issued Driver's License or REAL ID
- Temporary visitor's Driver's License
- Government-issued photo ID card
- Illinois Certificate of Good Standing
- Matricula Consular or any foreign consulate ID
- U.S. or foreign passport
- U.S. Permanent Residency Resident Card
- Chicago CityKey ID Card
- Articles of incorporation

Proof of Ownership

The following documents are acceptable (the property address and owner name must be legible):

- Installment of most recent property tax bill
- Most recent monthly mortgage statement
- Deed
- Property record from County website

Evidence of Past-Due Rent

The following documents are acceptable if they include the rental unit address, amount past-due, and show the tenant is past-due for the months listed in the application:

- Rent Roll/Tenant Ledger (ledger required)
 - Sample ledger available at illinoishousinghelp.org/resources
- Receipts for court costs or Ledger listing court costs

Eviction Court Documents

- Court documentation **MUST** be signed and sealed by the Circuit Court that includes the Plaintiff (housing provider/ landlord / owner), Defendant (tenant) and Case Number that reflects you have a pending eviction due to nonpayment. *Please note, that in order to be eligible, the primary tenant/ applicant must be named on the eviction paperwork.
- Applications without proof of pending court evictions will be denied, but applicants can reapply.

Other Documentation

Provide the items below if applicable:

- Current signed lease (if available)
- Fully executed and current property management agreement (if payment is made to a property manager)

