**The Charter School North Dulwich**

**Review of Results – KS5/6th Form**

Following the issue of results, awarding bodies make post-results services available. The exam board Review of Results process allows candidates to request a review the original marking to ensure that the mark scheme has been applied correctly. There is no grade protection for a review of marking. **The grade can go up, stay the same, or go down.** If you would like your paper to be reviewed, please complete the form below.

**Priority Review of Marking:** This is a faster service for students whose place at a university, or other higher education institution, depends on the outcome. **If your higher education place is dependent on your grade being moved up, please make it clear that this is a Priority Review of Marking,** **in both the form below and the email subject line. *All priority reviews requests MUST be submitted to us by 4pm on 15th August 2024 (Results Day).***

There is a charge for Review of Results (remark process) from the exam boards, outlined at the end of this sheet.

**You must pay for the Review of Results on ParentPay, *unless* you are entitled to the sixth form bursary** (which covers the cost of a Review of Results)**. *Your request will not be sent to the exam board until payment is made.***

**All requests for Review of Results services must be made through school.** The awarding bodies will not accept private applications. If the Review of Results sees a grade change (either lower or higher), the awarding body will refund the centre (The Charter School), and the school will refund your ParentPay account, if applicable. Additional post result services are also available, and these are outlined with their prices and terms below.

**If you would like to request a Review of Results,** or any other post-results service, **you must complete this form electronically and email** it to The Charter School’s Exams Officer using this email address: [KS5postresults@charternorthdulwich.org.uk](mailto:KS5postresults@charternorthdulwich.org.uk)

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| **Candidate Forename:** |  | **Candidate Surname:** |  |
| **Candidate Number:** |  | **Level (Please highlight)** | **A Level / BTEC** |
| **Year (Please highlight)** | **12 13** |  |  |
| **E-Mail address** | (include any personal email addresses and parent contacts you want to get the outcomes in this field – leaver’s emails are switched off by September!) | | |

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| **Qualification title *e.g. AQA Economics A level*** | **Grade and overall mark** | **Which paper (s) would you like to request a review of marking for?** | **Is this a priority review of marking?**  **(A level Only)** | **I have paid the appropriate fee on parent pay (Y/N/Bursary)** |
|  |  | **e.g. 1 and 2** |  |  |
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**Deadlines:**

* **Priority Review of Marking** (For A Levels only): **15th August 2025 4pm**
* **Non-Priority** **Review of Marking** (A Level): **12th September 2024 4pm**
* ***By consenting to a Review of Marking, I understand that the final subject mark or grade awarded may be lower, higher, or remain unchanged and give the school permission to access my exam scripts.***

***Candidate signature …………………………………………………………………. Date………………………………………………….***

***(The signature must be from the candidate (not the parent). An electronic signature from the candidate’s school email address is acceptable). Please email the form to:*** [KS5postresults@charternorthdulwich.org.uk](mailto:KS5postresults@charternorthdulwich.org.uk)

**FREQUENTLY ASKED QUESTIONS:**

A full list of exam boards by subject and level for The Charter School North Dulwich is available at the bottom of this document, along with further policy information and guidance here: <https://www.charternorthdulwich.org.uk/curriculum-pages/exams>. Please note for WJEC exams, students should refer to EDUQAS grade boundaries (this is the English division of the exam board), not WJEC grade boundaries (the main Welsh board) as these can often vary.

**Advice on requesting reviews:**

First, check your mark against the published grade boundaries to see how close you are. If you are close/interested in a review of marking, we’d also recommend requesting/checking your individual paper scores to help inform your decision.

Please be advised that a review of marking is not an appeal or a remark. A review of marking means a new examiner, not involved in the original marking, will review how the mark scheme was applied and correct any perceived mistakes that they believe are not reasonable in how marks were awarded.

We cannot guarantee what will happen with a review of marking. Results can go up, down or stay the same – all are possible outcomes, for each individual paper.

Marks staying the same statistically the most likely event based on previous years data, with 1-2 marks movement common (approximately a 1/3 chance), 3-4 marks uncommon (approximately a 1/10 chance), and 5 marks and above change increasingly rare. Even professionally trained examiners cannot accurately predict the outcome of a review of marking. However, the following can be used as a guideline based on the schools previous experience:

* If your mark is 1-2 marks from going up a grade boundary, the school would generally recommend a review.
* If your mark is 3-5 marks from going up a grade boundary, the school would generally support but not recommend a review.
* If your mark is in the middle of a grade boundary, the school would advise against a review except if a clear anomaly existed, but would consider a review.
* If your mark is 5 marks or closer to going down a grade boundary, the school would typically strongly advise against a review.

The decision to make a review of marking application, and all post results services, resides with the school as the centre of examinations. However, all candidates have the right to internally appeal the school’s decision – please see the internal appeals policy on the exam website. (Please note coursework cannot be reviewed or appealed by candidates after marks have been submitted).

Teachers are not expected to review scripts or give guidance on reviews by The Charter School North dulwich: review of marking takes place during protected holiday time or the beginning of term, which is a time of exceptionally high workload, and therefore advice and guidance is often not possible. You may request copies of scripts for your own review – please do not publish these online in any form (including social media). Exam scripts are the copyright of exam boards, and publishing material online may jeopardise post result services.

**Appeals against external exam results:**

**Appeals are a separate process, that only becomes available after a review of marking**. If you have completed a review of marking and are interested in this option, please contact [KS5postresults@charternorthdulwich.org.uk](mailto:KS5postresults@charternorthdulwich.org.uk) for further information.

**Review of Marking Charges**

**Exam boards charge per paper, not per subject, for review of marking. These vary by exam board. For example if you would like two maths papers reviewed, yolu would need to pay x2 the correct exam board fee (the relevant exam boards by subject and level can be found here:** <https://www.charternorthdulwich.org.uk/curriculum-pages/exams>)

Payment must be made on ParentPay to submit a Review of Results unless you are entitled to 6th form bursary. If your outcome sees a grade change, you will be refunded the exam board fee. Note this does not apply to a mark change alone, or no change. Refunds will be issued on ParentPay, with an aim to complete this by the end of September at the latest for all relevant and concluded outcomes.

**Administrative Charges: £3 per paper**

There is a £3, non-refundable, administrative fee applicable to all post result service applications per subject (multiple papers for one subject requested together only have one £5 fee applied). 6th Form Bursary students are exempt from this charge. This is to help cover the costs of providing this service, and also to support The Charter School North Dulwich to cover the fees of bursary students.

**’25 Summer Series ParentPay fees – fees are PER PAPER**

**I**f you submit a request for multiple papers (units) for one subject at the same time, you have to select multiple purchases of that fee in parent pay (either in the using multiple purchase option or buy repeatedly paying it it).

- **|25 Summer AQA** **Priority Review of Marking|** A Level and AS-Level (for university placement dependent results only): £59.90 exam board fee + £3 admin = **£62.90 PER PAPER**

- **|25 Summer AQA** **Non-Priority Review of Marking|** A Level, AS-Level, or Level 3 qualification review: £50.40 £50.40 exam board fee + £3 admin = **£53.40** **PER PAPER**

**Edexcel/Pearson\***

- **|25 Summer EDEXCEL** **Priority Review of Marking|** A Level and AS-Level (for university placement dependent results only): £68.00 exam board fee + £3 admin **= £71 PER PAPER**

- **|25 Summer EDEXCEL Non-Priority Review of Marking|** A Level, AS-Level, or Level 3 qualification review: £57 exam board fee + £3 admin = **£60 PER PAPER**

\* Alternative fees may be applicable certain language subject units, available on request.

**OCR – Exam board fees per unit (each paper is charged separately)**

- **|25 Summer OCR** **Priority Review of Marking|** A Level and AS-Level (for university placement dependent results only): £80.25 exam board fee + £3 admin **= £83.25** **PER PAPER**

- **|25 Summer OCR Non-Priority Review of Marking|** A Level, AS-Level, or Level 3 qualification review: £65.25 exam board fee + £3 admin **= £68.25** **PER PAPER**

**WJEC – Exam board fees per unit (each paper is charged separately)**

- **|25 Summer WJEC Priority Review of Marking|** A Level and AS-Level (for university placement dependent results only): £58 exam board fee + £3 admin **= £61 PER PAPER**

- **|25 Summer WJEC Non-Priority Review of Marking|** A Level, AS-Level, or Level 3 qualification review: £49 exam board fee + £3 admin **= £52** **PER PAPER**

As an example, if you wanted to request a non-urgent review of marking for 2 sociology papers, you would need to pay x2 25 25 AQA Review of Marking Non-Priority Review fees on parent pay *and* submit the request form before any review can be processed. You can purchase more than one item, or repurchase multiple times.

**Review of Marking - How long it takes:** To ensure the agreed mark scheme has been applied correctly, the exam board requires a new examiner to review the paper. This can take:

* up to 20 calendar days for a review of marking (from submission of application to the exam board)
* up to 15 calendar days for a priority review of marking (from submission of application to exam board)

***It may take the school up to 48 working hours to submit your Review of Marking Application to the exam board, once you have submitted a request to*** [KS5postresults@charternorthdulwich.org.uk](mailto:KS5postresults@charternorthdulwich.org.uk) ***and the appropriate payment is made via ParentPay. We aim to complete Priority Review requests within 24 working hours.*** We aim to inform you of your Post Result Service outcome within 48 hours of receiving it from the exam board, and 24 hours for priority reviews. The above are guidelines to maximum wait times, and sometimes outcomes become available sooner.

**Refunds:** If your outcome sees a grade change, you will be refunded the exam board fee. The administrative fee is non-refundable. Please note a refund does not apply to a mark change alone, or no change. Refunds will be issued on ParentPay, with an aim to complete this by the end of October at the latest.

**Exam Boards**

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| **Subject** | **GCE/A Level** |
| Art & Design (Fine Art) | AQA |
| Art & Design (Photography) | AQA |
| Biology | OCR |
| Business | Edexcel BTEC |
| Chemistry | OCR |
| Computer Science | OCR |
| Digital Games Production | Edexcel BTEC |
| DT (Product Design) | AQA |
| Drama | WJEC |
| Economics | AQA |
| English Literature | OCR |
| French | AQA |
| Further Maths | Edexcel (inc AS Level) |
| German | WJEC |
| Geography | Edexcel |
| History | AQA |
| Italian | Edexcel |
| Mathematics | Edexcel |
| Maths STEP | Cambridge University Press |
| Media Studies | AQA |
| Music | WJEC |
| P.E. | AQA |
| Physics | OCR |
| Politics | Edexcel |
| Psychology | AQA |
| Religious Studies/R.P.E | OCR |
| Sport | Edexcel BTEC |
| Sociology | AQA |
| Spanish | AQA |

**Additional Post Result Services:**

**Access to Scripts: £10 non-refundable admin fee per paper**

**Important:** Before a script request is sent to the exam board, the candidate will need to pay any administrative fees that apply. If script access is granted to a candidate, candidates must not share or post the script online, or electronically, and that they cannot make copies of it beyond an original printout. The script itself is the copyright of the exam board, and not adhering to these conditions may result in a malpractice investigation, disqualification from further Post Result Services for that subject, or potentially even copyright infringement proceedings, as determined by the relevant exam board. Some exam boards charge per paper for ‘reviewed’ scripts, and in these instances additional fees (they vary significantly dependent upon exam board) will be required to be completed per papers on ParentPay in addition to the administrative charge.

**Clerical Recheck: £20 per paper**

This is a re-checking of procedures leading up to the issue of a result, including the adding of marks and checking of grade boundaries.

**Review of Moderation: Moderated components (e.g. coursework).**

Candidates cannot request a review of moderation: The decision over whether to request a Review of Moderation resides with the head of centre alone. Candidates are not required to give consent for this Post Result Service, but will be notified if it takes place.

**Appeals:** Following a Review of Results outcome, an external appeals process is available if the Head of Centre at The Charter School North Dulwich remains dissatisfied with the outcome and believes there are grounds for appeal. Information, including pricing, is available upon request from the Exams Officer following a Review of Results outcome.