

**WORK SESSION OF
THE TOWN COUNCIL
OF
THE TOWN OF LURAY, VIRGINIA**

Tuesday, May 23, 2023

The Luray Town Council met in a work session on Tuesday, May 23, 2023, at 5:30 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were present the following:

Presiding: Mayor Jerry Dofflemyer

Council Present:

Ron Vickers
Stephanie Lillard
Alex White (remote)
Jason Pettit
Joseph Sours
Ligon Webb

Also Present:

Steve Burke, Town Manager
Bryan Chrisman, Assistant Town Manager
Danielle Babb, Clerk- Treasurer
Danielle Alger, Deputy Clerk- Assistant Treasurer
Sgt. Lonnie Foster, Luray Police Department

(This meeting was made public via the Town's Facebook page.)

A quorum being present, Mayor Dofflemyer declared the Council to be in session for the transaction of business. All present stood for a moment of silence. Councilman Vickers led everyone in the United States Pledge of Allegiance.

ROLL CALL

The roll was called with all members present. Councilman White was present electronically.

UPDATES & DISCUSSION ITEMS

SUP 23-10 – 8 Frye Lane

Town Manager, Steve Burke, requested Council discuss the request for a Special Use Permit to install a manufactured home at 8 Frye Lane (Tax Map No. 42A3-A-49) in the R-3 High-Density Residential

District as permitted in Town Code 402.3.e from Rexford Eugene Frye. The applicant is seeking to replace a manufactured home that was destroyed by fire a few years ago.

Town Code Section 402.3.e requires the following:

1. If it is a structure, transportable in two or more sections, which in the traveling mode is ten body feet or more in width or 40 body feet or more in length, or when erected on site is 800 or more square feet, and which is built on a permanent chassis and designed to be used as a single-family dwelling with a permanent foundation when connected to the required utilities, and includes the plumbing, heating and electrical systems contained therein.
2. The Special Use Permit Application must be reviewed by the Luray Town Council and approved by the Luray Town Council.
3. The axles, wheels and towbar/hitch must be removed.
4. The roof must be constructed of shingles, or other materials customarily and normally used for conventional dwelling roofing, and must be reviewed and approved by the Luray Town Council.
5. The underpinning shall consist of a permanent, continuous masonry foundation.
6. Siding must be of any material commonly used in conventional homes.
7. Front, rear and all other steps and landings must be constructed in accordance with all legal requirements.
8. All other Town of Luray zoning requirements must be met.

Council members discussed the special use request and will consider approval at the next regular meeting in June.

SUP 23-11 – 178 Allison Drive

Town Manager, Steve Burke, requested Council discuss a request for a Special Use Permit to operate a Lodging House at 178 Allison Drive (Tax Map No. 42A17-1-84) in the Planned Neighborhood Development (PND) Zoning District from Wanakhavi Wakhisi.

A Lodging House is commonly defined as a residential building, other than a hotel, motel, or bed-and-breakfast home, where lodging is provided for compensation on a regular basis, pursuant to previous arrangements, but which is not open to the public or transient guests, for no longer than thirty (30) consecutive days. Meals may be provided to the residents in a central location; however, no provisions shall be made for cooking in individual rooms or units. The maximum number of guests shall be two per bedroom with on-site parking for all guests.

Staff recommend the following conditions be considered:

- 1) Compliance with Town Code Section 519- Lodging House Regulations
- 2) Guest stay shall not exceed fourteen (14) day
- 3) Special Use Permit shall not transfer upon sale of property or membership interest composition of the holding company.

The Planning Commission unanimously recommended approval at their May 10, 2023 meeting.

Councilman Sours inquired about getting a listing of all Lodging Houses. Treasurer, Danielle Babb stated that she will reach out to the County and get this information. Council will consider approval at their next regular meeting in June.

Roundabout Vegetation Plan

Town Manager, Steve Burke, requested Council discuss the design and cost estimates to remove the center concrete portion of the West Main Street Roundabout, install suitable soil, and install vegetation. The cost estimate for the proposed work is approximately \$37,500. Funding for this work was not included in our current Budget, nor in the proposed FY 23-24 Budget.

Councilman Vickers suggested refraining from any action for at least 5 years due to the project still being so new. Councilman Pettit agreed with Councilman Vickers and added that it while beautiful, this would require a lot of maintenance. Mr. Pettit also added that the true purpose of the roundabout is to safely move traffic. Members agreed to hold off on this consideration until such time as the concrete is in need of repairs. Councilman White suggested the concept of a mural.

ANNOUNCEMENTS

Council Members inquired about the status of derelict properties.

Mayor Dofflemyer reminded Council and Staff of the upcoming luncheon provided by VTG at the Valley Cork on Wednesday, May 31st from 11-2. Mayor Dofflemyer also reminded of the upcoming Memorial Day Parade in Shenandoah on Saturday.

ADJOURN

With no further business, the meeting was adjourned at 5:57 p.m.

Jerry Dofflemyer
Mayor

Danielle N. Alger
Deputy Town Clerk