

## STUDENT STAFF ROLE PROFILE

Student staff don't just support what we do, you shape it. This paid role gives you the chance to get involved in meaningful work, build real experience, and make a difference to student life at Exeter.

As one of the Guild's core values, radical inclusivity drives everything we do. This role sits within the Guild's Community Empowerment Team which exists to foster a sense of belonging for our diverse student communities. The team does this through supporting student community leaders, identifying and removing barriers to participation, and ensuring all students are represented in campus life.

Role:	Community Organiser
Working hours:	6 hours per week (to be worked flexibly) term time only (2025-26)
Pay:	£14.12 per hour
Supported by:	Community Projects Coordinator – Supervisor. Community Empowerment Manager – Line Manager

The Community Organiser role will enhance the work of the Community Empowerment Team by working directly with our diverse student community groups to help them organise events, activities, and initiatives which build a sense of belonging. This will include driving forwards our projects which profile particular communities (Disability History Month, LGBTQ+ History Month, etc.) and cultural celebrations.

### What you'll be doing:

- Supporting the Community Empowerment Team in shaping and creating the annual programme of community profiling and cultural celebrations.
- Supporting Exeter's marginalised student communities to participate in the Guild's programme of community projects and cultural celebrations as well as their own activities.
- Contributing to the design and delivery a programme of authentic, co-created, and impactful community profiling and cultural celebrations that aim to increase the representation and celebration of diverse student communities.
- Contributing to the development and implementation of high quality and effective projects and initiatives that build student communities and enhance students' sense of belonging.
- Promoting student engagement opportunities within the Students' Guild and being a brand advocate for the Guild in your work.
- Ensuring events are delivered safely as per the event risk assessment.
- Contribute to the team's strategic planning by putting forward evidence-based ideas for improving student belonging and communities.
- Attending events/activities and providing feedback on success and areas that could be improved through the completion of 'End of Event' Reports.
- Pro-actively build relationships with relevant diverse student communities to ensure the Guild is able to support them increase participation in Guild-led activity.
- Working with the Guild and University teams on collaborative projects.
- Ensuring compliance with the Guild's and relevant University policies and all relevant legislation – including Health and Safety, 1994 Education Act, Safeguarding and Data Protection.





- Actively engaging in student-facing projects and activities of all kinds as required.
- Being an enthusiastic advocate for student leadership and the organisation's values.
- Maintaining your own professional networks and promoting the Guild on a local and national level.

### **What you'll gain**

- Experience in project management, as well as communication and leadership skills.
- Insight into the processes involved in supporting diverse communities.
- Real-world experience supporting volunteers and cocreating impactful events.
- Confidence in communicating with different teams and supporting your peers.
- Experience of working with others to promote Equality, Diversity and Inclusion.
- The chance to build professional networks and work in collaboration with a range of Stakeholders.

### **Skills you need**

- Able to plan and organise projects, and report on progress.
- You can demonstrate an active interest in equality, diversity, and inclusion topics in relation to the student experience.
- Knowledge of the varied experiences of diverse student communities at Exeter.
- Interest in or experience of delivering public facing events.
- Able to demonstrate strong communication and interpersonal skills with an ability to adapt approach to different audiences.
- Able to spot issues and opportunities and apply creative solutions to challenges.
- Able to take the time to understand yourself and those around you, so that you can collaborate effectively across teams and achieve shared goals.
- Capable of understanding and meeting the needs of diverse individuals and groups.

### **Key dates**

- Application deadline: Mon 1 Sept 2025; 09.00 (AM) BST.
- Group interviews: Fri 5 Sept 2025; online.
- Approx. start date: 22 Sept 2025.

