



# How to Link Your Arya and Alethea Accounts & Submit an eConsult

Follow the steps below to access Alethea directly through Arya and begin submitting eConsults with pre-populated patient information.

## Log into Arya EMR

- Access your Arya account using your usual login credentials

## Navigate to Patients

- From the homepage, select “Patients”

The screenshot shows the Arya EMR dashboard. At the top, there is a navigation bar with the following items: ARYA EHR, Home, Schedule, Results, Referrals, Tasks, Billing, eFax, Portal, and Alethea Demo ... . Below the navigation bar is a search bar with the text "Search" and "Search all". The main content area is divided into several sections:

- My Appointments This Week:** A calendar view showing the number of appointments for each day of the week. The current day, Wednesday, is highlighted with a blue background and shows 0 appointments.
- Patients:** A section with two donut charts. The first chart shows 1 Active patient, and the second chart shows 1 Total patient. An orange arrow points to the "Active" chart.
- Results:** A section showing 0 Unsigned Results.
- Referrals:** A section showing 0 All Active (Pending Triage, Approved, Waitlist).
- Portal:** A section showing 0 Submitted and 0 Unsubmitted.
- Tasks:** A section showing 0 Total Tasks, 0 Urgent Tasks, and 0 Overdue Tasks. Below this, there is a section for 0 Unread Messages.
- eFax:** A section showing 0 Inbox and 0 Outbox. Below this, there is a section for 0 Failed Faxes.
- Billings:** A section showing 0 Unsubmitted Claims and 0 Unpaid Invoices. Below this, there is a section for 0 Rejected Claims.

In the bottom right corner, there are two circular icons: one with the letters "Ai" and another with a message icon.

## Select a Patient

- Search for and click on the patient you would like to submit an eConsult for

ARYAEHR Home Schedule Results Referrals Tasks Billing eFax Portal Alethea Demo ...

Who are you searching for? Search By Tag

Active Patients (1) Add Patient Edit

| P        |      |              |           |
|----------|------|--------------|-----------|
| Jane Doe | 31 F | Feb 16, 1995 | 999999999 |

## Open Referrals

- Within the patient chart, select the “Referrals” tab at the top of the page

## Select eConsult

- Click “eConsult” to initiate a new consult request

ARYAEHR Home Schedule Results Referrals Tasks Billing eFax Portal Alethea Demo ...

Kelsey Pyde 31 F

Profile Notes Results Forms Prescriptions Referrals Tasks Billing eFax Portal

Referrals Upload New

All Users

All Statuses

Search

Outgoing Referral Mar 13, 2026 New Referral

Outgoing Referral Mar 4, 2026 New Referral

Address Book eConsult Delete eFax Print AiAssist

Mar 13, 2026

Service

Receiving Provider

Fax Number

Non-Urgent

Reason for Referral

Status Unsent

Comments

Draw Signature or Select signature from profile

Profile

- 31 Female

No upcoming appt.

Medical History New Edit

No History

Medication New Edit

No Active Medication

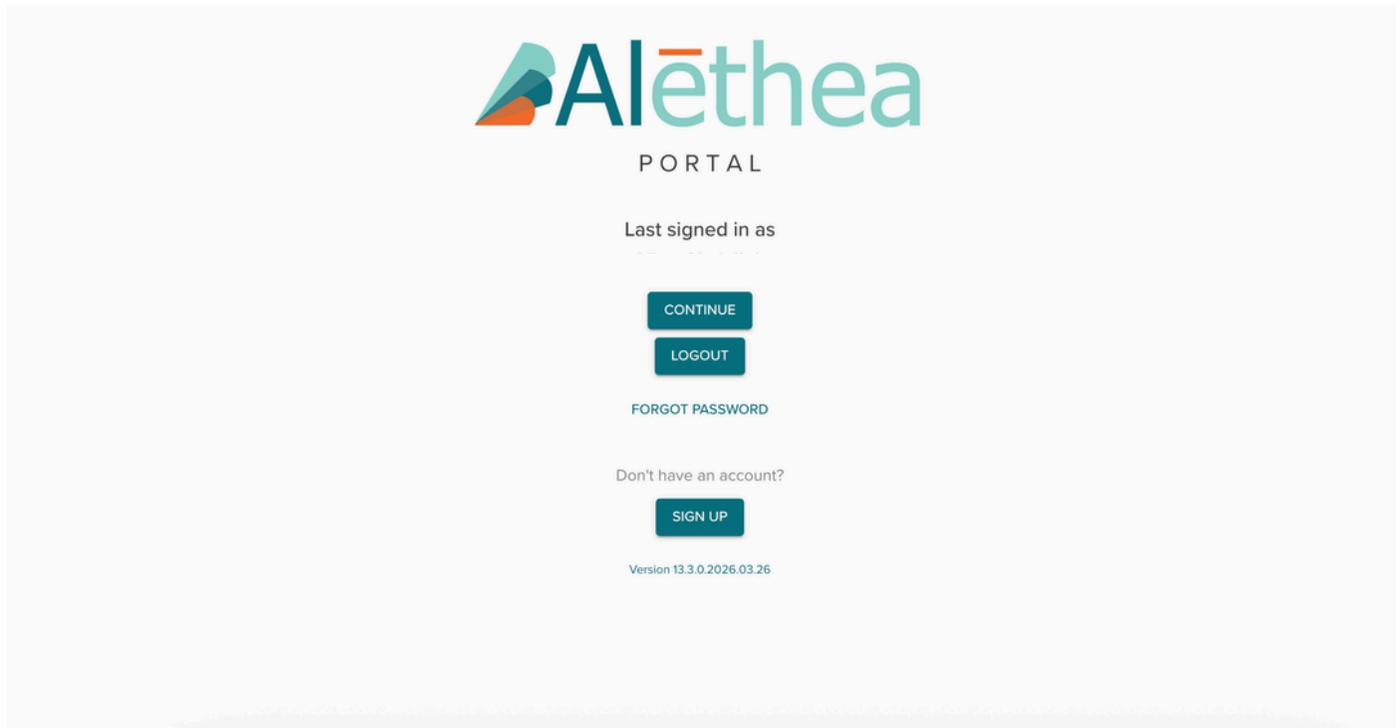
Allergies NKDA New Edit

None Reported

Social History

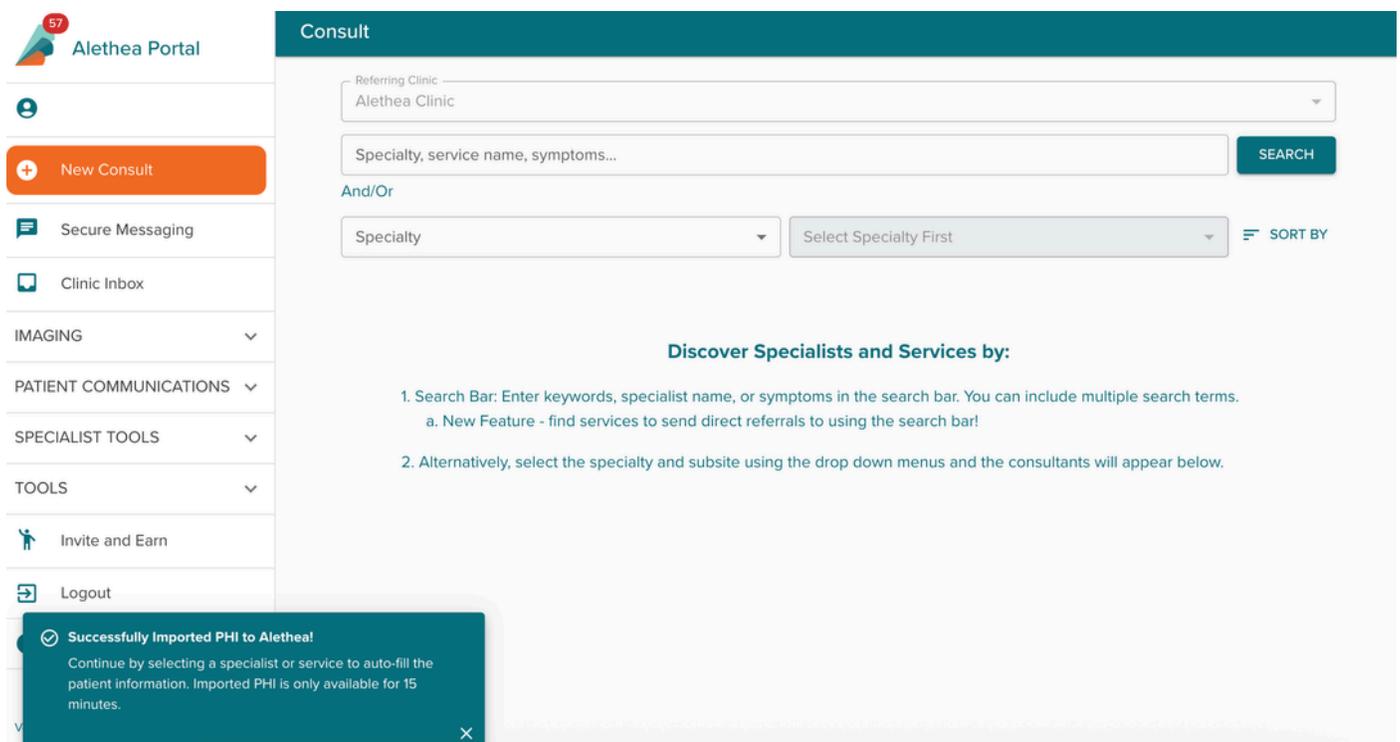
## Launch Alethea eConsult Form

- This will automatically open the Alethea eConsult form within your workflow
- Log-in to the portal



## Choose a Specialist

- Select the provider or specialty you would like to send the consult to



## Complete and Submit

- Patient demographics and relevant information will be automatically populated
- Add your clinical question, attachments, and any additional details
- Submit your eConsult

**Alethea Portal**

**Consult**

SAVE DRAFT

Alethea Clinic

[← BACK TO RESULTS](#)

▼ **Devon Livingstone, Otolaryngology - Thyroid** Avg: 20hr

Calgary, AB  
Head and Neck Surgeon | MD, FRCSC

**Patient Information**

Province: **AB** PHN: **99999-9999**  Good Faith Billing

Patient First Name: **Jane** Patient Last Name: **Doe**

Patient Email: **name@example.com**  Send eConsult copy to patient (Email Required) ?

Patient Phone Number: **(123) 456-7890**

Patient Date of Birth: **02/16/1995** Patient Age: **31**

Symptoms

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