

# Application for renewal of forklift trainer registration

## Applicants details

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Surname

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First name

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Trainer registration number

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Phone

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Email

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Home address

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Company name

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Company address

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## Please supply the following supporting documents:

Checklist

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**Current forklift operator certificate** (must be current and awarded by a Competenz registered forklift trainer.)

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**Summary of any additional professional development completed since last audit**

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**Current driver license** (a copy of both sides of current driver license)

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**Reference** (a recent letter of support from a current employer or recent client verifying your ability to train forklift operators. Please note referees may be contacted)

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**Certification** (copy of the operator certificate you intend to issue to successful learners)

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**Instructional materials you intend to use** (e.g. forklift training presentation, workbook, assessment, and model answers):

1. I will use Competenz materials.
  2. I will use my own materials and have attached evidence of prior approval by Competenz
  3. I would like to discuss using my own materials.
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## Consent for inclusion on the public forklift register

As part of your registration, we ask for your consent to include your details on the public forklift register, which will be published online and accessible to third parties.

The register includes: your full name, company name, registration number, registration expiry date and contact details.

**Yes**, I consent to the publication of my details on the public forklift register

No, I do not consent to the publication of my details

You can withdraw your consent at any time by contacting us at [forklift@competenz.org.nz](mailto:forklift@competenz.org.nz)

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## Authorisation

Applicant Signature

Date

## Notes

Applications should be electronically submitted to [forklift@competenz.org.nz](mailto:forklift@competenz.org.nz). Copies of your material will be retained as the official record of your submission. For any queries please contact us on 09 539 9807 or 0800 526 1800.

This completed application form plus your training material makes up your renewal application to be registered as a forklift trainer, certified in accordance with the provisions of the Approved Code of Practice for Forklift Trainers and Operators.