



Homecare / Assisted Living Provider of the Year

The Homecare/Assisted Living Provider of the Year will be judged on the applicant's (2000 words max) entry and supporting evidence

Please include as much supporting documentation (visuals, photos, charts, etc) as possible to strengthen your application.

1. Summary	In no more than 250 words, summarise why your organisation deserves to win this award.
2. Operational Activities	Applicants are also encouraged to highlight financial/budget management, staff training and new innovations that have been introduced.
3. Staff Training & Co ordination	The application should include information on areas served, staff reporting, staff vetting, display excellence in drug/medication management and staff training.
4. Compliance	Applicants will need to show how they meet regulatory standards and compliance. It is important that each applicant provides information on compliance systems put in place to ensure and display cooperation with current standards / regulations
5. Community	Judges would like to see the positive impacts your home care services have had on the community and feedback from patients/clients as to why they continue to use your services.
6. Plans going forward	Applicants must show their plans going forward to further enhance their services for growing community demands and upcoming generations.
7. Service User Feedback	Please give details of service user feedback to strengthen your application

Essential tips for a successful entry

A successful application must try to address all of the points below. Marks will be allocated only on the evidence provided.

Use the headings shown to highlight your answers to those specific questions. Include information on your exceptional successes during the year such as systems, innovations or techniques that have reaped significant benefits.

Concentrate on facts that can be substantiated. Attachments can be included, which are particularly important for the judges to be able to see your successes or innovations.

Please remember that ONLY THE FIRST 2000 words of core information (and supporting material that you may have provided) of your submission will be assessed