



Schedule of Fees

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1. Certificate III Qualifications

Qualification Name	Indicative Scheduled Hours	Enrolment Application Fee	Materials Fee	Tuition Fee Government funded	Tuition Fee Government funded (Concession)	Tuition Fee for Fee for Service
CHC33021 Certificate III in Individual Support (Ageing)						
Regional Victoria (Skills First Program) ⁽¹⁾	945	\$75.00	\$395.00	\$0.00	\$0.00	-
South Australia (Skills SA)	-	-	-	-	-	-
Fee For Service Students	945	\$75.00	\$395.00	-	-	\$5,495.00

(1) The student tuition fees as published are subject to change given individual circumstances at enrolment

This training is delivered with Victorian and Commonwealth Government funding.

Participants must meet funding eligibility criteria.

People living with disability are encouraged to apply Payment Plans are available for all Students upon request.

Payment Plans are available for all Students upon request.

A deposit of \$800 must be paid upon confirmation of enrolment, if the Student Fees total more than \$1,000.

Warner Institute cannot accept payment of more than \$1,500 in Student fees in advance, where fees are paid by the student.

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2. Certificate IV Qualifications (Community Services)

Qualification Name	Indicative Scheduled Hours	Enrolment Application Fee	Materials Fee	Tuition Fee Government funded	Tuition Fee Government funded (Concession)	Tuition Fee for Fee for Service
CHC43015 Certificate IV in Ageing Support & CHC43415 Certificate IV in Leisure & Health						
Regional Victoria (Skills First Program) ⁽¹⁾	1875	\$75.00	\$495.00	\$0.00	\$0.00	-
South Australia (Skills SA) ⁽²⁾⁽³⁾⁽⁴⁾	1875	\$75.00	\$0.00	\$937.50	\$937.50	-
Fee For Service Students	1875	\$75.00	\$495.00	-	-	\$7,495.00
CHC43015 Certificate IV in Ageing Support						
Regional Victoria (Skills First Program) ⁽¹⁾	1225	\$75.00	\$495.00	\$0.00	\$0.00	-
South Australia (Skills SA) ⁽²⁾⁽³⁾⁽⁴⁾	1225	\$75.00	\$0.00	\$612.50	\$612.50	-
Fee For Service Students	1225	\$75.00	\$495.00	-	-	\$4,000.00
CHC43415 Certificate IV in Leisure & Health						
Regional Victoria (Skills First Program) ⁽¹⁾	1030	\$75.00	\$495.00	\$0.00	\$0.00	-
South Australia (Skills SA) ⁽²⁾⁽³⁾⁽⁴⁾	1030	\$75.00	\$0.00	\$515.00	\$515.00	-
Fee For Service Students	1030	\$75.00	\$495.00	-	-	\$4,000.00
CHC43121 Certificate IV in Disability Support						
South Australia (Skills SA) ⁽²⁾⁽³⁾⁽⁴⁾	695	\$75.00	\$0.00	\$347.50	\$347.50	-
Fee For Service Students	695	\$75.00	\$495.00	-	-	\$4,000.00

(1) The student tuition fees as published are subject to change given individual circumstances at enrolment

This training is delivered with Victorian and Commonwealth Government funding.

Participants must meet funding eligibility criteria.

People living with disability are encouraged to apply

(2) Participant Eligibility Criteria apply. This training is delivered with South Australian and Commonwealth Government funding.

(3) Indicative Tuition Fee per Scheduled Hour \$0.50

(4) Indicative Concession Tuition Fee per Scheduled Hour \$0.50

Payment Plans are available for all Students upon request.

A deposit of \$800 must be paid upon confirmation of enrolment, if the Student Fees total more than \$1,000.

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3. Certificate IV Qualifications (Compliance)

Qualification Name	Indicative Scheduled Hours	Enrolment Application Fee	Materials Fee	Tuition Fee Government funded	Tuition Fee Government funded (Concession)	Tuition Fee for Fee for Service
ACM40122 Certificate IV in Animal Regulation & Management & PSP40416 Certificate IV in Government Investigations						
Regional Victoria (Skills First Program) ⁽¹⁾	1100	\$75.00	\$0.00	\$1,087.50	\$217.50	\$2,500.00
South Australia (Skills SA) ⁽²⁾⁽³⁾⁽⁴⁾⁽⁵⁾	1100	\$75.00	\$0.00	\$1,341.25	\$362.50	\$2,500.00
Fee For Service Students	1100	\$75.00	\$495.00	-	-	\$9,995.00
ACM40122 Certificate IV in Animal Regulation & Management						
Regional Victoria (Skills First Program) ⁽¹⁾	725	\$75.00	\$495.00	\$1087.50	\$217.50	-
South Australia (Skills SA) ⁽²⁾⁽³⁾⁽⁴⁾⁽⁵⁾	725	\$75.00	\$0.00	\$1,341.25	\$362.50	-
Fee For Service Students	725	\$75.00	\$495.00	-	-	\$7,495.00
PSP40416 Certificate IV in Government Investigations						
Regional Victoria (Skills First Program) ⁽¹⁾	585	\$75.00	\$495.00	\$1462.50	\$292.50	-
South Australia	-	-	-	-	-	-
Fee For Service Students	585	\$75.00	\$495.00	-	-	\$5,495.00

⁽¹⁾ This training is delivered with Victorian and Commonwealth Government funding.

Participants must meet funding eligibility criteria.

People living with disability are encouraged to apply

⁽²⁾ Participant Eligibility Criteria apply. This training is delivered with South Australian and Commonwealth Government funding.

⁽³⁾ Indicative Tuition Fee per Scheduled Hour \$1.85

⁽⁴⁾ Indicative Concession Tuition Fee per Scheduled Hour \$0.50

⁽⁵⁾ Skills SA Funding is only available for Students enrolling under a Traineeship Contract in ACM40122 CIV in Animal Regulation & Management.

Payment Plans are available for all Students upon request.

A deposit of \$800 must be paid upon confirmation of enrolment, if the Student Fees total more than \$1,000.

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4. Diploma Qualifications

Qualification Name	Indicative Scheduled Hours	Enrolment Application Fee	Materials Fee	Tuition Fee Government funded	Tuition Fee Government funded (Concession)	Tuition Fee for Fee for Service
CHC52025 Diploma of Community Services						
	Fee For Service Students	1510	\$75.00	\$595.00	-	\$9,995.00
CHC53415 Diploma of Leisure & Health						
	Fee For Service Students	1570	\$75.00	\$595.00	-	\$9,995.00

Payment Plans are available for all Students upon request.

A deposit of \$800 must be paid upon confirmation of enrolment, if the Student Fees total more than \$1,000.

Warner Institute cannot accept payment of more than \$1,500 in Student fees in advance, where fees are paid by the student.

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5. Skill Sets

Skill Set Name	Indicative Scheduled Hours	Enrolment Application Fee	Materials Fee	Tuition Fee Government funded	Tuition Fee Government funded (Concession)	Tuition Fee for Fee for Service
CHCSS00137 Palliative Approach Skill Set						
Victoria	-	-	-	-	-	-
South Australia (Skills SA) ⁽¹⁾⁽²⁾⁽³⁾	315	\$75.00	-	\$157.50	\$157.50	N/A
Fee For Service Students	315	\$75.00	\$145.00	N/A	N/A	\$3,307.50
CHCSS00130 Individual Support - Disability						
Victoria	-	-	-	-	-	-
South Australia (Skills SA) ⁽¹⁾⁽²⁾⁽³⁾	285	\$75.00	-	\$142.50	\$142.50	-
Fee For Service Students	285	\$75.00	\$145.00	N/A	N/A	\$2992.50

⁽¹⁾ Participant Eligibility Criteria apply. This training is delivered with South Australian and Commonwealth Government funding.

⁽²⁾ Indicative Tuition Fee per Scheduled Hour \$0.50

⁽³⁾ Indicative Concession Tuition Fee per Scheduled Hour \$0.50

Payment Plans are available for all Students upon request.

A deposit of \$800 must be paid upon confirmation of enrolment, if the Student Fees total more than \$1,000.

Warner Institute cannot accept payment of more than \$1,500 in Student fees in advance, where fees are paid by the student.

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6. Discretionary Fees

Discretionary Fees are those that are only applied in specific circumstances, as per the information below.

Discretionary Fee Description	Fee amount	Charged per:
Recognition of Prior Learning	\$350	Unit
Rescheduled Practical Session Fees	\$55	Session missed
Rescheduled Practical Placement Fee	\$55	Placement missed
Reissue of Certificates /Statement of Attainments	\$75	Document
Student Transfer to another Class	\$100	Transfer
Student Recommencement after Withdrawal	variable	Re-commencement
GST	10%	Non-accredited Training

6.1. Recognition of Prior Learning

An RPL Application fee is payable at the time of submitting the application form, charged per nationally accredited unit.

Recognition of Prior Learning is assessed upon submission of W-Inst Form 005 RPL EOI Application Form.

The application fee is not refundable if RPL is not granted upon assessment of the application and evidence. The student's tuition fee is not reduced when RPL is granted.

6.2. Rescheduled Practical Session Fees

Many of our Courses include practical sessions including:

- i. Simulation Lab 1,
- ii. Simulation Lab 2,
- iii. Parking Practical Session,
- iv. Animal Handling Workshop,
- v. Investigations Practical Session, and
- vi. Presenting in Court practical Session.

The dates of these sessions are scheduled and confirmed in your Student Portal throughout your Course.

If you do not attend a practical session, and you haven't provided sufficient notice, you will be charged a "Rescheduling Practical Session Fee".

- i. We will not reschedule the session until this fee has been paid.
- ii. This may impact on your ability to complete your Course.

We understand that life can get in the way sometimes:

- i. If your schedule changes and you provide 14 days' notice, you will not be charged a fee.
- ii. If you are unwell, and provide a medical certificate, you will not be charged a fee.
- iii. If we reschedule your session, you will not be charged a fee.

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6.3. Rescheduled Practical Placement Fee

Many of our Courses include a practical placement component. These placements are necessary in order to successfully complete your qualification.

If you do not attend your scheduled practical placement, and you haven't provided sufficient notice, you will be charged a "Rescheduling Practical Placement Fee".

- i. We will not reschedule your practical placement until this fee has been paid.
- ii. This may impact on your ability to complete your Course.

We understand that life can get in the way sometimes.

- i. If your schedule changes and you provide 14 days' notice, you will not be charged a fee.
- ii. If you are unwell, and provide a medical certificate, you will not be charged a fee.
- iii. If the Host Placement Provider cancels your placement, you will not be charged a fee. Generally, this would be due to an infectious illness outbreak, meaning that visitors are excluded from attending the facility.

6.4. Reissue of Certificates /Statement of Attainments

A reissue fee will apply to reissue any previously supplied Statement of Attainments or Testamur, charged per document.

Requests can be made directly to our Student Support Team via phone or email.

6.5. Student Transfer to another Class

A transfer is defined as when a student commences in their course and then wishes to transfer to a different class.

A transfer to another class is not encouraged for various reasons.

The decision to waive or reduce the transfer fee for students transferring to another class rests with the Manager Education Delivery & Student Success.

6.6. Student Recommencement after Withdrawal

Recommencement in the same calendar year as commencement

Where a student who has withdrawn from their course requests to restart the same qualification, within the same calendar year they commenced, this is a recommencement.

Applications for recommencement must be made in writing to the Course Consultant.

A recommencement fee will apply, and the materials fee applicable to that qualification may apply.

The decision to waive or reduce the student's recommencement fee rests with the Manager Education & Student Success.

Recommencement in a different year to commencement

Where a student who has withdrawn from their course requests to restart the same qualification, in a different calendar year to that when they commenced, they are not eligible for recommencement.

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This is considered a new enrolment, and the student will undertake the full enrolment process.

Enrolment Application Fee, Materials Fee, and Tuition Fees: As current at time of application.

6.7. GST

GST is charged on all fees associated with the delivery of non-accredited training services.