Environmental Sustainability

Policy & Procedure

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Approved By	Russell Martin (for RMF Trustees)

Russell Martin Foundation (RMF)

Environmental Sustainability Policy & Procedure

1. Introduction

a) The earth's environment is under severe stress from human activity, threatening the survival of our society and the performance of Russell Martin Foundation's (RMF's) aims.
b) Environmental Sustainability means acting in a manner that meets the needs of people now, including protecting the natural habitats that are essential to our survival, without compromising the ability of future generations to meet their own needs.

2. Purpose

a) RMF supports the need to protect the environment for future generations, to try to make our economy more environmentally sustainable, and to improve our quality of life and wellbeing.
b) RMF is committed to sustainable development, and it believes it is important to prepare young people for the future.
c) RMF accepts that it must work to preserve the environmental sustainability of the planet, at all levels of its operations – in its own practice, as a participant in a community of practice, and as a participant in social discourse.
d) RMF aspires to minimise its impact on the environment and maximise the effective use of resources by increasing communication and awareness in accordance with this policy and by encouraging responsible environmental behaviour amongst staff and users at all levels.
e) RMF is committed not only to complying with applicable law in all its operations but to minimise risks and impacts through the development of systems to improve environmental performance both within its operations and to the broader community.

3. Policy

At RMF we commit to minimising our impact on the environment by:

a) Providing a safe and healthy workplace.
b) Being an environmentally responsible neighbour in our community.
c) Conserving natural resources by reusing and recycling.
d) Using processes that do not adversely affect the environment.
e) Ensuring the responsible use of energy throughout the organisation.
f) Participating in activities to improve environmental protection and understanding.
g) Taking steps to improve environmental performance continually.
h) Working with suppliers who promote sound environmental practices.
i) Promoting a culture of awareness about environmental sustainability across RMF, where responsibility is assigned and understood by all.
j) Ensuring that environmental sustainability forms part of the educational curriculum we deliver to young students attending our Extra Time Project (ETP) Centres.

4. Responsibilities

a) It is the responsibility of the RMF Board of Trustees to establish and maintain this policy and bring these procedures into effect.
b) It is the responsibility of the Chief Executive to ensure implementation of this policy and procedures.

5. Procedures

RMF will:
a) Develop guidelines for our staff, volunteers and users to adopt sound environmental practices, and adequate training will be provided.
b) Act responsibly to correct incidents or conditions that endanger health, safety, or the environment.
c) Integrate environmental sustainability into every aspect of our curriculum and community engagement to reduce not only our own environmental impact but also to educate and inspire the next generation to value and protect their environment.
d) Use all reasonable endeavours to:

i. Ensure our services are safe, energy efficient and protect the environment.
ii. Materials or equipment can be reused, recycled or disposed of safely.
iii. Dispose of waste safely and responsibly, and act to prevent pollution.
iv. Improve energy efficiency and choose renewable over non-renewable energy where possible.
v. Use our experience to contribute to environmentally sustainable education and methods.
vi. Meet or exceed applicable government and voluntary requirements.
vii. Conduct regular self-assessments of our compliance with this policy.
viii. Ensure all employees, partners and contractors are informed of and expected to follow this policy
ix. Report any environmental, health or safety concern so prompt action can be taken.

6. Related Policies

- RMF Health & Safety Policy

7. Policy and Review

The policy will be reviewed and approved by RMF Trustees and Senior Management on an bi-annual basis or sooner if required, e.g., where there are changes in legislation, or recommended changes to improve best practice.