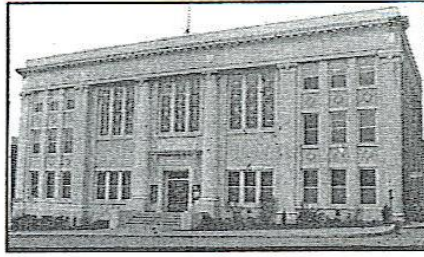


Board of
County Commissioners
245-2234

Clerk District Court
Auditor and Recorder
245-3212

Treasurer and
Tax Collector
245-2421



County of Benewah
701 W. College Avenue
St. Maries, Idaho 83861

Prosecuting Attorney
245-2564

Assessor
245-2821

Sheriff
245-2555

Coroner
245-2611

For County Use Only

Date Received: _____

Fee: \$ _____

Fee Received by: _____

Receipt No. _____

SUBDIVISION FINAL PLAT APPLICATION

Please type or print plainly with blue or black ink. Feel free to add attachments or use additional pages.

SUBDIVISION INFORMATION:

Subdivision Name: _____

Date of Approval of Preliminary Plat: _____

Location or Address: _____

Parcel ID #: _____

OWNER INFORMATION:

Name: _____ Phone: _____ Fax: _____

Street Address: _____ E-Mail: _____

City: _____ State: _____ Zip: _____

Signature: _____ Date: _____

APPLICANT INFORMATION: (if different than owner)

Name: _____ Phone: _____ Fax: _____

Street Address: _____ E-Mail: _____

City: _____ State: _____ Zip: _____

Signature: _____ Date: _____

APPLICANT STATUS - Owner: _____ Agent: _____ Tenant: _____ Contract Buyer: _____

Engineer: _____ Surveyor: _____ Planner: _____ Other(specify): _____

FINAL PLAT SUBDIVISION CRITERIA: Answer the following questions.

Has the plat been prepared in accordance with the preliminary plat order and the other conditions of Benewah County Code 9-3-1(A)–(C)?

_____ Yes
_____ No – State what is not in accordance and why: _____

Have all required improvements and facilities been completed?

_____ Yes
_____ No – See Benewah County Code 9-3-1(F) regarding requesting an improvement contract with a guarantee.

Has ownership of the property changed after approval of preliminary plat?

_____ Yes – Provide copies of the transfer documents.
_____ No

Additional Comments: _____

PROVIDE WITH THIS APPLICATION:

1. Fully executed signature page (page 3 of this application)
2. Three (3) copies of the final plat
3. Three (3) copies of the final engineer's drawing for streets, water, sewers, sidewalks and public improvements
4. Documentation of any ownership change
5. Application Fee \$500.00

The County has the authority to require any additional information necessary to render a fair decision on this request.

FILING FEE: The application must be accompanied by a nonrefundable filing fee per the most recently adopted Fee Resolution. The applicant shall also pay for all direct costs associated with processing the application including, but not limited to, plan review, postage, and the preparation of any necessary reports and findings. If the applicant fails to pay the direct costs in a timely basis, the County may suspend or terminate the processing of the application. The applicant may be required to sign a reimbursement agreement at the request of the County

PUBLIC HEARING: The applicant will be notified by the County as to the time and place of the hearing on this application. The applicant or his/her representative must be present at the public hearing and prepared to present the application.

All exhibits presented will need to be identified at the hearing, will be entered into the record, and retained on file.

SIGNATURE PAGE/CERTIFICATIONS

CERTIFICATION OF OWNER:

I, _____, being duly sworn, attest that I have read and consent to the filing of this application as the owner of record of the property being considered in this application and I request and know the contents thereof to be true to the best of my knowledge.

Signed: _____
(Owner)

Notary to complete this section:

Subscribed and sworn to me before this _____ day of _____, 20____.

Notary Public for Idaho
Residing at: _____
My commission expires: _____

CERTIFICATION OF APPLICANT (if different than Owner):

I, _____, being duly sworn, attest that I am the applicant of this request and know the contents thereof to be true to the best of my knowledge.

Signed: _____
(Applicant)

Notary to complete this section:

Subscribed and sworn to me before this _____ day of _____, 20____.

Notary Public for Idaho
Residing at: _____
My commission expires: _____

(For multiple applicants or multiple owners, please submit multiple copies of this page.)

APPLICATION CHECKLIST: (to be completed by Staff)

YES NO Checked by: _____ Date: _____

		Fully executed signature page (page 3 of this application)
		Three (3) copies of the final plat
		Three (3) copies of the final engineer's drawing for streets, water, sewers, sidewalks and public improvements
		Documentation of any ownership change
		Application Fee
		Other (list):

Staff Comments: _____
