

# Application for forklift trainer registration

All sections of this form must be completed.

## Application details:

Surname:

First Name:

Date of Birth:

Preferred Name

NZQA Number:

Male

Female

Ethnicity:

## Contact Details

Address (this should be your permanent address):

Phone

Email:

## Company Details

Company Name:

Company Address:

## Qualifications

(List only those qualifications relevant to forklift operation and teaching. See Appendix E to ACOP or add copy of your NZQA record of learning)

### Summary of your experience and resources:

*Please attach evidence of ALL of the following ACOP requirements. Incomplete applications will not be considered.*

## Check

<p><b>Detailed written summary of forklift operator work experience</b></p> <p><i>Use 'Forklift Experience' template only. Do not submit a CV.</i></p>	
<p><b>Adult education qualifications</b></p> <p><i>See 'Forklift Trainer Qualification Info' sheet for recognised qualifications.</i></p>	
<p><b>Your current forklift operator's certificate</b></p> <p><i>Must be current and awarded by a Competenz registered forklift trainer.</i></p>	
<p><b>Copy of current driver's licence</b></p>	
<p><b>Written verification of forklift knowledge and experience by third party</b> <i>Reference</i></p>	
<p><b>Training Materials and Certificate</b></p>	
<p>I will be using Competenz training materials</p>	
<p>I want to use my own training materials. Please speak with Competenz in the first instance</p>	
<p><b>Copy of the certificate to be issued to learners who successfully pass your course</b></p>	

### Declaration:

I declare that the particulars given above are correct and hereby authorise Competenz to collect information relevant to my forklift training from, and/or exchange information with any:

- Relevant Tertiary Education Organisation, or
- Industry Training Organisation or
- Government agency with which I am enrolled, or
- Employer relevant to my forklift work experience

**Signature:**

Date:

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### Notes:

This completed application form plus your training material makes up your application to be registered as a forklift trainer, certified in accordance with the provisions of the Approved Code of Practice for Forklift Trainers and Operators.

Applications should be electronically submitted to [forklift@competenz.org.nz](mailto:forklift@competenz.org.nz).  
Copies of your material will be retained as the official record of your submission.

**For any queries please contact us on 0800 526 1800.**

**Result of pre audit check:**

### Application meets ACOP Requirements and cleared for On-site Audit

**Does not meet ACOP requirement**

**Signature:**

Date:

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