

LURAY TOWN COUNCIL

January 13, 2025 - 7:00 p.m.

REGULAR MEETING AGENDA

- | | |
|--|-----------------|
| I. CALL TO ORDER & PLEDGE ALLEGIANCE TO THE U.S. FLAG | Mayor Lillard |
| II. ROLL CALL | Danielle Alger |
| III. AGENDA ADDITIONS OR DELETIONS | Mayor Lillard |
| IV. CONSENT AGENDA | Mayor Lillard |
| V. GENERAL CITIZEN COMMENTS (other than agenda items) | |
| VI. COUNCIL RESPONSE | |
| VII. BOARDS, COMMISSIONS, DEPARTMENTAL REPORTS | |
| A) Luray Downtown Initiative | Jackie Elliott |
| VIII. PUBLIC HEARINGS | |
| IX. DISCUSSION ITEMS | |
| A) Vacant Council Seat | Mayor & Council |
| X. RECESS | Mayor Lillard |
| XI. CLOSED MEETING – Code of Virginia Section 2.2-3711 (A) (1) & (8) | Mayor & Council |
| Discussion by Council about the performance and employment of specific local government personnel, as authorized by section 2.2-3711 (A) (1) of the state code. The subject matter of the meeting are the three (3) Council appointees – the Town Manager, the Town Attorney, and the Town Clerk/Treasurer, as well as the Chief of Police. Also, for consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by our attorney as authorized by Section 2.2-3711 (A) (8) of the Code of Virginia. The subject matter concerns Special Use Permit processing. | |
| XII. ACTION ITEMS | |
| A) Planning Commission Appointments | Council Members |
| B) Tree & Beautification Committee Appointments | Council Members |
| C) Procurement Policy Changes & Update | Jason Botkins |
| XIII. TOWN ATTORNEY'S REPORT | Jason Botkins |
| A) County Animal Control MOU Update | |
| XIV. COUNCIL COMMENTS | Town Council |
| XV. MAYOR'S ANNOUNCEMENTS | Mayor Lillard |
| XVI. ADJOURN | Mayor Lillard |

The meeting will be live streamed on the Town's website and social media platforms. Please submit any public comments concerning the agenda items through any of the following means: Attendance at meeting; Email – bchrisman@townofluray.com; Mail – Luray Town Council, Attention Bryan Chrisman, Post Office Box 629, Luray VA, 22835; Hand Delivery – Place in exterior DROP BOX in the alcove located at the front of the Town's Town Hall facing Main Street; or Phone – (540) 743-5511. All comments must be submitted by 12 noon on the day of the meeting and will be read aloud at the meeting.

Town of Luray
PO Box 629
45 East Main Street
Luray, VA 22835
www.townofluray.com
540.743.5511



Mayor

Stephanie Lillard
slillard@townofluray.com
Term: 2025-2028

Council Members

Jason Pettit
jpettit@townofluray.com
Term: 2025-2028

Alex White
awhite@townofluray.com
Term: 2023-2026

Joey Sours
jfsours@townofluray.com
Term: 2025-2028

VACANT

Term: TBD

Chuck Butler
cbutler@townofluray.com
Term: 2025-2028

Ron Vickers
rvickers@townofluray.com
Term: 2023-2026

Town Officials:

Town Manager – Bryan Chrisman
Assistant Town Manager- Michael Coffelt
Planning & Zoning Technician – Brooke Newman
Town Clerk/ Treasurer- Danielle Babb
Deputy Town Clerk/ Treasurer- Danielle Alger
Chief of Police- Bow Cook
Superintendent of Public Works- Lynn Mathews
Superintendent Parks & Recreation-Jennifer Jenkins
Superintendent of the WTP – Joey Haddock
Superintendent of the WWTP – John Sonifrank

Commissions & Committees:

Luray Planning Commission
Luray-Page County Airport Commission
Luray Tree and Beautification Committee
Luray Board of Zoning Appeals
Luray Downtown Initiative
Luray-Page County Chamber of Commerce



Town of Luray, Virginia
Town Council Agenda Statement

Item No: III

Meeting Date: January 13, 2025

Agenda Item: **ADDITION TO OR DELETION FROM THE AGENDA**

Suggested Motion:
(If required)

I move that the Town Council add Agenda Item __ to the agenda regarding
_____.

OR

I move that the Town Council delete Agenda Item __ from the agenda regarding
_____ for the reason of _____.



TOWN OF LURAY

Town Council

Regular Meeting

January 13, 2025

Consent Agenda

IV.



Town of Luray, Virginia
Town Council Agenda Statement

Item No: IV

Meeting Date: January 13, 2025

Agenda Item: **CONSENT AGENDA**

(A) Minutes of the Regular Council Meeting- 12/9/2024

(B) Financial Reports Ending- 12/31/2024

(C) Accounts Payable Totaling- **\$255,858.22**

I move to approve the following Consent Agenda (all items must be read):

Prepared By:

Danielle P. Babb, Treasurer

**A REGULAR MEETING OF
THE TOWN COUNCIL
OF
THE TOWN OF LURAY, VIRGINIA**

Monday, December 9th, 2024

The Luray Town Council met in regular session on Monday, December 9, 2024, at 7:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were present the following:

Presiding: Mayor Jerry Dofflemyer

Council Present:

Ron Vickers
Stephanie Lillard
Alex White (via phone)
Jason Pettit
Joseph Sours
Ligon Webb

Also Present:

Bryan Chrisman, Town Manager
Danielle Babb, Clerk-Treasurer
Danielle Alger, Deputy Clerk-Treasurer
Bow Cook, Luray Police Department
Jason Botkins, Litten & Sipe
Brooke Newman, Planning and Zoning
Jackie Wood, Luray Downtown Initiative
Jen Jenkins, Superintendent, Parks & Recreation

(This meeting was made public via the Town's Facebook page. Public comments were accepted prior to the meeting via e-mail to bchrismane@townofluray.com).

A quorum being present, Mayor Dofflemyer declared the Council to be in session for the transaction of business. All present stood for a moment of silence. Councilman White led everyone in the United States Pledge of Allegiance. The roll was then called with all Council members present.

CONSENT AGENDA

Motion: Councilman Vickers motioned to approve the Consent Agenda as presented, motion seconded by Councilperson Lillard with the vote as follows: YEA: Council Members Vickers, Lillard, White, Pettit, Sours, Webb. **Approved 6-0**

Consent Agenda

(A) Minutes of the Regular Council Meeting – 11/12/2024

(B) Financial Reports Ending November 30, 2024

(C) 2025 Holiday & Meeting Schedule

(D) Accounts Payable Totaling- \$373,926.56

BOARDS, COMMISSIONS, DEPARTMENTAL REPORTS

Luray Downtown Initiative

Jackie Wood, LDI President stated that the Halloween event was a huge success with approximately 3,000 in attendance. Ms. Wood stated that the Christmas Tree Lighting turned out great and thanked Mayor Dofflemyer for attending. Ms. Wood reminded everyone of the Ribbon Cutting for ZoraJane on Tuesday, December 10th at 1:00 and open house from 1:00-4:00.

Mayor Dofflemyer thanked Ms. Wood for the Tree Lighting Ceremony. He added that it was stupendous.

PUBLIC HEARINGS

SUP 24-018 – 131 N. Hawksbill Street (Nworie)

Town Manager, Bryan Chrisman, requested Council conduct a Public Hearing to receive citizen input and to consider a request for a Special Use Permit to operate a Lodging House at **131 N. Hawksbill Street** (Tax Map No. **42A4-A-34A**) in the High Density Residential (R-3) Zoning District. The dwelling is approximately **1,080** square feet with three bedrooms and is located on one parcel that is approximately **0.1783** acres (7,767 sq ft) in area. A Special Use Permit is required to operate a lodging house in the High Density Residential (**R-3**) Zoning District per Town Code Appendix A, Article IV, Section **403.2.(n.)**.

A Lodging House is defined as any structure, or portion thereof, other than a hotel, motel, or bed and breakfast home, that is routinely rented or otherwise made available for residential, leisure, or vacation use for a period of less than 30 consecutive days in exchange for compensation. The maximum number of bedrooms for rent shall be three (3), and the maximum number of overnight guests will be two (2) per bedroom, with on-site parking for all guests at a rate of one off-street parking space for one (1) bedroom, and two (2) off-street parking spaces for two-or three-bedroom structures.

Staff recommend the following conditions be considered:

- 1) Compliance with Town Code Section 519 – Lodging House Regulations
- 2) Special Use Permit shall not transfer upon sale of property or membership interest composition of the holding company

Mayor Dofflemyer opened the Public Hearing for citizen comments. With no further comments, Mayor Dofflemyer closed the hearing.

Councilman White stated that it's a good-looking unit but doesn't want to contribute to new construction and that he would be a no when time to vote. Councilman Pettit agreed with Mr. White and stated that citizens on Mechanic Street are not happy. Councilman Webb stated that the appetite isn't to keep approving STR's and one thing moving forward, the SUP's can be reviewed every year, two or three. Councilperson Lillard stated that she is supporting this application and after this Council will have a 90-day waiting period. Councilman Pettit added that he isn't looking at this application any different than over the last year. He stated that it doesn't affect him personally but wouldn't want it if it was in his backyard.

Motion: Councilman Vickers motioned that the Special Use Permit 24-018 be approved with the following conditions: adjacent to commercial uses as presented. Motion seconded by Councilman Sours with the vote as follows: YEA: Council Members Vickers, Lillard, Sours, Webb. NAY: White, Pettit. **Approved 4-2**

SUP 24-019- 505 Mechanic Street (South/505 Mechanic LP)

Town Manager, Bryan Chrisman, requested Council conduct a Public Hearing to receive citizen input and to consider a request for a Special Use Permit to operate a Lodging House at 505 Mechanic Street (Tax Map No. 42A3-A-69, 69B) in the High Density Residential (R-3) Zoning District. The dwelling is approximately 1,850 square feet with four bedrooms and is located on one parcel that is approximately 4.616 acres (201,073 sq ft) in area. A Special Use Permit is required to operate a lodging house in the High Density Residential (R-3) Zoning District per Town Code Appendix A, Article IV, Section 403.2.(n).

A Lodging House is defined as any structure, or portion thereof, other than a hotel, motel, or bed and breakfast home, that is routinely rented or otherwise made available for residential, leisure, or vacation use for a period of less than 30 consecutive days in exchange for compensation. The maximum number of bedrooms for rent shall be three (3), and the maximum number of overnight guests will be two (2) per bedroom, with on-site parking for all guests at a rate of one off-street parking space for one (1) bedroom, and two (2) off-street parking spaces for two-or three-bedroom structures.

Staff recommend the following conditions be considered:

- 1) Compliance with Town Code Section 519 – Lodging House Regulations
- 2) Special Use Permit shall not transfer upon sale of property or membership interest composition of the holding company
- 3) A maximum of three (3) bedrooms are available for each rental, with a maximum of six (6) overnight guests at two (2) guests per bedroom.

Mayor Dofflemyer opened the Public Hearing for comment. With no one in attendance to speak, he closed the hearing.

Councilman Webb stated that he doesn't believe the Town has ever received a complaint on any STR. Mr. Chrisman stated that we haven't (other than one parking issue). Councilman Webb stated that he will be supporting the application to be consistent.

Motion: Councilperson Lillard motioned that Special Use Permit 24-019 be approved as presented. Councilman Vickers seconded the motion with the vote as follows: Council Members Vickers, Lillard, Sours. NAY: White, Pettit. **Approved 4-2**

DISCUSSION ITEMS

Planned Policies for Lake Operations & Swimming

Superintendent, Jen Jenkins, had follow-up information on Lake Arrowhead plans for the upcoming year. Ms. Jenkins provided Council with an executive summary that was included in the Council packet. Ms. Jenkins stated the items were staffing levels, collection fees, procedures and rules for general park users, weekends, and a list of tasks her office is currently working on. Ms. Jenkins stated that she is available for any questions that Council should have. Ms. Jenkins stated that the target dates for the Lake are May to mid-October. She added that options for implementing swimming fees and been discussed and has worked with Treasurer, Danielle Babb, and the credit card company to get machines for collecting fees. Ms. Jenkins added that she would be able to collect for swimming, boating, and shelters. Ms. Jenkins also stated that there would be NO charges for Town of Luray Citizens.

Councilman Vickers questioned the internet service. Ms. Jenkins stated that Starlink has been a success with the video cameras and is in contact with VTG and Valley Automation with getting the electronic component, that will open a lot of possibilities. Councilman Vickers inquired about how the fees will be collected. Ms. Jenkins stated that she has been tossing around ideas. She said that the Parks staff will have guard shacks that will be removable and will likely be replacing the guard shack at the beach. She added that it will have A/C and Wi-Fi connectivity and a credit card terminal. She added that there will be a NO cash/Card Only policy. Councilman Sours stated that Ms. Jenkins had a very thoughtful breakdown and inquired if Saturday and Sunday will be the only days for prohibited parking. Ms. Jenkins stated yes, and there would be no charge for the smaller shelters, they would be first come first serve. Ms. Jenkins added that she will start making job postings in January and is hoping to attract good applicants. Councilman Pettit inquired about the expense to operate the Lake. He added that he is concerned about swimming in the past because it never paid for itself. He added that he isn't sure if it's worth doing if the Town would only break even. Ms. Jenkins stated that she has done the calculations on hours but will sit down and crunch the numbers to get an initial cost on everything. Treasurer, Danielle Babb, stated that there would be no cost for equipment, and can pass the fee along to the customer. Councilman White thanked Ms. Jenkins for trying to figure out a strategy for town residents. Ms. Jenkins added that the cost will be more reasonable than most people think. She added that most things can be done in-house which will be a cost savings.

~RECESS~

CLOSED MEETING

2.2-3711(A)(1) - Discussion of the Employment of a Specific Employee

The Town Council conducted a Closed Meeting for the purpose of discussing the performance and employment of specific local government personnel as authorized by Section 2.2-3711 (A)(1) of the Code of Virginia. The

subject matter of the meeting are the three (3) Council appointees – the Town Manager, the Town Attorney, and the Town Clerk/Treasurer. Also, for consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by our attorney as authorized by Section 2.2-3711 (A) (8) of the Code of Virginia. The subject matter concerns Special use Permit processing.

Motion: Councilman Pettit motioned to convene and go into Closed Meeting for the purpose of discussing the performance and employment of specific local government personnel as authorized by Section 2.2-3711(A)(1) of the Code of Virginia. The subject matter of the meeting are the three (3) Council appointees – the Town Manager, the Town Attorney, and the Town Clerk/Treasurer. Also, for consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by our attorney as authorized by Section 2.2-3711 (A) (8) of the Code of Virginia. The subject matter concerns Special use Permit processing. Motion seconded by Councilman Sours with the vote as follows: YEA: Council Members Vickers, Lillard, White, Pettit, Sours, Webb. **Approved 6-0**

~Closed Meeting~

Motion: Councilman Pettit motioned the closed meeting be adjourned and the Luray Town Council reconvene in open session. Motion seconded by Councilman Sours with the vote as follows: YEA: Vickers, Lillard, White, Pettit, Sours, Webb. **Approved 6-0**

Certification: Mayor Dofflemyer asked members of Council to certify that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirement under the Virginia Freedom of Information Act, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council. Motion: Councilman Pettit motioned to certify the closed session: Councilperson Lillard seconded the motion with the following members voting: YEA: Mayor Dofflemyer, Council Members Vickers, Lillard, Pettit, Sours. **Approved 5-0** (Mr. White's connection fell through)

ACTION ITEMS

WWTP Project Upgrades & Contract Assignment

Town Manager, Bryan Chrisman, requested Council consider two direct solicitations for upgrading the Influent Pump Station and the SCADA hardware and software for the WWTP.

The submittals are included for Council review. Both submittals include both projects.

The vendors selected for solicitation are the current hardware & software provider, Lord & Company from Fort Mill, SC. The second vendor is Valley Automation, Inc. from here in Luray.

	Equivalent Bid	Start	Completion
Lord & Company	\$216,272,.00	2-4 weeks	16-20 weeks
Valley Automation	\$208,210.50	Immediately	6-10 weeks

All three Town staff reviewers propose that the Council extend an agreement for services to Valley Automation, Inc. to handle both projects. VAI offers a discount for bundling both projects together, and currently holds a state contract with JMU for this type of work. Spare parts and larger pump programming are included.

Once approved, the Town can issue a Purchase Order for the projects. Both projects are planned for completion in mid-2025.

Additionally, the Town is planning to upgrade its communications devices between the new SCADA and twelve sewer pump stations to ensure valid exchange of information, to enhance response times, and to save significant monthly fees. Funding for these upgrades (about \$70,000) is included in the previously allocated ARPA funds for the WWTP.

Councilperson Lillard stated that she is happy to see a local company coming in with the low bid.

Motion: Councilperson Lillard motioned that the two WWTP projects be awarded to VAI, as presented, as well as the communications upgrade. Motion seconded by Councilman Pettit with the vote as follows: YEA: Council Members Vickers, Lillard, White, Pettit, Sours, Webb. **Approved 6-0**

Christmas Decorations Purchasing

Town Manager, Bryan Chrisman, requested Council consider a proposal to purchase needed Christmas wreath decorations in this fiscal year. The remaining wreaths are planned for purchase next FY. We currently install about one hundred units annually, but slight extensions in needed areas will increase the total count to roughly 120-125.

The proposal from MOSCA Design is included for Council review. There is a significant savings per unit if purchased in January 2025. We can purchase about sixty-five units at the discounted price of \$644.54 (one wreath and two bows).

Both Council members that formed the review committee indicated that they preferred the classic design as indicated. Thanks to Councilman Jason Pettit and Vice-Mayor Ron Vickers for their assistance.

The Town intends to rehab the best units from the old set and utilize them during the next FY. The very best rehabilitated units that are concerted to LED's can be used to expand the decorations area to include the roundabout and Northcott, as well as further on East Main Street as appropriate and available. Currently, the Town also decorates a short distance on North and South Broad Street.

Councilman Pettit inquired about the storage process and if improvements would be needed for that. He also inquired if there was anything that could be done to make the wreaths last longer. Mr. Chrisman stated that this

year they will be sorting the best of the best to stay on one side of the building, this will allow staff to know which ones need attention and which ones are new.

Motion: Councilman Vickers motioned that Christmas decorations proposal be approved. Motion seconded by Councilperson Lillard with the vote as follows: YEA: Council Members Vickers, Lillard, White, Pettit, Sours, Webb. **Approved 6-0**

Special Use Permit (SUP) Application Processing

During the November 12, 2024, meeting, Council took action directing that SUP applications for lodging houses would not be accepted for a 90-day period to allow Council to explore new decision-making criteria for those applications.

Staff request that Council modify its November action to enable staff to retain SUP applications for lodging houses submitted during the roughly 90-day period for consideration after that time period expires. This eliminates the need for applicants to make multiple visits to the Town office to submit applications.

Two motions are necessary since this modifies action taken by Council at its prior meeting.

Motion: Councilman Vickers motioned that Town Council reconsider action taken at the November 12, 2024, meeting placing a three-month moratorium on the acceptance of Special Use Permit applications for lodging houses. Motion seconded by Councilperson Lillard with the vote as follows: YEA: Council Members Vickers, Lillard, White, Pettit, Sours, Webb. **Approved 6-0**

Motion: Councilman Vickers motioned that the Town Council postpones consideration by staff of Special Use Permit applications for lodging houses until March 11, 2025, pending Council's consideration of new decision-making criteria for those applications. Motion seconded by Councilman Sours with the vote as follows: YEA: Council Members Vickers, Lillard, White, Pettit, Sours, Webb. **Approved 6-0**

WWTP Consent Order

Town Manager, Bryan Chrisman, requested Council discuss and decide on a course of action concerning a recently received Consent Order from DEQ based on issues with reporting and testing in late 2023 and early 2024 at the WWTP.

Town Staff met with DEQ personnel in early April 2024 and provided the explanations and supporting data. Staff had hoped that the amount of work the Town is investing in its WWTP plant and sewer mains would reduce the potential civil charges. The Town did not hear anything more about the issues until the Order was received.

The order is included for Council review. This is a revised version from DEQ after they discovered a mathematical error in the original that was received November 21, 2024, via email.

After discussions with the WWTP Superintendent and the Town Attorney, we recommend signing the Order and paying the civil charge total.

Motion: Councilman Vickers motioned that the Consent Order and payment be authorized, as presented. Councilman Sours seconded the motion with the vote as follows: YEA: Council Members Vickers, Lillard, White, Pettit, Sours, Webb. **Approved 6-0**

ARPA Funding Update and Final Allocations

Treasurer, Danielle Babb, requested Council receive an update related to past, current and projected allocations, and expenditures from ARPA funding. In addition, there are several recommendations for the Council to consider concluding final allocations in accordance with the federal deadline of December 31, 2024. American Rescue Plan Act funds must be obligated by December 31, 2024. However, jurisdictions have until December 31, 2026, to complete the expenditure of those obligations.

Several recommendations for Council to consider are:

- 1) Consider allowing the Treasurer to further combine several related categories for easier tracking and data management (lines 11 and 12). Lines 11 and 12 were previously combined to include legal consultation, project administration, and audit expenses. A further combination of these line items would allow any remaining funds to be used to offset the project administration salaries. To date, no costs have been expended for project administration whereas all administrative costs have been charged to the general fund labor expense line items for Town Manager and Treasurer Personnel. Town Attorney, Jason Botkins, advised that ARPA guidance permits the use of ARPA revenue for local government salaries related to project administration.
- 2) Approval of the contracts pertaining to the Influent Pump Station Control Panel Upgrade and WWTP System and Plant Upgrades. While a total of \$300,000 in funding has been approved, the contracts for these upgrades must be accepted by December 31, 2024.
- 3) Consider the transfer of obligation from the General Fund to ARPA Funds for the matching contribution to the Yager Spring Study. At the Regular Council Meeting of June 10, 2024, the Council was asked to review a request for \$60,000 for an in-depth archeological study of the proposed trail route. This funding request was unanimously approved. The Town's portion of funding in the amount of \$30,000 was approved for the FY25 Budget. This allocation was not included in the FY25 Budget figures that were approved earlier that evening. Transferring the expenditure would eliminate the reduction in a general fund line item to accommodate the approval.

If Council desires to implement these changes, they can take action.

Motion: Councilperson Lillard motioned to approve the listed ARPA allocations and recommendations be approved, as presented. Councilman Sours seconded the motion with the vote as follows: YEA: Council Members Vickers, Lillard, White, Pettit, Sours, Webb. **Approved 6-0**

Resolution-Councilman Webb

Mayor Dofflemyer read the resolution for Councilman Webb.

Councilman Webb briefly reminisced of his time on Council and working as an employee with the Town of Luray. He stated that the late Jeb Caudill told him that there were good people in Luray and that he would like it. Mr. Webb stated that almost 11 years as Town Planner and 4 years on Council that he found a home here in Luray. He added that it's the only home his kids have ever known. He stated to the Staff and Citizens of Luray, that it's been an honor and thank you to everyone. In closing, as Jeb stated, "Luray does have good people".

Motion: Councilperson Lillard motioned to approve the Resolution for Councilman Webb, as presented. Councilperson Sours seconded the motion with the vote as follows: YEA: Council Members Vickers, Lillard, White, Pettit, Sours. **Approved 5-0**

TOWN ATTORNEY

Mr. Botkins said he had nothing further this evening.

MAYOR'S ANNOUNCEMENTS

The Mayor stated that he, along with the Assistant-Town Manager Michael Coffelt, and John Sisler with SVEC met with a representative with VFW to discuss the ins and outs of the banner project. Mr. Dofflemyer stated that he has received a lot of questions about why we do not have the banners. He added that this will be up to Council. Assistant Town Manager, Michael Coffelt, stated that he spoke briefly today with Bryan. They will be getting a total number of poles for the banners and see if the existing poles will work or if the Town will have to purchase a new mounting mechanism. Mr. Coffelt stated that he should have enough information by the work session on February 25th. Mayor Dofflemyer thanked Council for always acting like ladies and gentlemen during his time as Mayor and wished everyone a Merry Christmas and Happy New Year.

ADJOURN

With no further business, the meeting was adjourned at 8:53 p.m.

Jerry Dofflemyer
Mayor

Danielle Alger
Deputy Clerk-Treasurer

1/07/2025
FUND #-100

GL070A
*** General Fund ***

TOWN OF LURAY
BALANCE SHEET
12/31/2024

PAGE 2
TIME 14:28

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
-----	-----	-----	-----	-----	-----	-----
	*** General Fund ***					
	** Assets **					
	* Checking Accounts *					
102-0001	Cash In Fund					
102-0002	Cash in Fund - BLUE RIDGE BANK	1,462,460.20	1,009,728.66	695,752.10-		1,776,436.76
102-0003	Cash in Fund - BRB Bridge Loan					
	* Checking Accounts *	1,462,460.20	1,009,728.66	695,752.10-		1,776,436.76
110-3000	Petty Cash - Cash Drawer	500.00	500.00			500.00
	Petty Cash - Cash Drawer	500.00	500.00			500.00
	** RE Receivables **					
	RE Prior Yrs					
112-1900	RE1992					
112-1992	RE1993					
112-1993	RE1994					
112-1994	RE1995					
112-1995	RE1996					
112-1996	RE1997					
112-1997	RE1998					
112-1998	RE1999					
112-1999	RE2000					
112-2000	RE2001					
112-2001	RE2002	17.75	17.75			17.75
112-2002	RE2003	18.46	18.46			18.46
112-2003	RE2004	41.08	41.08			41.08
112-2004	RE2005	41.08	41.08			41.08
112-2005	RE2006	41.08	41.08			41.08
112-2006	RE2007	41.08	41.08			41.08
112-2007	RE2008	155.32	155.32			155.32
112-2008	RE2009	155.32	155.32			155.32
112-2009	RE2010	711.50	711.50			711.50
112-2010	RE2011	828.08	828.08			828.08
112-2011	RE2012	1,750.32	1,750.32			1,750.32
112-2012	RE2013	1,750.32	1,750.32			1,750.32
112-2013	RE2014	2,084.04	2,084.04			2,084.04
112-2014	RE2015	2,438.80	2,438.80			2,438.80
112-2015	RE2016	2,390.14	2,390.14			2,390.14
112-2016	RE2017	2,706.45	2,546.13			2,546.13
112-2017	RE2018	3,302.09	2,991.49			2,991.49
112-2018	RE2019	3,284.92	2,974.32			2,974.32
112-2019	RE2020	2,600.33	2,134.43			2,134.43
112-2020	RE 2021	4,428.64	4,273.34			4,273.34
112-2021	RE 2022	6,218.88	5,678.55	97.85		5,776.40
112-2022	RE 2023	11,355.63	10,382.26			10,382.26
112-2023	RE 2024	21,781.86	18,264.62			18,490.44
112-2024	RE Reserve - 2nd half	672,782.46	205,954.64	299.46	73.64-	55,120.48
112-9997	Roll Back	640,274.13-	640,274.13-	449.96	151,284.12-	640,274.13-
112-9998						

1/07/2025
FUND #-100

GL070A
*** General Fund ***

TOWN OF LURAY
BALANCE SHEET
12/31/2024

PAGE 3
TIME 14:28

ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
112-9999	RE Reserve	94,492.48-	378,769.00	150,960.45		529,279.49
	** RE Receivables **	6,159.02	6,159.02	151,807.72	449.96- 151,807.72-	6,159.02
	** PP Receivable **					
113-0001	Allowance-Uncollectible Prop. Tax	26,342.91-	26,342.91-			26,342.91-
113-1900	PP Prior Yrs					
113-2004	PP2004					
113-2005	PP2005					
113-2006	PP2006					
113-2007	PP2007					
113-2008	PP2008					
113-2009	PP2009					
113-2010	PP2010					
113-2011	PP2011					
113-2012	PP2012					
113-2013	PP2013					
113-2014	PP2014					
113-2015	PP2015		18.17-			18.17-
113-2016	PP2016		17.82-			17.82-
113-2017	PP2017					
113-2018	PP2018		139.26-			139.26-
113-2019	PP2019	4,510.46	4,426.73			4,426.73
113-2020	PP2020	5,346.84	5,303.10			5,303.10
113-2021	PP2021	8,095.57	7,915.56		2.50-	7,913.06
113-2022	PP 2022	15,575.09	14,329.76	11.00	23.54-	14,317.22
113-2023	PP 2023	22,092.68	19,331.69	78.61	214.14-	19,196.16
113-2024	PP 2024	150,011.62	95,770.06		55,091.06-	40,679.00
113-9997	PP Reserve - 2nd half	114,305.23-	114,305.23-			114,305.23-
113-9999	PP Reserve	60,938.86-	2,208.25-	55,241.63		53,033.38
	** PP Receivable **	4,045.26	4,045.26	55,331.24	55,331.24-	4,045.26
	* Bank Stock Tax *					
	* Business License *					
115-3900	Taxes Recv/ Business Lic.	465,672.25	495,895.53	280.00		496,175.53
115-3999	Business License Reserve	465,672.25-	495,895.53-		280.00-	496,175.53-
	* Business License *			280.00	280.00-	
	* Consumer Tax *					
116-3901	A/R Transient Occupancy Tax	1,923.67-	2,781.44-	44,336.94	44,336.12-	2,780.62-
116-3903	A/R-Meals Tax	6,082.14-	2,711.54-	106,245.13	99,549.14-	3,984.45
116-3904	A/R Cigarette Tax					
116-3999	Consumer Tax Reserves	8,005.81	5,492.98	143,885.26	150,582.07-	1,203.83-
	* Consumer Tax *			294,467.33	294,467.33-	
	* Heading Mag 117 *					
117-3904	Note Receivable- Lt. League	37,377.33	37,162.74		14.33-	37,148.41
117-3907	PPTRA Receivable	37,377.33	37,162.74		14.33-	37,148.41
	* Heading Mag 117 *					

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
118-0000	* Public Utility *					
118-2009	Public Service 2009					
118-2010	Public Service 2010					
118-2011	Public Service 2011					
118-2012	Public Service 2012					
118-2013	Public Service 2013					
118-2014	Public Service 2014					
118-2015	PUBLIC SERVICE 2015					
118-2016	PUBLIC SERVICE 2016					
118-2017	PUBLIC SERVICE 2017					
118-2018	PUBLIC SERVICE 2018/19/20					
118-2021	PUBLIC SERVICE 2021	65,339.14	65,339.14			65,339.14
118-2022	PUBLIC SERVICE 2022	267.48	267.48			267.48
118-2023	PUBLIC SERVICE 2023	63,779.80	63,779.80			63,779.80
118-2024	PUBLIC SERVICE 2024		58,350.14			58,350.14
118-9999	PS Reserve	129,386.42-	187,736.56-			187,736.56-
	* Public Utility *					
	* Heading Mag 119 *					
119-0320	Due from CDBG Fund					
119-0501	Due from Water Fund					
119-0550	Due from Water Filtration Fund					
119-0575	Due from WWTP Fund					
119-1000	Local Accounts Receivable	160,104.62	160,104.62			160,104.62
119-2000	Due from Commonwealth	68,578.60	68,578.60			68,578.60
119-3000	Due from Federal Government					
119-4002	Due from Airport Authority-Bennet					
119-4003	Due from Airport Authority-THanga					
119-4004	Due from Airport Auth.-AWOS/Beaco					
119-4100	DUE TO GENERAL FUND					
119-4500	Customer A/R Refuse	39,897.25	46,423.50	33,805.73	37,445.75-	42,783.48
119-4501	Unbilled A/R - Refuse	28,828.87	28,828.87			28,828.87
119-4503	Reserve-Uncollectible Accts-Refus	15,521.62-	15,521.62-			15,521.62-
119-5000	Reserve Uncollectible PPTRA	37,377.33-	37,162.74-	14.33		37,148.41-
119-6000	Prepaid Expenditures	4,521.87	4,521.87			4,521.87
119-6120	Loss of Disposal					
119-7000	Accrued Interest Rec.- GASB 87	4.41	4.41			4.41
119-9000	Inventory	75,291.00	75,291.00			75,291.00
	* Heading Mag 119 *	324,327.67	331,068.51	33,820.06	37,445.75-	327,442.82
	* Heading Mag 120 *					
	* Heading Mag 121					
	* Reserve Encumbrances *					
123-0000	* Heading Mag 123 *					
	* Heading Mag 123 *					
	* Sale of Property *					
125-0300	Deferred Outflows of Resources	6,438.17	6,438.17			6,438.17
	Deferred Outflows of Resources	6,438.17	6,438.17			6,438.17

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
133-0501	Right of Use Lease Assets					
133-0502	Accum Amort.-Right of Use Lease A Right of Use Lease Assets					
	* Prepayments *					
190-0100	RE Prepayment					
190-0200	PP Prepayment					
	* Prepayments *					
198-0000	Lease Receivable-Current Portion	499.41	499.41			499.41
	Lease Receivable-Current Portion	499.41	499.41			499.41
199-0000	Lease Receivable-LT	.02	.02			.02
	Lease Receivable-LT	.02	.02			.02
	TOTAL ASSETS	379,346.88	1,848,333.33	1,545,435.01	1,235,098.47-	2,158,669.87
	* Liability Accounts *					
200-0100	AP Clearing Account	156,400.72-	6,629.09-	426,487.46	426,598.79-	6,740.42-
200-0110	ADDITIONAL ACCOUNTS PAYABLE					
200-0120	Retainage Payable					
200-0200	PR Clearing	252.00-	14,824.61	90,479.83	93,704.02-	11,600.42
200-0250	PR Clearing - VRS Only		7,023.40	37,938.78	36,880.86-	8,081.32
200-0260	Accrued Payroll	67,906.87-	67,906.87-			67,906.87-
200-0300	Refunds Payable	14,877.93	14,982.94	1,000.91	1,000.91-	14,982.94
200-0500	UT Clearing Payments		6,025.52	1,260.39		7,285.91
	* Liability Accounts *	209,681.66-	31,679.49-	557,167.37	558,184.58-	32,696.70-
	* Heading Mag 201 *					
	* Heading Mag 219 *					
	* Liabilities *					
220-1300	Accrued Interest Payables					
220-1350	Accrued Interest Exp					
	* Liabilities *					
	* Heading Mag 221 *					
	* Heading Mag 222 *					
	* Heading Mag 225 *					
	* Heading Mag 249 *					
250-0000	Deferred Inflow	490.00-	490.00-			490.00-
250-0501	Lease Liability-Current Portion					
250-0502	Lease Liability-Non-Current					
	Deferred Inflow	490.00-	490.00-			490.00-
	* Prepaid Taxes *					
299-9999	Prepaid Taxes	74,430.64-	75,015.37-		366.67-	75,382.04-
	* Prepaid Taxes *	74,430.64-	75,015.37-		366.67-	75,382.04-
	TOTAL LIABILITIES	284,602.30-	107,184.86-	557,167.37	558,551.25-	108,568.74-

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
300-0100	* Fund Balance *					
	Fund Balance	2,382,997.00-	2,352,797.34-			2,352,797.34-
	* Fund Balance *	2,382,997.00-	2,352,797.34-			2,352,797.34-
	TOTAL PRIOR YR FUND BALANCE	2,382,997.00-	2,352,797.34-			2,352,797.34-
	TOTAL REVENUE		2,469,459.67-		983,329.27-	3,452,788.94-
	TOTAL EXPENDITURE		3,072,350.05		674,410.19	3,746,760.24
	TOTAL CURRENT FUND BALANCE					293,971.30
	TOTAL LIABILITIES AND FUND BALANCE		1,857,091.82-	1,231,577.56	1,541,880.52-	2,167,394.78-

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*** ARPA FUNDS ***

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
-0000	*** ARPA FUNDS *** *** ARPA FUNDS ***					
100-0000	**ASSETS** **ASSETS**					
102-0001	ARPA - Cash In Fund	805,673.68	423,876.33	30,000.00	235,260.79-	218,615.54
	ARPA - Cash In Fund	805,673.68	423,876.33	30,000.00	235,260.79-	218,615.54
119-3000	Due From Fed Govt					
119-6000	Prepaid Expenses					
	Due From Fed Govt					
	TOTAL ASSETS	805,673.68	423,876.33	30,000.00	235,260.79-	218,615.54
200-0000	** Liabilities **					
200-0100	AP Clearing	192,263.83-		235,260.79	235,260.79-	
200-0200	ARPA PR Clearing					
200-0300	REFUND PAYABLES					
200-0400	Deferred Revenut-ARPA Funds	613,409.85-	613,409.85-			613,409.85-
	** Liabilities **	805,673.68-	613,409.85-	235,260.79	235,260.79-	613,409.85-
	TOTAL LIABILITIES	805,673.68-	613,409.85-	235,260.79	235,260.79-	613,409.85-
300-0000	** Fund Balance **					
300-0100	ARPA - Fund Balance	3,745.00	3,745.00			3,745.00
	** Fund Balance **	3,745.00	3,745.00			3,745.00
	TOTAL PRIOR YR FUND BALANCE	3,745.00	3,745.00			3,745.00
	TOTAL REVENUE					
	TOTAL EXPENDITURE		189,533.52	205,260.79		394,794.31
	TOTAL CURRENT FUND BALANCE					394,794.31
	TOTAL LIABILITIES AND FUND BALANCE		420,131.33-	440,521.58	235,260.79-	214,870.54-

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Federal Asset Forfeiture

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
-0000	***Federal Asset Forfeiture*** ***Federal Asset Forfeiture***					
100-0000	**Assets** **Assets**					
102-0000	*Checking Accounts*					
102-0001	Federal Asset Forf. - Cash in Fun		6,875.70	.45	2.97-	6,873.18
	Checking Accounts		6,875.70	.45	2.97-	6,873.18
	TOTAL ASSETS		6,875.70	.45	2.97-	6,873.18
200-0100	AP Clearing AP Clearing					
	TOTAL LIABILITIES					
300-0100	Fed. Asset Forfeiture- Fund Balan		6,875.70-			6,875.70-
	Fed. Asset Forfeiture- Fund Balance		6,875.70-			6,875.70-
	TOTAL PRIOR YR FUND BALANCE		6,875.70-			6,875.70-
	TOTAL REVENUE				.45-	.45-
	TOTAL EXPENDITURE				2.97	2.97
	TOTAL CURRENT FUND BALANCE					2.52
	TOTAL LIABILITIES AND FUND BALANCE		6,875.70-	2.97	.45-	6,873.18-

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State Asset Forfeiture

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
-0000	***State Asset Forfeiture*** ***State Asset Forfeiture***					
100-0000	**Assets** **Assets**					
102-0000	*Checking Accounts*					
102-0001	State Asset Forfeiture-Cash in Fu		29,929.86	1.53	2.97-	29,928.42
	Checking Accounts		29,929.86	1.53	2.97-	29,928.42
	TOTAL ASSETS		29,929.86	1.53	2.97-	29,928.42
200-0100	AP Clearing AP Clearing					
	TOTAL LIABILITIES					
300-0100	State Asset Forfeiture-Fund Balan		29,929.86-			29,929.86-
	State Asset Forfeiture-Fund Balance		29,929.86-			29,929.86-
	TOTAL PRIOR YR FUND BALANCE		29,929.86-			29,929.86-
	TOTAL REVENUE		6,605.90-		1.53-	6,607.43-
	TOTAL EXPENDITURE				2.97	2.97
	TOTAL CURRENT FUND BALANCE					6,604.46-
	TOTAL LIABILITIES AND FUND BALANCE		36,535.76-	2.97	1.53-	36,534.32-

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** CDBG Fund **

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
100-0000	** CDBG Fund ** **Assets** **Assets**					
	Checking Account					
102-0001	Cash in Fund	95,491.63	94,991.63			94,991.63
102-0002	Cash in Fund-Restricted for CDBG	77,899.68	78,733.02	833.34		79,566.36
	Checking Account	173,391.31	173,724.65	833.34		174,557.99
117-0000	* CDBG REVOLVING LOAN *					
117-0001	CDBG REVOLVING LOAN - TIFFANY FOX					
117-0002	CDBG REVOLVING LOAN - LAURA BUTLE					
117-0003	CDBG REVOLVING LOAN - ROBERT ROSS					
117-0004	CDBG REVOLVING LOAN - RITENOUR					
117-0005	CDBG REVOLVING LOAN - STOMBOCK					
117-0006	CDBG REVOLVING LOAN-C. & D. MAUCK					
117-0007	CDBG REVOLVING LOAN-APPALACHIAN O					
117-0008	CDBG REVOLVING LOAN - E IRVIN					
117-0009	CDBG REVOLVING LOAN - GATH GROUND	.20-	.20-			.20-
117-0010	Allowance for Uncollectible Accou	.15-	.15-			.15-
117-0011	CDBG REVOLVING LOAN-HODSON/DEDMAN					
117-0012	CDBG LOAN- BMMA LLC (IL VESUVIO)		24,166.66		833.34-	23,333.32
	* CDBG REVOLVING LOAN *	.35-	24,166.31		833.34-	23,332.97
119-1000	Local Accounts Receivable					
119-3000	Due From Federal Government	24,500.00	24,500.00			24,500.00
	Local Accounts Receivable	24,500.00	24,500.00			24,500.00
	TOTAL ASSETS	197,890.96	222,390.96	833.34	833.34-	222,390.96
	** Liabilities **					
200-0100	Payables					
200-0120	Retainage Payable					
200-0300	Refund Payables					
	** Liabilities **					
219-0100	Due to General Fund					
	Due to General Fund					
220-0100	Vouchers Payable					
220-0120	Retainage Payable					
	Vouchers Payable					
	TOTAL LIABILITIES					
300-0100	** CDBG Fund Balance **					
	Fund Balance	197,890.96-	197,890.96-			197,890.96-
	** CDBG Fund Balance **	197,890.96-	197,890.96-			197,890.96-
	TOTAL PRIOR YR FUND BALANCE	197,890.96-	197,890.96-			197,890.96-
	TOTAL REVENUE		24,500.00-			24,500.00-
	TOTAL EXPENDITURE					

TOTAL CURRENT FUND BALANCE
TOTAL LIABILITIES AND FUND BALANCE

222,390.96-

24,500.00-

222,390.96-

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ACCOUNT
NUMBER

ACCOUNT
DESCRIPTION

BEG. YR
BALANCE

PREVIOUS
BALANCE

DEBIT

CREDIT

ENDING
BALANCE

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** Water Fund **

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
	** Assets **					
	* Checking Accounts *					
102-0001	Cash In Fund	194,651.91-	230,272.15-	156,278.60	107,910.42-	181,903.97-
102-0002	Reserve for Water Facility Fees	933,727.00	1,086,728.50	74,468.50		1,161,197.00
	* Checking Accounts *	739,075.09	856,456.35	230,747.10	107,910.42-	979,293.03
	* Investments *					
110-7000	Cash- Certificates of Deposit					
110-7100	Cash- Savings					
110-7101	US Bank - 2012 Proceeds					
	* Investments *					
	* Water Recviables *					
112-1100	Accrued Int. Receivable					
112-4500	Customer A/R Water Rents	213,842.45	229,954.41	138,820.81	157,323.44-	211,451.78
112-4501	Unbilled A/R - Water	146,829.39	146,829.39			146,829.39
112-4700	A/R- Water Tap Fees					
112-5000	Reserve-Uncol. Water Rent	80,543.91-	80,543.91-			80,543.91-
112-5100	Reimbursable Expenditures					
112-5300	Acct.Rec.- Other					
112-8000	Bond Issuance Costs - 2012 VRA					
112-9000	Inventory	98,409.95	98,409.95			98,409.95
112-9001	Due From Other Funds					
	* Water Recviables *	378,537.88	394,649.84	138,820.81	157,323.44-	376,147.21
	* Heading Mag 113 *					
113-6000	Land	114,283.56	114,283.56			114,283.56
113-6050	CIP	3,745.00	3,745.00			3,745.00
113-6100	Property, Plant, Equip.	10,486,052.66	10,486,052.66			10,486,052.66
113-6110	Accumulated Depreciation	6,053,629.96-	6,053,629.96-			6,053,629.96-
113-6120	Loss on Disposal					
113-6300	WIP#	1,432,921.65	1,432,921.65			1,432,921.65
113-6400	WIP#					
113-6500	WIP#					
113-6600	WIP#					
	* Heading Mag 113 *	5,983,372.91	5,983,372.91			5,983,372.91
	* Heading Mag 119 *					
119-0001	Reserve for Encumbrances					
119-6000	Prepaid Expenditures	8,326.46	8,326.46			8,326.46
119-9999	Reserve for Enc/Liq					
	* Heading Mag 119 *	8,326.46	8,326.46			8,326.46
	* Local Taxes *					
123-0001	Local Option Tax					
	* Local Taxes *					
	* State Taxes *					

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
-----	-----	-----	-----	-----	-----	-----
124-0001	State Sales Tax					
124-0002	Local Sales Tax					
124-0003	Food Sales Tax					
124-0004	Local Option Tax					
	* State Taxes *					
125-0100	Deferred Outflow of Resources (VR	42,696.00	42,696.00			42,696.00
125-0200	Deferred Outflow VRS Measurement	46,514.00	46,514.00			46,514.00
125-0201	Deferred Outflow- Change in Assum					
125-0202	Deferred Outflow-Diff Bt Proj/Act					
	Deferred Outflow of Resources (VRS)	89,210.00	89,210.00			89,210.00
126-0100	GLI Deferred Outflow	4,353.00	4,353.00			4,353.00
	GLI Deferred Outflow	4,353.00	4,353.00			4,353.00
128-0100	OPEB HEALTH INSURANCE -DEF OUTFLO	2,438.00	2,438.00			2,438.00
	OPEB HEALTH INSURANCE -DEF OUTFLOW	2,438.00	2,438.00			2,438.00
	TOTAL ASSETS	7,205,313.34	7,338,806.56	369,567.91	265,233.86-	7,443,140.61
	** Liabilities **					
200-0100	A/P Liability Account	70,554.52-	33.33-	33,512.38	33,512.38-	33.33-
200-0200	Payroll Clearing	6,952.00	5,624.12	21,687.14	20,562.40-	6,748.86
200-0250	PR Clearing-VRS Only		28.81	9,391.07	9,272.67-	147.21
200-0260	Accrued Payroll	13,346.10-	13,346.10-			13,346.10-
200-0300	Refund Liability Account					
200-0400	UT (UC) Credit	14,085.57-	13,892.72-			13,892.72-
200-0500	UT Payment		5,987.08	4,412.50	2,146.87-	8,252.71
	** Liabilities **	91,034.19-	15,632.14-	69,003.09	65,494.32-	12,123.37-
	* Heading Mag 201 *					
201-0001	A/P Prior Year					
201-0100	Accounts Payable					
201-0200	OPEB Health Insurance Obligation	23,902.00-	23,902.00-			23,902.00-
201-0250	OPEB Health Insurance-Def.Inflow	10,077.00-	10,077.00-			10,077.00-
201-0300	Deferred Inflow of Resources (VRS	34,878.00-	34,878.00-			34,878.00-
201-0310	Deferred Inflow Diff Bt exp & act	27,879.00-	27,879.00-			27,879.00-
201-0320	Deferred Outflow- Change in Assum					
201-0400	Net Pension Liability	185,122.00-	185,122.00-			185,122.00-
201-0500	Change in Proportion - VRS	14,463.00-	14,463.00-			14,463.00-
201-2500	Change in Proportion VRS					
	* Heading Mag 201 *	296,321.00-	296,321.00-			296,321.00-
202-0300	GLI Deferred Inflow of Resources	3,009.00-	3,009.00-			3,009.00-
202-0400	GLI Net OPEB Liability	18,747.00-	18,747.00-			18,747.00-
	GLI Deferred Inflow of Resources	21,756.00-	21,756.00-			21,756.00-
	* Heading Mag 219 *					

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** Water Fund **

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
219-0100	Due to General Fund					
219-0502	Due to Sewer Fund	75,000.00-	75,000.00-			75,000.00-
219-9999	Enc/Liq Reserve					
	* Heading Mag 219 *	75,000.00-	75,000.00-			75,000.00-
220-0110	Vouchers Payable					
220-0120	Retainage Payable					
220-0200	Deposits on Hand	132,798.62-	132,198.62-	2,100.00	2,100.00-	132,198.62-
220-0300	Deferred Cr.- Vacation Pay	43,191.06-	43,191.06-			43,191.06-
220-1300	Accrued Interest Payable	8,822.33-	8,822.33-			8,822.33-
220-1310	Bonds & Notes Payable FHA	343,378.62-	343,378.62-			343,378.62-
220-1311	Rur.Dev. Town Hall Ren. Loan					
220-1313	VRA Bond Payable Ser. 2000					
220-1314	Note Payable, Office Bldg. 1/3					
220-1315	VRA Bond Payable Ser. 2003					
220-1316	Unamor. Bond Pre.VRA Ser2003					
220-1318	VRA Proj. Acct. Series 2003					
220-1319	VRA-Loan H2O Improvements					
220-1320	John Deere Capit. Lease-444J Load					
220-1321	Def Amount on Refunding 2012 VRA					
220-1324	VRA Bond Payable Ser 2012(54.43%)	386,464.41-	386,464.41-			386,464.41-
220-1325	Unamort Bond Prem VRA Series 2012	45,295.34-	45,295.34-			45,295.34-
	Vouchers Payable	959,950.38-	959,350.38-	2,100.00	2,100.00-	959,350.38-
222-1302	Series 2010 Water Revenue Bond	4,089,334.13-	4,089,334.13-			4,089,334.13-
222-1303	BLUE RIDGE BANK GO BOND- PUBLIC I	618,508.10-	618,508.10-			618,508.10-
	Series 2010 Water Revenue Bond	4,707,842.23-	4,707,842.23-			4,707,842.23-
	* Heading Mag 225 *					
225-2710	Contributed Capital Rev. S					
225-2711	Contributed Cap.- ST. Grant					
225-2720	Contributed Capital- Town					
225-2910	Retained Earnings					
	* Heading Mag 225 *					
	* Fund Balance *					
299-9999	Prepayments					
	* Fund Balance *					
	TOTAL LIABILITIES	6,151,903.80-	6,075,901.75-	71,103.09	67,594.32-	6,072,392.98-
300-0100	Fund Balance	1,053,409.55-	1,053,409.55-			1,053,409.55-
	Fund Balance	1,053,409.55-	1,053,409.55-			1,053,409.55-
	TOTAL PRIOR YR FUND BALANCE	1,053,409.55-	1,053,409.55-			1,053,409.55-
	TOTAL REVENUE		943,183.80-		212,923.83-	1,156,107.63-
	TOTAL EXPENDITURE		733,688.53		105,081.01	838,769.54
	TOTAL CURRENT FUND BALANCE					317,338.09-
	TOTAL LIABILITIES AND FUND BALANCE		7,338,806.57-	176,184.10	280,518.15-	7,443,140.62-

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*** Sewer Fund ***

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
	*** Sewer Fund ***					
	** Assets **					
	* Checking Accounts *					
102-0001	Cash in Fund	24,992.16-	411,554.58-	168,964.28	196,692.42-	439,282.72-
102-0002	Reserves for Sewer Facility Fees	1,747,210.90	1,984,841.40	107,139.50		2,091,980.90
	* Checking Accounts *	1,722,218.74	1,573,286.82	276,103.78	196,692.42-	1,652,698.18
	* Investments *					
110-7101	US Bank - 2012 Proceeds					
	* Investments *					
	* Heading Mag 112 *					
112-1100	Accrued Int. Receivable					
112-4500	Customer A/R- Sewer Rents	214,463.10	231,073.50	147,445.50	166,669.48-	211,849.52
112-4501	Unbilled A/R - Sewer	158,710.65	158,710.65			158,710.65
112-4700	A/R- Sewer Tap Fees					
112-5000	Reserve Uncol.- Sewer Rent	80,665.20-	80,665.20-			80,665.20-
112-5100	Reimbursable Expenditures					
112-5200	A/R Sewer Surcharge					
112-5201	Due From Other Funds					
112-5300	A/R-Other	853.26	853.26			853.26
112-8000	Bond Issuance Cost					
112-9000	Inventory	9,453.21	9,453.21			9,453.21
	* Heading Mag 112 *	302,815.02	319,425.42	147,445.50	166,669.48-	300,201.44
	* Heading Mag 113 *					
113-6000	Land	35,420.18	35,420.18			35,420.18
113-6100	Property, Plant & Equip.	27,263,786.28	27,263,786.28			27,263,786.28
113-6110	Accumulated Depreciation	17,964,754.21-	17,964,754.21-			17,964,754.21-
113-6120	Loss on Disposal					
113-6200	WIP#					
113-6300	WIP#	263,862.28	263,862.28			263,862.28
113-6400	WIP#					
113-6500	WIP#					
113-6600	WIP#					
	* Heading Mag 113 *	9,598,314.53	9,598,314.53			9,598,314.53
	* Heading Mag 119 *					
119-0501	Due from Water Fund	75,000.00	75,000.00			75,000.00
119-6000	Prepaid Expenditures	3,326.46	3,326.46			3,326.46
	* Heading Mag 119 *	78,326.46	78,326.46			78,326.46
	* Local Taxes *					
123-0004	Food Sales Tax					
	* Local Taxes *					
	* Heading Mag 124 *					
124-0005	Locals Option Tax					
	* Heading Mag 124 *					

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*** Sewer Fund ***

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
125-0100	Deferred Outflow of Resources (VR	55,353.00	55,353.00			55,353.00
125-0200	Deferred Outflow VRS Measurement	57,136.00	57,136.00			57,136.00
125-0201	Deferred Outflow- Change in Assum					
125-0202	Deferred Outflow - Diff btProj/Ac					
	Deferred Outflow of Resources (VRS)	112,489.00	112,489.00			112,489.00
126-0100	GLI Deferred Outflow	5,335.00	5,335.00			5,335.00
	GLI Deferred Outflow	5,335.00	5,335.00			5,335.00
128-0100	OPEB HEALTH INSURANCE-DEF OUTFLOW	2,982.00	2,982.00			2,982.00
	OPEB HEALTH INSURANCE-DEF OUTFLOW	2,982.00	2,982.00			2,982.00
	TOTAL ASSETS	11,822,480.75	11,690,159.23	423,549.28	363,361.90-	11,750,346.61
	** Liabilities **					
200-0100	AP Clearing	42,794.65-	33.33-	77,373.27	77,373.27-	33.33-
200-0120	Retainage Payable					
200-0200	PR Clearing	632.00-	1,621.49	25,059.55	24,461.36-	2,219.68
200-0250	Payroll Clearing- VRS Only		6,499.67-	10,439.88	11,594.21-	7,654.00-
200-0260	Accrued Payroll	15,173.62-	15,173.62-			15,173.62-
200-0300	THE UT Refund Clearing Account					
200-0400	UT Credit Account For Fund 502		5,709.91-	8,975.51	8,152.75-	4,887.15-
200-0500	UT Payment		8,743.49-	5,483.25	8,975.51-	12,235.75-
	** Liabilities **	58,600.27-	34,538.53-	127,331.46	130,557.10-	37,764.17-
	* Heading Mag 201 *					
201-0200	OPEB Health Insurance Obligation	29,244.00-	29,244.00-			29,244.00-
201-0250	Open Health Insurance- Def.Inflow	12,328.00-	12,328.00-			12,328.00-
201-0300	Deferred Inflow of Resources (VRS	53,048.00-	53,048.00-			53,048.00-
201-0310	Deferred Inflow BT Exp & Act Expe	32,632.00-	32,632.00-			32,632.00-
201-0320	Deferred Outflow- Change in Assum					
201-0400	Net Pension Liability	240,000.00-	240,000.00-			240,000.00-
201-0500	Chaning in Proportion- VRS	3,415.00-	3,415.00-			3,415.00-
	* Heading Mag 201 *	370,667.00-	370,667.00-			370,667.00-
202-0300	GLI Deferred Inflow of Resources	3,695.00-	3,695.00-			3,695.00-
202-0400	GLI Net OPEB Liability	23,016.00-	23,016.00-			23,016.00-
	GLI Deferred Inflow of Resources	26,711.00-	26,711.00-			26,711.00-
	* Heading Mag 220 *					
220-0300	Deferred Cr. Vacation Pay	48,174.24-	48,174.24-			48,174.24-
220-1300	ACCRUED INTEREST PAYABLE	7,502.69-	7,502.69-			7,502.69-
220-1301	DUE TO OTHER FUNDS					
220-1310	BONDS & NOTES PAYABLE					
220-1311	RUR DEV TN HALL REN LOAN	343,378.61-	343,378.61-			343,378.61-
220-1313	VRA BOND PAYABLE SER 2001					
220-1317	VRA Loan C-515285-02 2004	.10-	.10-			.10-
220-1319	VRA Bonds Payable Series 2009					

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*** Sewer Fund ***

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
220-1320	John Deere Capit. Lease-444J Load					
220-1321	Defer.Amount on Ref.VRA Series 20	.01-	.01-			.01-
220-1322	Unamortized Prem. VRA Series 2009	.03-	.03-			.03-
220-1323	SERIES 2009 GEN OBLIG REV BONDS	676,012.35-	676,012.35-			676,012.35-
220-1324	VRA Bond Payable Ser 2012 (45.57%	323,535.53-	323,535.53-			323,535.53-
220-1325	Unamort Bond Prem VRA Series 2012	37,919.83-	37,919.83-			37,919.83-
220-1326	VRA Bonds Payable Series 2019B	310,000.00-	310,000.00-			310,000.00-
220-1327	Unamortized Prem VRA Series 2019B	39,601.78-	39,601.78-			39,601.78-
220-1328	Defer Amt on Ref VRS Series 2019B					
	* Heading Mag 220 *	1,786,125.17-	1,786,125.17-			1,786,125.17-
	* Heading Mag 225 *					
	* Fund Balance *					
299-9999	Prepayments					
	* Fund Balance *					
	TOTAL LIABILITIES	2,242,103.44-	2,218,041.70-	127,331.46	130,557.10-	2,221,267.34-
	** Fund Balance **					
300-0100	Fund Balance	9,580,377.31-	9,580,377.31-			9,580,377.31-
	** Fund Balance **	9,580,377.31-	9,580,377.31-			9,580,377.31-
	TOTAL PRIOR YR FUND BALANCE	9,580,377.31-	9,580,377.31-			9,580,377.31-
	TOTAL REVENUE		1,011,817.98-		253,989.49-	1,265,807.47-
	TOTAL EXPENDITURE		1,120,137.97		197,044.95	1,317,182.92
	TOTAL CURRENT FUND BALANCE					51,375.45
	TOTAL LIABILITIES AND FUND BALANCE		11,690,099.02-	324,376.41	384,546.59-	11,750,269.20-

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FUND #-550

GL070A
** Water Filtration Plant **

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
	** Water Filtration Plant **					
	** Assets **					
102-0000	* Checking Account *					
102-0001	Cash in Fund					
	* Checking Account *					
113-6300	Water Plant CIP					
	Water Plant CIP					
	TOTAL ASSETS					
	** Liabilities **					
200-0100	A/P Clearing					
200-0300	Refund Liability Account					
	** Liabilities **					
220-0100	Vouchers Payable					
220-0120	Retainage Payables					
	Vouchers Payable					
221-0100	Due to General Fund					
	Due to General Fund					
222-1300	Series 2007 Inter.Bonds Payable 4					
222-1301	Series 2008 Inter.Bonds Payable 4					
222-1302	SERIES 2010 WATER REVENUE BONDS					
	Series 2007 Inter.Bonds Payable 40%					
	TOTAL LIABILITIES					
	** Fund Balance **					
300-0100	Fund Balance					
	** Fund Balance **					
	TOTAL PRIOR YR FUND BALANCE					
	TOTAL REVENUE					
	TOTAL EXPENDITURE					
	TOTAL CURRENT FUND BALANCE					
	TOTAL LIABILITIES AND FUND BALANCE					

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FUND #-575

GL070A
WWTP Upgrades

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
100-0000	**WWTP Upgrades** ** Assets ** ** Assets **					
102-0000 102-0001	* Checking Account * Cash in Fund * Checking Account *					
113-6300	Waste Water Treatment Plant - CIP Waste Water Treatment Plant - CIP					
119-2000	Due from the Commonwealth Due from the Commonwealth TOTAL ASSETS					
200-0000 200-0100	** Liabilities ** A/P Clearing ** Liabilities **					
220-0100 220-0120	Vouchers Payable Retainage Payables Vouchers Payable					
221-0100	Due to General Fund Due to General Fund					
222-1302	Series 2009 Gen Oblig Rev Bonds Series 2009 Gen Oblig Rev Bonds TOTAL LIABILITIES					
300-0000 300-0100	** Fund Balance ** Fund Balance ** Fund Balance ** TOTAL PRIOR YR FUND BALANCE					
	TOTAL REVENUE TOTAL EXPENDITURE TOTAL CURRENT FUND BALANCE TOTAL LIABILITIES AND FUND BALANCE					

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** Treasurer's Accountability **

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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	BEG. YR BALANCE -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
	** Treasurer's Accountability **					
	** Assets **					
	* Cash Accounts *					
	* Checking Accounts *					
102-0001	PIONEER BANK ACCT.	519,124.38	520,419.67	206.18	5.00-	520,620.85
102-0002	SunTrust Series 2007 Project Acct					
102-0003	SunTrust Series 2008 Project Acct					
102-0004	US Bank VRA Series 2009 Bond Escr					
102-0005	BLUE RIDGE BANK	5,194,504.94	3,969,884.67	1,547,206.70	1,242,216.63-	4,274,874.74
102-0006	Page Valley GON Series 2010 Escro					
102-0007	Blue Ridge Bank-Fed. Asset Forf A		6,875.70	.45	2.97-	6,873.18
102-0008	Blue Ridge Bank- State Forf Funds		29,929.86	6,607.43	6,608.87-	29,928.42
102-0015	BLUE RIDGE BANK-BRIDGE LOAN ACCT					
	* Checking Accounts *	5,713,629.32	4,527,109.90	1,554,020.76	1,248,833.47-	4,832,297.19
	TOTAL ASSETS	5,713,629.32	4,527,109.90	1,554,020.76	1,248,833.47-	4,832,297.19
	* Fund Balances *					
300-0100	General Fund Balance	2,523,723.80-	1,464,114.50-	696,109.55	1,009,728.66-	1,777,733.61-
300-0101	ARPA FUND BALANCE	648,131.08-	403,861.33-	235,260.79	30,000.00-	198,600.54-
300-0102	Fund Bal.-Fed. Asset Forfeiture		6,875.70-	2.97	.45-	6,873.18-
300-0103	Fund Bal.-State Forfeiture		29,929.86-	6,608.87	6,607.43-	29,928.42-
300-0320	CDBG Fund Balance	173,391.31-	173,724.65-		833.34-	174,557.99-
300-0501	Fund Balance Water	684,119.09-	855,302.05-	111,195.89	230,747.10-	974,853.26-
300-0502	Fund Balance Sewer	1,684,264.04-	1,593,301.82-	199,655.40	276,103.78-	1,669,750.20-
300-0550	Fund Balance Water Filtration Pla					
300-0575	Fund Balance WWTP Upgrades					
	* Fund Balances *	5,713,629.32-	4,527,109.91-	1,248,833.47	1,554,020.76-	4,832,297.20-
	TOTAL PRIOR YR FUND BALANCE	5,713,629.32-	4,527,109.91-	1,248,833.47	1,554,020.76-	4,832,297.20-
	TOTAL REVENUE					
	TOTAL EXPENDITURE					
	TOTAL CURRENT FUND BALANCE					
	TOTAL LIABILITIES AND FUND BALANCE		4,527,109.91-	1,248,833.47	1,554,020.76-	4,832,297.20-

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TOWN OF LURAY
REVENUE SUMMARY
7/01/2024 - 12/31/2024

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FUND #-100 ** General Fund Revenue **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	* General Fund Revenue *						
11000	* General Property Taxes *						
11010	* Real Property Taxes *						
0001	Current Year	1,389,660.00	1,389,660.00	150,834.16	617,496.09	772,163.91	55.56
0002	Delinquent Taxes	20,000.00	20,000.00	323.67	5,639.07	14,360.93	71.80
	* Real Property Taxes *	1,409,660.00	1,409,660.00	150,510.49	623,135.16	786,524.84	55.79
11020	* Public Ser. Corp. Taxes *						
0001	Public Ser. Tax - Current	68,000.00	68,000.00	50,583.29	58,350.14	9,649.86	14.19
	* Public Ser. Corp. Taxes *	68,000.00	68,000.00	50,583.29	58,350.14	9,649.86	14.19
11030	* Personal Property Taxes *						
0001	Current Taxes	231,877.00	231,877.00	53,913.20	103,362.96	128,514.04	55.42
0002	Delinquent Taxes	17,000.00	17,000.00	175.05	3,723.60	13,276.40	78.09
	* Personal Property Taxes *	248,877.00	248,877.00	54,088.25	107,086.56	141,790.44	56.97
11031	* MOBILE HOMES *						
0001	Current Mobile Homes	1,000.00	1,000.00	118.58	346.85	653.15	65.31
0002	Delinquent Mobile Homes	.00	.00	.00	20.72	20.72	100.00
	* MOBILE HOMES *	1,000.00	1,000.00	118.58	367.57	632.43	63.24
11060	* Penalties & Interest *						
0001	Penalties - All Taxes	14,000.00	14,000.00	1,093.22	3,949.63	10,050.37	71.78
0002	Interest - All Taxes	11,000.00	11,000.00	191.56	2,957.16	8,042.84	73.11
	* Penalties & Interest *	25,000.00	25,000.00	1,284.78	6,906.79	18,093.21	72.37
11200	* Penalties & Interest *						
	* General Property Taxes *	1,752,537.00	1,752,537.00	256,585.39	795,846.22	956,690.78	54.58
12000	* Local Taxes *						
12010	* Local Sales and Use Taxes *						
0001	Local Sales & Use Tax	345,000.00	345,000.00	26,381.23	141,270.56	203,729.44	59.05
	* Local Sales and Use Taxes *	345,000.00	345,000.00	26,381.23	141,270.56	203,729.44	59.05
12020	* Consumer Utility Taxes *						
0001	Consumer Utility Taxes	65,000.00	65,000.00	10,129.84	36,527.82	28,472.18	43.80
0002	State Communications Tax	54,000.00	54,000.00	4,225.86	24,898.96	29,101.04	53.89
0005	Right of Way Fees	25,000.00	25,000.00	1,897.05	15,982.37	9,017.63	36.07
	* Consumer Utility Taxes *	144,000.00	144,000.00	16,252.75	77,409.15	66,590.85	46.24
12030	* Business License Tax *						
0001	Business License Tax	452,398.00	452,398.00	788.02	31,366.96	421,031.04	93.06
	* Business License Tax *	452,398.00	452,398.00	788.02	31,366.96	421,031.04	93.06
12040	* Franchise License Tax *						
0001	Franchise License Tax	32,000.00	32,000.00	4,770.15	18,884.27	13,115.73	40.98
	* Franchise License Tax *	32,000.00	32,000.00	4,770.15	18,884.27	13,115.73	40.98

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TOWN OF LURAY
REVENUE SUMMARY
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FUND #-100 ** General Fund Revenue **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
12050 0001	* Motor Vehicle Fee *	65,000.00	65,000.00	928.68	5,492.64	59,507.36	91.54
	Motor Vehicle Fee						
	* Motor Vehicle Fee *	65,000.00	65,000.00	928.68	5,492.64	59,507.36	91.54
12060 0001	* Bank Franchise Tax *						
	Bank Franchise Tax	250,000.00	250,000.00	.00	.00	250,000.00	100.00
	* Bank Franchise Tax *	250,000.00	250,000.00	.00	.00	250,000.00	100.00
12070 0001	* Transient Occupancy Tax *						
	Transient Occupancy Tax	762,248.00	762,248.00	44,086.09	345,196.41	417,051.59	54.71
	* Transient Occupancy Tax *	762,248.00	762,248.00	44,086.09	345,196.41	417,051.59	54.71
12080 0001	* Meals Tax *						
	Meals Tax	1,160,413.00	1,160,413.00	99,549.14	669,511.85	490,901.15	42.30
	* Meals Tax *	1,160,413.00	1,160,413.00	99,549.14	669,511.85	490,901.15	42.30
12090 0001	* Cigarette Tax *						
	Cigarette Tax	165,000.00	165,000.00	22,800.00	85,524.72	79,475.28	48.16
	* Cigarette Tax *	165,000.00	165,000.00	22,800.00	85,524.72	79,475.28	48.16
	* Local Taxes *	3,376,059.00	3,376,059.00	215,556.06	1,374,656.56	2,001,402.44	59.28
13000 13030 0001	* Permits - Fees - Licenses *						
	* Permits *						
	Zoning/Spec.Use Permit/App. Fee	32,750.00	32,750.00	2,513.63	11,713.31	21,036.69	64.23
	* Permits *	32,750.00	32,750.00	2,513.63	11,713.31	21,036.69	64.23
	* Permits - Fees - Licenses *	32,750.00	32,750.00	2,513.63	11,713.31	21,036.69	64.23
14000 14010 0001	* Fines and Forfeitures *						
	* Court Fines & Forfeitures *						
	Court Fines & Fees	25,000.00	25,000.00	2,124.61	11,230.21	13,769.79	55.07
0003	Parking Fines	100.00	100.00	.00	.00	100.00	100.00
	* Court Fines & Forfeitures *	25,100.00	25,100.00	2,124.61	11,230.21	13,869.79	55.25
	* Fines and Forfeitures *	25,100.00	25,100.00	2,124.61	11,230.21	13,869.79	55.25
15000 15010 0001	* Interest on Investments *						
	* Interest on Investment *						
	Interest on Investments	2,500.00	2,500.00	206.18	7,282.15	4,782.15	191.28
	* Interest on Investment *	2,500.00	2,500.00	206.18	7,282.15	4,782.15	191.28
15020 0001	* Rental - General Property *						
	Lease Revenue/Gen Prop Rents	9,000.00	9,000.00	1,212.54	4,232.00	4,768.00	52.97
0002	Rental of Rec. Prop. & Facil	10,000.00	10,000.00	.00	4,637.00	5,363.00	53.63
0005	Rental of Depot	6,000.00	6,000.00	2,500.00	3,500.00	2,500.00	41.66
0006	Rental of Airport Hangars	45,120.00	45,120.00	.00	.00	45,120.00	100.00

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FUND #-100 ** General Fund Revenue **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
0010	* Rental - General Property *						
	Lease Revenue (GASB 87)	100.00	100.00	.00	.00	100.00	100.00
	* Rental - General Property *	70,220.00	70,220.00	3,712.54	12,369.00	57,851.00	82.38
	* Interest on Investments *	72,720.00	72,720.00	3,918.72	19,651.15	53,068.85	72.97
16000	* CHARGES FOR SERVICES *						
16030	** CHARGES FOR LAW ENFORCEMENT **						
0001	Police -Vehicle Impoundment Revenue	250.00	250.00	.00	.00	250.00	100.00
	** CHARGES FOR LAW ENFORCEMENT **	250.00	250.00	.00	.00	250.00	100.00
16080	* Waste Collection & Disposal Chg *						
0001	Waste Collection & Disposal	398,000.00	398,000.00	33,676.25	197,298.31	200,701.69	50.42
	* Waste Collection & Disposal Chg *	398,000.00	398,000.00	33,676.25	197,298.31	200,701.69	50.42
16120	* Charges for Parks & Recreation *						
0002	Fishing & Boating Fees	.00	.00	667.50	1,641.50	1,641.50	100.00
0003	Shelter Rentals	9,000.00	9,000.00	.00	4,580.00	4,420.00	49.11
0004	Cola Commissions	200.00	200.00	.00	25.16	174.84	87.42
0005	Recreation Program Donations	1,200.00	1,200.00	17,319.41	16,696.41	17,896.41	491.36
0006	Greenway Donations	.00	.00	8,652.00	8,652.00	8,652.00	100.00
0007	Hawksbill Greenway Foundation	10,000.00	10,000.00	.00	.00	10,000.00	100.00
0013	Recreation - Special Events	21,000.00	21,000.00	1,100.00	6,781.00	14,219.00	67.70
0015	Donations-Page County TOT	.00	.00	25,000.00	25,000.00	25,000.00	100.00
0023	Recreation- Event Deposits	100.00	100.00	.00	.00	100.00	100.00
	* Charges for Parks & Recreation *	41,500.00	41,500.00	18,100.09	29,983.25	11,516.75	27.75
	* CHARGES FOR SERVICES *	439,750.00	439,750.00	51,776.34	227,281.56	212,468.44	48.31
18000	* Miscellaneous Revenue *						
18030	* Miscellaneous Revenue *						
0001	Rebates & Refunds	300.00	300.00	.00	.00	300.00	100.00
	* Miscellaneous Revenue *	300.00	300.00	.00	.00	300.00	100.00
18990	** MISCELLANEOUS REVENUE **						
0001	Miscellaneous Income	1,500.00	1,500.00	.00	1.00	1,499.00	99.93
0002	Sale of Equipment	10,000.00	10,000.00	7,190.99	11,426.13	1,426.13	14.26
0004	Police - Grants	215,000.00	215,000.00	.00	1,275.00	213,725.00	99.40
0007	Police Salary Reimb TDO+Contract OT	10,000.00	10,000.00	.00	4,511.00	5,489.00	54.89
0013	Bad Checks	1,500.00	1,500.00	250.00	1,050.00	450.00	30.00
	** MISCELLANEOUS REVENUE **	238,000.00	238,000.00	7,440.99	18,263.13	219,736.87	92.32
	* Miscellaneous Revenue *	238,300.00	238,300.00	7,440.99	18,263.13	220,036.87	92.33
19000	* Recovered Costs *						
19010	* Recovered Costs *						
0001	Recoveries & Rebates	100.00	100.00	.00	.00	100.00	100.00
	* Recovered Costs *	100.00	100.00	.00	.00	100.00	100.00

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FUND #-100 ** General Fund Revenue **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
19020	* Recovered Costs *						
0001	Depot Electricity	3,600.00	3,600.00	593.73	984.80	2,615.20	72.64
0003	Credit Card Fees	16,000.00	16,000.00	1,458.60	7,761.00	8,239.00	51.49
0004	FOIA Recovered Cost	100.00	100.00	47.78	97.78	2.22	2.22
	* Recovered Costs *	19,700.00	19,700.00	2,100.11	8,843.58	10,856.42	55.10
	* Recovered Costs *	19,800.00	19,800.00	2,100.11	8,843.58	10,956.42	55.33
22000	* Non-Categorical Aid *						
22010	* Non-Categorical Aid *						
0003	Rolling Stock Tax-Motor Veh.Carrier	4,000.00	4,000.00	.00	4,692.74	692.74-	17.31-
0009	Personal Property Tax Reimbursement	74,574.00	74,574.00	.00	74,573.69	.31	.00
	* Non-Categorical Aid *	78,574.00	78,574.00	.00	79,266.43	692.43-	.88-
22011	* Non-Categorical Aid *						
0001	4% DMV Rental Tax	5,000.00	5,000.00	404.91	2,827.04	2,172.96	43.45
0002	DMV - Animal Friendly Plates	50.00	50.00	.00	.00	50.00	100.00
	* Non-Categorical Aid *	5,050.00	5,050.00	404.91	2,827.04	2,222.96	44.01
	* Non-Categorical Aid *	83,624.00	83,624.00	404.91	82,093.47	1,530.53	1.83
24000	* Categorical Aid *						
24010	* Categorical Aid *						
0001	Police - 599 Funds	149,377.00	149,377.00	38,681.00	77,362.00	72,015.00	48.21
0003	NOVA/DC ICAC Grant	5,000.00	5,000.00	.00	.00	5,000.00	100.00
	* Categorical Aid *	154,377.00	154,377.00	38,681.00	77,362.00	77,015.00	49.88
24020	* Categorical Aid *						
0001	Fire Program Funds	20,000.00	20,000.00	.00	24,759.00	4,759.00-	23.79-
	* Categorical Aid *	20,000.00	20,000.00	.00	24,759.00	4,759.00-	23.79-
24030	* Categorical Aid *						
0001	Street and Highway Maintenance	1,538,000.00	1,538,000.00	394,018.51	788,037.02	749,962.98	48.76
0002	Litter Control	5,600.00	5,600.00	4,991.00	4,991.00	609.00	10.87
0004	Parks & Recreation Grants	4,000.00	4,000.00	.00	.00	4,000.00	100.00
	* Categorical Aid *	1,547,600.00	1,547,600.00	399,009.51	793,028.02	754,571.98	48.75
24070	* Categorical Aid *						
0002	Recreation Tree Grant	5,000.00	5,000.00	.00	.00	5,000.00	100.00
0003	Virginia Commission for the Arts	4,500.00	4,500.00	.00	4,500.00	.00	.00
0005	Asset Forfeiture Proceeds-Federal	1,340.00	1,340.00	.00	.00	1,340.00	100.00
0006	Asset Forf.Proceeds (DCJS)	40,000.00	40,000.00	.00	.00	40,000.00	100.00
	* Categorical Aid *	50,840.00	50,840.00	.00	4,500.00	46,340.00	91.14
24090	* Categorical Aid *						
	* Categorical Aid *	1,772,817.00	1,772,817.00	437,690.51	899,649.02	873,167.98	49.25

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FUND #-100 ** General Fund Revenue **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
28990	* Categorical Aid *						
31000	* Revenue from Federal Government *						
31010	* Revenue from Federal Government *						
0008	Local Law Enforcement Block Grant	15,000.00	15,000.00	3,218.00	3,218.00	11,782.00	78.54
0009	OHV GRANT	23,500.00	23,500.00	.00	.00	23,500.00	100.00
0010	Bulletproof Vest Grant	15,000.00	15,000.00	.00	.00	15,000.00	100.00
	* Revenue from Federal Government *	53,500.00	53,500.00	3,218.00	3,218.00	50,282.00	93.98
	* Revenue from Federal Government *	53,500.00	53,500.00	3,218.00	3,218.00	50,282.00	93.98
33010	* Revenue from Federal Government *						
0001	Criminal Just.Asst Grants - Federal	10,000.00	10,000.00	.00	.00	10,000.00	100.00
	* Revenue from Federal Government *	10,000.00	10,000.00	.00	.00	10,000.00	100.00
33020	* Revenue from Federal Government *						
33090	* Revenue from Federal Government *						
	* Revenue from Federal Government *	10,000.00	10,000.00	.00	.00	10,000.00	100.00
41000	* Non-Revenue Receipts *						
41010	* Non-Revenue Receipts *						
0001	Insurance Recoveries	2,500.00	2,500.00	.00	.00	2,500.00	100.00
	* Non-Revenue Receipts *	2,500.00	2,500.00	.00	.00	2,500.00	100.00
41020	* Non-Revenue Receipts *						
0001	Restitution (Court Ordered)	500.00	500.00	.00	342.73	157.27	31.45
	* Non-Revenue Receipts *	500.00	500.00	.00	342.73	157.27	31.45
41040	* Non-Revenue Receipts *						
41050	* Transfer From/To other Funds *						
41999	** RESERVE **						
	* Non-Revenue Receipts *	3,000.00	3,000.00	.00	342.73	2,657.27	88.57
	--FUND TOTAL--	7,879,957.00	7,879,957.00	983,329.27	3,452,788.94	4,427,168.06	56.18

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FUND #-101 **Fund Balance**

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
-----	-----	-----	-----	-----	-----	-----	-----
999	**Fund Balance**						
33090	**Fund Balance**						
0001	ARPA Proceeds	762,072.00	762,072.00	.00	.00	762,072.00	100.00
	Fund Balance	762,072.00	762,072.00	.00	.00	762,072.00	100.00
		-----	-----	-----	-----	-----	-----
	Fund Balance	762,072.00	762,072.00	.00	.00	762,072.00	100.00
	--FUND TOTAL--	762,072.00	762,072.00	.00	.00	762,072.00	100.00

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FUND #-102 **Fund Balance**							
MAJOR		BUDGET	APPR.	CURRENT	Y-T-D	BALANCE	%
ACCT#	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT		REMAIN.
-----	-----	-----	-----	-----	-----	-----	-----
999	**Fund Balance**						
15010	**Fund Balance**						
0001	Interest Earned	.00	.00	.45	.45	.45-	100.00-
	Fund Balance	.00	.00	.45	.45	.45-	100.00-
		-----	-----	-----	-----	-----	-----
	Fund Balance	.00	.00	.45	.45	.45-	100.00-
24070	**Fund Balance**						
	--FUND TOTAL--	.00	.00	.45	.45	.45-	100.00-

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FUND #-103 **Fund Balance**

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	**Fund Balance**						
15010	**Fund Balance**						
0001	Interest Earned	.00	.00	1.53	1.53	1.53-	100.00-
	Fund Balance	.00	.00	1.53	1.53	1.53-	100.00-
	Fund Balance	.00	.00	1.53	1.53	1.53-	100.00-
24070	**Fund Balance**						
0005	Asset Forfeiture Proceeds-State	.00	.00	.00	6,605.90	6,605.90-	100.00-
	Fund Balance	.00	.00	.00	6,605.90	6,605.90-	100.00-
	Fund Balance	.00	.00	.00	6,605.90	6,605.90-	100.00-
	--FUND TOTAL--	.00	.00	1.53	6,607.43	6,607.43-	100.00-

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FUND #-320 ** Project Grant Fund **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
-----	-----	-----	-----	-----	-----	-----	-----
999	** Project Grant Fund **						
15010	** Project Grant Fund **						
24090	** TEA 21 Depot Funds **						
32010	** CDBG Funds **						
0001	CDBG Funds/People Inc./NSVRC	.00	.00	.00	24,500.00	24,500.00-	100.00-
	** CDBG Funds **	.00	.00	.00	24,500.00	24,500.00-	100.00-
32100	** CDBG Funds **						
	** CDBG Funds **	.00	.00	.00	24,500.00	24,500.00-	100.00-
41050	** CDBG Funds **						
41999	**RESERVES**						
	--FUND TOTAL--	.00	.00	.00	24,500.00	24,500.00-	100.00-

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FUND #-501 *** Water Fund Revenue ***

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	*** Water Fund Revenue ***						
13000	* Water Fund-Permits-Fees-Licenses*						
13030	* Water Fund Permits-Fees *						
0033	Water Tap Fees	12,000.00	12,000.00	.00	4,500.00	7,500.00	62.50
0035	Reconnection Fees	3,000.00	3,000.00	.00	2,475.00	525.00	17.50
0036	Water Facility Fees	278,880.00	278,880.00	56,440.00	175,960.00	102,920.00	36.90
0037	Water-Proffer Fees (Luray Landing)	82,416.00	82,416.00	18,028.50	51,510.00	30,906.00	37.50
	* Water Fund Permits-Fees *	376,296.00	376,296.00	74,468.50	234,445.00	141,851.00	37.69
	* Water Fund-Permits-Fees-Licenses*	376,296.00	376,296.00	74,468.50	234,445.00	141,851.00	37.69
15000	* Interest on Investments *						
15010	* Interest on Investments *						
16190	* Customer Sales - Water *						
0001	Customer Sales - Water	1,546,070.00	1,546,070.00	138,455.33	867,830.97	678,239.03	43.86
	* Customer Sales - Water *	1,546,070.00	1,546,070.00	138,455.33	867,830.97	678,239.03	43.86
	* Customer Sales - Water *	1,546,070.00	1,546,070.00	138,455.33	867,830.97	678,239.03	43.86
18000	* Miscellaneous Income *						
18010	* Miscellaneous Income *						
0001	Miscellaneous Income	300.00	300.00	.00	.00	300.00	100.00
	* Miscellaneous Income *	300.00	300.00	.00	.00	300.00	100.00
	* Miscellaneous Income *	300.00	300.00	.00	.00	300.00	100.00
19000	* Recovered Costs *						
19020	* Recovered Costs *						
0003	Recoveries & Rebates	100.00	100.00	.00	.00	100.00	100.00
	* Recovered Costs *	100.00	100.00	.00	.00	100.00	100.00
	* Recovered Costs *	100.00	100.00	.00	.00	100.00	100.00
24030	* Recovered Costs *						
41040	* Recovered Costs *						
0002	Proceeds from Financing	.00	.00	.00	53,831.66	53,831.66	100.00
	* Recovered Costs *	.00	.00	.00	53,831.66	53,831.66	100.00
41050	* Transfer to/from other Funds *						
41999	* Transfer to/from other Funds *						
	* Recovered Costs *	.00	.00	.00	53,831.66	53,831.66	100.00
	--FUND TOTAL--	1,922,766.00	1,922,766.00	212,923.83	1,156,107.63	766,658.37	39.87

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FUND #502 ** SEWER REVENUE **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	** SEWER REVENUE **						
13000	* Sewer Permits - Fees - Licenses *						
13030	* Sewer Fund Permits-Fees *						
0033	Sewer Tap Fees	12,000.00	12,000.00	.00	11,500.00	500.00	4.16
0035	Sewer Facility Fees	475,200.00	475,200.00	101,130.00	327,600.00	147,600.00	31.06
0037	Sewer-Proffer Fees (Luray Landing)	27,472.00	27,472.00	6,009.50	17,170.00	10,302.00	37.50
	* Sewer Fund Permits-Fees *	514,672.00	514,672.00	107,139.50	356,270.00	158,402.00	30.77
	* Sewer Permits - Fees - Licenses *	514,672.00	514,672.00	107,139.50	356,270.00	158,402.00	30.77
15000	* Interest on Investments *						
15010	* Interest on Investments *						
16190	* Customer Sales - Sewer *						
0001	Customer Sales - Sewer	1,807,132.00	1,807,132.00	146,849.99	908,684.21	898,447.79	49.71
0005	Nutrient Credit Program	.00	.00	.00	853.26	853.26	100.00
	* Customer Sales - Sewer *	1,807,132.00	1,807,132.00	146,849.99	909,537.47	897,594.53	49.66
	* Customer Sales - Sewer *	1,807,132.00	1,807,132.00	146,849.99	909,537.47	897,594.53	49.66
18000	* Miscellaneous Income *						
18010	* Miscellaneous Income *						
0001	Miscellaneous Income	100.00	100.00	.00	.00	100.00	100.00
	* Miscellaneous Income *	100.00	100.00	.00	.00	100.00	100.00
	* Miscellaneous Income *	100.00	100.00	.00	.00	100.00	100.00
19000	* Recovered Costs *						
19020	* Recovered Costs *						
0003	Recoveries & Rebates	100.00	100.00	.00	.00	100.00	100.00
	* Recovered Costs *	100.00	100.00	.00	.00	100.00	100.00
	* Recovered Costs *	100.00	100.00	.00	.00	100.00	100.00
24030	* Recovered Costs *						
41040	* Recovered Costs *						
41050	* Transfer To/From other Funds *						
41999	* Transfer To/From other Funds *						
	--FUND TOTAL--	2,322,004.00	2,322,004.00	253,989.49	1,265,807.47	1,056,196.53	45.48

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FUND #-550 ** Water Filtration Revenue **
MAJOR

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
-----	-----	-----	-----	-----	-----	-----	-----
999	** Water Filtration Revenue **						
15010	** Water Filtration Revenue **						
34104	** Water Filtration Revenue **						
	--FUND TOTAL--	.00	.00	.00	.00	.00	.00

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FUND #-575 ** WWTP Upgrades Revenue **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
-----	-----	-----	-----	-----	-----	-----	-----
999	** WWTP Upgrades Revenue **						
15010	** WWTP Upgrades Revenue **						
34104	** WWTP Upgrades Revenue **						
41050	** WWTP Upgrades Revenue **						
	--FUND TOTAL--	.00	.00	.00	.00	.00	.00

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FUND #-100 * General Fund Expenditures *

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	* General Fund Expenditures *							
10000	* General Fund Expenditures *							
11000	* Legislative *							
11100	* Mayor & Council *							
1111	Salaries & Wages Town Council	37,922.00	37,922.00	6,952.26	20,856.78	.00	17,065.22	45.00
2100	FICA	2,901.00	2,901.00	531.86	1,595.58	.00	1,305.42	44.99
2300	Group Insurance Programs	85,836.00	85,836.00	6,300.67	37,804.02	.00	48,031.98	55.95
5307	Ins. Public Official Liab.	8,500.00	8,500.00	.00	.00	.00	8,500.00	100.00
5540	Travel and Training	7,000.00	7,000.00	.00	4,352.53	.00	2,647.47	37.82
5810	Membership Dues/Subscriptions	9,000.00	9,000.00	59.97	8,648.41	.00	351.59	3.90
5811	Contributions	29,000.00	29,000.00	.00	27,000.00	.00	2,000.00	6.89
5840	Misc. Expenses	20,000.00	20,000.00	.00	8,663.41	.00	11,336.59	56.68
5850	Council's Rehab of Derelict Prop	32,000.00	32,000.00	.00	.00	.00	32,000.00	100.00
6001	Office Supplies	1,250.00	1,250.00	55.26	405.01	.00	844.99	67.59
	* Mayor & Council *	233,409.00	233,409.00	13,900.02	109,325.74	.00	124,083.26	53.16
	* Legislative *	233,409.00	233,409.00	13,900.02	109,325.74	.00	124,083.26	53.16
12000	* General & Financial Admin. *							
12100	* Town Manager *							
1102	Salaries & Wages Town Manager	41,200.00	41,200.00	3,175.58	20,641.27	.00	20,558.73	49.89
1104	Salaries & Wages Assistant Town Mgr	28,333.00	28,333.00	2,117.04	13,760.76	.00	14,572.24	51.43
2100	FICA	5,319.00	5,319.00	493.37	2,856.17	.00	2,462.83	46.30
2210	VRS	12,377.00	12,377.00	1,159.28	6,508.78	.00	5,868.22	47.41
2300	Group Ins. Programs	14,032.00	14,032.00	716.76	4,010.56	.00	10,021.44	71.41
2400	Group Life Ins. (VRS)	932.00	932.00	76.84	431.44	.00	500.56	53.70
3130	FOIA Expenses	100.00	100.00	.00	.00	.00	100.00	100.00
3310	Maint. Repairs, Mach. & Equip.	500.00	500.00	.00	40.00	.00	460.00	92.00
3311	Repair Parts	300.00	300.00	.00	351.80	.00	51.80	17.26
3600	Advertising	2,000.00	2,000.00	.00	375.61	.00	1,624.39	81.21
5210	Postal Service	1,000.00	1,000.00	.00	500.00	.00	500.00	50.00
5410	Vehicle Allowance	4,800.00	4,800.00	400.00	2,400.00	.00	2,400.00	50.00
5540	Travel and Training	4,500.00	4,500.00	.00	1,066.44	.00	3,433.56	76.30
5810	Membership Dues Subscription	1,200.00	1,200.00	.00	609.00	.00	591.00	49.25
5840	Misc. Expenses	.00	.00	.00	70.94	.00	70.94	100.00
5841	Website/Email Maintenance	4,000.00	4,000.00	.00	1,716.99	.00	2,283.01	57.07
6001	Office Supplies	1,000.00	1,000.00	20.50	769.48	.00	230.52	23.05
6008	Gasoline, Lube, Tires	200.00	200.00	53.78	351.19	.00	151.19	75.59
6014	Materials & Supplies	600.00	600.00	.00	480.68	.00	119.32	19.88
8201	Machinery & Equipment	600.00	600.00	.00	2,820.07	.00	2,220.07	370.01
8202	Furniture & Fixtures	250.00	250.00	.00	.00	.00	250.00	100.00
	* Town Manager *	123,243.00	123,243.00	8,213.15	59,761.18	.00	63,481.82	51.50
12210	* Legal Services *							
3150	Town Attorney	72,000.00	72,000.00	7,430.98	37,805.23	.00	34,194.77	47.49
	* Legal Services *	72,000.00	72,000.00	7,430.98	37,805.23	.00	34,194.77	47.49

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FUND #-100 * General Fund Expenditures *

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
12240	* Independent Auditor *							
3120	Annual Audit	9,500.00	9,500.00	7,165.00	7,165.00	.00	2,335.00	24.57
	* Independent Auditor *	9,500.00	9,500.00	7,165.00	7,165.00	.00	2,335.00	24.57
12410	* Treasurer *							
1101	Salaries & Wages Clerk-Treasurer	85,490.00	85,490.00	6,576.16	42,745.04	.00	42,744.96	49.99
1102	Salaries & Wages Personnel TR	122,120.00	122,120.00	9,398.20	61,088.30	.00	61,031.70	49.97
2100	FICA	15,882.00	15,882.00	1,312.66	7,722.79	.00	8,159.21	51.37
2210	VRS	36,995.00	36,995.00	3,227.77	18,966.93	.00	18,028.07	48.73
2300	Group Insurance Programs	56,124.00	56,124.00	4,089.79	23,901.19	.00	32,222.81	57.41
2400	Group Life (VRS)	2,782.00	2,782.00	209.62	1,230.52	.00	1,551.48	55.76
2450	VLDP	365.00	365.00	32.04	184.04	.00	180.96	49.57
3310	Maint.Repairs, Mach.& Equip	12,500.00	12,500.00	.00	9,905.33	.00	2,594.67	20.75
3600	Advertising	400.00	400.00	.00	297.50	.00	102.50	25.62
5210	Postal Service	5,500.00	5,500.00	32.24	2,032.24	.00	3,467.76	63.05
5306	Surety Bond Premiums	500.00	500.00	.00	.00	.00	500.00	100.00
5410	Lease/Rent of Equip.	36,000.00	36,000.00	1,250.39	18,146.35	.00	17,853.65	49.59
5450	Credit Card Expense	23,000.00	23,000.00	24.55	5,206.84	.00	17,793.16	77.36
5540	Travel & Training	1,000.00	1,000.00	553.02	1,533.90	.00	533.90	53.39
5810	Membership Dues/Subscriptions	1,200.00	1,200.00	14.99	1,274.95	.00	74.95	6.24
6001	Office Supplies	12,000.00	12,000.00	2,961.26	5,372.65	.00	6,627.35	55.22
6014	Materials & Supplies	500.00	500.00	.00	.00	.00	500.00	100.00
8201	Machinery & Equipment	2,000.00	2,000.00	1,684.26	2,072.15	.00	72.15	3.60
8202	Furniture & Fixtures	4,500.00	4,500.00	.00	.00	.00	4,500.00	100.00
	* Treasurer *	418,858.00	418,858.00	31,366.95	201,680.72	.00	217,177.28	51.84
12600	* IT SUPPORT *							
12610	** IT **							
3130	IT Technician	54,000.00	54,000.00	14,141.03	40,830.79	.00	13,169.21	24.38
3310	IT Repairs & Maintenance	20,000.00	20,000.00	868.17	1,668.17	.00	18,331.83	91.65
3311	IT Repair Parts & Supplies	40,000.00	40,000.00	.00	78.51	.00	39,921.49	99.80
	** IT **	114,000.00	114,000.00	15,009.20	42,577.47	.00	71,422.53	62.65
12700	* Safety Program *							
12710	** SAFETY OFFICER **							
1101	Salaries & Wages Safety Officer	4,000.00	4,000.00	746.00	1,998.00	.00	2,002.00	50.05
2100	FICA	306.00	306.00	.00	.00	.00	306.00	100.00
5540	Travel & Training	3,000.00	3,000.00	.00	472.80	.00	2,527.20	84.24
6014	Materials & Supplies	18,000.00	18,000.00	265.29	3,295.29	.00	14,704.71	81.69
8201	Equipment	15,000.00	15,000.00	.00	6,169.36	.00	8,830.64	58.87
	** SAFETY OFFICER **	40,306.00	40,306.00	1,013.29	11,935.45	.00	28,370.55	70.38
	* General & Financial Admin. *	777,907.00	777,907.00	70,198.57	360,925.05	.00	416,981.95	53.60
13000	* Board of Elections *							
13100	* Board of Elections *							
3000	Personal Services	800.00	800.00	.00	.00	.00	800.00	100.00

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FUND #-100 * General Fund Expenditures *

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	* Board of Elections *							
6001	Materials & Supplies	700.00	700.00	.00	.00	.00	700.00	100.00
	* Board of Elections *	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
	* Board of Elections *	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
31100	* Police Department *							
1101	Salaries & Wages Chief of Police	102,728.00	102,728.00	7,902.16	51,364.04	.00	51,363.96	49.99
1102	Salaries & Wages Personnel Patrol	779,451.00	779,451.00	54,858.14	383,869.17	.00	395,581.83	50.75
1122	Salaries & Wages Dispatchers	50,842.00	50,842.00	7,334.00	31,667.88	.00	19,174.12	37.71
1141	Salaries & Wages Overtime	35,000.00	35,000.00	4,054.35	21,257.27	.00	13,742.73	39.26
1142	Overtime - Special	7,000.00	7,000.00	2,467.05	10,261.00	.00	3,261.00	46.58
1312	Part Time Temporary	71,624.00	71,624.00	5,214.54	25,120.67	.00	46,503.33	64.92
2100	FICA	80,068.00	80,068.00	6,552.52	39,681.91	.00	40,386.09	50.43
2210	VRS	171,173.00	171,173.00	13,550.78	82,211.40	.00	88,961.60	51.97
2220	VRS-LINE OF DUTY	25,870.00	25,870.00	.00	25,375.00	.00	495.00	1.91
2300	Group Ins. Programs	260,760.00	260,760.00	17,453.00	103,770.00	.00	156,990.00	60.20
2400	Group Life Ins. (VRS)	12,886.00	12,886.00	896.08	5,446.10	.00	7,439.90	57.73
2450	VLDP	.00	.00	27.44	54.88	.00	54.88	100.00
3110	Physicals	500.00	500.00	.00	120.00	.00	380.00	76.00
3310	Maint. Repairs Mach. & Equip.	20,000.00	20,000.00	.00	3,646.37	.00	16,353.63	81.76
3311	Repair Parts	15,000.00	15,000.00	420.18	4,571.94	.00	10,428.06	69.52
3600	Advertising	100.00	100.00	.00	.00	.00	100.00	100.00
5110	Electricity	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
5210	Postal Service	500.00	500.00	.00	27.05	.00	472.95	94.59
5230	Communications	18,000.00	18,000.00	537.29	2,149.16	.00	15,850.84	88.06
5310	Liability Insurance	60,000.00	60,000.00	.00	60,000.00	.00	.00	.00
5410	Rental of Equipment	3,500.00	3,500.00	90.82	402.47	.00	3,097.53	88.50
5540	Travel & Training	20,000.00	20,000.00	1,361.91	9,149.01	.00	10,850.99	54.25
5810	Membership Dues Subscr.	40,050.00	40,050.00	1,977.35	32,854.43	.00	7,195.57	17.96
5843	Asset Forfeiture Expenses	40,000.00	40,000.00	1,270.64	9,223.40	.00	30,776.60	76.94
5844	Grant Expenditures	215,000.00	215,000.00	.00	12,600.00	.00	202,400.00	94.13
5845	Court Costs	3,000.00	3,000.00	.00	120.00	.00	2,880.00	96.00
5846	Federal Asset Forfeiture Expense	1,340.00	1,340.00	.00	.00	.00	1,340.00	100.00
5847	DMV Grant Expenditure	23,500.00	23,500.00	.00	.00	.00	23,500.00	100.00
5848	ICAC Grant	5,000.00	5,000.00	.00	.00	.00	5,000.00	100.00
5849	Bulletproof Vest Grant	30,000.00	30,000.00	.00	1,304.00	.00	28,696.00	95.65
5850	Emergency Operations	100.00	100.00	.00	.00	.00	100.00	100.00
5851	Federal Grant Expense	10,000.00	10,000.00	.00	.00	.00	10,000.00	100.00
5852	Law Enforcement Block Grant Exp	15,000.00	15,000.00	.00	.00	.00	15,000.00	100.00
5855	Senior/ Physically Challenged	300.00	300.00	.00	.00	.00	300.00	100.00
6001	Office Supplies	4,500.00	4,500.00	907.60	2,977.84	.00	1,522.16	33.82
6008	Gas, Lube, Tires, Etc.	40,000.00	40,000.00	.00	29,290.04	.00	10,709.96	26.77
6010	Police Supplies & Range	14,000.00	14,000.00	52.99	5,705.30	.00	8,294.70	59.24
6011	Uniforms	10,000.00	10,000.00	450.09	4,277.63	.00	5,722.37	57.22
6014	Materials & Supplies	4,000.00	4,000.00	63.07	771.65	.00	3,228.35	80.70
8201	Machinery & Equipment	10,000.00	10,000.00	.00	318.42	.00	9,681.58	96.81

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FUND #-100 * General Fund Expenditures *

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
8202	* Police Department *							
8203	Furniture & Fixtures	2,500.00	2,500.00	1,009.83	1,009.83	.00	1,490.17	59.60
	Communications Equip.	2,500.00	2,500.00	.00	.00	.00	2,500.00	100.00
	* Police Department *	2,207,792.00	2,207,792.00	128,325.69	960,597.86	.00	1,247,194.14	56.49
31110	* Police Department *							
31150	* Police - Capital Outlay*							
8201	Machinery & Equipment	25,000.00	25,000.00	.00	.00	.00	25,000.00	100.00
8205	Vehicles	50,000.00	50,000.00	.00	.00	.00	50,000.00	100.00
8219	Improvement Projects	.00	.00	.00	4,314.50	.00	4,314.50	100.00
	* Police - Capital Outlay*	75,000.00	75,000.00	.00	4,314.50	.00	70,685.50	94.24
	* Police Department *	2,282,792.00	2,282,792.00	128,325.69	964,912.36	.00	1,317,879.64	57.73
34400	* Code Enforcement *							
39999	* CARES FUNDING *							
41000	* CARES FUNDING *							
41200	* Hways, Street, Bridges, Sidewalks *							
1100	Salaries & Wages Town Supt	28,378.00	28,378.00	2,187.28	14,217.32	.00	14,160.68	49.90
1101	Salaries & Wages Personnel	140,073.00	140,073.00	11,089.60	72,492.16	.00	67,580.84	48.24
1102	Salaries - Part Time	35,500.00	35,500.00	1,992.90	13,131.30	.00	22,368.70	63.01
1141	Salaries & Wages Overtime	8,000.00	8,000.00	1,455.51	6,675.03	.00	1,324.97	16.56
1142	Overtime - Special	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
2100	FICA	17,285.00	17,285.00	1,459.56	8,311.42	.00	8,973.58	51.91
2210	VRS	29,984.00	29,984.00	2,731.46	16,478.02	.00	13,505.98	45.04
2300	Group Ins. Programs	49,296.00	49,296.00	3,195.00	24,686.20	.00	24,609.80	49.92
2400	Group Life Ins. (VRS)	2,257.00	2,257.00	172.76	1,038.02	.00	1,218.98	54.00
2450	VLDP	1,037.00	1,037.00	88.92	543.97	.00	493.03	47.54
2500	Employee Incentive Program	12,000.00	12,000.00	.00	.00	.00	12,000.00	100.00
3310	Maint. Repairs, Mach. & Equip.	28,000.00	28,000.00	2,285.00	7,019.94	.00	20,980.06	74.92
3311	Repair Parts	20,000.00	20,000.00	1,601.00	15,144.64	.00	4,855.36	24.27
3600	Advertising	1,000.00	1,000.00	.00	127.44	.00	1,127.44	112.74
5110	Electricity	185,000.00	185,000.00	12,911.60	65,283.40	.00	119,716.60	64.71
5120	Heating Expenses	6,000.00	6,000.00	.00	.00	.00	6,000.00	100.00
5210	Postal Service	100.00	100.00	.00	.00	.00	100.00	100.00
5230	Communications	14,000.00	14,000.00	1,112.20	5,696.72	.00	8,303.28	59.30
5310	Insurance-VML	16,000.00	16,000.00	.00	16,000.00	.00	.00	.00
5410	Lease Rent of Equipment	500.00	500.00	.00	208.49	.00	291.51	58.30
5540	Travel & Training	1,000.00	1,000.00	.00	72.79	.00	927.21	92.72
5860	Certifications	200.00	200.00	.00	.00	.00	200.00	100.00
6001	Office Supplies	500.00	500.00	174.30	347.64	.00	152.36	30.47
6008	Gas, Lube, Tires, etc.	15,000.00	15,000.00	864.16	5,492.67	.00	9,507.33	63.38
6011	Uniforms	12,000.00	12,000.00	886.28	7,117.56	.00	4,882.44	40.68
6014	Material & Supplies	30,000.00	30,000.00	3,311.16	28,124.98	.00	1,875.02	6.25
8201	Machinery & Equipment	2,500.00	2,500.00	.00	.00	.00	2,500.00	100.00
	* Hways, Street, Bridges, Sidewalks *	657,610.00	657,610.00	47,518.69	307,954.83	.00	349,655.17	53.17

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FUND #-100 * General Fund Expenditures *

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
41220	* Hways, Street, Bridges, Sidewalks *							
2100	INVALID GL	.00	.00	29.90	29.90	.00	29.90-	100.00-
	* Hways, Street, Bridges, Sidewalks *	.00	.00	29.90	29.90	.00	29.90-	100.00-
41250	**Streets - Capital Outlay**							
8201	Machinery & Equipment	20,000.00	20,000.00	.00	.00	.00	20,000.00	100.00
8205	Vehicles	40,000.00	40,000.00	.00	.00	.00	40,000.00	100.00
8206	Buildings & Structures	50,000.00	50,000.00	2,084.11	7,034.11	.00	42,965.89	85.93
8217	Replacement Projects	40,000.00	40,000.00	.00	.00	.00	40,000.00	100.00
8219	Improvement Projects	45,000.00	45,000.00	.00	44,200.00	.00	800.00	1.77
	Streets - Capital Outlay	195,000.00	195,000.00	2,084.11	51,234.11	.00	143,765.89	73.72
41300	* VDOT Reimbursements *							
3140	St. Engineering Ser./Bridge Repairs	50,000.00	50,000.00	.00	7,720.00	.00	42,280.00	84.56
5847	Snow & Ice Removal	20,000.00	20,000.00	.00	.00	.00	20,000.00	100.00
5848	Storm Drainage	50,000.00	50,000.00	19,950.00	39,950.00	.00	10,050.00	20.10
5849	Street-Sidewalk Materials	150,000.00	150,000.00	1,034.57	138,175.07	.00	11,824.93	7.88
5850	Paving	290,000.00	290,000.00	122,890.00	159,390.00	.00	130,610.00	45.03
5851	Street Repairs	200,000.00	200,000.00	56,675.00	136,433.82	.00	63,566.18	31.78
6014	Materials & Supplies	25,000.00	25,000.00	110.68	4,955.04	.00	20,044.96	80.17
	* VDOT Reimbursements *	785,000.00	785,000.00	200,660.25	486,623.93	.00	298,376.07	38.00
	* CARES FUNDING *	1,637,610.00	1,637,610.00	250,292.95	845,842.77	.00	791,767.23	48.34
42000	* VDOT Reimbursements *							
2100	INVALID GL	.00	.00	179.60	179.60	.00	179.60-	100.00-
	* VDOT Reimbursements *	.00	.00	179.60	179.60	.00	179.60-	100.00-
42300	* Refuse Collection *							
5140	Contract Serv.- Trash Collection	385,000.00	385,000.00	35,363.95	175,992.54	.00	209,007.46	54.28
5150	Landfill Tipping Fees	12,000.00	12,000.00	.00	2,286.45	.00	9,713.55	80.94
5160	Recycling Expense	500.00	500.00	.00	.00	.00	500.00	100.00
	* Refuse Collection *	397,500.00	397,500.00	35,363.95	178,278.99	.00	219,221.01	55.14
	* CARES FUNDING *	397,500.00	397,500.00	35,543.55	178,458.59	.00	219,041.41	55.10
43000	* Refuse Collection *							
2100	INVALID GL	.00	.00	290.05	385.75	.00	385.75-	100.00-
	* Refuse Collection *	.00	.00	290.05	385.75	.00	385.75-	100.00-
43200	* General Properties *							
3130	Professional Services (year end)	12,000.00	12,000.00	.00	7,096.67	.00	4,903.33	40.86
3150	Legal Fees	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
3310	Maint.Repairs, Machinery & Equip.	15,000.00	15,000.00	2,347.35	19,532.80	.00	4,532.80-	30.21-
3311	Repair Parts	5,000.00	5,000.00	.00	11,705.74	.00	6,705.74-	134.11-
3312	Tree Maintenance & Removal	16,000.00	16,000.00	2,500.00	2,500.00	.00	13,500.00	84.37
3320	Dam Inspection	15,000.00	15,000.00	7,250.00	7,250.00	.00	7,750.00	51.66

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FUND #-100 * General Fund Expenditures *

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	* General Properties *							
3330	Dam Maintenance	23,000.00	23,000.00	4,050.00	16,525.00	.00	6,475.00	28.15
3550	Lake/Pond Maintenance	3,500.00	3,500.00	.00	.00	.00	3,500.00	100.00
3600	Advertising	500.00	500.00	190.00	190.00	.00	310.00	62.00
3820	Janitorial Services	14,000.00	14,000.00	1,300.00	5,900.00	.00	8,100.00	57.85
3840	Sheriff's Dept. Workforce	100.00	100.00	.00	.00	.00	100.00	100.00
5110	Electricity	35,000.00	35,000.00	342.06	8,928.44	.00	26,071.56	74.49
5120	Heating Service	7,000.00	7,000.00	.00	97.62	.00	6,902.38	98.60
5230	Communications	30,000.00	30,000.00	1,431.54	8,882.75	.00	21,117.25	70.39
5310	Insurance	134,580.00	134,580.00	.00	103,419.00	.00	31,161.00	23.15
5410	Lease/Rental of Equipment	5,000.00	5,000.00	.00	1,120.00	.00	3,880.00	77.60
5420	Rents	5,000.00	5,000.00	139.00	1,249.16	.00	3,750.84	75.01
5840	Mowing Expenses	10,000.00	10,000.00	.00	.00	.00	10,000.00	100.00
5853	Employee Expenses/Retirement	4,000.00	4,000.00	22,350.00	27,192.57	.00	23,192.57	579.81
5854	Dept. of Fire Programs	20,000.00	20,000.00	.00	24,759.00	.00	4,759.00	23.79
5855	Matching Funds - Pal	4,500.00	4,500.00	.00	.00	.00	4,500.00	100.00
6001	Office Supplies	1,000.00	1,000.00	83.51	910.20	.00	89.80	8.98
6014	Materials & Supplies	18,000.00	18,000.00	283.79	6,845.85	.00	11,154.15	61.96
6015	Human Resources Training/Supplies	100.00	100.00	.00	.00	.00	100.00	100.00
6016	PCORI - ACA FEE	300.00	300.00	.00	.00	.00	300.00	100.00
8201	Machinery & Equipment	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
8203	Communications Equip.	500.00	500.00	.00	.00	.00	500.00	100.00
8227	Wreaths/Banners	45,000.00	45,000.00	46,657.20	47,853.45	.00	2,853.45	6.34
8238	Depot Maintenance	8,000.00	8,000.00	5,117.60	7,863.13	.00	136.87	1.71
	* General Properties *	436,080.00	436,080.00	93,357.93	309,821.38	.00	126,258.62	28.95
43250	**General Prop. - Capital Outlay**							
8217	Replacement Projects	50,000.00	50,000.00	.00	.00	.00	50,000.00	100.00
8218	Engineering/Surveying/Studies	30,000.00	30,000.00	.00	.00	.00	30,000.00	100.00
	General Prop. - Capital Outlay	80,000.00	80,000.00	.00	.00	.00	80,000.00	100.00
	* CARES FUNDING *	516,080.00	516,080.00	93,647.98	310,207.13	.00	205,872.87	39.89
53300	**General Prop. - Capital Outlay**							
5700	Tax Relief for the Elderly	20,000.00	20,000.00	.00	.00	.00	20,000.00	100.00
	General Prop. - Capital Outlay	20,000.00	20,000.00	.00	.00	.00	20,000.00	100.00
	* CARES FUNDING *	20,000.00	20,000.00	.00	.00	.00	20,000.00	100.00
71000	* Parks & Recreation *							
71200	* Parks & Recreation *							
1100	Salaries & Wages Park Supt	72,217.00	72,217.00	5,555.16	36,108.54	.00	36,108.46	49.99
1101	Salaries & Wages Personnel	299,449.00	299,449.00	23,721.60	153,293.20	.00	146,155.80	48.80
1102	Part Time Personnel	121,600.00	121,600.00	2,047.50	54,096.07	.00	67,503.93	55.51
1141	Salaries & Wages Overtime	35,000.00	35,000.00	2,186.76	23,783.40	.00	11,296.60	32.27
1142	Overtime - Special	9,000.00	9,000.00	.00	8,841.10	.00	158.90	1.76
2100	FICA	41,720.00	41,720.00	2,620.99	21,335.32	.00	20,384.68	48.86

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FUND #-100 * General Fund Expenditures *

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	* Parks & Recreation *							
2210	VRS	67,596.00	67,596.00	5,846.84	34,648.82	.00	32,947.18	48.74
2300	Group Ins. Programs	136,140.00	136,140.00	7,595.00	47,162.00	.00	88,978.00	65.35
2400	Group Life Ins. (VRS)	5,089.00	5,089.00	374.26	2,210.26	.00	2,878.74	56.56
2450	VLDP	1,047.00	1,047.00	172.74	964.83	.00	82.17	7.84
2500	Employee Incentive Program	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
2600	Unemployment	4,000.00	4,000.00	.00	.00	.00	4,000.00	100.00
3310	Maint.Repairs. Mach.& Equip.	25,000.00	25,000.00	504.95	15,020.55	.00	9,979.45	39.91
3311	Repair Parts	28,000.00	28,000.00	487.75	10,907.60	.00	17,092.40	61.04
3600	Advertising	3,000.00	3,000.00	.00	3,831.83	.00	831.83-	27.72-
5110	Electricity	54,000.00	54,000.00	4,016.70	17,604.00	.00	36,396.00	67.40
5120	Heating Service	4,500.00	4,500.00	199.21	386.67	.00	4,113.33	91.40
5210	Postal Service	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
5230	Communications	22,000.00	22,000.00	1,226.13	7,984.45	.00	14,015.55	63.70
5310	Liability Insurance	21,000.00	21,000.00	.00	19,188.00	.00	1,812.00	8.62
5410	Rental fees	10,000.00	10,000.00	.00	11,631.15	.00	1,631.15-	16.31-
5540	Travel & Training	4,500.00	4,500.00	.00	129.44	.00	4,370.56	97.12
5810	Membership Dues & Subscriptions	2,000.00	2,000.00	.00	280.00	.00	1,720.00	86.00
5860	Licenses/ Certifications	500.00	500.00	.00	.00	.00	500.00	100.00
6001	Office Supplies	1,500.00	1,500.00	44.50	246.78	.00	1,253.22	83.54
600B	Gas, Lube, Tires, Etc.	30,000.00	30,000.00	40.28	13,500.20	.00	16,499.80	54.99
6011	Uniforms	8,000.00	8,000.00	797.97	8,639.86	.00	639.86-	7.99-
6013	Greenway Maintenance	17,000.00	17,000.00	330.00	6,298.43	.00	10,701.57	62.95
6014	Materials & Supplies	55,000.00	55,000.00	3,095.76	25,035.49	.00	29,964.51	54.48
6015	Tree/Beautific.Improvement Projects	15,000.00	15,000.00	800.00	6,131.50	.00	8,868.50	59.12
6016	Recreation Special Events	70,000.00	70,000.00	2,535.27	30,495.55	.00	39,504.45	56.43
6017	Lake Arrowhead Concession Expenses	3,000.00	3,000.00	.00	.00	.00	3,000.00	100.00
6020	Tree Maintenance	20,000.00	20,000.00	2,800.00	13,400.00	.00	6,600.00	33.00
8201	Machinery & Equipment	14,500.00	14,500.00	.00	6,228.73	.00	8,271.27	57.04
8330	Fourth of July Fireworks	25,000.00	25,000.00	.00	10,500.00	.00	14,500.00	58.00
8405	Lake Arrowhead Projects & Develop.	17,500.00	17,500.00	6,899.41-	4,777.97	.00	12,722.03	72.69
8406	RHD Park Projects and Development	10,000.00	10,000.00	.00	10,239.24	.00	239.24-	2.39-
8407	Greenway Hawksbill Foundation Proj	20,000.00	20,000.00	.00	4,838.72	.00	15,161.28	75.80
8408	Ralph H Dean Park Field Maintenance	35,000.00	35,000.00	898.00	13,088.15	.00	21,911.85	62.60
	* Parks & Recreation *	1,311,858.00	1,311,858.00	52,529.44	622,747.85	.00	689,110.15	52.52
71250	* Parks & Rec. - Capital Outlay *							
8201	Machinery & Equipment	17,000.00	17,000.00	.00	16,000.00	.00	1,000.00	5.88
8205	Vehicles	56,000.00	56,000.00	.00	50,274.06	.00	5,725.94	10.22
8206	Buildings & Structures	25,000.00	25,000.00	.00	.00	.00	25,000.00	100.00
8217	Replacement Projects	40,000.00	40,000.00	5,522.43	14,862.43	.00	25,137.57	62.84
8218	Engineering/Surveying/Studies	20,000.00	20,000.00	.00	.00	.00	20,000.00	100.00
8219	Improvement Projects	15,000.00	15,000.00	.00	.00	.00	15,000.00	100.00
	* Parks & Rec. - Capital Outlay *	173,000.00	173,000.00	5,522.43	81,136.49	.00	91,863.51	53.10
	* Parks & Recreation *	1,484,858.00	1,484,858.00	58,051.87	703,884.34	.00	780,973.66	52.59

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FUND #-100 * General Fund Expenditures *

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
81100	* Planning and Zoning *							
1101	Salaries & Wages Planning Comm	5,000.00	5,000.00	2,050.00	2,050.00	.00	2,950.00	59.00
1102	Salaries & Wages Town Planner	35,000.00	35,000.00	3,280.00	18,040.00	.00	16,960.00	48.45
2100	FICA	2,678.00	2,678.00	281.52	1,410.66	.00	1,267.34	47.32
2210	VRS	6,230.00	6,230.00	681.70	3,433.10	.00	2,796.90	44.89
2300	Group Insurance Programs	11,376.00	11,376.00	948.00	4,740.00	.00	6,636.00	58.33
2400	Group Life Ins. (VRS)	469.00	469.00	41.92	230.56	.00	238.44	50.84
2450	VLDP	259.00	259.00	26.30	131.50	.00	127.50	49.22
3141	Engineering	3,000.00	3,000.00	.00	.00	.00	3,000.00	100.00
3200	Comp Plan Update	3,000.00	3,000.00	.00	450.00	.00	2,550.00	85.00
3600	Advertising	5,000.00	5,000.00	380.00	2,525.76	.00	2,474.24	49.48
5210	Postage	1,500.00	1,500.00	.00	1,000.00	.00	500.00	33.33
5540	Travel & Training	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
5810	Membership Dues	150.00	150.00	.00	.00	.00	150.00	100.00
6001	Office Supplies	1,000.00	1,000.00	173.04	770.86	.00	229.14	22.91
6014	Materials & Supplies	1,000.00	1,000.00	.00	1,013.53	.00	13.53-	1.35-
	* Planning and Zoning *	77,162.00	77,162.00	7,862.48	35,795.97	.00	41,366.03	53.60
81500	* Economic Development *							
8230	Luray Downtown Initiative	50,000.00	50,000.00	.00	50,000.00	.00	.00	.00
8231	Farmers Market	500.00	500.00	.00	760.00	.00	260.00-	52.00-
8232	Lord Fairfax Community College	12,000.00	12,000.00	.00	8,422.00	.00	3,578.00	29.81
8238	Airport Expenses	50,934.00	50,934.00	.00	50,934.00	.00	.00	.00
8240	Economic Development	3,000.00	3,000.00	.00	.00	.00	3,000.00	100.00
	* Economic Development *	116,434.00	116,434.00	.00	110,116.00	.00	6,318.00	5.42
	* Planning and Zoning *	193,596.00	193,596.00	7,862.48	145,911.97	.00	47,684.03	24.63
94000	*Capital Projects*							
8501	Transportation reserves	35,000.00	35,000.00	.00	.00	.00	35,000.00	100.00
8505	Pedestrian Projects	80,000.00	80,000.00	.00	5,780.00	.00	74,220.00	92.77
8510	SGR Applications	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
	Capital Projects	116,500.00	116,500.00	.00	5,780.00	.00	110,720.00	95.03
	Capital Projects	116,500.00	116,500.00	.00	5,780.00	.00	110,720.00	95.03
95100	* General Fund Debt Service *							
9110	Debt Service - Principal	11,561.00	11,561.00	996.01	5,794.51	.00	5,766.49	49.87
9120	Debt Service - Interest Payments	15,679.00	15,679.00	4,005.37	23,909.66	.00	8,230.66-	52.49-
9140	Airport Hangars Debt Serv.	45,120.00	45,120.00	.00	.00	.00	45,120.00	100.00
9150	Little League Complex - Principal	22,631.00	22,631.00	11,870.87	18,909.34	.00	3,721.66	16.44
9160	Little League Complex - Interest	337.00	337.00	285.17-	158.62-	.00	495.62	147.06
9170	Browns' Building Principal Payment	122,687.00	122,687.00	.00	72,594.02	.00	50,092.98	40.82
9180	Browns Building - Interest	191.00	191.00	.00	463.38	.00	272.38-	142.60-
	* General Fund Debt Service *	218,206.00	218,206.00	16,587.08	121,512.29	.00	96,693.71	44.31
	* General Fund Debt Service *	218,206.00	218,206.00	16,587.08	121,512.29	.00	96,693.71	44.31

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FUND #-100 * General Fund Expenditures *

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
-----	-----	-----	-----	-----	-----	-----	-----	-----
96100	* General Fund Debt Service *							
98100	* General Fund Debt Service *							
	--FUND TOTAL--	7,879,958.00	7,879,958.00	674,410.19	3,746,760.24	.00	4,133,197.76	52.45

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TOWN OF LURAY
EXPENDITURE SUMMARY
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FUND #-101 **ARPA EXPENDITURES**

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	**ARPA EXPENDITURES**							
12100	*Town Manager*							
12210	*ARPA Admin*							
3150	ARPA LEGAL FEES	.00	.00	301.00	2,666.00	.00	2,666.00-	100.00-
3160	ARPA-Audit	.00	.00	3,882.00	3,882.00	.00	3,882.00-	100.00-
	ARPA Admin	.00	.00	4,183.00	6,548.00	.00	6,548.00-	100.00-
12410	*Treasurer*							
	Town Manager	.00	.00	4,183.00	6,548.00	.00	6,548.00-	100.00-
31100	*Law Enforcement*							
41200	*Public Works/Streets*							
41220	*Operations-Admin*							
42000	*Operations*							
43000	*Plant Operations*							
43200	*General Properties*							
3600	ARPA GENERAL ADVERTISING	7,072.00	7,072.00	.00	7,072.00	.00	.00	.00
	General Properties	7,072.00	7,072.00	.00	7,072.00	.00	.00	.00
43250	*Capital Improvements*							
8217	ARPA - General Improv Projects	190,000.00	190,000.00	61,055.60	61,590.60	.00	128,409.40	67.58
8218	ARPA- Water Improvements	160,000.00	160,000.00	2,155.94	186,375.96	.00	26,375.96-	16.48-
8219	ARPA- Sewer Improvements	405,000.00	405,000.00	137,855.25	133,207.75	.00	271,792.25	67.10
	Capital Improvements	755,000.00	755,000.00	201,077.79	381,174.31	.00	373,825.69	49.51
	Plant Operations	762,072.00	762,072.00	201,077.79	388,246.31	.00	373,825.69	49.05
71200	*Recreation*							
94000	*Recreation*							
98100	*Recreation*							
	--FUND TOTAL--	762,072.00	762,072.00	205,260.79	394,794.31	.00	367,277.69	48.19

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TOWN OF LURAY
EXPENDITURE SUMMARY
7/01/2024 - 12/31/2024

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FUND #-102 **Expenditures**

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	**Expenditures**							
31100	**Expenditures**							
5846	Federal Asset Forfeiture Expense	.00	.00	2.97	2.97	.00	2.97-	100.00-
	Expenditures	.00	.00	2.97	2.97	.00	2.97-	100.00-
	Expenditures	.00	.00	2.97	2.97	.00	2.97-	100.00-
	--FUND TOTAL--	.00	.00	2.97	2.97	.00	2.97-	100.00-

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TOWN OF LURAY
EXPENDITURE SUMMARY
7/01/2024 - 12/31/2024

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FUND #-103 **Expenditures**

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
-----	-----	-----	-----	-----	-----	-----	-----	-----
999	**Expenditures**							
31100	**Expenditures**							
5846	State Asset Forfeiture Expenses	.00	.00	2.97	2.97	.00	2.97-	100.00-
	Expenditures	.00	.00	2.97	2.97	.00	2.97-	100.00-
	Expenditures	.00	.00	2.97	2.97	.00	2.97-	100.00-
	--FUND TOTAL--	.00	.00	2.97	2.97	.00	2.97-	100.00-

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TOWN OF LURAY
EXPENDITURE SUMMARY
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FUND #-320 * Project Fund Expenditures *

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
-----	-----	-----	-----	-----	-----	-----	-----	-----
999	** Project Fund Expenditures **							
70000	** Project Fund Expenditures **							
81500	** Project Fund Expenditures **							
	--FUND TOTAL--	.00	.00	.00	.00	.00	.00	.00

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FUND #-501 ** Water Fund Expenditures **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	** Water Fund Expenditures **							
4300	** Water Fund Expenditures **							
31100	** Water Fund Expenditures **							
41000	* Water Administration *							
1101	Salaries & Wages Town Supt	28,378.00	28,378.00	2,180.74	14,174.81	.00	14,203.19	50.05
1102	Salaries & Wages Town Manager	41,200.00	41,200.00	3,166.06	20,579.39	.00	20,620.61	50.05
1104	Salaries & Wages Asst Town Mgr	28,333.00	28,333.00	2,110.70	13,719.55	.00	14,613.45	51.57
2100	FICA	7,490.00	7,490.00	568.63	3,696.18	.00	3,793.82	50.65
2210	VRS	17,428.00	17,428.00	1,345.83	8,412.93	.00	9,015.07	51.72
2300	Group Ins. Programs	17,824.00	17,824.00	888.11	5,559.61	.00	12,264.39	68.80
2400	Group Life Ins. (VRS)	1,312.00	1,312.00	89.22	557.72	.00	754.28	57.49
3120	Annual Audit	9,500.00	9,500.00	7,164.00	7,164.00	.00	2,336.00	24.58
3130	Professional Services - (Year End)	10,000.00	10,000.00	.00	7,096.67	.00	2,903.33	29.03
3141	Engineering	25,000.00	25,000.00	.00	.00	.00	25,000.00	100.00
3150	Legal Costs	5,000.00	5,000.00	.00	.00	.00	5,000.00	100.00
5210	Postal Services	1,500.00	1,500.00	.00	1,000.00	.00	500.00	33.33
5310	Liability Insurance	20,000.00	20,000.00	.00	20,000.00	.00	.00	.00
5540	Travel and Training	200.00	200.00	.00	.00	.00	200.00	100.00
5810	Membership Dues and Subscriptions	1,500.00	1,500.00	652.46	1,377.41	.00	122.59	8.17
5860	Water Certification	250.00	250.00	.00	.00	.00	250.00	100.00
6014	Materials and Supplies	250.00	250.00	.00	.00	.00	250.00	100.00
	* Water Administration *	215,165.00	215,165.00	18,165.75	103,338.27	.00	111,826.73	51.97
41220	* Data Processing *							
1100	Salaries & Wages Personnel	52,506.00	52,506.00	4,036.78	26,239.07	.00	26,266.93	50.02
2100	FICA	4,017.00	4,017.00	306.73	1,995.19	.00	2,021.81	50.33
2210	VRS	9,346.00	9,346.00	840.77	5,112.80	.00	4,233.20	45.29
2300	Group Ins. Programs	7,584.00	7,584.00	567.61	3,724.41	.00	3,859.59	50.89
2400	Group Life Ins. (VRS)	704.00	704.00	51.00	309.10	.00	394.90	56.09
2450	VLDP	265.00	265.00	22.56	132.86	.00	132.14	49.86
3310	Maint.Repairs, Machinery & Equip	2,000.00	2,000.00	.00	9,905.33	.00	7,905.33	395.26
5210	Postal Service	8,000.00	8,000.00	.00	4,500.00	.00	3,500.00	43.75
5230	Water Data Processing Communication	100.00	100.00	.00	.00	.00	100.00	100.00
5410	Lease/Rents	500.00	500.00	.00	.00	.00	500.00	100.00
5540	Travel & Training	500.00	500.00	.00	.00	.00	500.00	100.00
6001	Office Supplies	2,500.00	2,500.00	.00	632.28	.00	1,867.72	74.70
6014	Materials & Supplies	500.00	500.00	.00	.00	.00	500.00	100.00
8201	Machinery & Equipment	1,000.00	1,000.00	28.70	143.50	.00	856.50	85.65
	* Data Processing *	89,522.00	89,522.00	5,854.15	52,694.54	.00	36,827.46	41.13
	* Water Administration *	304,687.00	304,687.00	24,019.90	156,032.81	.00	148,654.19	48.78
42000	* Water Operations *							
1101	Salaries & Wages Personnel	165,233.00	165,233.00	9,104.00	59,176.00	.00	106,057.00	64.18
1141	Salaries & Wages Overtime	21,500.00	21,500.00	1,365.72	6,426.37	.00	15,073.63	70.10
1142	Overtime - Special	2,500.00	2,500.00	.00	.00	.00	2,500.00	100.00
2100	FICA	14,285.00	14,285.00	793.38	4,975.45	.00	9,309.55	65.17

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FUND #-501 ** Water Fund Expenditures **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	* Water Operations *							
2210	VRS	29,411.00	29,411.00	1,993.48	12,079.89	.00	17,331.11	58.92
2300	Group Ins. Programs	55,176.00	55,176.00	1,896.00	17,064.00	.00	38,112.00	69.07
2400	Group Life Ins. (VRS)	2,214.00	2,214.00	116.38	698.28	.00	1,515.72	68.46
2450	VLDP	616.00	616.00	73.00	438.00	.00	178.00	28.89
3310	Maint.Repairs Machinery & Equip	10,000.00	10,000.00	.00	10,544.00	.00	544.00	5.44
3311	Repair Parts	19,000.00	19,000.00	.00	13,203.52	.00	5,796.48	30.50
3600	Advertising	100.00	100.00	.00	.00	.00	100.00	100.00
5110	Electricity	12,000.00	12,000.00	754.77	4,034.34	.00	7,965.66	66.38
5210	Postal Service	500.00	500.00	.00	.00	.00	500.00	100.00
5230	Communications	2,000.00	2,000.00	28.70	28.70	.00	1,971.30	98.56
5410	Rents & Leases - Equip	500.00	500.00	.00	.00	.00	500.00	100.00
5540	Travel and Training	500.00	500.00	.00	.00	.00	500.00	100.00
5810	Membership Dues & Subscriptions	500.00	500.00	.00	.00	.00	500.00	100.00
5858	Water Lab Fees	100.00	100.00	.00	.00	.00	100.00	100.00
5860	Water - Certification Expense	100.00	100.00	.00	.00	.00	100.00	100.00
6001	Office Supplies	100.00	100.00	.00	.00	.00	100.00	100.00
6008	Gas, Lube, Tires	13,000.00	13,000.00	.00	5,665.67	.00	7,334.33	56.41
6011	Uniforms	10,000.00	10,000.00	395.83	2,565.93	.00	7,434.07	74.34
6014	Materials and Supplies	60,000.00	60,000.00	3,566.33	11,142.76	.00	48,857.24	81.42
	* Water Operations *	419,335.00	419,335.00	20,077.59	148,042.91	.00	271,292.09	64.69
42250	* Water - Town Capital Outlay *							
8201	Machinery & Equipment	20,000.00	20,000.00	.00	.00	.00	20,000.00	100.00
8202	Machinery & Equip. Maint.& Repairs	20,000.00	20,000.00	.00	1,850.00	.00	18,150.00	90.75
8205	Vehicles	40,000.00	40,000.00	.00	.00	.00	40,000.00	100.00
8217	Replacement Projects	15,000.00	15,000.00	.00	12,990.18	.00	2,009.82	13.39
8218	Engineering/Surveying/Studies	20,000.00	20,000.00	.00	2,850.00	.00	17,150.00	85.75
8219	Improvement Projects	50,000.00	50,000.00	.00	.00	.00	50,000.00	100.00
	* Water - Town Capital Outlay *	165,000.00	165,000.00	.00	17,690.18	.00	147,309.82	89.27
	* Water Operations *	584,335.00	584,335.00	20,077.59	165,733.09	.00	418,601.91	71.63
43000	** Water Plant Operations **							
1102	Salary - WTP Superintendent	78,280.00	78,280.00	6,021.54	39,140.01	.00	39,139.99	49.99
1103	Salaries & Wages - WTP Operator	79,278.00	79,278.00	6,577.60	42,754.40	.00	36,523.60	46.07
1141	Water Plant - Overtime	8,000.00	8,000.00	766.20	4,939.17	.00	3,060.83	38.26
2100	FICA	13,583.00	13,583.00	922.11	6,003.95	.00	7,579.05	55.79
2210	VRS	28,045.00	28,045.00	2,500.66	15,006.16	.00	13,038.84	46.49
2300	Group Insurance	53,472.00	53,472.00	3,824.00	22,944.00	.00	30,528.00	57.09
2400	Group Life (VRS)	2,111.00	2,111.00	161.56	967.36	.00	1,143.64	54.17
2450	VLDP	674.00	674.00	25.56	153.36	.00	520.64	77.24
3309	Tank Inspections	38,000.00	38,000.00	.00	33,238.10	.00	4,761.90	12.53
3310	Maint. Repairs, Mach.& Equip.	40,000.00	40,000.00	1,340.95	29,032.01	.00	10,967.99	27.41
3311	Repair parts	68,000.00	68,000.00	4,857.70	17,967.85	.00	50,032.15	73.57
3312	Pail Inspections	12,000.00	12,000.00	.00	10,500.00	.00	1,500.00	12.50
3314	Tank & Reservoir Maintenance	18,000.00	18,000.00	1,500.00	1,500.00	.00	16,500.00	91.66

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FUND #-501 ** Water Fund Expenditures **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
** Water Plant Operations **								
3315	Pump Station Maintenance	30,000.00	30,000.00	.00	2,504.00	.00	27,496.00	91.65
3600	Advertising	250.00	250.00	.00	.00	.00	250.00	100.00
5110	Electricity	93,000.00	93,000.00	5,760.37	32,658.84	.00	60,341.16	64.88
5120	Heating	6,000.00	6,000.00	.00	.00	.00	6,000.00	100.00
5210	Postal Service	250.00	250.00	.00	.00	.00	250.00	100.00
5230	Communications	20,000.00	20,000.00	2,429.81	12,306.31	.00	7,693.69	38.46
5410	Rents & Leases- Equip.	250.00	250.00	.00	.00	.00	250.00	100.00
5540	Travel & Training	7,000.00	7,000.00	246.50	2,676.10	.00	4,323.90	61.77
5858	Water System Sample Fees	6,000.00	6,000.00	.00	976.16	.00	5,023.84	83.73
5859	VDH Permit Fees	8,500.00	8,500.00	.00	7,452.00	.00	1,048.00	12.32
5860	Water-Certification Exp.	1,500.00	1,500.00	.00	1,702.00	.00	202.00	13.46
5864	Lab Supplies	7,000.00	7,000.00	.00	1,364.59	.00	5,635.41	80.50
6001	Office Supplies	4,000.00	4,000.00	26.70	1,599.90	.00	2,400.10	60.00
6008	Gas,Lube,Tires,etc.	5,000.00	5,000.00	.00	303.50	.00	4,696.50	93.93
6011	Uniforms	6,000.00	6,000.00	475.85	3,039.66	.00	2,960.34	49.33
6014	Material & Supplies	20,000.00	20,000.00	926.41	5,699.96	.00	14,300.04	71.50
6015	WTP Chemical Expenses	16,000.00	16,000.00	.00	3,708.25	.00	12,291.75	76.82
8201	Machinery & Equipment	3,000.00	3,000.00	.00	1,828.13	.00	1,171.87	39.06
	** Water Plant Operations **	673,193.00	673,193.00	38,363.52	301,965.77	.00	371,227.23	55.14
43250	* Water Plant - Capital Outlay*							
8205	Vehicles	70,000.00	70,000.00	.00	68,054.76	.00	1,945.24	2.77
8214	Structures & Prop. Maint. & Repairs	.00	.00	.00	312.15	.00	312.15	100.00
	* Water Plant - Capital Outlay*	70,000.00	70,000.00	.00	68,366.91	.00	1,633.09	2.33
	** Water Plant Operations **	743,193.00	743,193.00	38,363.52	370,332.68	.00	372,860.32	50.17
80000	*Water - Capital Outlay *							
81000	*Water - Capital Outlay *							
82000	*Water - Capital Outlay *							
95100	* Water Fund Debt Service *							
9110	Debt Service - Principal	106,607.00	106,607.00	8,858.13	54,085.68	.00	52,521.32	49.26
9120	Debt Service - Interest on Loan	183,943.00	183,943.00	13,761.87	92,585.28	.00	91,357.72	49.66
	* Water Fund Debt Service *	290,550.00	290,550.00	22,620.00	146,670.96	.00	143,879.04	49.51
	* Water Fund Debt Service *	290,550.00	290,550.00	22,620.00	146,670.96	.00	143,879.04	49.51
98100	* Water Fund Debt Service *							
	--FUND TOTAL--	1,922,765.00	1,922,765.00	105,081.01	838,769.54	.00	1,083,995.46	56.37

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TOWN OF LURAY
EXPENDITURE SUMMARY
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FUND #-502 ** Sewer Fund Expenditures **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	** Sewer Fund Expenditures **							
41000	* Sewer Administration *							
1101	Salaries & Wages Town Supt	28,378.00	28,378.00	2,180.74	14,174.81	.00	14,203.19	50.05
1102	Salaries & Wages Town Manager	41,200.00	41,200.00	3,166.06	20,579.39	.00	20,620.61	50.05
1103	Salaries & Wages Asst Town Mgr	28,333.00	28,333.00	2,110.70	13,719.55	.00	14,613.45	51.57
2100	FICA	7,490.00	7,490.00	568.61	3,696.05	.00	3,793.95	50.65
2210	VRS	17,428.00	17,428.00	1,345.81	8,412.71	.00	9,015.29	51.72
2300	Group Insurance Programs	17,824.00	17,824.00	888.13	5,559.63	.00	12,264.37	68.80
2400	Group Life Ins. (VRS)	1,312.00	1,312.00	89.22	557.72	.00	754.28	57.49
3120	Annual Audit	9,500.00	9,500.00	7,164.00	7,164.00	.00	2,336.00	24.58
3130	Professional Services - (Year End)	10,000.00	10,000.00	.00	7,096.66	.00	2,903.34	29.03
3141	Engineering	15,000.00	15,000.00	.00	.00	.00	15,000.00	100.00
3150	Legal Costs	2,000.00	2,000.00	1,319.40	2,611.09	.00	611.09	30.55
5210	Postal Service	500.00	500.00	.00	500.00	.00	.00	.00
5310	Liability Insurance	23,000.00	23,000.00	.00	23,000.00	.00	.00	.00
5860	Licenses/Certifications	100.00	100.00	.00	.00	.00	100.00	100.00
	* Sewer Administration *	202,065.00	202,065.00	18,832.67	107,071.61	.00	94,993.39	47.01
41220	* Data Processing *							
1100	Salaries & Wages Personnel	52,506.00	52,506.00	4,036.78	26,239.07	.00	26,266.93	50.02
2100	FICA	4,017.00	4,017.00	306.71	1,994.84	.00	2,022.16	50.34
2210	VRS	9,346.00	9,346.00	768.12	5,039.94	.00	4,306.06	46.07
2300	Group Insurance Programs	7,584.00	7,584.00	567.60	3,724.40	.00	3,859.60	50.89
2400	Group Life Ins. (VRS)	704.00	704.00	46.78	304.78	.00	399.22	56.70
2450	VLDP	132.00	132.00	19.92	130.22	.00	1.78	1.34
3310	Maint. Repairs, Machinery & Equip	20,000.00	20,000.00	.00	9,905.34	.00	10,094.66	50.47
5210	Postal Service	8,000.00	8,000.00	.00	4,500.00	.00	3,500.00	43.75
5230	Sewer Data Processing Communication	100.00	100.00	.00	.00	.00	100.00	100.00
5410	Lease/Rents	500.00	500.00	.00	.00	.00	500.00	100.00
5540	Travel & Training	500.00	500.00	.00	.00	.00	500.00	100.00
6001	Office Supplies	2,000.00	2,000.00	.00	632.28	.00	1,367.72	68.38
6014	Materials & Supplies	500.00	500.00	.00	.00	.00	500.00	100.00
8201	Machinery & Equipment	2,000.00	2,000.00	53.59	267.95	.00	1,732.05	86.60
	* Data Processing *	107,889.00	107,889.00	5,799.50	52,738.82	.00	55,150.18	51.11
	* Sewer Administration *	309,954.00	309,954.00	24,632.17	159,810.43	.00	150,143.57	48.44
42000	* Sewer Operations *							
1104	Salaries - Personnel	128,930.00	128,930.00	9,918.40	64,469.60	.00	64,460.40	49.99
1141	Salaries & Wages Overtime	17,000.00	17,000.00	779.90	5,921.17	.00	11,078.83	65.16
1142	Overtime - Special	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
2100	FICA	11,278.00	11,278.00	778.02	5,127.28	.00	6,150.72	54.53
2210	VRS	22,950.00	22,950.00	2,136.64	12,931.93	.00	10,018.07	43.65
2300	Group Insurance Programs	43,800.00	43,800.00	3,066.00	18,396.00	.00	25,404.00	58.00
2400	Group Life Ins. (VRS)	1,728.00	1,728.00	126.78	760.68	.00	967.32	55.97
2450	VLDP	706.00	706.00	79.52	487.47	.00	218.53	30.95
3310	Maint. Repairs, Machinery and Equip	10,000.00	10,000.00	.00	24,867.50	.00	14,867.50	148.67

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FUND #-502 ** Sewer Fund Expenditures **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	* Sewer Operations *							
3311	Repair Parts	8,000.00	8,000.00	.00	14,737.50	.00	6,737.50	84.21
3600	Advertising	100.00	100.00	.00	.00	.00	100.00	100.00
5110	Electricity	14,560.00	14,560.00	1,125.69	7,229.34	.00	7,330.66	50.34
5210	Postal Service	100.00	100.00	.00	.00	.00	100.00	100.00
5230	Communications	1,000.00	1,000.00	49.58	247.90	.00	752.10	75.21
5410	Rental/lease of Equipment	500.00	500.00	.00	.00	.00	500.00	100.00
5540	Travel and Training	500.00	500.00	.00	.00	.00	500.00	100.00
5810	Membership Dues and Subscriptions	2,500.00	2,500.00	.00	.00	.00	2,500.00	100.00
5860	Certification Expense	500.00	500.00	.00	.00	.00	500.00	100.00
6008	Gas, Lube and Tires	14,000.00	14,000.00	.00	5,783.71	.00	8,216.29	58.68
6011	Uniforms	6,000.00	6,000.00	471.62	2,726.95	.00	3,273.05	54.55
6014	Materials and Supplies	27,000.00	27,000.00	1,733.68	20,605.66	.00	6,394.34	23.68
8201	Machinery & Equipment	2,500.00	2,500.00	.00	1,850.00	.00	650.00	26.00
	* Sewer Operations *	315,152.00	315,152.00	20,265.83	186,142.69	.00	129,009.31	40.93
	* Sewer - Town Capital Outlay *							
42250	* Sewer - Town Capital Outlay *							
8201	Machinery & Equipment	20,000.00	20,000.00	.00	.00	.00	20,000.00	100.00
8205	Vehicles	40,000.00	40,000.00	.00	.00	.00	40,000.00	100.00
8218	Engineering/Surveying/Studies	35,000.00	35,000.00	.00	85,800.00	.00	50,800.00	145.14
8219	Improvement Projects	25,000.00	25,000.00	.00	.00	.00	25,000.00	100.00
8226	Other Projects	50,000.00	50,000.00	.00	.00	.00	50,000.00	100.00
	* Sewer - Town Capital Outlay *	170,000.00	170,000.00	.00	85,800.00	.00	84,200.00	49.52
	* Sewer Operations *	485,152.00	485,152.00	20,265.83	271,942.69	.00	213,209.31	43.94
	** Sewer Plant Operations **							
43000	** Sewer Plant Operations **							
1101	Salary - WWTP Supt.	76,220.00	76,220.00	6,734.62	43,775.03	.00	32,444.97	42.56
1102	Salaries - WWTP Operators	182,611.00	182,611.00	13,827.20	88,531.20	.00	94,079.80	51.51
1141	Salaries - Overtime	18,743.00	18,743.00	1,693.48	9,717.34	.00	9,025.66	48.15
2100	FICA	21,234.00	21,234.00	1,657.40	10,572.73	.00	10,661.27	50.20
2210	VRS	46,072.00	46,072.00	4,126.90	24,569.10	.00	21,502.90	46.67
2300	Group Insurance	66,552.00	66,552.00	4,488.00	28,824.00	.00	37,728.00	56.68
2400	Group Life (VRS)	3,468.00	3,468.00	262.88	1,560.07	.00	1,907.93	55.01
2450	VLDP	714.00	714.00	98.24	552.85	.00	161.15	22.57
3310	Maint.Repairs,Mach. & Equip.	30,500.00	30,500.00	.00	11,626.50	.00	18,873.50	61.88
3311	Repair Parts	60,000.00	60,000.00	567.64	25,237.57	.00	34,762.43	57.93
3312	Pump Station Maintenance	35,000.00	35,000.00	.00	13,107.19	.00	21,892.81	62.55
3314	Generator Maintenance	15,000.00	15,000.00	.00	.00	.00	15,000.00	100.00
3600	Advertising	200.00	200.00	.00	.00	.00	200.00	100.00
5110	Electricity	194,000.00	194,000.00	14,962.50	80,953.74	.00	113,046.26	58.27
5210	Postal Service	200.00	200.00	.00	.00	.00	200.00	100.00
5230	Communications	12,000.00	12,000.00	1,136.26	5,879.15	.00	6,120.85	51.00
5410	Rents & Leases-Equip.	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
5540	Travel & Training	4,000.00	4,000.00	219.97	3,965.51	.00	44.49	1.11
5810	Membership Dues/Subscrip.	200.00	200.00	.00	.00	.00	200.00	100.00
5858	Sample Fees	25,000.00	25,000.00	1,573.80	9,396.00	.00	15,604.00	62.41

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FUND #-502 ** Sewer Fund Expenditures **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
** Sewer Plant Operations **								
5859	DEQ Plant Permit	10,000.00	10,000.00	5,149.35	17,731.35	.00	7,731.35-	77.31-
5863	Sewer-Certification Exp.	5,000.00	5,000.00	.00	.00	.00	5,000.00	100.00
5864	Lab Supplies	9,000.00	9,000.00	.00	6,331.47	.00	2,668.53	29.65
5865	Sludge Disposal	21,000.00	21,000.00	.00	4,910.40	.00	16,089.60	76.61
5866	Nutrient Credit Program	3,100.00	3,100.00	.00	1,875.00	.00	1,225.00	39.51
5868	Lab Permit Fees	1,200.00	1,200.00	.00	63.77	.00	1,136.23	94.68
6001	Office Supplies	1,400.00	1,400.00	44.50	536.90	.00	863.10	61.65
6008	Gas, Lube, Tires, etc.	4,200.00	4,200.00	.00	282.99	.00	3,917.01	93.26
6011	Uniforms	9,000.00	9,000.00	809.56	4,682.56	.00	4,317.44	47.97
6014	Materials & Supplies	55,000.00	55,000.00	6,894.36	29,841.48	.00	25,158.52	45.74
8201	Machinery & Equipment	5,000.00	5,000.00	3,516.84	3,516.84	.00	1,483.16	29.66
	** Sewer Plant Operations **	916,614.00	916,614.00	67,763.50	428,030.74	.00	488,583.26	53.30
* Sewer Plant - Capital Outlay *								
43250	Machinery & Equipment	40,000.00	40,000.00	30,112.50	40,138.85	.00	138.85-	.34-
8201	Machinery & Equip.-Maint. & Repairs	18,000.00	18,000.00	.00	.00	.00	18,000.00	100.00
8205	Vehicles	80,000.00	80,000.00	.00	75,217.79	.00	4,782.21	5.97
8217	Replacement Projects	28,000.00	28,000.00	.00	30,101.48	.00	2,101.48-	7.50-
8218	Engineering/Surveying/Studies	135,000.00	135,000.00	.00	10,007.50	.00	124,992.50	92.58
8219	Improvement Projects	.00	.00	.00	17,200.00	.00	17,200.00-	100.00-
	* Sewer Plant - Capital Outlay *	301,000.00	301,000.00	30,112.50	172,665.62	.00	128,334.38	42.63
	** Sewer Plant Operations **	1,217,614.00	1,217,614.00	97,876.00	600,696.36	.00	616,917.64	50.66
* Sewer Capital Outlay *								
80000	* Sewer Capital Outlay *							
81000	* Sewer Capital Outlay *							
82000	**Sewer Plant Capital Outlay**							
94010	**Sewer Plant Capital Outlay**							
95100	* Sewer Fund Debt Service *							
9110	Debt Service - Principal	267,842.00	267,842.00	52,996.96	262,074.83	.00	5,767.17	2.15
9120	Debt Service - Interest	41,443.00	41,443.00	1,273.99	22,658.61	.00	18,784.39	45.32
	* Sewer Fund Debt Service *	309,285.00	309,285.00	54,270.95	284,733.44	.00	24,551.56	7.93
	* Sewer Fund Debt Service *	309,285.00	309,285.00	54,270.95	284,733.44	.00	24,551.56	7.93
98100	* Sewer Fund Debt Service *							
	--FUND TOTAL--	2,322,005.00	2,322,005.00	197,044.95	1,317,182.92	.00	1,004,822.08	43.27

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TOWN OF LURAY
EXPENDITURE SUMMARY
7/01/2024 - 12/31/2024

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--DETAIL--

--DETAIL--

FUND #-550 ** Water Filtration Plant Expen. **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
-----	-----	-----	-----	-----	-----	-----	-----	-----
999	** Water Filtration Plant Expen. **							
9000	* Water Filtration Plant *							
91000	* Water Filtration Plant *							
91500	* Water Filtration Plant *							
95100	* Water Filtration Plant *							
96100	* Water Filtration Plant *							
	--FUND TOTAL--	.00	.00	.00	.00	.00	.00	.00

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TOWN OF LURAY
EXPENDITURE SUMMARY
7/01/2024 - 12/31/2024

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--DETAIL--

--DETAIL--

FUND #-575 ** WWTP Upgrades - Expenditures **

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
-----	-----	-----	-----	-----	-----	-----	-----	-----
999	** WWTP Upgrades - Expenditures **							
9000	* WWTP Upgrades *							
91000	* WWTP Upgrades *							
91500	* WWTP Upgrades *							
95100	* WWTP Upgrades *							
	--FUND TOTAL--	.00	.00	.00	.00	.00	.00	.00

ACCOUNTS PAYABLE SUMMARY
MONTH: JANUARY 2025

TOTAL COMPUTER INVOICES:	<u>1/9/2025</u>	\$	<u>130,717.28</u>
PREVIOUSLY PAID INVOICES:	<u>01/01/2025-01/09/2025</u>	\$	<u>58,537.94</u>
	VOIDS	\$	(3,240.00)
<i>ANTHEM ACH PAYMENT (HEALTH INSURANCE PREMIUM)</i>		\$	69,843.00
		\$	<u>255,858.22</u>

AP040 1/09/2025

TOWN OF LURAY

ACCOUNTS PAYABLE EDIT COMPANY #-001
ACCOUNTING PERIOD - 2025/01

BATCH#- 2497 PAGE 1

VEND. NO.	VENDOR NAME	* = DUP INVOICE NO.	G/L ACCT. NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	DESC /CLS	PO. NO.	SEQ. NO.
000509	ROCKINGHAM PRECAST	8235	4502-042250-8219-	11/11/2024	1/09/2025	2680.00	MANHOLE-WALLACE		
	INVOICE TOTAL	1099-N 8235	Improvement Projects			2680.00	000	2680.00	10
001741	THE SUPPLY ROOM	5522098-0	4100-012100-6001-	12/19/2024	1/09/2025	81.98	COPY PAPER		
		1099-N	Office Supplies				000		20
001741	THE SUPPLY ROOM	5522098-0	4100-011100-6001-	12/19/2024	1/09/2025	163.96	COPY PAPER		
		1099-N	Office Supplies				000		30
001741	THE SUPPLY ROOM	5522098-0	4100-081100-6001-	12/19/2024	1/09/2025	81.98	COPY PAPER		
		1099-N	Office Supplies				000		40
001741	THE SUPPLY ROOM	5522098-0	4501-043000-6001-	12/19/2024	1/09/2025	81.98	COPY PAPER		
		1099-N	Office Supplies				000		50
001741	THE SUPPLY ROOM	5522098-0	4502-043000-6001-	12/19/2024	1/09/2025	40.99	COPY PAPER		
		1099-N	Office Supplies				000		60
001741	THE SUPPLY ROOM	5522098-0	4100-012410-6001-	12/19/2024	1/09/2025	40.99	COPY PAPER		
		1099-N	Office Supplies				000		70
	INVOICE TOTAL	5522098-0				491.88	.00	491.88	
001559	COMSONICS INC.	1082682	4100-031100-6008-	12/23/2024	1/09/2025	78.00	TUNING FORK		
	INVOICE TOTAL	1099-N 1082682	Gas, Lube, Tires, Etc.			78.00	000	78.00	80
001559	COMSONICS INC.	1082683	4100-031100-6008-	12/23/2024	1/09/2025	117.00	TUNING FORK		
	INVOICE TOTAL	1099-N 1082683	Gas, Lube, Tires, Etc.			117.00	000	117.00	90
001559	COMSONICS INC.	1082684	4100-031100-6008-	12/23/2024	1/09/2025	78.00	TUNING FORK		
	INVOICE TOTAL	1099-N 1082684	Gas, Lube, Tires, Etc.			78.00	000	78.00	100
001623	EAST COAST EMERGENCY	40916	4100-031150-8201-	12/30/2024	1/09/2025	7052.88	EMERGENCY EQUIP		
	INVOICE TOTAL	1099-N 40916	Machinery & Equipment			7052.88	000	7052.88	110
001978	HARVEY J MAGNER	12192024	4100-071200-3310-	12/19/2024	1/09/2025	325.00	INSTALL HEATERS		
		1099-Y	Maint.Repairs. Mach.& Equip.				000		120
001978	HARVEY J MAGNER	12192024	4100-071200-3311-	12/19/2024	1/09/2025	375.00	INSTALL HEATERS		
		1099-Y	Repair Parts				000		130
	INVOICE TOTAL	12192024				700.00	.00	700.00	
001133	SHANNON SANKAR	INV-4059	4100-071200-6016-	12/31/2024	1/09/2025	593.75	PARKS N REC		
	INVOICE TOTAL	1099-Y INV-4059	Recreation Special Events			593.75	000	593.75	140
000104	UNIFIRST CORPORATION	1700192722	4100-071200-6011-	12/30/2024	1/09/2025	199.25	PARKS		
	INVOICE TOTAL	1099-N 1700192722	Uniforms			199.25	000	199.25	150
000104	UNIFIRST CORPORATION	1700192723	4100-071200-6014-	12/30/2024	1/09/2025	32.19	REC PARK		
	INVOICE TOTAL	1099-N 1700192723	Materials & Supplies			32.19	000	32.19	160

AP040 1/09/2025		TOWN OF LURAY		ACCOUNTS PAYABLE EDIT COMPANY #-001		BATCH#- 2497		PAGE 2	
		ACCOUNTING PERIOD - 2025/01							
VEND. NO.	VENDOR NAME	* = DUP INVOICE NO.	G/L ACCT. NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	DESC /CLS	PO. NO.	SEQ. NO.
000104	UNIFIRST CORPORATION	1700192721	4100-071200-6014- - -	12/30/2024	1/09/2025	16.20	LAKE ARROWHEAD		
	INVOICE TOTAL	1700192721	Materials & Supplies			16.20	000	16.20	170
002265	SUPERIOR PLUS	25137616	4100-041200-5120- - -	12/26/2024	1/09/2025	875.96	20 N BANK ST		
	INVOICE TOTAL	25137616	Heating Expenses			875.96	000	875.96	180
001981	T-MOBILE	12292024	4501-042000-5230- - -	12/29/2024	1/09/2025	28.70	ACCT STATEMENT		
001981	T-MOBILE	12292024	4502-042000-5230- - -	12/29/2024	1/09/2025	49.58	ACCT STATEMENT		
001981	T-MOBILE	12292024	4100-071200-5230- - -	12/29/2024	1/09/2025	438.71	ACCT STATEMENT		
001981	T-MOBILE	12292024	4502-043000-5230- - -	12/29/2024	1/09/2025	364.04	ACCT STATEMENT		
001981	T-MOBILE	12292024	4501-043000-5230- - -	12/29/2024	1/09/2025	197.09	ACCT STATEMENT		
001981	T-MOBILE	12292024	4100-043200-5230- - -	12/29/2024	1/09/2025	481.31	ACCT STATEMENT		
001981	T-MOBILE	12292024	4501-041220-8201- - -	12/29/2024	1/09/2025	28.70	ACCT STATEMENT		
001981	T-MOBILE	12292024	4502-041220-8201- - -	12/29/2024	1/09/2025	53.59	ACCT STATEMENT		
	INVOICE TOTAL	12292024	Machinery & Equipment			1641.72	000	1641.72	260
000347	CARTER MACHINERY CO., INC.	SA83945	4502-043000-3310- - -	12/30/2024	1/09/2025	2295.13	WWTP		
	INVOICE TOTAL	SA83945	Maint.Repairs,Mach. & Equip.			2295.13	000	2295.13	270
000103	VA UTILITY PROTECTION SVC	12240530	4100-041200-5230- - -	12/31/2024	1/09/2025	74.75	LRV271		
	INVOICE TOTAL	12240530	Communications			74.75	000	74.75	280
001601	PACE ANALYTICAL SERVICES	2530579612	4502-043000-5858- - -	1/03/2025	1/09/2025	248.50	WWTP		
	INVOICE TOTAL	2530579612	Sample Fees			248.50	000	248.50	290
001601	PACE ANALYTICAL SERVICES	2530579530	4502-043000-5858- - -	1/03/2025	1/09/2025	248.50	WWTP		
	INVOICE TOTAL	2530579530	Sample Fees			248.50	000	248.50	300
001601	PACE ANALYTICAL SERVICES	2530579323	4502-043000-5858- - -	1/02/2025	1/09/2025	161.00	WWTP		
	INVOICE TOTAL	2530579323	Sample Fees			161.00	000	161.00	310
000099	WASTE MGMT. OF BLUERIDGE	3417814-2411-2	4100-042300-5140- - -	12/26/2024	1/09/2025	4497.43	ACCT STATEMENT		
	INVOICE TOTAL	3417814-2411-2	Contract Serv.- Trash Collection			4497.43	000	4497.43	320
002080	VISION TECHNOLOGY GROUP	26363	4100-012610-3130- - -	1/02/2025	1/09/2025	7435.44	JANUARY BILLING		
	INVOICE TOTAL	26363	IT Technician			7435.44	000	7435.44	330

1/09/2025 TOWN OF LURAY

-A/P FUND BREAKDOWN-

AP054

CO#	FUND#		GROSS AMOUNT		CASH DISCOUNT		NET AMOUNT	
---	----		-----		-----		-----	
001	4100	TOTAL FOR EXPENDITURE	97,966.41		.00		97,966.41	
	100	** TOTAL FOR FUND **	97,966.41	**	.00	**	97,966.41	**
001	4501	TOTAL FOR EXPENDITURE	8,256.45		.00		8,256.45	
	501	** TOTAL FOR FUND **	8,256.45	**	.00	**	8,256.45	**
001	4502	TOTAL FOR EXPENDITURE	24,494.42		.00		24,494.42	
	502	** TOTAL FOR FUND **	24,494.42	**	.00	**	24,494.42	**
		** TOTAL FOR COMPANY **	130,717.28	***	.00	***	130,717.28	***

BATCH#- 2497 CREATED BY DANIELLEA ON 1/09/2025 RUN BY DANIELLEA ON 1/09/2025

***** Cash Discounts may not be the same at the time of printing checks because of dates. *****

A/P Batch# - 02497

Print Detail? Y

Company	Acct Per	G/L Number	G/L Description	Debit Amount	Credit Amount	Difference
001	2025/01	0-100-000200-0100-	AP Clearing Account	.00	97,966.41-	
001	2025/01	4-100-011100-6001-	Office Supplies	163.96	.00	
001	2025/01	4-100-012100-6001-	Office Supplies	81.98	.00	
001	2025/01	4-100-012410-6001-	Office Supplies	40.99	.00	
001	2025/01	4-100-012610-3130-	IT Technician	7,435.44	.00	
001	2025/01	4-100-031100-6008-	Gas, Lube, Tires, Etc.	4,022.43	.00	
001	2025/01	4-100-031150-8201-	Machinery & Equipment	7,052.88	.00	
001	2025/01	4-100-031150-8205-	Vehicles	50,663.50	.00	
001	2025/01	4-100-041200-5110-	Electricity	13,167.17	.00	
001	2025/01	4-100-041200-5120-	Heating Expenses	875.96	.00	
001	2025/01	4-100-041200-5230-	Communications	74.75	.00	
001	2025/01	4-100-042300-5140-	Contract Serv.- Trash Collection	4,497.43	.00	
001	2025/01	4-100-043200-5110-	Electricity	2,874.52	.00	
001	2025/01	4-100-043200-5230-	Communications	481.31	.00	
001	2025/01	4-100-071200-3310-	Maint.Repairs. Mach.& Equip.	325.00	.00	
001	2025/01	4-100-071200-3311-	Repair Parts	375.00	.00	
001	2025/01	4-100-071200-5110-	Electricity	4,472.01	.00	
001	2025/01	4-100-071200-5230-	Communications	438.71	.00	
001	2025/01	4-100-071200-6011-	Uniforms	199.25	.00	
001	2025/01	4-100-071200-6014-	Materials & Supplies	48.39	.00	
001	2025/01	4-100-071200-6016-	Recreation Special Events	593.75	.00	
001	2025/01	4-100-081100-6001-	Office Supplies	81.98	.00	
001	2025/01	0-100	TOTAL FOR FUND 100 ----	97,966.41	97,966.41-	
001	2025/01	0-501-000200-0100-	A/P Liability Account	.00	8,256.45-	
001	2025/01	4-501-041220-8201-	Machinery & Equipment	28.70	.00	
001	2025/01	4-501-042000-5110-	Electricity	1,064.02	.00	
001	2025/01	4-501-042000-5230-	Communications	28.70	.00	
001	2025/01	4-501-043000-5110-	Electricity	6,855.96	.00	
001	2025/01	4-501-043000-5230-	Communications	197.09	.00	
001	2025/01	4-501-043000-6001-	Office Supplies	81.98	.00	
001	2025/01	0-501	TOTAL FOR FUND 501 ----	8,256.45	8,256.45-	
001	2025/01	0-502-000200-0100-	AP Clearing	.00	24,494.42-	
001	2025/01	4-502-041220-8201-	Machinery & Equipment	53.59	.00	
001	2025/01	4-502-042000-5110-	Electricity	1,623.63	.00	
001	2025/01	4-502-042000-5230-	Communications	49.58	.00	
001	2025/01	4-502-042250-8219-	Improvement Projects	2,680.00	.00	
001	2025/01	4-502-043000-3310-	Maint.Repairs,Mach. & Equip.	2,295.13	.00	
001	2025/01	4-502-043000-5110-	Electricity	16,729.46	.00	
001	2025/01	4-502-043000-5230-	Communications	364.04	.00	
001	2025/01	4-502-043000-5858-	Sample Fees	658.00	.00	
001	2025/01	4-502-043000-6001-	Office Supplies	40.99	.00	
001	2025/01	4-502	TOTAL FOR FUND 502 ----	24,494.42	24,494.42-	
001	2025/01		TOTAL FOR ACCOUNTING PERIOD 2025/01 ----	130,717.28	130,717.28-	.00
			NET AMOUNT ----	130,717.28	130,717.28-	.00

AP308	TOWN OF LURAY			A/P REGULAR CHECK REGISTER				TIME-13:01:15		PAGE	1	
P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.		ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
---	-----	-----	-----	-----	-----		-----	-----	-----	-----	-----	-----
0000000	000001	AFLAC	01012025	1/01/2025	100-000200-0200-	-	- 2025/01	804.09	19334	1/03/2025	PR Clearing	02494
0000000	000001	AFLAC	01012025	1/01/2025	501-000200-0200-	-	- 2025/01	455.65	19334	1/03/2025	Payroll Clearing	02494
0000000	000001	AFLAC	01012025	1/01/2025	502-000200-0200-	-	- 2025/01	163.13	19334	1/03/2025	PR Clearing	02494
						CHECK	TOTAL	1,422.87				
0000000	000941	BLUE RIDGE BANK	01152025	1/15/2025	4501-095100-9120-	-	- 2025/01	2,731.38	19335	1/03/2025	Debt Service - Interest on Loa	02494
						CHECK	TOTAL	2,731.38				
0000000	000002	COREBRIDGE FINANCIAL	01032025	1/03/2025	100-000200-0200-	-	- 2025/01	58.34	19336	1/03/2025	PR Clearing	02494
0000000	000002	COREBRIDGE FINANCIAL	01032025	1/03/2025	501-000200-0200-	-	- 2025/01	33.33	19336	1/03/2025	Payroll Clearing	02494
0000000	000002	COREBRIDGE FINANCIAL	01032025	1/03/2025	502-000200-0200-	-	- 2025/01	33.33	19336	1/03/2025	PR Clearing	02494
						CHECK	TOTAL	125.00				
0000000	000079	JACKSON NATIONAL LIFE INS	01012025	1/01/2025	100-000200-0200-	-	- 2025/01	2.67	19337	1/03/2025	PR Clearing	02494
0000000	000079	JACKSON NATIONAL LIFE INS	01012025	1/01/2025	501-000200-0200-	-	- 2025/01	2.67	19337	1/03/2025	Payroll Clearing	02494
0000000	000079	JACKSON NATIONAL LIFE INS	01012025	1/01/2025	502-000200-0200-	-	- 2025/01	2.66	19337	1/03/2025	PR Clearing	02494
						CHECK	TOTAL	8.00				
0000000	000193	THE MIMSLYN INN, LLC	01072025	1/07/2025	4100-012410-5540-	-	- 2025/01	362.21	19338	1/07/2025	Travel & Training	02495
						CHECK	TOTAL	362.21				
0000000	002234	BEN VICKERS	12242024	12/24/2024	4100-031100-6011-	-	- 2025/01	52.26	19339	1/09/2025	Uniforms	02496
						CHECK	TOTAL	52.26				
0000000	000347	CARTER MACHINERY CO.,INC.	1854858	12/18/2024	4100-043200-3310-	-	- 2025/01	491.50	19340	1/09/2025	Maint.Repairs, Machinery & Equ	02496
0000000	000347	CARTER MACHINERY CO.,INC.	1854858	12/18/2024	4100-043200-3311-	-	- 2025/01	101.04	19340	1/09/2025	Repair Parts	02496
0000000	000347	CARTER MACHINERY CO.,INC.	1825893	11/12/2024	4501-043000-3310-	-	- 2025/01	602.89	19340	1/09/2025	Maint. Repairs, Mach.& Equip.	02496
						CHECK	TOTAL	1,195.43				
0000000	001608	COMCAST	57347 12252024	12/25/2024	4100-071200-5230-	-	- 2025/01	324.35	19341	1/09/2025	Communications	02496
						CHECK	TOTAL	324.35				
0000000	001626	DAVID FOLTZ PHOTOGRAPHY	016	11/22/2024	4100-031100-5810-	-	- 2025/01	800.00	19342	1/09/2025	Membership Dues Subscr.	02496
0000000	001626	DAVID FOLTZ PHOTOGRAPHY	018	12/31/2024	4100-031100-5810-	-	- 2025/01	320.00	19342	1/09/2025	Membership Dues Subscr.	02496
						CHECK	TOTAL	1,120.00				
0000000	001067	DUKE'S ROOT CONTROL, INC.	29628	11/18/2024	4502-042250-8219-	-	- 2025/01	11,714.84	19343	1/09/2025	Improvement Projects	02496
0000000	001067	DUKE'S ROOT CONTROL, INC.	30331	12/17/2024	4502-042250-8219-	-	- 2025/01	1,900.82	19343	1/09/2025	Improvement Projects	02496
						CHECK	TOTAL	13,615.66				
0000000	000057	EMMART OIL	11302024	11/30/2024	4100-043200-5120-	-	- 2025/01	511.26	19344	1/09/2025	Heating Service	02496
0000000	000057	EMMART OIL	11302024	11/30/2024	4100-071200-6008-	-	- 2025/01	1,254.63	19344	1/09/2025	Gas, Lube, Tires, Etc.	02496
0000000	000057	EMMART OIL	11302024	11/30/2024	4100-041200-6008-	-	- 2025/01	857.36	19344	1/09/2025	Gas, Lube, Tires, etc.	02496
0000000	000057	EMMART OIL	11302024	11/30/2024	4501-042000-6008-	-	- 2025/01	857.36	19344	1/09/2025	Gas, Lube, Tires	02496
0000000	000057	EMMART OIL	11302024	11/30/2024	4501-042000-6008-	-	- 2025/01	369.16	19344	1/09/2025	Gas, Lube, Tires	02496
0000000	000057	EMMART OIL	11302024	11/30/2024	4502-042000-6008-	-	- 2025/01	857.36	19344	1/09/2025	Gas, Lube and Tires	02496
0000000	000057	EMMART OIL	11302024	11/30/2024	4502-043000-6008-	-	- 2025/01	1,222.06	19344	1/09/2025	Gas, Lube, Tires, etc.	02496
						CHECK	TOTAL	5,929.19				
0000000	000024	FISHER AUTO PARTS	12012024	12/01/2024	4100-071200-3600-	-	- 2025/01	4.72	19345	1/09/2025	Advertising	02496
						CHECK	TOTAL	4.72				

AP308	TOWN OF LURAY		A/P REGULAR CHECK REGISTER			TIME-13:01:15		PAGE		2		
P/O NO. ---	VEND. NO. -----	VENDOR NAME -----	INVOICE NO. -----	INVOICE DATE -----	ACCOUNT NO. -----	ACCT PD -----	NET AMOUNT -----	CHECK NO. -----	CHECK DATE -----	DESCRIPTION -----	BATCH -----	
0000000	002280	FULL SOURCE	FS4512444-IN	11/21/2024	4100-012710-8201-	- - 2025/01	470.21	19346	1/09/2025	Equipment	02496	
						CHECK TOTAL	470.21					
0000000	000108	GALLS, LLC	12062024	12/06/2024	4100-031100-6011-	- - 2025/01	18.55	19347	1/09/2025	Uniforms	02496	
						CHECK TOTAL	18.55					
0000000	000033	HACH COMPANY	14265373	11/19/2024	4501-043000-5864-	- - 2025/01	340.04	19348	1/09/2025	Lab Supplies	02496	
0000000	000033	HACH COMPANY	14267464	11/20/2024	4501-043000-5864-	- - 2025/01	347.70	19348	1/09/2025	Lab Supplies	02496	
						CHECK TOTAL	687.74					
0000000	002146	HOLTZMAN OIL CORPORATION	11302024	11/30/2024	4100-031100-6008-	- - 2025/01	3,912.97	19349	1/09/2025	Gas, Lube, Tires, Etc.	02496	
						CHECK TOTAL	3,912.97					
0000000	000736	HUFFMAN TRAILER SALES, INC	207837	12/19/2024	4100-071200-3310-	- - 2025/01	850.00	19350	1/09/2025	Maint.Repairs. Mach.& Equip.	02496	
0000000	000736	HUFFMAN TRAILER SALES, INC	207837	12/19/2024	4100-071200-3311-	- - 2025/01	1,035.86	19350	1/09/2025	Repair Parts	02496	
0000000	000736	HUFFMAN TRAILER SALES, INC	207837	12/19/2024	4100-071200-6008-	- - 2025/01	397.32	19350	1/09/2025	Gas, Lube, Tires, Etc.	02496	
						CHECK TOTAL	2,283.18					
0000000	000111	IAN G. RACER	12072024	12/07/2024	4100-031100-6014-	- - 2025/01	90.00	19351	1/09/2025	Materials & Supplies	02496	
						CHECK TOTAL	90.00					
0000000	001704	INDUSTRIAL CHEM LABS	405153	12/11/2024	4502-043000-6014-	- - 2025/01	293.91	19352	1/09/2025	Materials & Supplies	02496	
						CHECK TOTAL	293.91					
0000000	000596	INTOXIMETERS	773966	11/18/2024	4100-031100-5844-	- - 2025/01	2,150.00	19353	1/09/2025	Grant Expenditures	02496	
						CHECK TOTAL	2,150.00					
0000000	001818	JR'S CLEANING SERVICE	1367	1/01/2025	4100-043200-3820-	- - 2025/01	1,050.00	19354	1/09/2025	Janitorial Services	02496	
						CHECK TOTAL	1,050.00					
0000000	002278	LA POLICE GEAR, INC	2040824	11/20/2024	4100-031100-6011-	- - 2025/01	364.99	19355	1/09/2025	Uniforms	02496	
						CHECK TOTAL	364.99					
0000000	001169	LORD & COMPANY, INC.	7530.37	11/26/2024	4502-043000-3312-	- - 2025/01	1,080.00	19356	1/09/2025	Pump Station Maintenance	02496	
0000000	001169	LORD & COMPANY, INC.	7530.38	11/26/2024	4502-043000-3312-	- - 2025/01	2,160.00	19356	1/09/2025	Pump Station Maintenance	02496	
						CHECK TOTAL	3,240.00					
0000000	000056	LURAY COPY SERVICE, INC.	11272024	11/27/2024	4100-071200-6016-	- - 2025/01	215.00	19357	1/09/2025	Recreation Special Events	02496	
0000000	000056	LURAY COPY SERVICE, INC.	11272024	11/27/2024	4100-011100-6001-	- - 2025/01	40.00	19357	1/09/2025	Office Supplies	02496	
0000000	000056	LURAY COPY SERVICE, INC.	11272024	11/27/2024	4100-081100-3200-	- - 2025/01	95.00	19357	1/09/2025	Comp Plan Update	02496	
0000000	000056	LURAY COPY SERVICE, INC.	12312024	12/31/2024	4100-043200-6001-	- - 2025/01	327.99	19357	1/09/2025	Office Supplies	02496	
0000000	000056	LURAY COPY SERVICE, INC.	12312024	12/31/2024	4100-031100-6001-	- - 2025/01	104.43	19357	1/09/2025	Office Supplies	02496	
0000000	000056	LURAY COPY SERVICE, INC.	12312024	12/31/2024	4100-071200-6016-	- - 2025/01	130.28	19357	1/09/2025	Recreation Special Events	02496	
0000000	000056	LURAY COPY SERVICE, INC.	12312024	12/31/2024	4100-011100-6001-	- - 2025/01	35.00	19357	1/09/2025	Office Supplies	02496	
0000000	000056	LURAY COPY SERVICE, INC.	12312024	12/31/2024	4100-012410-6001-	- - 2025/01	55.50	19357	1/09/2025	Office Supplies	02496	
0000000	000056	LURAY COPY SERVICE, INC.	12312024	12/31/2024	4100-011100-6001-	- - 2025/01	89.12	19357	1/09/2025	Office Supplies	02496	
0000000	000056	LURAY COPY SERVICE, INC.	12312024	12/31/2024	4100-071200-6001-	- - 2025/01	66.67	19357	1/09/2025	Office Supplies	02496	
0000000	000056	LURAY COPY SERVICE, INC.	12312024	12/31/2024	4501-043000-6001-	- - 2025/01	66.66	19357	1/09/2025	Office Supplies	02496	
0000000	000056	LURAY COPY SERVICE, INC.	12312024	12/31/2024	4502-043000-6001-	- - 2025/01	66.67	19357	1/09/2025	Office Supplies	02496	
						CHECK TOTAL	1,292.32					

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	001601	PACE ANALYTICAL SERVICES	2430573791	12/09/2024	4502-043000-5858-	- - 2025/01	265.00	19358	1/09/2025	Sample Fees	02496
0000000	001601	PACE ANALYTICAL SERVICES	2430573880	12/09/2024	4502-043000-5858-	- - 2025/01	896.40	19358	1/09/2025	Sample Fees	02496
0000000	001601	PACE ANALYTICAL SERVICES	2430576070	12/18/2024	4502-043000-5858-	- - 2025/01	135.00	19358	1/09/2025	Sample Fees	02496
0000000	001601	PACE ANALYTICAL SERVICES	2430576510	12/19/2024	4502-043000-5858-	- - 2025/01	248.50	19358	1/09/2025	Sample Fees	02496
					CHECK TOTAL		1,544.90				
0000000	000078	RACEY ENGINEERING, PLLC	14749	12/03/2024	4100-043200-3310-	- - 2025/01	722.50	19359	1/09/2025	Maint.Repairs, Machinery & Equ	02496
					CHECK TOTAL		722.50				
0000000	002279	RUSSELL MONTGOMERY	12032024	12/03/2024	4100-031100-5540-	- - 2025/01	47.00	19360	1/09/2025	Travel & Training	02496
					CHECK TOTAL		47.00				
0000000	000117	SELECT SPECIALTY PRODUCTS	56652	11/26/2024	4100-041200-6014-	- - 2025/01	302.40	19361	1/09/2025	Material & Supplies	02496
					CHECK TOTAL		302.40				
0000000	001133	SHANNON SANKAR	INV-4029	11/25/2024	4100-012100-5841-	- - 2025/01	468.75	19362	1/09/2025	Website/EMail Maintenance	02496
0000000	001133	SHANNON SANKAR	INV-4029	11/25/2024	4100-081100-3200-	- - 2025/01	289.25	19362	1/09/2025	Comp Plan Update	02496
0000000	001133	SHANNON SANKAR	INV-4029	11/25/2024	4100-081500-8240-	- - 2025/01	218.75	19362	1/09/2025	Economic Development	02496
					CHECK TOTAL		976.75				
0000000	002246	SHARP BUSINESS SYSTEMS DI	9005138811	12/16/2024	4100-031100-5410-	- - 2025/01	118.38	19363	1/09/2025	Rental of Equipment	02496
					CHECK TOTAL		118.38				
0000000	001981	T-MOBILE	12172024	12/17/2024	4100-031100-5230-	- - 2025/01	537.29	19364	1/09/2025	Communications	02496
					CHECK TOTAL		537.29				
0000000	000578	VALLEY AUTOMATION, INC.	13248	10/31/2024	4100-043200-3310-	- - 2025/01	187.25	19365	1/09/2025	Maint.Repairs, Machinery & Equ	02496
0000000	000578	VALLEY AUTOMATION, INC.	13248	10/31/2024	4100-043200-3311-	- - 2025/01	187.25	19365	1/09/2025	Repair Parts	02496
0000000	000578	VALLEY AUTOMATION, INC.	13386	12/23/2024	4100-031100-3310-	- - 2025/01	551.70	19365	1/09/2025	Maint. Repairs Mach. & Equip.	02496
0000000	000578	VALLEY AUTOMATION, INC.	13288	11/20/2024	4501-043000-3310-	- - 2025/01	105.81	19365	1/09/2025	Maint. Repairs, Mach. & Equip.	02496
0000000	000578	VALLEY AUTOMATION, INC.	13331	11/25/2024	4501-043000-3311-	- - 2025/01	5,689.56	19365	1/09/2025	Repair parts	02496
0000000	000578	VALLEY AUTOMATION, INC.	13349	12/02/2024	4501-043000-3311-	- - 2025/01	1,144.25	19365	1/09/2025	Repair parts	02496
					CHECK TOTAL		7,865.82				
0000000	000818	VIRGINIA EMPLOYMENT COMM.	01012025	1/01/2025	4100-071200-2600-	- - 2025/01	1,418.00	19366	1/09/2025	Unemployment	02496
					CHECK TOTAL		1,418.00				
0000000	002080	VISION TECHNOLOGY GROUP	26254	12/31/2024	4100-031100-6014-	- - 2025/01	20.86	19367	1/09/2025	Materials & Supplies	02496
0000000	002080	VISION TECHNOLOGY GROUP	26206	12/26/2024	4501-043000-3311-	- - 2025/01	1,865.74	19367	1/09/2025	Repair parts	02496
					CHECK TOTAL		1,886.60				
0000000	000113	VIVIAN'S FLOWER SHOP	12292024	12/29/2024	4100-071200-6001-	- - 2025/01	126.37	19368	1/09/2025	Office Supplies	02496
0000000	000113	VIVIAN'S FLOWER SHOP	12292024	12/29/2024	4100-041200-6001-	- - 2025/01	63.18	19368	1/09/2025	Office Supplies	02496
0000000	000113	VIVIAN'S FLOWER SHOP	12292024	12/29/2024	4100-043200-5853-	- - 2025/01	68.45	19368	1/09/2025	Employee Expenses/Retirement	02496
					CHECK TOTAL		258.00				
0000000	001593	W.B.MASON CO. INC.	IS1736952	11/30/2024	4100-012410-6001-	- - 2025/01	8.24	19369	1/09/2025	Office Supplies	02496
0000000	001593	W.B.MASON CO. INC.	IS1736952	11/30/2024	4100-012100-6001-	- - 2025/01	12.36	19369	1/09/2025	Office Supplies	02496
0000000	001593	W.B.MASON CO. INC.	IS1736952	11/30/2024	4100-011100-6001-	- - 2025/01	32.96	19369	1/09/2025	Office Supplies	02496
0000000	001593	W.B.MASON CO. INC.	IS1736952	11/30/2024	4100-071200-6001-	- - 2025/01	24.72	19369	1/09/2025	Office Supplies	02496
0000000	001593	W.B.MASON CO. INC.	IS1736952	11/30/2024	4100-041200-6001-	- - 2025/01	8.24	19369	1/09/2025	Office Supplies	02496

P/O NO. ---	VEND. NO. -----	VENDOR NAME -----	INVOICE NO. -----	INVOICE DATE -----	ACCOUNT NO. -----	ACCT PD -----	NET AMOUNT -----	CHECK NO. -----	CHECK DATE -----	DESCRIPTION -----	BATCH -----
0000000	001593	W.B.MASON CO. INC.	IS1736952	11/30/2024	4501-043000-6001-	- - 2025/01	12.36	19369	1/09/2025	Office Supplies	02496
0000000	001593	W.B.MASON CO. INC.	IS1736952	11/30/2024	4502-043000-6001-	- - 2025/01	16.48	19369	1/09/2025	Office Supplies	02496
CHECK TOTAL							115.36				
CHECK TYPE TOTAL							58,537.94				

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P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
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0000000	001169	LORD & COMPANY, INC.	7530.37	11/26/2024	4502-043000-3312-	- - 2025/01	1,080.00-	19356	1/09/2025	Pump Station Maintenance	00414
0000000	001169	LORD & COMPANY, INC.	7530.38	11/26/2024	4502-043000-3312-	- - 2025/01	2,160.00-	19356	1/09/2025	Pump Station Maintenance	00414
					CHECK TOTAL		3,240.00-				
					CHECK TYPE TOTAL		3,240.00-				
					FINAL TOTAL		55,297.94				

SUMMARY OF MONTHLY DISBURSEMENTS: 12/01/2024-12/31/2024

<u>ACCOUNTS PAYABLE INVOICES</u>	\$ <u>768,882.28</u>
<u>REFUNDS PAYABLE</u>	\$ <u>1,000.91</u>
<u>VOIDS</u>	<hr/>
	\$ 769,883.19

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	000001	AFLAC	12012024	12/01/2024	100-000200-0200-	- - 2024/12	804.09	19202	12/02/2024	PR Clearing	02480
0000000	000001	AFLAC	12012024	12/01/2024	501-000200-0200-	- - 2024/12	455.65	19202	12/02/2024	Payroll Clearing	02480
0000000	000001	AFLAC	12012024	12/01/2024	502-000200-0200-	- - 2024/12	163.13	19202	12/02/2024	PR Clearing	02480
					CHECK TOTAL		1,422.87				
0000000	000941	BLUE RIDGE BANK	12022024	12/02/2024	4100-095100-9120-	- - 2024/12	2,731.38	19203	12/02/2024	Debt Service - Interest Paymen	02480
					CHECK TOTAL		2,731.38				
0000000	001585	EXPLUS, INC.	11042024	11/04/2024	4100-043200-8238-	- - 2024/12	4,417.00	19204	12/02/2024	Depot Maintenance	02480
					CHECK TOTAL		4,417.00				
0000000	001848	HACKENS BOYS LLC	12022024	12/02/2024	4100-071200-6016-	- - 2024/12	1,000.00	19205	12/02/2024	Recreation Special Events	02480
					CHECK TOTAL		1,000.00				
0000000	000079	JACKSON NATIONAL LIFE INS	12012024	12/01/2024	100-000200-0200-	- - 2024/12	2.67	19206	12/02/2024	PR Clearing	02480
0000000	000079	JACKSON NATIONAL LIFE INS	12012024	12/01/2024	501-000200-0200-	- - 2024/12	2.67	19206	12/02/2024	Payroll Clearing	02480
0000000	000079	JACKSON NATIONAL LIFE INS	12012024	12/01/2024	502-000200-0200-	- - 2024/12	2.66	19206	12/02/2024	PR Clearing	02480
					CHECK TOTAL		8.00				
0000000	000273	SECURIAN FINANCIAL GROUP	11302024	11/30/2024	100-000200-0200-	- - 2024/12	245.83	19207	12/02/2024	PR Clearing	02480
0000000	000273	SECURIAN FINANCIAL GROUP	11302024	11/30/2024	501-000200-0200-	- - 2024/12	46.87	19207	12/02/2024	Payroll Clearing	02480
0000000	000273	SECURIAN FINANCIAL GROUP	11302024	11/30/2024	502-000200-0200-	- - 2024/12	117.99	19207	12/02/2024	PR Clearing	02480
					CHECK TOTAL		412.69				
0000000	002238	AUGUSTA WATER	12122024	12/12/2024	4502-043000-5540-	- - 2024/12	50.00	19208	12/09/2024	Travel & Training	02483
					CHECK TOTAL		50.00				
0000000	002060	ASHTON POTTER	110361	11/19/2024	4100-012410-6001-	- - 2024/12	2,889.00	19209	12/11/2024	Office Supplies	02482
					CHECK TOTAL		2,889.00				
0000000	001468	BANDER SMITH INC.	242201	11/19/2024	4100-043200-3320-	- - 2024/12	7,250.00	19210	12/11/2024	Dam Inspection	02482
					CHECK TOTAL		7,250.00				
0000000	001701	BLUE360 MEDIA	IN2407234377	9/27/2024	4100-031100-5810-	- - 2024/12	214.37	19211	12/11/2024	Membership Dues Subscr.	02482
					CHECK TOTAL		214.37				
0000000	000095	BRIGHTSPEED	11152024	11/15/2024	4100-071200-5230-	- - 2024/12	83.98	19212	12/11/2024	Communications	02482
0000000	000095	BRIGHTSPEED	11172024	11/17/2024	4100-071200-5230-	- - 2024/12	77.74	19212	12/11/2024	Communications	02482
					CHECK TOTAL		161.72				
0000000	001608	COMCAST	11232024	11/23/2024	4100-071200-5230-	- - 2024/12	340.10	19213	12/11/2024	Communications	02482
0000000	001608	COMCAST	58592 11182024	11/18/2024	4100-041200-5230-	- - 2024/12	245.72	19213	12/11/2024	Communications	02482
0000000	001608	COMCAST	58659 11232024	11/23/2024	4501-043000-5230-	- - 2024/12	525.34	19213	12/11/2024	Communications	02482
					CHECK TOTAL		1,111.16				
0000000	000002	COREBRIDGE FINANCIAL	12062024	12/06/2024	100-000200-0200-	- - 2024/12	58.34	19214	12/11/2024	PR Clearing	02482
0000000	000002	COREBRIDGE FINANCIAL	12062024	12/06/2024	501-000200-0200-	- - 2024/12	33.33	19214	12/11/2024	Payroll Clearing	02482
0000000	000002	COREBRIDGE FINANCIAL	12062024	12/06/2024	502-000200-0200-	- - 2024/12	33.33	19214	12/11/2024	PR Clearing	02482
					CHECK TOTAL		125.00				
0000000	001910	DONALD RAY KEYSER JR.	11252024	11/25/2024	4100-043200-3312-	- - 2024/12	2,500.00	19215	12/11/2024	Tree Maintenance & Removal	02482

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P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH	
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0000000	001910	DONALD RAY KEYSER JR.	11252024*	11/25/2024	4100-041200-3310-	- - 2024/12	2,000.00	19215	12/11/2024	Maint.Repairs,Mach.& Equip.	02482	
0000000	001910	DONALD RAY KEYSER JR.	11252024**	11/25/2024	4100-043200-3310-	- - 2024/12	2,000.00	19215	12/11/2024	Maint.Repairs, Machinery & Equ	02482	
						CHECK TOTAL	6,500.00					
0000000	000176	FRAZIER QUARRY, INC.	11026241115	11/15/2024	4100-041200-6014-	- - 2024/12	1,733.68	19216	12/11/2024	Material & Supplies	02482	
0000000	000176	FRAZIER QUARRY, INC.	11026241115	11/15/2024	4501-042000-6014-	- - 2024/12	1,733.68	19216	12/11/2024	Materials and Supplies	02482	
0000000	000176	FRAZIER QUARRY, INC.	11026241115	11/15/2024	4502-042000-6014-	- - 2024/12	1,733.68	19216	12/11/2024	Materials and Supplies	02482	
						CHECK TOTAL	5,201.04					
0000000	000108	GALLS, LLC	029569545	11/06/2024	4100-031100-6011-	- - 2024/12	163.47	19217	12/11/2024	Uniforms	02482	
						CHECK TOTAL	163.47					
0000000	002232	HAWK SECURITY SYSTEMS INC	1436857	12/01/2024	4100-071200-5230-	- - 2024/12	20.00	19218	12/11/2024	Communications	02482	
						CHECK TOTAL	20.00					
0000000	000111	IAN G. RACER	11082024	11/08/2024	4100-071200-6014-	- - 2024/12	20.00	19219	12/11/2024	Materials & Supplies	02482	
						CHECK TOTAL	20.00					
0000000	001153	JEFF L DOVEL LAWN CARE, L	041171	11/05/2024	4100-043200-3330-	- - 2024/12	2,650.00	19220	12/11/2024	Dam Maintenance	02482	
0000000	001153	JEFF L DOVEL LAWN CARE, L	041171	11/05/2024	4100-071200-6020-	- - 2024/12	2,800.00	19220	12/11/2024	Tree Maintenance	02482	
0000000	001153	JEFF L DOVEL LAWN CARE, L	041182	12/01/2024	4100-043200-3330-	- - 2024/12	1,400.00	19220	12/11/2024	Dam Maintenance	02482	
0000000	001153	JEFF L DOVEL LAWN CARE, L	041171	11/05/2024	4501-043000-3314-	- - 2024/12	1,500.00	19220	12/11/2024	Tank & Reservoir Maintenance	02482	
						CHECK TOTAL	8,350.00					
0000000	001818	JR'S CLEANING SERVICE	1356	12/02/2024	4100-043200-3820-	- - 2024/12	1,300.00	19221	12/11/2024	Janitorial Services	02482	
						CHECK TOTAL	1,300.00					
0000000	001697	LURAY MIDDLE	11212024	11/21/2024	4100-071200-6015-	- - 2024/12	500.00	19222	12/11/2024	Tree/Beautific.Improvement Pro	02482	
						CHECK TOTAL	500.00					
0000000	000097	MCMASTER-CARR SUPPLY CO.	35939021	11/04/2024	4501-043000-3311-	- - 2024/12	93.11	19223	12/11/2024	Repair parts	02482	
						CHECK TOTAL	93.11					
0000000	000270	NSVRC	3093-2025	12/01/2024	4501-041000-5810-	- - 2024/12	652.46	19224	12/11/2024	Membership Dues and Subscripti	02482	
						CHECK TOTAL	652.46					
0000000	001972	ORACLE ELEVATOR HOLDCO	SIN306212	12/01/2024	4100-043200-3310-	- - 2024/12	132.35	19225	12/11/2024	Maint.Repairs, Machinery & Equ	02482	
						CHECK TOTAL	132.35					
0000000	001601	PACE ANALYTICAL SERVICES	2430560807	11/15/2024	4502-043000-5858-	- - 2024/12	135.00	19226	12/11/2024	Sample Fees	02482	
0000000	001601	PACE ANALYTICAL SERVICES	2430569909	11/20/2024	4502-043000-5858-	- - 2024/12	268.40	19226	12/11/2024	Sample Fees	02482	
0000000	001601	PACE ANALYTICAL SERVICES	2430570954	11/25/2024	4502-043000-5858-	- - 2024/12	135.00	19226	12/11/2024	Sample Fees	02482	
0000000	001601	PACE ANALYTICAL SERVICES	2430571658	11/27/2024	4502-043000-5858-	- - 2024/12	248.50	19226	12/11/2024	Sample Fees	02482	
0000000	001601	PACE ANALYTICAL SERVICES	2430572955	12/04/2024	4502-043000-5858-	- - 2024/12	135.00	19226	12/11/2024	Sample Fees	02482	
						CHECK TOTAL	921.90					
0000000	000183	PAGE COUNTY TREASURER	12062024	12/06/2024	100-000200-0200-	- - 2024/12	100.00	19227	12/11/2024	PR Clearing	02482	
						CHECK TOTAL	100.00					
0000000	001665	PAGE TIRE AND LUBE	28569	11/19/2024	4100-071200-3310-	- - 2024/12	34.95	19228	12/11/2024	Maint.Repairs. Mach.& Equip.	02482	
0000000	001665	PAGE TIRE AND LUBE	28569	11/19/2024	4100-071200-3311-	- - 2024/12	8.25	19228	12/11/2024	Repair Parts	02482	

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0000000	001665	PAGE TIRE AND LUBE	28569	11/19/2024	4100-071200-6008-	- - 2024/12	40.28	19228	12/11/2024	Gas, Lube, Tires, Etc.	02482
0000000	001665	PAGE TIRE AND LUBE	28578	11/20/2024	4100-071200-3310-	- - 2024/12	20.00	19228	12/11/2024	Maint.Repairs. Mach.& Equip.	02482
						CHECK TOTAL	103.48				
0000000	002026	PAGE VALLEY NEWS	1010	11/26/2024	4100-043200-3600-	- - 2024/12	190.00	19229	12/11/2024	Advertising	02482
0000000	002026	PAGE VALLEY NEWS	1010	11/26/2024	4100-081100-3600-	- - 2024/12	380.00	19229	12/11/2024	Advertising	02482
						CHECK TOTAL	570.00				
0000000	000348	PETTIT PAVING LLC	0398	11/29/2024	4100-041300-5851-	- - 2024/12	6,200.00	19230	12/11/2024	Street Repairs	02482
0000000	000348	PETTIT PAVING LLC	0399	11/29/2024	4100-041300-5850-	- - 2024/12	36,300.00	19230	12/11/2024	Paving	02482
0000000	000348	PETTIT PAVING LLC	0400	11/29/2024	4100-041300-5848-	- - 2024/12	6,500.00	19230	12/11/2024	Storm Drainage	02482
0000000	000348	PETTIT PAVING LLC	0401	11/29/2024	4100-041300-5848-	- - 2024/12	6,400.00	19230	12/11/2024	Storm Drainage	02482
0000000	000348	PETTIT PAVING LLC	0402	11/29/2024	4100-041300-5850-	- - 2024/12	40,700.00	19230	12/11/2024	Paving	02482
0000000	000348	PETTIT PAVING LLC	0403	11/29/2024	4100-041300-5851-	- - 2024/12	6,700.00	19230	12/11/2024	Street Repairs	02482
0000000	000348	PETTIT PAVING LLC	0404	11/29/2024	4100-041300-5850-	- - 2024/12	39,390.00	19230	12/11/2024	Paving	02482
0000000	000348	PETTIT PAVING LLC	0405	11/29/2024	4100-041300-5851-	- - 2024/12	5,800.00	19230	12/11/2024	Street Repairs	02482
0000000	000348	PETTIT PAVING LLC	0406	11/29/2024	4100-041300-5851-	- - 2024/12	6,700.00	19230	12/11/2024	Street Repairs	02482
0000000	000348	PETTIT PAVING LLC	0407	11/29/2024	4100-041300-5851-	- - 2024/12	6,100.00	19230	12/11/2024	Street Repairs	02482
						CHECK TOTAL	160,790.00				
0000000	000348	PETTIT PAVING LLC	0408	11/29/2024	4100-041300-5851-	- - 2024/12	6,800.00	19231	12/11/2024	Street Repairs	02482
0000000	000348	PETTIT PAVING LLC	0409	11/29/2024	4100-041300-5850-	- - 2024/12	6,500.00	19231	12/11/2024	Paving	02482
0000000	000348	PETTIT PAVING LLC	0410	11/29/2024	4100-041300-5848-	- - 2024/12	6,350.00	19231	12/11/2024	Storm Drainage	02482
0000000	000348	PETTIT PAVING LLC	0411	11/18/2024	4100-041300-5851-	- - 2024/12	5,975.00	19231	12/11/2024	Street Repairs	02482
0000000	000348	PETTIT PAVING LLC	0412	11/29/2024	4100-041300-5851-	- - 2024/12	6,450.00	19231	12/11/2024	Street Repairs	02482
0000000	000348	PETTIT PAVING LLC	0413	11/29/2024	4100-041300-5851-	- - 2024/12	5,950.00	19231	12/11/2024	Street Repairs	02482
						CHECK TOTAL	38,025.00				
0000000	002255	PROFESSIONAL HOOD CLEANER	112124LC	11/21/2024	4100-071200-8408-	- - 2024/12	400.00	19232	12/11/2024	Ralph H Dean Park Field Mainte	02482
						CHECK TOTAL	400.00				
0000000	001633	RAILROAD MANAGEMENT	515525	11/15/2024	4502-041000-3150-	- - 2024/12	1,319.40	19233	12/11/2024	Legal Costs	02482
						CHECK TOTAL	1,319.40				
0000000	000089	SEAL'S CONST. & SEPTIC	56355	11/14/2024	4100-071200-3310-	- - 2024/12	450.00	19234	12/11/2024	Maint.Repairs. Mach.& Equip.	02482
						CHECK TOTAL	450.00				
0000000	001133	SHANNON SANKAR	INV-4030	11/25/2024	4100-071200-6016-	- - 2024/12	243.75	19235	12/11/2024	Recreation Special Events	02482
						CHECK TOTAL	243.75				
0000000	000120	SHARE CORPORATION	287434	11/18/2024	4100-041200-6014-	- - 2024/12	211.67	19236	12/11/2024	Material & Supplies	02482
0000000	000120	SHARE CORPORATION	287766	11/20/2024	4501-043000-6014-	- - 2024/12	262.57	19236	12/11/2024	Material & Supplies	02482
						CHECK TOTAL	474.24				
0000000	002246	SHARP BUSINESS SYSTEMS DI	9005098992	11/16/2024	4100-031100-5410-	- - 2024/12	90.82	19237	12/11/2024	Rental of Equipment	02482
						CHECK TOTAL	90.82				
0000000	002186	SPECIAL FLEET SERVICE	182332	11/20/2024	4502-043250-8201-	- - 2024/12	4,343.75	19238	12/11/2024	Machinery & Equipment	02482
0000000	002186	SPECIAL FLEET SERVICE	182333	11/20/2024	4502-043250-8201-	- - 2024/12	9,937.50	19238	12/11/2024	Machinery & Equipment	02482
0000000	002186	SPECIAL FLEET SERVICE	182334	11/20/2024	4502-043250-8201-	- - 2024/12	15,831.25	19238	12/11/2024	Machinery & Equipment	02482
						CHECK TOTAL	30,112.50				

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P/O NO. ---	VEND. NO. ----	VENDOR NAME -----	INVOICE NO. -----	INVOICE DATE -----	ACCOUNT NO. -----		ACCT PD -----	NET AMOUNT	CHECK NO. ----	CHECK DATE -----	DESCRIPTION	BATCH	
0000000	001981	T-MOBILE	11152024	11/15/2024	4100-031100-5230-	- -	2024/12	537.29	19239	12/11/2024	Communications	02482	
						CHECK	TOTAL	537.29					
0000000	000933	ULINE	185138816	11/01/2024	4100-031100-6001-	- -	2024/12	669.39	19240	12/11/2024	Office Supplies	02482	
						CHECK	TOTAL	669.39					
0000000	000104	UNIFIRST CORPORATION	170018519	11/25/2024	4100-071200-6011-	- -	2024/12	200.22	19241	12/11/2024	Uniforms	02482	
0000000	000104	UNIFIRST CORPORATION	1700185718	11/25/2024	4100-071200-6014-	- -	2024/12	16.20	19241	12/11/2024	Materials & Supplies	02482	
0000000	000104	UNIFIRST CORPORATION	1700185720	11/25/2024	4100-071200-6014-	- -	2024/12	106.92	19241	12/11/2024	Materials & Supplies	02482	
0000000	000104	UNIFIRST CORPORATION	1700185731	11/25/2024	4100-043200-6014-	- -	2024/12	46.39	19241	12/11/2024	Materials & Supplies	02482	
0000000	000104	UNIFIRST CORPORATION	1700185731	11/25/2024	4100-043200-5420-	- -	2024/12	11.00	19241	12/11/2024	Rents	02482	
0000000	000104	UNIFIRST CORPORATION	1700185732	11/25/2024	4100-041200-6011-	- -	2024/12	221.57	19241	12/11/2024	Uniforms	02482	
0000000	000104	UNIFIRST CORPORATION	1700185733	11/25/2024	4100-041200-6014-	- -	2024/12	17.95	19241	12/11/2024	Material & Supplies	02482	
0000000	000104	UNIFIRST CORPORATION	1700187315	12/02/2024	4100-043200-6014-	- -	2024/12	25.92	19241	12/11/2024	Materials & Supplies	02482	
0000000	000104	UNIFIRST CORPORATION	1700187315	12/02/2024	4100-043200-5420-	- -	2024/12	42.00	19241	12/11/2024	Rents	02482	
0000000	000104	UNIFIRST CORPORATION	1700185723	11/25/2024	4501-043000-6011-	- -	2024/12	95.17	19241	12/11/2024	Uniforms	02482	
0000000	000104	UNIFIRST CORPORATION	1700185732	11/25/2024	4501-042000-6011-	- -	2024/12	99.17	19241	12/11/2024	Uniforms	02482	
0000000	000104	UNIFIRST CORPORATION	1700185724	11/25/2024	4502-043000-6011-	- -	2024/12	134.59	19241	12/11/2024	Uniforms	02482	
0000000	000104	UNIFIRST CORPORATION	1700185725	11/25/2024	4502-043000-6014-	- -	2024/12	23.50	19241	12/11/2024	Materials & Supplies	02482	
0000000	000104	UNIFIRST CORPORATION	1700185732	11/25/2024	4502-042000-6011-	- -	2024/12	119.34	19241	12/11/2024	Uniforms	02482	
						CHECK	TOTAL	1,159.94					
0000000	000104	UNIFIRST CORPORATION	1700187327	12/02/2024	4100-043200-6014-	- -	2024/12	46.39	19242	12/11/2024	Materials & Supplies	02482	
0000000	000104	UNIFIRST CORPORATION	1700187327	12/02/2024	4100-043200-5420-	- -	2024/12	11.00	19242	12/11/2024	Rents	02482	
0000000	000104	UNIFIRST CORPORATION	1700187328	12/02/2024	4100-041200-6011-	- -	2024/12	221.57	19242	12/11/2024	Uniforms	02482	
0000000	000104	UNIFIRST CORPORATION	1700187329	12/02/2024	4100-041200-6014-	- -	2024/12	17.95	19242	12/11/2024	Material & Supplies	02482	
0000000	000104	UNIFIRST CORPORATION	1700187321	12/02/2024	4501-043000-6011-	- -	2024/12	95.17	19242	12/11/2024	Uniforms	02482	
0000000	000104	UNIFIRST CORPORATION	1700187328	12/02/2024	4501-042000-6011-	- -	2024/12	99.17	19242	12/11/2024	Uniforms	02482	
0000000	000104	UNIFIRST CORPORATION	1700187322	12/02/2024	4502-043000-6011-	- -	2024/12	136.61	19242	12/11/2024	Uniforms	02482	
0000000	000104	UNIFIRST CORPORATION	1700187323	12/02/2024	4502-043000-6014-	- -	2024/12	23.50	19242	12/11/2024	Materials & Supplies	02482	
0000000	000104	UNIFIRST CORPORATION	1700187328	12/02/2024	4502-042000-6011-	- -	2024/12	119.34	19242	12/11/2024	Uniforms	02482	
						CHECK	TOTAL	770.70					
0000000	000103	VA UTILITY PROTECTION SVC	11240534	11/30/2024	4100-041200-5230-	- -	2024/12	50.60	19243	12/11/2024	Communications	02482	
						CHECK	TOTAL	50.60					
0000000	000578	VALLEY AUTOMATION, INC.	13314	11/25/2024	4501-043000-3310-	- -	2024/12	529.05	19244	12/11/2024	Maint. Repairs, Mach.& Equip.	02482	
0000000	000578	VALLEY AUTOMATION, INC.	13315	11/25/2024	4501-043000-3310-	- -	2024/12	681.90	19244	12/11/2024	Maint. Repairs, Mach.& Equip.	02482	
						CHECK	TOTAL	1,210.95					
0000000	001917	VALLEY REGIONAL ENTERPRIS	11182024	1/18/2024	4100-043200-5853-	- -	2024/12	300.00	19245	12/11/2024	Employee Expenses/Retirement	02482	
						CHECK	TOTAL	300.00					
0000000	002267	VALLEY WELL & WATER SOLUT	120224C	12/02/2024	4100-071250-8217-	- -	2024/12	5,470.00	19246	12/11/2024	Replacement Projects	02482	
						CHECK	TOTAL	5,470.00					
0000000	002080	VISION TECHNOLOGY GROUP	25795	11/01/2024	4100-012410-8201-	- -	2024/12	1,684.26	19247	12/11/2024	Machinery & Equipment	02482	
0000000	002080	VISION TECHNOLOGY GROUP	25914	11/01/2024	4100-012610-3130-	- -	2024/12	6,705.59	19247	12/11/2024	IT Technician	02482	
0000000	002080	VISION TECHNOLOGY GROUP	26162	12/02/2024	4100-012610-3130-	- -	2024/12	7,435.44	19247	12/11/2024	IT Technician	02482	
0000000	002080	VISION TECHNOLOGY GROUP	3527125	11/26/2024	4100-012610-3310-	- -	2024/12	868.17	19247	12/11/2024	IT Repairs & Maintenance	02482	
						CHECK	TOTAL	16,693.46					

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0000000	000099	WASTE MGMT. OF BLUERIDGE	11252024	11/25/2024	4100-042300-5140-	- - 2024/12	4,497.43	19248	12/11/2024	Contract Serv.- Trash Collecti	02482
						CHECK TOTAL	4,497.43				
0000000	002158	XCEPTIONAL INC	251442	11/22/2024	4100-071200-6013-	- - 2024/12	330.00	19249	12/11/2024	Greenway Maintenance	02482
						CHECK TOTAL	330.00				
0000000	002268	SAFELITE	12192024	12/19/2024	4100-031100-3311-	- - 2024/12	420.18	19250	12/16/2024	Repair Parts	02484
						CHECK TOTAL	420.18				
0000000	000193	THE MIMSLYN INN, LLC	12092024	12/09/2024	4100-012410-5540-	- - 2024/12	250.00	19251	12/16/2024	Travel & Training	02484
0000000	000193	THE MIMSLYN INN, LLC	12092024	12/09/2024	4100-012410-5540-	- - 2024/12	303.02	19251	12/16/2024	Travel & Training	02484
						CHECK TOTAL	553.02				
0000000	002177	BARBIE STOMBOCK	12182024	12/31/2024	4100-081100-1101-	- - 2024/12	350.00	19252	12/18/2024	Salaries & Wages Planning Comm	02485
						CHECK TOTAL	350.00				
0000000	001690	DICKSON, TRACIE	12182024	12/31/2024	4100-081100-1101-	- - 2024/12	250.00	19253	12/18/2024	Salaries & Wages Planning Comm	02485
						CHECK TOTAL	250.00				
0000000	001826	FRANKIE SEAWARD	12182024	12/31/2024	4100-081100-1101-	- - 2024/12	250.00	19254	12/18/2024	Salaries & Wages Planning Comm	02485
						CHECK TOTAL	250.00				
0000000	001730	HUFFMAN, BILL	12182024	12/31/2024	4100-081100-1101-	- - 2024/12	300.00	19255	12/18/2024	Salaries & Wages Planning Comm	02485
						CHECK TOTAL	300.00				
0000000	001073	RONNIE GOOD	12312024 PC	12/31/2024	4100-081100-1101-	- - 2024/12	300.00	19256	12/18/2024	Salaries & Wages Planning Comm	02485
						CHECK TOTAL	300.00				
0000000	001686	SHAFFER, JOHN R	12182024	12/31/2024	4100-081100-1101-	- - 2024/12	250.00	19257	12/18/2024	Salaries & Wages Planning Comm	02485
						CHECK TOTAL	250.00				
0000000	001689	SOURS,BRIAN	12182024	12/31/2024	4100-081100-1101-	- - 2024/12	350.00	19258	12/18/2024	Salaries & Wages Planning Comm	02485
						CHECK TOTAL	350.00				
0000000	002187	ABE JENKINS	12 2024	12/31/2024	4100-071200-6015-	- - 2024/12	100.00	19259	12/18/2024	Tree/Beautific.Improvement Pro	02486
						CHECK TOTAL	100.00				
0000000	002269	CADE HORN	12 2024	12/31/2024	4100-071200-6015-	- - 2024/12	100.00	19260	12/18/2024	Tree/Beautific.Improvement Pro	02486
						CHECK TOTAL	100.00				
0000000	002052	RONALD PAYTON	12 2024	12/31/2024	4100-071200-6015-	- - 2024/12	100.00	19261	12/18/2024	Tree/Beautific.Improvement Pro	02486
						CHECK TOTAL	100.00				
0000000	000007	AT&T MOBILITY	11302024	11/30/2024	4501-043000-5230-	- - 2024/12	59.74	19262	12/19/2024	Communications	02487
						CHECK TOTAL	59.74				
0000000	000002	COREBRIDGE FINANCIAL	12202024	12/20/2024	100-000200-0200-	- - 2024/12	58.34	19263	12/19/2024	PR Clearing	02487
0000000	000002	COREBRIDGE FINANCIAL	12202024	12/20/2024	501-000200-0200-	- - 2024/12	33.33	19263	12/19/2024	Payroll Clearing	02487
0000000	000002	COREBRIDGE FINANCIAL	12202024	12/20/2024	502-000200-0200-	- - 2024/12	33.33	19263	12/19/2024	PR Clearing	02487
						CHECK TOTAL	125.00				

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0000000	001127	JOHN DEERE FINANCIAL	11302024	11/30/2024	4100-071200-3311-	- - 2024/12	23.98	19264	12/19/2024	Repair Parts	02487
0000000	001127	JOHN DEERE FINANCIAL	11302024	11/30/2024	4100-041200-6014-	- - 2024/12	367.92	19264	12/19/2024	Material & Supplies	02487
0000000	001127	JOHN DEERE FINANCIAL	11302024	11/30/2024	4100-041300-6014-	- - 2024/12	55.34	19264	12/19/2024	Materials & Supplies	02487
0000000	001127	JOHN DEERE FINANCIAL	11302024	11/30/2024	4100-071200-6014-	- - 2024/12	311.07	19264	12/19/2024	Materials & Supplies	02487
0000000	001127	JOHN DEERE FINANCIAL	11302024	11/30/2024	4100-071200-8405-	- - 2024/12	142.97	19264	12/19/2024	Lake Arrowhead Projects & Deve	02487
0000000	001127	JOHN DEERE FINANCIAL	12012024	12/01/2024	4100-071200-3311-	- - 2024/12	8.75	19264	12/19/2024	Repair Parts	02487
0000000	001127	JOHN DEERE FINANCIAL	12012024	12/01/2024	4100-041200-6014-	- - 2024/12	106.48	19264	12/19/2024	Material & Supplies	02487
0000000	001127	JOHN DEERE FINANCIAL	12012024	12/01/2024	4100-041200-6008-	- - 2024/12	336.16	19264	12/19/2024	Gas, Lube, Tires, etc.	02487
0000000	001127	JOHN DEERE FINANCIAL	11302024	11/30/2024	4501-043000-3311-	- - 2024/12	6.24	19264	12/19/2024	Repair parts	02487
0000000	001127	JOHN DEERE FINANCIAL	11302024	11/30/2024	4501-043000-6014-	- - 2024/12	110.02	19264	12/19/2024	Material & Supplies	02487
0000000	001127	JOHN DEERE FINANCIAL	11302024	11/30/2024	4502-043000-6014-	- - 2024/12	67.85	19264	12/19/2024	Materials & Supplies	02487
					CHECK TOTAL		1,536.78				
0000000	000183	PAGE COUNTY TREASURER	12192024	12/19/2024	100-000200-0200-	- - 2024/12	15.80	19265	12/19/2024	PR Clearing	02487
					CHECK TOTAL		15.80				
0000000	002276	BEAHM BOYS TRUCKING	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	25.00	19266	12/19/2024	Recreation Special Events	02488
					CHECK TOTAL		25.00				
0000000	002041	FORWARD FOR CHRIST BAPTIS	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	50.00	19267	12/19/2024	Recreation Special Events	02488
					CHECK TOTAL		50.00				
0000000	002271	FRIENDS OF SHENANDOAH RIV	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	50.00	19268	12/19/2024	Recreation Special Events	02488
					CHECK TOTAL		50.00				
0000000	002117	IL VESUVIO RESTAURANT	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	75.00	19269	12/19/2024	Recreation Special Events	02488
					CHECK TOTAL		75.00				
0000000	000058	LURAY FIRE DEPT	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	75.00	19270	12/19/2024	Recreation Special Events	02488
					CHECK TOTAL		75.00				
0000000	001181	LURAY HIGH SCHOOL	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	75.00	19271	12/19/2024	Recreation Special Events	02488
					CHECK TOTAL		75.00				
0000000	001284	LURAY MIDDLE SCHOOL BAND	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	50.00	19272	12/19/2024	Recreation Special Events	02488
					CHECK TOTAL		50.00				
0000000	000059	LURAY VOL. RESCUE SQUAD	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	25.00	19273	12/19/2024	Recreation Special Events	02488
					CHECK TOTAL		25.00				
0000000	002275	MOLLY FALTER	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	25.00	19274	12/19/2024	Recreation Special Events	02488
					CHECK TOTAL		25.00				
0000000	000581	MRS B'S PIZZA	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	50.00	19275	12/19/2024	Recreation Special Events	02488
					CHECK TOTAL		50.00				
0000000	002192	NEW DIRECTION COMMUNITY C	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	25.00	19276	12/19/2024	Recreation Special Events	02488
					CHECK TOTAL		25.00				
0000000	002272	PAGE COUNTY GIRL SCOUTS	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	75.00	19277	12/19/2024	Recreation Special Events	02488
					CHECK TOTAL		75.00				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
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0000000	002270	REBECCA CAMPBELL	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	25.00	19278	12/19/2024	Recreation Special Events	02488
						CHECK TOTAL	25.00				
0000000	001881	SHERANDOAH CAVERNS	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	75.00	19279	12/19/2024	Recreation Special Events	02488
						CHECK TOTAL	75.00				
0000000	000923	SHERANDOAH EMPLOYEE ASSOC	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	50.00	19280	12/19/2024	Recreation Special Events	02488
						CHECK TOTAL	50.00				
0000000	002274	THERESA WEAKLEY	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	50.00	19281	12/19/2024	Recreation Special Events	02488
						CHECK TOTAL	50.00				
0000000	002273	TIFFANI DINGES	12192024	12/19/2024	4100-071200-6016-	- - 2024/12	75.00	19282	12/19/2024	Recreation Special Events	02488
						CHECK TOTAL	75.00				
0000000	001640	ADVANCE AUTO PARTS	11302024	11/30/2024	4100-041200-3311-	- - 2024/12	68.10	19283	12/23/2024	Repair Parts	02489
0000000	001640	ADVANCE AUTO PARTS	11302024	11/30/2024	4100-071200-3311-	- - 2024/12	287.52	19283	12/23/2024	Repair Parts	02489
0000000	001640	ADVANCE AUTO PARTS	11302024	11/30/2024	4100-041200-3311-	- - 2024/12	271.98	19283	12/23/2024	Repair Parts	02489
0000000	001640	ADVANCE AUTO PARTS	11302024	11/30/2024	4100-041200-3311-	- - 2024/12	92.93	19283	12/23/2024	Repair Parts	02489
						CHECK TOTAL	720.53				
0000000	001608	COMCAST	11252024 57347	11/25/2024	4100-071200-5230-	- - 2024/12	329.92	19284	12/23/2024	Communications	02489
0000000	001608	COMCAST	12052024 58709	12/05/2024	4100-041200-5230-	- - 2024/12	284.02	19284	12/23/2024	Communications	02489
0000000	001608	COMCAST	12072024	12/07/2024	4501-043000-5230-	- - 2024/12	582.24	19284	12/23/2024	Communications	02489
0000000	001608	COMCAST	12022024 57602	12/02/2024	4502-043000-5230-	- - 2024/12	452.46	19284	12/23/2024	Communications	02489
						CHECK TOTAL	1,648.64				
0000000	000083	DONALD B RICE TIRE CO, INC	13099517	12/03/2024	4100-041200-6008-	- - 2024/12	528.00	19285	12/23/2024	Gas, Lube, Tires, etc.	02489
						CHECK TOTAL	528.00				
0000000	000045	LANCASTER ENTERPRISES	11302024	11/30/2024	4100-041200-3311-	- - 2024/12	374.19	19286	12/23/2024	Repair Parts	02489
						CHECK TOTAL	374.19				
0000000	001536	LITTEN & SIPE LLP	12182024	12/18/2024	4100-012210-3150-	- - 2024/12	7,430.98	19287	12/23/2024	Town Attorney	02489
0000000	001536	LITTEN & SIPE LLP	12182024	12/18/2024	4101-012210-3150-	- - 2024/12	301.00	19287	12/23/2024	ARPA LEGAL FEES	02489
						CHECK TOTAL	7,731.98				
0000000	000128	LOWE'S	11252024	11/25/2024	4100-071200-6014-	- - 2024/12	18.98	19288	12/23/2024	Materials & Supplies	02489
						CHECK TOTAL	18.98				
0000000	001601	PACE ANALYTICAL SERVICES	2430573508	12/06/2024	4502-043000-5858-	- - 2024/12	248.50	19289	12/23/2024	Sample Fees	02489
						CHECK TOTAL	248.50				
0000000	000084	PAGE COOP. FARM BUREAU	11302024	11/30/2024	4100-071200-3311-	- - 2024/12	23.98	19290	12/23/2024	Repair Parts	02489
0000000	000084	PAGE COOP. FARM BUREAU	11302024	11/30/2024	4100-041200-6014-	- - 2024/12	367.92	19290	12/23/2024	Material & Supplies	02489
0000000	000084	PAGE COOP. FARM BUREAU	11302024	11/30/2024	4100-041300-6014-	- - 2024/12	55.34	19290	12/23/2024	Materials & Supplies	02489
0000000	000084	PAGE COOP. FARM BUREAU	11302024	11/30/2024	4100-071200-6014-	- - 2024/12	311.07	19290	12/23/2024	Materials & Supplies	02489
0000000	000084	PAGE COOP. FARM BUREAU	11302024	11/30/2024	4100-071200-8405-	- - 2024/12	142.97	19290	12/23/2024	Lake Arrowhead Projects & Deve	02489
0000000	000084	PAGE COOP. FARM BUREAU	11302024	11/30/2024	4501-043000-3311-	- - 2024/12	6.24	19290	12/23/2024	Repair parts	02489
0000000	000084	PAGE COOP. FARM BUREAU	11302024	11/30/2024	4501-043000-6014-	- - 2024/12	110.02	19290	12/23/2024	Material & Supplies	02489
0000000	000084	PAGE COOP. FARM BUREAU	11302024	11/30/2024	4502-043000-6014-	- - 2024/12	67.85	19290	12/23/2024	Materials & Supplies	02489
						CHECK TOTAL	1,085.39				

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0000000	002277	POLYDYNE INC	12052024	12/05/2024	4502-043000-6014-	- - 2024/12	5,265.00	19291	12/23/2024	Materials & Supplies	02489
					CHECK TOTAL		5,265.00				
0000000	001637	PYRZ WATER SUPPLY CO INC.	49210	11/26/2024	4501-043000-3311-	- - 2024/12	4,583.00	19292	12/23/2024	Repair parts	02489
					CHECK TOTAL		4,583.00				
0000000	000080	ROBINSON, FARMER, COX, ASSN	94265	11/27/2024	4100-012240-3120-	- - 2024/12	7,165.00	19293	12/23/2024	Annual Audit	02489
0000000	000080	ROBINSON, FARMER, COX, ASSN	94265	11/27/2024	4101-012210-3160-	- - 2024/12	3,882.00	19293	12/23/2024	ARPA-Audit	02489
0000000	000080	ROBINSON, FARMER, COX, ASSN	94265	11/27/2024	4501-041000-3120-	- - 2024/12	7,164.00	19293	12/23/2024	Annual Audit	02489
0000000	000080	ROBINSON, FARMER, COX, ASSN	94265	11/27/2024	4502-041000-3120-	- - 2024/12	7,164.00	19293	12/23/2024	Annual Audit	02489
					CHECK TOTAL		25,375.00				
0000000	000088	SHADE EQUIPMENT CO.	391900	12/06/2024	4100-041200-3310-	- - 2024/12	285.00	19294	12/23/2024	Maint.Repairs,Mach.& Equip.	02489
0000000	000088	SHADE EQUIPMENT CO.	391900	12/06/2024	4100-041200-3311-	- - 2024/12	781.05	19294	12/23/2024	Repair Parts	02489
					CHECK TOTAL		1,066.05				
0000000	000120	SHARE CORPORATION	287580	11/18/2024	4501-043000-6014-	- - 2024/12	141.37	19295	12/23/2024	Material & Supplies	02489
					CHECK TOTAL		141.37				
0000000	000998	SHENANDOAH VALLEY	11272024	11/27/2024	4100-071200-5110-	- - 2024/12	4,016.70	19296	12/23/2024	Electricity	02489
0000000	000998	SHENANDOAH VALLEY	11272024	11/27/2024	4100-043200-5110-	- - 2024/12	2,036.60	19296	12/23/2024	Electricity	02489
0000000	000998	SHENANDOAH VALLEY	11272024	11/27/2024	4100-041200-5110-	- - 2024/12	12,911.60	19296	12/23/2024	Electricity	02489
0000000	000998	SHENANDOAH VALLEY	11272024	11/27/2024	4501-042000-5110-	- - 2024/12	754.77	19296	12/23/2024	Electricity	02489
0000000	000998	SHENANDOAH VALLEY	11272024	11/27/2024	4501-043000-5110-	- - 2024/12	5,760.37	19296	12/23/2024	Electricity	02489
0000000	000998	SHENANDOAH VALLEY	11272024	11/27/2024	4502-042000-5110-	- - 2024/12	1,125.69	19296	12/23/2024	Electricity	02489
0000000	000998	SHENANDOAH VALLEY	11272024	11/27/2024	4502-043000-5110-	- - 2024/12	14,962.50	19296	12/23/2024	Electricity	02489
					CHECK TOTAL		41,568.23				
0000000	001683	SOUTHERN SOFTWARE INC	12032024	12/03/2024	4100-031100-5810-	- - 2024/12	1,596.00	19297	12/23/2024	Membership Dues Subscr.	02489
					CHECK TOTAL		1,596.00				
0000000	001987	SPORTSFIELD SPECIALTIES I	87714	12/04/2024	4100-071200-8408-	- - 2024/12	498.00	19298	12/23/2024	Ralph H Dean Park Field Mainte	02489
					CHECK TOTAL		498.00				
0000000	002265	SUPERIOR PLUS	12032024	12/03/2024	4100-071200-5120-	- - 2024/12	199.21	19299	12/23/2024	Heating Service	02489
					CHECK TOTAL		199.21				
0000000	001981	T-MOBILE	11302024	11/30/2024	4100-071200-5230-	- - 2024/12	438.71	19300	12/23/2024	Communications	02489
0000000	001981	T-MOBILE	11302024	11/30/2024	4100-043200-5230-	- - 2024/12	852.16	19300	12/23/2024	Communications	02489
0000000	001981	T-MOBILE	11302024	11/30/2024	4501-042000-5230-	- - 2024/12	28.70	19300	12/23/2024	Communications	02489
0000000	001981	T-MOBILE	11302024	11/30/2024	4501-043000-5230-	- - 2024/12	671.53	19300	12/23/2024	Communications	02489
0000000	001981	T-MOBILE	11302024	11/30/2024	4501-041220-8201-	- - 2024/12	28.70	19300	12/23/2024	Machinery & Equipment	02489
0000000	001981	T-MOBILE	11302024	11/30/2024	4502-042000-5230-	- - 2024/12	49.58	19300	12/23/2024	Communications	02489
0000000	001981	T-MOBILE	11302024	11/30/2024	4502-043000-5230-	- - 2024/12	683.80	19300	12/23/2024	Communications	02489
0000000	001981	T-MOBILE	11302024	11/30/2024	4502-041220-8201-	- - 2024/12	53.59	19300	12/23/2024	Machinery & Equipment	02489
					CHECK TOTAL		2,806.77				
0000000	000548	TREASURER OF VIRGINIA	12102024	12/10/2024	4502-043000-5859-	- - 2024/12	5,149.35	19301	12/23/2024	DEQ Plant Permit	02489
					CHECK TOTAL		5,149.35				
0000000	002170	TROJAN TECHNOLOGIES	200/50000947	12/06/2024	4101-043250-8218-	- - 2024/12	604.98	19302	12/23/2024	ARPA- Water Improvements	02489
					CHECK TOTAL		604.98				

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0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-081100-6001-	- -	29.99	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-011100-5810-	- -	19.99	19303	12/23/2024	Membership Dues/Subscriptions	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-012410-5450-	- -	24.55	19303	12/23/2024	Credit Card Expense	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-041200-6001-	- -	24.00	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-012410-6001-	- -	19.05	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-012410-6001-	- -	8.90	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-041200-6001-	- -	17.80	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-071200-6001-	- -	44.50	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-081100-6001-	- -	8.90	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-011100-6001-	- -	15.81	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-081100-6001-	- -	35.99	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-043200-6001-	- -	65.68	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-012100-6001-	- -	20.50	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-043200-6001-	- -	17.83	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-011100-6001-	- -	7.83	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-081100-6001-	- -	5.94	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-012410-5210-	- -	32.24	19303	12/23/2024	Postal Service	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-081100-6001-	- -	32.24	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-041250-8206-	- -	2,084.11	19303	12/23/2024	Buildings & Structures	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-012100-6008-	- -	19.01	19303	12/23/2024	Gasoline,Lube, Tires	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-012100-6008-	- -	34.77	19303	12/23/2024	Gasoline,Lube, Tires	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-6011-	- -	31.89	19303	12/23/2024	Uniforms	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-6011-	- -	134.73	19303	12/23/2024	Uniforms	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-6001-	- -	82.97	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-6011-	- -	120.00	19303	12/23/2024	Uniforms	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-6001-	- -	106.99	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-6001-	- -	48.25	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-6014-	- -	63.07-	19303	12/23/2024	Materials & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-5810-	- -	36.98	19303	12/23/2024	Membership Dues Subscr.	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-5810-	- -	130.00	19303	12/23/2024	Membership Dues Subscr.	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-5540-	- -	499.00	19303	12/23/2024	Travel & Training	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-012410-5810-	- -	14.99	19303	12/23/2024	Membership Dues/Subscriptions	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-012410-6001-	- -	39.31	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-041200-6001-	- -	65.98	19303	12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-012710-6014-	- -	78.24	19303	12/23/2024	Materials & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-012710-6014-	- -	187.05	19303	12/23/2024	Materials & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-071200-6016-	- -	19.98	19303	12/23/2024	Recreation Special Events	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-071200-6016-	- -	79.00	19303	12/23/2024	Recreation Special Events	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-071200-6016-	- -	45.54	19303	12/23/2024	Recreation Special Events	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-071200-6014-	- -	10.72	19303	12/23/2024	Materials & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-071200-6016-	- -	111.97	19303	12/23/2024	Recreation Special Events	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-071200-5230-	- -	140.00	19303	12/23/2024	Communications	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-071200-6014-	- -	74.60	19303	12/23/2024	Materials & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-071250-8217-	- -	52.43	19303	12/23/2024	Replacement Projects	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-071200-6014-	- -	1,259.91	19303	12/23/2024	Materials & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-071200-6014-	- -	47.12	19303	12/23/2024	Materials & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-071200-6016-	- -	68.95	19303	12/23/2024	Recreation Special Events	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-071200-8405-	- -	73.25	19303	12/23/2024	Lake Arrowhead Projects & Deve	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-041200-6014-	- -	160.91	19303	12/23/2024	Material & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-041200-6014-	- -	9.94	19303	12/23/2024	Material & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-041200-6001-	- -	66.52	19303	12/23/2024	Office Supplies	02489

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
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0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-041200-6014-	- -	2024/12	32.09	19303 12/23/2024	Material & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-041200-6014-	- -	2024/12	36.50	19303 12/23/2024	Material & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-041200-6014-	- -	2024/12	18.99-	19303 12/23/2024	Material & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-041200-6014-	- -	2024/12	29.49	19303 12/23/2024	Material & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-041200-6014-	- -	2024/12	79.19-	19303 12/23/2024	Material & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-041200-6014-	- -	2024/12	262.99	19303 12/23/2024	Material & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-5540-	- -	2024/12	264.24	19303 12/23/2024	Travel & Training	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-5540-	- -	2024/12	95.12	19303 12/23/2024	Travel & Training	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-5540-	- -	2024/12	17.99	19303 12/23/2024	Travel & Training	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-6010-	- -	2024/12	52.99	19303 12/23/2024	Police Supplies & Range	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-5540-	- -	2024/12	230.44	19303 12/23/2024	Travel & Training	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4100-031100-5540-	- -	2024/12	255.12	19303 12/23/2024	Travel & Training	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4501-043000-6001-	- -	2024/12	26.70	19303 12/23/2024	Office Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4501-043000-6014-	- -	2024/12	190.10	19303 12/23/2024	Material & Supplies	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4501-043000-5540-	- -	2024/12	33.92	19303 12/23/2024	Travel & Training	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4501-043000-3311-	- -	2024/12	169.11	19303 12/23/2024	Repair parts	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4501-043000-5540-	- -	2024/12	29.80	19303 12/23/2024	Travel & Training	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4501-043000-5540-	- -	2024/12	20.00	19303 12/23/2024	Travel & Training	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4501-043000-5540-	- -	2024/12	162.78	19303 12/23/2024	Travel & Training	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4501-043000-6014-	- -	2024/12	112.33	19303 12/23/2024	Material & Supplies	02489
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0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4502-043000-5540-	- -	2024/12	33.97	19303 12/23/2024	Travel & Training	02489
0000000	000105	TRUIST BANKCARD	12022024	12/02/2024	4502-043000-5540-	- -	2024/12	126.00	19303 12/23/2024	Travel & Training	02489
0000000	000105	TRUIST BANKCARD	12022024*	12/02/2024	4100-081100-6001-	- -	2024/12	29.99	19303 12/23/2024	Office Supplies	02491
0000000	000105	TRUIST BANKCARD	12022024*	12/02/2024	4100-011100-5810-	- -	2024/12	19.99	19303 12/23/2024	Membership Dues/Subscriptions	02491
0000000	000105	TRUIST BANKCARD	12022024*	12/02/2024	4100-011100-6001-	- -	2024/12	15.81	19303 12/23/2024	Office Supplies	02491
0000000	000105	TRUIST BANKCARD	12022024*	12/02/2024	4100-071200-6016-	- -	2024/12	45.54	19303 12/23/2024	Recreation Special Events	02491
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0000000	000104	UNIFIRST CORPORATION	1700187316	12/02/2024	4100-071200-6014-	- -	2024/12	16.20	19304 12/23/2024	Materials & Supplies	02489
0000000	000104	UNIFIRST CORPORATION	1700187317	12/02/2024	4100-071200-6011-	- -	2024/12	199.25	19304 12/23/2024	Uniforms	02489
0000000	000104	UNIFIRST CORPORATION	1700187318	12/02/2024	4100-071200-6014-	- -	2024/12	32.19	19304 12/23/2024	Materials & Supplies	02489
0000000	000104	UNIFIRST CORPORATION	1700188796	12/09/2024	4100-041200-6011-	- -	2024/12	221.57	19304 12/23/2024	Uniforms	02489
0000000	000104	UNIFIRST CORPORATION	1700188796	12/09/2024	4501-042000-6011-	- -	2024/12	99.17	19304 12/23/2024	Uniforms	02489
0000000	000104	UNIFIRST CORPORATION	1700172084	9/16/2024	4502-043000-6011-	- -	2024/12	134.59	19304 12/23/2024	Uniforms	02489
0000000	000104	UNIFIRST CORPORATION	1700188796	12/09/2024	4502-042000-6011-	- -	2024/12	116.47	19304 12/23/2024	Uniforms	02489
					CHECK TOTAL			819.44			
0000000	000429	USABLUBOOK	INV00465159	8/26/2024	4502-043000-3311-	- -	2024/12	567.64	19305 12/23/2024	Repair Parts	02489
					CHECK TOTAL			567.64			
0000000	000578	VALLEY AUTOMATION, INC.	12112024	12/11/2024	4101-043250-8219-	- -	2024/12	137,855.25	19306 12/23/2024	ARPA- Sewer Improvements	02489
0000000	000578	VALLEY AUTOMATION, INC.	13337	11/25/2024	4101-043250-8218-	- -	2024/12	1,551.96	19306 12/23/2024	ARPA- Water Improvements	02489
					CHECK TOTAL			139,407.21			
0000000	001917	VALLEY REGIONAL ENTERPRIS	00159141-00	12/02/2024	4100-043200-5853-	- -	2024/12	250.00	19307 12/23/2024	Employee Expenses/Retirement	02489
					CHECK TOTAL			250.00			
0000000	002080	VISION TECHNOLOGY GROUP	25794	11/01/2024	4100-031100-5843-	- -	2024/12	1,003.73	19308 12/23/2024	Asset Forfeiture Expenses	02489
0000000	002080	VISION TECHNOLOGY GROUP	25797	11/01/2024	4100-031100-5843-	- -	2024/12	266.91	19308 12/23/2024	Asset Forfeiture Expenses	02489
0000000	002080	VISION TECHNOLOGY GROUP	25984	11/21/2024	4502-043000-8201-	- -	2024/12	3,516.84	19308 12/23/2024	Machinery & Equipment	02489
					CHECK TOTAL			4,787.48			

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	001564	VSC FIRE AND SECURITY INC	028T37759199	12/05/2024	4100-043200-3310-	- - 2024/12	185.00	19309	12/23/2024	Maint.Repairs, Machinery & Equ	02489
					CHECK TOTAL		185.00				
0000000	000098	WASTE MGMT. OF BLUERIDGE	3413251-2411-1	12/02/2024	4100-042300-5140-	- - 2024/12	30,866.52	19310	12/23/2024	Contract Serv.- Trash Collecti	02489
					CHECK TOTAL		30,866.52				
0000000	000941	BLUE RIDGE BANK	12232024	12/23/2024	4100-095100-9150-	- - 2024/12	7,038.47	19311	12/23/2024	Little League Complex - Princi	02492
0000000	000941	BLUE RIDGE BANK	12232024	12/23/2024	4100-095100-9160-	- - 2024/12	76.74	19311	12/23/2024	Little League Complex - Intere	02492
0000000	000941	BLUE RIDGE BANK	12232024	12/23/2024	4100-095100-9150-	- - 2024/12	4,832.40	19311	12/23/2024	Little League Complex - Princi	02492
					CHECK TOTAL		11,947.61				
0000000	002072	ALLIED CONCRETE COMPANY	30035067	12/18/2024	4100-041300-5849-	- - 2024/12	1,034.57	19312	12/30/2024	Street-Sidewalk Materials	02493
					CHECK TOTAL		1,034.57				
0000000	000011	BURNER ELECTRICAL SERVICE	31918	11/18/2024	4100-041200-3311-	- - 2024/12	12.75	19313	12/30/2024	Repair Parts	02493
0000000	000011	BURNER ELECTRICAL SERVICE	31943	11/22/2024	4501-043000-3310-	- - 2024/12	130.00	19313	12/30/2024	Maint. Repairs, Mach.& Equip.	02493
0000000	000011	BURNER ELECTRICAL SERVICE	31902	11/06/2024	4502-043000-6014-	- - 2024/12	671.00	19313	12/30/2024	Materials & Supplies	02493
					CHECK TOTAL		813.75				
0000000	001608	COMCAST	56976 12062024	12/06/2024	4100-041200-5230-	- - 2024/12	547.72	19314	12/30/2024	Communications	02493
0000000	001608	COMCAST	56984 12062024	12/06/2024	4100-043200-5230-	- - 2024/12	1,131.01	19314	12/30/2024	Communications	02493
0000000	001608	COMCAST	57354 12232024	12/23/2024	4100-071200-5230-	- - 2024/12	677.64	19314	12/30/2024	Communications	02493
0000000	001608	COMCAST	58592 12182024	12/18/2024	4100-041200-5230-	- - 2024/12	492.02	19314	12/30/2024	Communications	02493
0000000	001608	COMCAST	156230/10302024	10/30/2024	4501-043000-5230-	- - 2024/12	284.02	19314	12/30/2024	Communications	02493
0000000	001608	COMCAST	58253 12122024	12/12/2024	4501-043000-5230-	- - 2024/12	664.01	19314	12/30/2024	Communications	02493
0000000	001608	COMCAST	58659 12232024	12/23/2024	4501-043000-5230-	- - 2024/12	530.48	19314	12/30/2024	Communications	02493
0000000	001608	COMCAST	59616 12102024	12/10/2024	4501-043000-5230-	- - 2024/12	479.74	19314	12/30/2024	Communications	02493
					CHECK TOTAL		4,806.64				
0000000	001772	EVERBANK, N.A.	10215897	12/10/2024	4100-012410-5410-	- - 2024/12	182.72	19315	12/30/2024	Lease/Rent of Equip.	02493
					CHECK TOTAL		182.72				
0000000	001514	FORTILINE, INC	6741839	12/12/2024	4100-041300-5848-	- - 2024/12	700.00	19316	12/30/2024	Storm Drainage	02493
0000000	001514	FORTILINE, INC	6755189	12/24/2024	4501-042000-6014-	- - 2024/12	1,832.65	19316	12/30/2024	Materials and Supplies	02493
					CHECK TOTAL		2,532.65				
0000000	000107	FPW ARCHITECTS	240702	12/11/2024	4100-043200-8238-	- - 2024/12	670.60	19317	12/30/2024	Depot Maintenance	02493
					CHECK TOTAL		670.60				
0000000	002232	HAWK SECURITY SYSTEMS INC	1450209	1/01/2025	4100-071200-5230-	- - 2024/12	20.00	19318	12/30/2024	Communications	02493
					CHECK TOTAL		20.00				
0000000	001704	INDUSTRIAL CHEM LABS	404476	12/02/2024	4502-043000-6014-	- - 2024/12	705.16	19319	12/30/2024	Materials & Supplies	02493
					CHECK TOTAL		705.16				
0000000	000723	KREIDER	1083393	12/11/2024	4100-071200-3311-	- - 2024/12	135.27	19320	12/30/2024	Repair Parta	02493
					CHECK TOTAL		135.27				
0000000	000210	MOSCA DESIGN	12212024	12/21/2024	4100-043200-8227-	- - 2024/12	46,657.20	19321	12/30/2024	Wreaths/Banners	02493
					CHECK TOTAL		46,657.20				

AP308	TOWN OF LURAY		A/P REGULAR CHECK REGISTER		TIME-13:02:38		PAGE 12				
P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	000364	MOYERS EXTERMINATING	12112024	12/11/2024	4100-043200-3310-	- - 2024/12	30.00	19322	12/30/2024	Maint.Repairs, Machinery & Equ	02493
0000000	000364	MOYERS EXTERMINATING	12112024*DEPOT	12/11/2024	4100-043200-8238-	- - 2024/12	30.00	19322	12/30/2024	Depot Maintenance	02493
					CHECK TOTAL		60.00				
0000000	001601	PACE ANALYTICAL SERVICES	12262024	12/26/2024	4502-043000-5858-	- - 2024/12	135.00	19323	12/30/2024	Sample Fees	02493
0000000	001601	PACE ANALYTICAL SERVICES	2430577438	12/24/2024	4502-043000-5858-	- - 2024/12	268.40	19323	12/30/2024	Sample Fees	02493
					CHECK TOTAL		403.40				
0000000	000100	PITNEY BOWES GLOBAL FINAN	3320068023	12/11/2024	4100-012410-5410-	- - 2024/12	683.85	19324	12/30/2024	Lease/Rent of Equip.	02493
					CHECK TOTAL		683.85				
0000000	000078	RACEY ENGINEERING, PLLC	14739	12/02/2024	4101-043250-8217-	- - 2024/12	60,000.00	19325	12/30/2024	ARPA - General Improv Projects	02493
					CHECK TOTAL		60,000.00				
0000000	000273	SECURIAN FINANCIAL GROUP	12312024	12/31/2024	100-000200-0200-	- - 2024/12	245.83	19326	12/30/2024	PR Clearing	02493
0000000	000273	SECURIAN FINANCIAL GROUP	12312024	12/31/2024	501-000200-0200-	- - 2024/12	48.87	19326	12/30/2024	Payroll Clearing	02493
0000000	000273	SECURIAN FINANCIAL GROUP	12312024	12/31/2024	502-000200-0200-	- - 2024/12	117.99	19326	12/30/2024	PR Clearing	02493
					CHECK TOTAL		412.69				
0000000	001770	SHARP ELECTRONICS CORP	38081080	12/09/2024	4100-012410-5410-	- - 2024/12	383.82	19327	12/30/2024	Lease/Rent of Equip.	02493
					CHECK TOTAL		383.82				
0000000	001737	TURNER CONCRETE &	2024-001	12/27/2024	4101-043250-8217-	- - 2024/12	31,065.60	19328	12/30/2024	ARPA - General Improv Projects	02493
					CHECK TOTAL		31,065.60				
0000000	000933	ULINE	185659558	11/14/2024	4100-031100-8202-	- - 2024/12	1,009.83	19329	12/30/2024	Furniture & Fixtures	02493
					CHECK TOTAL		1,009.83				
0000000	000104	UNIFIRST CORPORATION	1700188783	12/09/2024	4100-071200-6014-	- - 2024/12	16.20	19330	12/30/2024	Materials & Supplies	02493
0000000	000104	UNIFIRST CORPORATION	1700188784	12/09/2024	4100-071200-6011-	- - 2024/12	199.25	19330	12/30/2024	Uniforms	02493
0000000	000104	UNIFIRST CORPORATION	1700188785	12/09/2024	4100-071200-6014-	- - 2024/12	32.19	19330	12/30/2024	Materials & Supplies	02493
0000000	000104	UNIFIRST CORPORATION	1700188795	12/09/2024	4100-043200-6014-	- - 2024/12	46.39	19330	12/30/2024	Materials & Supplies	02493
0000000	000104	UNIFIRST CORPORATION	1700188795	12/09/2024	4100-043200-5420-	- - 2024/12	11.00	19330	12/30/2024	Rents	02493
0000000	000104	UNIFIRST CORPORATION	1700188797	12/09/2024	4100-041200-6014-	- - 2024/12	17.95	19330	12/30/2024	Material & Supplies	02493
0000000	000104	UNIFIRST CORPORATION	1700190082	12/16/2024	4100-043200-6014-	- - 2024/12	25.92	19330	12/30/2024	Materials & Supplies	02493
0000000	000104	UNIFIRST CORPORATION	1700190082	12/16/2024	4100-043200-5420-	- - 2024/12	42.00	19330	12/30/2024	Rents	02493
0000000	000104	UNIFIRST CORPORATION	1700190083	12/16/2024	4100-071200-6014-	- - 2024/12	16.20	19330	12/30/2024	Materials & Supplies	02493
0000000	000104	UNIFIRST CORPORATION	1700186768	12/09/2024	4501-043000-6011-	- - 2024/12	95.17	19330	12/30/2024	Uniforms	02493
0000000	000104	UNIFIRST CORPORATION	1700186789	12/09/2024	4502-043000-6011-	- - 2024/12	134.59	19330	12/30/2024	Uniforms	02493
0000000	000104	UNIFIRST CORPORATION	1700188790	12/09/2024	4502-043000-6014-	- - 2024/12	23.50	19330	12/30/2024	Materials & Supplies	02493
					CHECK TOTAL		660.36				
0000000	000104	UNIFIRST CORPORATION	1700190084	12/16/2024	4100-071200-6011-	- - 2024/12	199.25	19331	12/30/2024	Uniforms	02493
0000000	000104	UNIFIRST CORPORATION	1700190085	12/16/2024	4100-071200-6014-	- - 2024/12	32.19	19331	12/30/2024	Materials & Supplies	02493
0000000	000104	UNIFIRST CORPORATION	1700190094	12/16/2024	4100-043200-6014-	- - 2024/12	46.39	19331	12/30/2024	Materials & Supplies	02493
0000000	000104	UNIFIRST CORPORATION	1700190094	12/16/2024	4100-043200-5420-	- - 2024/12	11.00	19331	12/30/2024	Rents	02493
0000000	000104	UNIFIRST CORPORATION	1700190096	12/16/2024	4100-041200-6014-	- - 2024/12	17.95	19331	12/30/2024	Material & Supplies	02493
0000000	000104	UNIFIRST CORPORATION	1700190088	12/16/2024	4501-043000-6011-	- - 2024/12	95.17	19331	12/30/2024	Uniforms	02493
0000000	000104	UNIFIRST CORPORATION	1700191335	12/23/2024	4501-043000-6011-	- - 2024/12	95.17	19331	12/30/2024	Uniforms	02493
0000000	000104	UNIFIRST CORPORATION	1700190089	12/16/2024	4502-043000-6011-	- - 2024/12	134.59	19331	12/30/2024	Uniforms	02493
0000000	000104	UNIFIRST CORPORATION	1700190090	12/16/2024	4502-043000-6014-	- - 2024/12	23.50	19331	12/30/2024	Materials & Supplies	02493

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	000104	UNIFIRST CORPORATION	1700191336	12/23/2024	4502-043000-6011-	- - 2024/12	134.59	19331	12/30/2024	Uniforms	02493
0000000	000104	UNIFIRST CORPORATION	1700191337	12/23/2024	4502-043000-6014-	- - 2024/12	23.50	19331	12/30/2024	Materials & Supplies	02493
					CHECK TOTAL		813.30				
0000000	000104	UNIFIRST CORPORATION	1700191343	12/23/2024	4100-043200-6014-	- - 2024/12	46.39	19332	12/30/2024	Materials & Supplies	02493
0000000	000104	UNIFIRST CORPORATION	1700191343	12/23/2024	4100-043200-5420-	- - 2024/12	11.00	19332	12/30/2024	Rents	02493
0000000	000104	UNIFIRST CORPORATION	1700191344	12/23/2024	4100-041200-6011-	- - 2024/12	221.57	19332	12/30/2024	Uniforms	02493
0000000	000104	UNIFIRST CORPORATION	1700191345	12/23/2024	4100-041200-6014-	- - 2024/12	17.95	19332	12/30/2024	Material & Supplies	02493
0000000	000104	UNIFIRST CORPORATION	1700191344	12/23/2024	4501-042000-6011-	- - 2024/12	98.32	19332	12/30/2024	Uniforms	02493
0000000	000104	UNIFIRST CORPORATION	1700191344	12/23/2024	4502-042000-6011-	- - 2024/12	116.47	19332	12/30/2024	Uniforms	02493
					CHECK TOTAL		511.70				
0000000	001744	UNION PAPER CORP.	35091	12/17/2024	4100-071200-6014-	- - 2024/12	774.00	19333	12/30/2024	Materials & Supplies	02493
					CHECK TOTAL		774.00				
					CHECK TYPE TOTAL		768,882.28				

AP308

TOWN OF LURAY

A/P TREAS. REFUND CHECK REGISTER TIME-13:02:38

PAGE 14

P/O NO. ---	VEND. NO. -----	VENDOR NAME -----	INVOICE NO. -----	INVOICE DATE -----	ACCOUNT NO. -----	ACCT PD -----	NET AMOUNT -----	CHECK NO. -----	CHECK DATE -----	DESCRIPTION -----	BATCH -----
0000000	999999	ALGER CALKB DAVID	PF2300000380003	11/20/2024	100-000200-0300-	- - 2024/12	11.12	19197	12/02/2024	Refunds Payable	00764
						CHECK TOTAL	11.12				
0000000	999999	CUSTER JOAN & GILMORE & M	RE2300006570001	11/20/2024	100-000200-0300-	- - 2024/12	318.78	19198	12/02/2024	Refunds Payable	00764
						CHECK TOTAL	318.78				
0000000	999999	GRAND CENTRAL STATION LLC	RE2100010000002	11/20/2024	100-000200-0300-	- - 2024/12	97.85	19199	12/02/2024	Refunds Payable	00764
						CHECK TOTAL	97.85				
0000000	999999	PARAMESWARAN REKHA & MAHI	RE2400020790001	11/20/2024	100-000200-0300-	- - 2024/12	286.58	19200	12/02/2024	Refunds Payable	00764
						CHECK TOTAL	286.58				
0000000	999999	PARAMESWARAN REKHA & MAHI	RE2400020800001	11/20/2024	100-000200-0300-	- - 2024/12	286.58	19201	12/02/2024	Refunds Payable	00764
						CHECK TOTAL	286.58				
						CHECK TYPE TOTAL	1,000.91				
						FINAL TOTAL	769,883.19				



TOWN OF LURAY

Town Council

Regular Meeting

January 13, 2025

Discussion Items

IXA. Vacant Council Seat



Town of Luray, Virginia
Town Council Agenda Statement

Item No: IX-A

Meeting Date: January 13, 2025

Agenda Item:

TOWN COUNCIL DISCUSSION ITEM
Item IX-A – Possible Candidates for the Vacant Council Seat

Summary:

The Town Council is requested to discuss the Council vacancy as well as their plans moving forward, and the names and qualifications of those in consideration to fill the vacancy.

Included is a brief summary of the process provided by the Town Attorney.

Council will make its selection at their January 28, 2025, Special Meeting.

At the conclusion of the discussion the Mayor shall read the following in order to be in compliance with ***Va. Code 24.2-228 (a):***

“The Council has discussed and are considering the following people to fill the Council vacancy -

Any materials submitted by potential candidates, or considered by the Council, are available for public inspection at the Town Office during normal business hours.”

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motion: N/A

Email Excerpt from Jason Botkins, Town Attorney

Council Vacancy

Here is the timeline following the vacancy:

- Within 15 days, I am required to file a Petition for Writ of Election with the Circuit Court asking the Court to order an election for the position during the next General Election in November 2025.
- Within 45 days, Council is responsible for appointing someone to fill the position until the election.
 - o At least seven days before making the appointment, the Council is required to announce the names of all individuals being considered at a public meeting and make available each candidate's resume and any other materials required by Council.
 - o In the absence of a Special Meeting, Council could announce the folks being considered and release any related documents at their January meeting and then make the interim appointment at their February meeting.



TOWN OF LURAY

Town Council

Regular Meeting

January 13, 2025

Closed Meeting

XI.



Town of Luray, Virginia

Council Agenda Statement

Item No: XI

Meeting Date: January 13, 2025

Agenda Item: **CLOSED MEETING**

Item XI – Discussion of the Employment & Performance of Specific Appointees/Employees by the Town Council, and Special Use Permit Processing

Summary: Council is requested to go into Closed Meeting for the purpose of discussing the performance and employment of specific local government personnel as authorized by Section 2.2-3711(A)(1) of the Code of Virginia. The subject matter concerns the position, performance, and employment of the three (3) Council appointees – the Town Manager, Town Attorney, and Town Clerk/Treasurer, as well as the Chief of Police. Also, for consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by our attorney as authorized by Section 2.2-3711 (A) (8) of the Code of Virginia. The subject matter concerns Special Use Permit processing.

Motion to Go into Closed Meeting

I move that the Town Council convene and go into Closed Meeting for the purpose of discussing the performance and employment of specific local government personnel as authorized by Section 2.2-3711(A)(1) of the Code of Virginia. The subject matter concerns the position, performance, and employment of the three (3) Council appointees – the Town Manager, Town Attorney, and Town Clerk/Treasurer, as well as the Chief of Police. Also, for consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by our attorney as authorized by Section 2.2-3711 (A) (8) of the Code of Virginia. The subject matter concerns Special Use Permit processing.

A roll call vote shall be taken to certify the vote to convene in Closed Meeting.

Motion to Adjourn Closed Meeting and Reconvene in Open Session

At the conclusion of the Closed Meeting, immediately reconvene in open session.

I move the closed meeting be adjourned and the Luray Town Council reconvene in open session.

A roll call vote shall be taken to adjourn the Closed Meeting.

Certification Resolution

Upon reconvening in open session, the Council shall certify the Close Meeting discussion.

I move that with respect to the just-completed closed session and to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council.

A roll call vote shall be taken to certify the Closed Meeting discussion.

NOTE: Any member who does not intend to vote "aye" should state so prior to the vote and indicate the substance of the departure that, in his/her judgement, has taken place. This statement shall be recorded in the minutes.



TOWN OF LURAY
Town Council
Regular Meeting
January 13, 2025

Action Items
XIIA. Planning Commission
Appointments



Town of Luray, Virginia
Town Council Agenda Statement

Item No: XII-A

Meeting Date: January 13, 2025

Agenda Item:

TOWN COUNCIL DISCUSSION & ACTION
Item XII-A – Planning Commission Appointments

Summary:

The Town Council is requested to discuss, nominate and approve four (4) appointments to the Planning Commission.

Members:

Proposed Nominee:

Mayor Lillard

Tracie Dickson

Council Member Pettit

Barbie Stombock

Council Member Sours

Brian Sours

Council Member Butler

Frankie Seaward

The Commissioners shall serve four (4) year terms concurrent with their nominating Council members unless they resign or are removed by a majority vote of the Council.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motions: I nominate _____ to serve on the Luray Planning Commission.



TOWN OF LURAY
Town Council
Regular Meeting
January 13, 2025

Action Items
XIIB. Tree & Beautification
Committee Appointments



Town of Luray, Virginia
Town Council Agenda Statement

Item No: XII-B

Meeting Date: January 13, 2025

Agenda Item:

TOWN COUNCIL DISCUSSION & ACTION
Item XII-B – Tree & Beautification Committee Appointments

Summary:

The Town Council is requested to discuss, nominate and approve three (3) appointments to the Tree & Beautification Committee.

Members:

Proposed Nominee:

Mayor Lillard

Katie Sokol (re-appointment)

Council Member Sours

Allan Betcher (new candidate)

Council Member Butler

Cathie Miranda (re-appointment)

Katie Sokol and Cathie Miranda are willing to serve another term.

The Committee members shall serve four (4) year terms concurrent with their nominating Council members unless they resign or are removed by a majority vote of the Council.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motions: I nominate _____ to serve on the Luray Tree & Beautification Committee.



TOWN OF LURAY

Town Council

Regular Meeting

January 13, 2025

Action Items

XIIC. Procurement Policy

Changes & Update



Town of Luray, Virginia
Town Council Agenda Statement

Item No: XII-C

Meeting Date: January 13, 2025

Agenda Item:

TOWN COUNCIL DISCUSSION & ACTION
Item XII-C –Procurement Policy Update

Summary:

The Town Council is requested to receive an update on the Procurement Policy of the Town from the Town Attorney and to discuss and adopt the proposed changes.

The most recent comprehensive update to the Town's procurement policy was adopted in September 2020. The Town Attorney has enclosed the Town's current policy with suggested changes shown in redline.

The most significant changes are:

-Sec. 2-367: The purchase amounts for using small purchase procedures have been increased to the maximum allowed under state law.

-Sec. 2-391: Payment provisions have been added that are required by state law.

-Secs. 2-401, 2-402, 2-442: Bonding requirements and job order contracting requirements have been updated to reflect changes to state law.

-Sec. 2-451, et seq.: Procedures for design-build and construction management contracts have been combined into a single process that applies to both types of procurement.

-Sec. 2-490, et seq.: Additional contractual clauses have been added that are often required for projects involving federal funds.

No advertisement or public hearing is required to adopt the changes.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motions: I move that the proposed Procurement Policy changes **be approved, as presented.**
OR

I move that the proposed Procurement Policy changes **be approved, with the following changes:** _____

OR

I move that the proposed Procurement Policy **be denied** for the following **reasons:** _____

PART II - CODE
Chapter 2 - ADMINISTRATION
ARTICLE V. - FINANCE
DIVISION 2. PROCUREMENT

DIVISION 2. PROCUREMENT

Subdivision I. In General

Sec. 2-351. Introduction.

These provisions constitute the procurement policy of the town. The purpose of this division is to provide for the fair and equitable treatment of all persons involved in public purchasing by this town, to maximize the purchasing value of public funds in procurement, and to provide safeguards for maintaining a procurement system of quality and integrity.

(Am. of 9-14-2020(1))

Sec. 2-352. Application.

- (a) These provisions govern the town's procurement of goods, services, insurance, and construction from nongovernmental sources and are intended to supersede the provisions of the Virginia Public Procurement Act to the maximum degree allowed by state law. Subject to subsection (b), this policy shall become effective on ~~September 15, 2020~~ January 14, 2025, and will replace all procurement policies previously adopted. Any contract entered into prior to ~~September 15, 2020~~ January 14, 2025, shall be governed by the town's procurement policy in effect at the time the contract was executed.
- (b) When a procurement transaction involves the expenditure of federal assistance or contract funds, the receipt of which is conditioned on compliance with mandatory requirements in federal laws or regulations not in conformance with the provisions of the Virginia Public Procurement Act and this policy, the town may comply with such federal requirements, notwithstanding contrary provisions of state law or this policy, only upon the written determination by the purchasing agent that acceptance of the grant or contract funds under the applicable conditions is in the public interest. Such determination shall state the specific provisions of state law and this policy that conflict with the conditions of the grant or contract.

(Am. of 9-14-2020(1))

Sec. 2-353. Definitions.

All terms used in this division have the meaning prescribed by the Virginia Public Procurement Act.

(Am. of 9-14-2020(1))

Subdivision II. Office of Purchasing Agent

Sec. 2-361. Creation of purchasing system.

There is hereby created a purchasing system to operate under the direction and supervision of the town manager, who shall be the town's purchasing agent.

(Am. of 9-14-2020(1))

Sec. 2-362. Authority and duties of purchasing agent.

The purchasing agent shall serve as the town's principal public purchasing officer and shall:

- (1) Purchase or supervise the purchasing of all goods, services, insurance and construction;
- (2) Exercise direct supervision over the town's central stores and general supervision over all other inventories of goods;
- (3) Sell, trade or otherwise dispose of surplus goods; and
- (4) Establish and maintain programs for specifications development, contract administration and inspection and acceptance, which are consistent with this division.

(Am. of 9-14-2020(1))

Sec. 2-363. Delegation of authority.

The purchasing agent may delegate authority to other town officials while maintaining reasonable supervision and accountability.

(Am. of 9-14-2020(1))

Sec. 2-364. Unauthorized purchases.

No official, elected or appointed, or employee shall purchase or contract for any goods, services, insurance, or construction within the purview of this division other than by and through the purchasing agent, and any purchase order or contract made contrary to these provisions shall not be binding upon the town.

(Am. of 9-14-2020(1))

Subdivision III. Exceptions to Procurement Requirements

Sec. 2-365. Purchases from governmental sources.

Purchases from governmental agencies are not covered by the Virginia Public Procurement Act or the provisions of this division. There are no procedural requirements for such purchases.

(Am. of 9-14-2020(1))

Sec. 2-366. Cooperative procurement.

The town may purchase from another public body's contract. This provision does not apply to contracts for architectural services, engineering services, or construction.

(Am. of 9-14-2020(1); Am. of 11-9-2022(1))

Sec. 2-367. Small purchases.

- (a) The purchasing agent may award single or term contracts without requiring sealed bids or competitive negotiation for:

Commented [JB1]: The purchase amounts in this section have been increased to the amounts allowed under Va. Code 2.2-4303(G) as of July 1, 2024.

- (1) Goods and services other than professional services ~~and non-transportation-related construction~~, if the aggregate or sum of all phases is not expected to exceed ~~\$100,000.00~~ \$300,000.00;
 - ~~(2) Non-transportation-related construction if the aggregate or sum of all phases is not expected to exceed \$300,000.00;~~
 - (3) Transportation-related construction, if the aggregate or sum of all phases is not expected to exceed \$25,000.00; and
 - (3) Professional services, if the aggregate or sum of all phases is not expected to exceed \$80,000.00.
- (b) Purchases by the purchasing agent pursuant to subsection (a) shall be made based upon the following procedures:
- (1) Purchases ~~less than up to \$1,000.00~~. Contracts ~~may be awarded for the purchases of goods or services of up to less than \$1,000.00 or may be awarded~~ without any procurement so long as the individual making the purchase has no reason to believe that equivalent goods or services are available at a lower cost elsewhere.
 - (2) Purchases ~~greater than \$1,000.00 but less than \$50,000.00~~. If reasonably possible, written price quotations should be solicited from two vendors who can meet the town's requirements for quality, quantity, delivery time, etc. Price quotations may be secured via telephone, catalog, internet, eVA, or written inquiry. ~~A purchase order is not required.~~
 - (3) Purchases ~~greater than \$50,000.00 but less than \$100,000.00~~.
 - a. If reasonably possible, written price quotations should be obtained from three vendors who can meet the town's requirements for quality, quantity, delivery time, etc. Price quotations may be secured via telephone, catalog, internet, eVA, or written inquiry.
 - b. Once price quotations are secured under subsection (3)a., a purchase order must be prepared that includes the following information:
 1. The date of preparation;
 2. The name and department of the individual preparing the purchase order;
 3. The name of the vendor;
 4. The shipping address;
 5. The quantity and/or number of units being purchased;
 6. A description of each article or service being purchased;
 7. The unit price and total amount for each item;
 8. The total purchase order amount;
 9. The signature of the department head or authorized individual; and
 10. Copies of ~~vendor price~~ quotations ~~secured~~ obtained in accordance with subsection (3)a.
 - c. The purchasing agent should proceed with issuing a purchase order to the vendor submitting the best price quote.
- (c) Notwithstanding subsections (a) and (b), the purchasing agent may utilize formal procurement for any small purchase when doing so is in the town's best interest.

(Am. of 9-14-2020(1))

Sec. 2-368. Legal services.

The town may contract for legal services, expert witnesses, and services associated with litigation or regulatory proceedings without competitive procurement.

(Am. of 9-14-2020(1))

Sec. 2-369. Sole source procurement.

Upon a determination in writing that there is only one source practicably available for that which is to be procured, a contract may be negotiated and awarded to that source without competitive sealed bidding or competitive negotiation. The writing shall document the basis for this determination. The purchasing agent shall issue a written notice stating that only one source was determined to be practicably available, and identifying that which is being procured, the contractor selected, and the date on which the contract was or will be awarded. This notice ~~may~~shall be posted on the department of general services' central electronic procurement website or other appropriate websites. ~~In addition, on the day~~ the purchasing agent ~~may publish it in a newspaper of general circulation on the day the public body~~ awards or announces ~~its~~the decision to award the contract, whichever occurs first.

(Am. of 9-14-2020(1))

Sec. 2-370. Emergency purchases.

- (a) ~~(a)~~ — In case of emergency, a contract may be awarded without competitive sealed bidding or competitive negotiation; however, such procurement shall be made with such competition as is practicable under the circumstances. The purchasing agent shall prepare a written ~~determination of the basis for the emergency and for the selection of the particular contractor,~~ notice stating that the contract is being awarded on an emergency basis, and identifying that which is being procured, the contractor selected, and the date on which the contract was or will be awarded. This notice shall be posted on the department of general services' central electronic procurement website or other appropriate websites on the day the purchasing agent awards or announces the decision to award the contract, whichever occurs first, or as soon thereafter as is practicable.
- (b) The purchasing agent may deem an emergency to exist in the following circumstances:
- (1) A breakdown in machinery or equipment;
 - (2) A threatened termination of essential services;
 - (3) The development of a dangerous condition;
 - (4) Any circumstance causing curtailment or diminution of an essential service; or
 - (5) Any circumstance in which materials or services are needed to prevent loss of life or property.

(Am. of 9-14-2020(1))

Sec. 2-371. Purchases at auction.

- (a) Goods, products, and commodities may be purchased at auction, including an online public auction, upon an advance written determination by the purchasing agent that such purchase is in the best interests of the public. The writing shall document the basis for this determination. However, bulk purchases of commodities used in road and highway construction and maintenance, and aggregates shall not be made by online public auctions.

Commented [JB2]: Language added from Va. Code 2.20-4303(F).

- (b) The purchase of goods or nonprofessional services, but not construction or professional services, may be made by reverse auctioning. However, bulk purchases of commodities used in road and highway construction and maintenance, and aggregates shall not be made by reverse auctioning.

(Am. of 9-14-2020(1))

Secs. 2-372—2-380. Reserved

Subdivision IV. General Requirements

Sec. 2-381. Methods of procurement.

- (a) Contracts for the purchase or lease of goods, services other than professional services, and insurance ~~shall~~ may be procured with competitive sealed bidding or competitive negotiation.
- (b) Professional services shall be procured by competitive negotiation.
- (c) Construction must be procured by competitive sealed bidding except that competitive negotiation may be used in the following instances:
 - (1) For a fixed price design-build contract or a construction management contract.
 - (2) For the construction of highways and any draining, dredging, excavation, grading or similar work upon real property upon a determination, made in advance by the purchasing agent and set forth in writing, that competitive sealed bidding is either not practicable or not fiscally advantageous to the public. The writing shall document the basis for this determination.

(Am. of 9-14-2020(1))

Sec. 2-382. Prequalification generally; prequalification for construction.

- (a) The purchasing agent may prequalify prospective contractors for particular types of supplies, services, insurance, or construction, and limit consideration of bids or proposals to prequalified contractors. The opportunity to prequalify shall be given to any prospective contractor who has not been suspended or debarred under this policy.
- (b) The application form to prequalify contractors for construction shall set forth the criteria upon which the qualifications of prospective contractors will be evaluated. The application form shall request of prospective construction contractors only such information as is appropriate for an objective evaluation of all prospective contractors pursuant to such criteria. The form shall allow the prospective contractor seeking prequalification to request, by checking the appropriate box, that all information voluntarily submitted by the contractor pursuant to this subsection shall be considered a trade secret or proprietary information subject to the provisions of subsection 2-392(f). Advance notice shall be given of the deadline for the submission of prequalification applications. The deadline for submission shall be sufficiently in advance of the date set for the submission of bids for such construction so as to allow the procedures set forth in this subsection to be accomplished.
- (c) Any contractor that applies for prequalification shall be notified in writing whether they have been prequalified at least 30 days prior to the deadline for submitting bids or proposals under the procurement of the contract for which the prequalification applies. If prospective contractor is denied prequalification, the written notification shall include the reasons for denial and the factual basis of such reasons. Notices of refusal of prequalification shall be kept and made a part of the contract file.
- (d) In considering any request for prequalification, the purchasing agent shall determine whether the contractor possesses management, financial soundness, and a history of performance that demonstrates the apparent

ability to successfully complete all requirements of the contract being procured. The purchasing agent may require prospective contractors to submit information that the purchasing agent deems pertinent, including samples, financial reports, and references. The purchasing agent may employ standard forms designed to elicit necessary information, or may design other forms for that purpose.

- (e) Prequalification of a contractor shall not constitute a conclusive determination that the contractor is responsible, and such bidder may be rejected as nonresponsible on the basis of subsequently discovered information.
- (f) Failure of a contractor to prequalify with respect to one procurement transaction shall not bar the contractor from seeking prequalification as to other procurement transactions or bidding on procurement transactions that do not require prequalification.
- (g) Prequalification may be denied to any contractor only if the purchasing agent finds one of the following:
 - (1) The contractor does not have sufficient financial ability to perform the contract that would result from such procurement. If a bond is required to ensure performance of a contract, evidence that the contractor can acquire a surety bond from a corporation included on the United States Treasury's list of acceptable surety corporations in the amount and type required by the town shall be sufficient to establish the financial ability of the contractor to perform the contract resulting from such procurement;
 - (2) The contractor does not have appropriate experience to perform the construction project in question;
 - (3) The contractor or any officer, director or owner thereof has had judgments entered against him or her within the past ten years for the breach of contracts for governmental or nongovernmental construction, including, but not limited to, design-build or construction management;
 - (4) The contractor has been in substantial noncompliance with the terms and conditions of prior construction contracts with a public body without good cause. If the town has not contracted with a contractor in any prior construction contracts, the purchasing agent may deny prequalification if the contractor has been in substantial noncompliance with the terms and conditions of comparable construction contracts with another public body without good cause. This provision shall not be used to deny prequalification unless the facts underlying such substantial noncompliance were documented in writing in the prior construction project file and such information relating thereto was given to the contractor at that time, with the opportunity to respond;
 - (5) The contractor or any officer, director, owner, project manager, procurement manager or chief financial official thereof has been convicted within the past ten years of a crime related to governmental or nongovernmental construction or contracting, including, but not limited to, a violation of:
 - a. Article 6 (Code of Virginia, § 2.2-4367 et seq.) of the Procurement Act;
 - b. The Virginia Governmental Frauds Act (Code of Virginia, § 18.2-498.1 et seq.);
 - c. Code of Virginia, title 59.1, chapter 4.2; or
 - d. Any substantially similar law of the United States or another state;
 - (6) The contractor or any officer, director or owner thereof is currently debarred pursuant to an established debarment procedure from bidding or contracting by any public body, agency of another state or agency of the federal government; and
 - (7) The contractor fails to provide information in a timely manner that is requested by the purchasing agent and is relevant to subsections (g)(1) through (g)(6).

(Am. of 9-14-2020(1))

Sec. 2-383. Discrimination prohibited.

In the solicitation or awarding of contracts, the town shall not discriminate against a bidder or offeror on the basis of race, religion, color, sex, national origin, age, disability, status as a service disabled veteran, or any other basis prohibited by state law relating to discrimination in employment.

(Am. of 9-14-2020(1))

Sec. 2-384. Participation of small, women, minority, and service disabled veteran owned businesses.

- (a) Whenever solicitations are made, the purchasing agent shall include businesses selected from a list made available by the state department of small business and supplier diversity.
- (b) The purchasing agent shall place qualified small businesses, women-owned businesses, minority-owned businesses, and service disabled veteran owned businesses, as defined in Code of Virginia, § 2.2-4310, on solicitation lists used by the town. The purchasing agent shall use the services and assistance of the Small Business Administration and the Minority Business Development Agency of the United States Department of Commerce, the state department of minority enterprise and other public and private agencies in obtaining the names of qualifying businesses so that their bids may be solicited whenever they are potential sources of goods and services for the town.
- (c) The purchasing agent shall also, when he or she deems it practicable and economically feasible, divide the total bid requirements into smaller tasks or quantities so as to permit maximum participation by qualifying businesses.

(Am. of 9-14-2020(1))

Sec. 2-385. Comments concerning specifications.

Comments concerning specifications or other provisions in invitations to bid or requests for proposals shall be received and considered at conferences with potential contractors prior to the time set for receipt of bids, proposals, or the award of the contract. The purchasing agent shall be responsible for scheduling such conferences and providing notice to potential contractors.

(Am. of 9-14-2020(1))

Sec. 2-386. Rejection of bids or proposals.

- (a) An invitation to bid, a request for proposal, any other solicitation, or any and all bids or proposals, may be canceled or rejected. The reasons for cancellation or rejection shall be made part of the contract file. The purchasing agent shall not cancel or reject an invitation to bid, a request for proposal, any other solicitation, bid or proposal solely to avoid awarding a contract to a particular responsive and responsible bidder or offeror.
- (b) The purchasing agent may waive informalities in bids.

(Am. of 9-14-2020(1))

Sec. 2-387. Contract pricing arrangements.

Except as prohibited herein, public contracts may be awarded on a fixed price or cost reimbursement basis, or on any other basis that is not prohibited. Except in cases of emergency affecting the public health, safety or

welfare, no contract shall be awarded on the basis of cost plus a percentage of cost ("cost-plus"). If a cost-plus contract is to be used in an emergency situation, a written determination of the basis of the emergency and the selection of the particular contractor shall be included in the contract file. A policy or contract of insurance or prepaid coverage having a premium computed on the basis of claims paid or incurred, plus the insurance carrier's administrative costs and retention stated in whole or part as a percentage of such claims, shall not be prohibited by this section.

(Am. of 9-14-2020(1))

Sec. 2-388. Multi-term contracts.

Unless otherwise provided by law, a contract for goods, services, or insurance may be entered into for any period of time deemed to be in the best interests of the town provided the term of the contract and conditions of renewal or extension, if any, are included in the solicitation or request and funds are available for the first fiscal period at the time of contracting. Payment and performance obligations for succeeding fiscal periods shall be subject to the availability and appropriation of funds. The contract shall be canceled when funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period.

(Am. of 9-14-2020(1))

Sec. 2-389. Contract modification.

- (a) Any contract award, change order, or contract modification that requires the submission and certification of cost or pricing data shall contain a provision stating that the price, including any profit or fee, excludes any significant increase that the purchasing agent finds to be the result of cost or pricing data furnished by the contractor that was inaccurate, incomplete or not current at the time provided.
- (b) Provisions for modification of the contract during performance may be included in the contract, but no fixed-price contract may be increased by more than 25 percent of the amount of the contract or \$50,000.00, whichever is greater, without the advance written approval of the town council. In no event may the amount of any contract, without adequate consideration, be increased for any purpose, including, but not limited to, relief of an offeror from the consequences of an error in its bid or offer.
- (c) The purchasing agent may extend the term of an existing contract for services to allow completion of any work undertaken but not completed during the original term of the contract.
- (d) Modifications that fail to comply with this section are voidable at the discretion of the town council and the unauthorized approval of a modification may not be the basis of a contractual claim brought pursuant to section 2-371.

(Am. of 9-14-2020(1))

Sec. 3-390. Retainage on construction contracts.

- (a) *Retainage limit.* In any construction contract which provides for progress payments in installments based upon an estimated percentage of completion, the contractor shall be paid at least 95 percent of the earned sum when payment is due, with no more than five percent being retained to assure faithful performance of the contract. All amounts withheld may be included in the final payment.
- (b) *Escrow option for retainage.* When procuring construction of \$200,000.00 or more of highways, roads, streets, bridges, parking lots, demolition, clearing, grading, excavating, paving, pile driving, miscellaneous drainage structures, and the installation of water, gas, sewer lines and pumping stations, the invitation to bid shall include an option for the contractor to use an escrow account procedure for utilization of retainage funds. In the event the contractor elects to use the escrow account procedure, the escrow agreement form

included in the invitation to bid and contract shall be executed and submitted to the purchasing agent within 15 calendar days after notification. Otherwise, the contractor shall forfeit his rights to the use of the escrow account procedure. The contractor, the escrow agent, and the surety shall execute an escrow agreement form. The contractor's escrow agent shall be a trust company, bank or savings institution with its principal office located in the commonwealth. The escrow agreement shall be substantially the same as that used by the state department of transportation.

- (c) Any subcontract for a public project that provides for similar progress payments shall be subject to the provisions of this section.

(Am. of 9-14-2020(1))

Sec. 2-391. Required contract provisions.

- (a) Every contract shall contain the following provisions:

- (1) *Compliance with immigration law.* The contractor does not, and shall not during the performance of the contract for goods and services in the commonwealth, knowingly employ an unauthorized alien as defined in the Federal Immigration Reform and Control Act of 1986.

- (2) *Authorized to transact business.*

- a. Any contractor organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the commonwealth as a domestic or foreign business entity if so required by Code of Virginia, title 13.1 or Code of Virginia, title 50, or as otherwise required by law.
- b. Any contractor described in subsection a. shall not allow its existence to lapse or its certificate of authority or registration to transact business in the commonwealth, if so required under Code of Virginia, title 13.1 or Code of Virginia, title 50, to be revoked or cancelled at any time during the term of the contract.
- c. The town may void any contract with a contractor that fails to remain in compliance with subsections a. or b.

- (3) *Interest.* Unless otherwise provided under the terms of this contract, interest shall accrue at the rate of one percent per month.

- (4) *Identification.* To facilitate payment, individual contractors are required to provide their social security numbers. Proprietorships, partnerships, and corporations are required to provide their federal employer identification numbers.

- (b) Every contract of \$10,000.00 or more shall include the following provisions:

- (1) *Employment discrimination prohibited.* During the performance of this contract, the contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that the contractor is an equal opportunity employer.

The contractor will include the foregoing clauses in every subcontract or purchase order of over \$10,000.00, so that the provisions will be binding upon each subcontractor or vendor.

Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

Commented [JB3]: Added from Va. Code 2.2-4354(3) and (5).

(2) *Drug-free workplace.* During the performance of this contract, the contractor shall:

- a. Provide a drug-free workplace for the contractor's employees;
- b. Post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
- c. State in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and
- d. Include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000.00, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this policy, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

(c) Every contract which may be subcontracted in whole or in part shall include the following provisions:

- (1) The contractor must take one of the two following actions within seven days after receiving payment from the town for work performed by a subcontractor:
 - a. Pay the subcontractor the proportionate share of the payment received from the town attributable to the work performed by the subcontractor; or
 - b. Provide written notice to the town and subcontractor of its intention to withhold all or a part of the subcontractor's payment and identify the reason for nonpayment.
- (2) Except for amounts withheld under subsection (1)(b), the contractor must pay interest to the subcontractor on all amounts owed by the contractor that remain unpaid after seven days following the contractor's receipt of payment from the town for work performed by the subcontractor.
- (3) The contractor must include in each of its subcontracts a provision requiring each subcontractor to include or otherwise be subject to the same payment and interest requirements with respect to each lower-tier subcontractor.
- (4) A contractor's obligation to pay an interest charge to a subcontractor shall not be construed to be an obligation of the town or provide the basis for a contract modification or cost reimbursement claim.

(d) Construction contracts which may be subcontracted in whole or in part shall also include the following provisions:

- (1) The contractor shall be liable to and pay a subcontractor within 60 days of receiving an invoice for satisfactory completion of the work for which the subcontractor has invoiced even if the contractor has not been paid by the town for the work performed by the subcontractor. This obligation shall not include amounts reducible due to the subcontractor's noncompliance with the terms of the contract.
- (2) The contractor must provide written notice to the subcontractor within 50 days of receiving an invoice of his intention to withhold all or a part of the subcontractor's payment with the reason for nonpayment, specifically identifying the contractual noncompliance, the dollar amount being withheld, and the lower-tier subcontractor responsible for the contractual noncompliance.
- (3) Payment by the party contracting with the contractor shall not be a condition precedent to payment to any lower-tier subcontractor, regardless of that contractor's receiving payment for amounts owed to that contractor. Any provision in a construction contract contrary to this section shall be unenforceable.

Commented [JB4]: Added from Va. Code 2.2-4354.

- (e) Additional provisions, including those set forth in subdivision XII, may be required in contracts procured either in part or in whole with federal funds. Consultation with the town attorney is recommended prior to issuing a solicitation for any such procurement.

(Am. of 9-14-2020(1))

Sec. 2-392. Public access to procurement information.

- (a) Except as provided herein, all proceedings, records, contracts, and other public records relating to procurement transactions shall be open to the inspection of any citizen, or any interested person, firm or corporation, in accordance with the Virginia Freedom of Information Act (Code of Virginia, § 2.2-3700, et seq.).
- (b) Cost estimates relating to a proposed transaction prepared by or for the town shall not be open to public inspection.
- (c) Any competitive sealed bidder, upon request, shall be afforded the opportunity to inspect bid records within a reasonable time after the opening of all bids but prior to award, except in the event that the town rejects all bids and reopens the contract. Otherwise, bid and proposal records shall be open to public inspection only after award of the contract.
- (d) Any competitive negotiation offeror, upon request, shall be afforded the opportunity to inspect proposal records within a reasonable time after the evaluation and negotiations of proposals are completed but prior to award, except in the event that the town decides not to accept any of the proposals and to reopen the contract. Otherwise, proposal records shall be open to public inspection only after award of the contract.
- (e) Any inspection of procurement transaction records under this section shall be subject to reasonable restrictions to ensure the security and integrity of the records.
- (f) Trade secrets or proprietary information submitted by a bidder, offeror or contractor in connection with a procurement transaction or prequalification application shall not be subject to public disclosure under the Virginia Freedom of Information Act. However, the bidder, offeror or contractor must invoke the protections of this section prior to or upon submission of the data or other materials, identify the data or other materials to be protected, and state the reasons why protection is necessary. A bidder, offeror, or contractor shall not designate as trade secrets or proprietary information:
- (1) An entire bid, proposal, or prequalification application;
 - (2) Any portion of a bid, proposal, or prequalification application that does not contain trade secrets or proprietary information; or
 - (3) Line item prices or total bid, proposal, or prequalification application prices.

(Am. of 9-14-2020(1))

Secs. 2-393—2-400. Reserved.

Subdivision V. Bond Requirements

Sec. 2-401. Bid bonds.

- (a) Except in cases of emergency, all bids or proposals for non-transportation-related construction contracts in excess of \$500,000.00 or transportation-related projects authorized under Code of Virginia, §§ 33.2-1100—33.2-1112 that are in excess of ~~\$250,000.00~~ **\$500,000.00** and partially or wholly funded by the commonwealth shall be accompanied by a bid bond from a surety company selected by the bidder that is authorized to do business

Commented [JB5]: This section has been updated to reflect changes to Va. Code 2.2-4336 adopted in 2022.

in the commonwealth, as a guarantee that if the contract is awarded to the bidder, he or she will enter into the contract for the work mentioned in the bid. The amount of the bid bond shall not exceed five percent of the amount bid.

~~(b) For non-transportation-related construction contracts in excess of \$100,000.00 but less than \$500,000.00, where the bid bond requirements are waived, prospective contractors shall be prequalified for each individual project in accordance with section 2-382 and Code of Virginia, § 2.2-4317. However, the purchasing agent may waive the requirement for prequalification of a bidder with a current class A contractor license for contracts in excess of \$100,000.00 but less than \$300,000.00 upon an advance written determination by the town council that waiving the requirement is in the best interests of the town. The town may not enter into more than ten of such contracts per year.~~

~~(c)~~ (b) No forfeiture under a bid bond shall exceed the lesser of:

- (1) The difference between the bid for which the bond was written and the next low bid; or
- (2) The face amount of the bid bond.

~~(d)~~ (c) Nothing in this section shall preclude the purchasing agent from requiring bid bonds to accompany bids or proposals for construction contracts anticipated to be less than \$500,000.00 for non-transportation-related projects or ~~\$250~~\$350,000.00 for transportation-related projects authorized under Code of Virginia, §§ 33.2-1100—33.2-1112 and partially or wholly funded by the commonwealth.

(Am. of 9-14-2020(1))

Sec. 2-402. Performance and payment bonds.

(a) Upon the award of any:

- (1) ~~Construction contract~~Non-transportation-related public construction project exceeding \$500,000.00 ~~to any prime contractor; or~~
- (2) ~~Construction contract exceeding \$500,000.00 awarded to any prime contractor requiring the performance of labor or the furnishing of materials for buildings, structures or other improvements to real property owned or leased by a public body;~~
- ~~(3) Construction contract exceeding \$500,000.00 in which the performance of labor or the furnishing of materials will be paid with public funds; or~~
- ~~(4) Any transportation-related projects~~Transportation-related project authorized pursuant to Virginia Code § 33.2-208, et seq., exceeding \$350,000.00 that are partially or wholly funded by the ~~commonwealth, such~~Commonwealth, the contractor shall furnish the following bonds:
 - a. A performance bond in the sum of the contract amount conditioned upon the faithful performance of the contract in strict conformity with the plans, specifications and conditions of the contract. ~~For transportation-related projects authorized under Code of Virginia, § 33.1-12, such bond shall be in a form and amount satisfactory to the purchasing agent.~~
 - b. A payment bond in the sum of the contract amount. The payment bond shall be for the protection of claimants who have and fulfill contracts to supply labor or materials to the prime contractor to whom the contract was awarded, or to any subcontractors, in the prosecution of the work provided for in the contract, and shall be conditioned upon the prompt payment for all material furnished or labor supplied or performed in the prosecution of the work. ~~For transportation-related projects authorized under Code of Virginia, § 33.1-12 and partially or wholly funded by the commonwealth, such bond shall be in a form and amount satisfactory to the purchasing agent. "Labor or materials" includes public utility services and reasonable rentals of equipment, but only for periods when the equipment rented is actually used at the site.~~

(b) Each bond shall be:

Commented [JB6]: This section has been updated to reflect changes to Va. Code 2.2-4337 adopted in 2022.

- (1) Executed by one or more surety companies selected by the contractor that are authorized to do business in the commonwealth;
 - (2) Made payable to the town; and
 - (3) Filed with the town or a designated office or official thereof.
- (c) Nothing in this section shall preclude the purchasing agent from requiring payment or performance bonds for construction contracts below \$500,000.00 for non-transportation-related projects or \$350,000.00 for transportation-related projects authorized under Code of Virginia, § 33.1-12 and partially or wholly funded by the commonwealth.
- (d) Nothing in this section shall preclude the contractor from requiring each subcontractor to furnish a payment bond with surety thereon in the sum of the full amount of the contract with such subcontractor conditioned upon the payment to all persons who have and fulfill contracts that are directly with the subcontractor for performing labor and furnishing materials in the prosecution of the work provided for in the subcontract.

~~(e) The performance and payment bond requirements of subsection (a) for transportation-related projects that are valued in excess of \$250,000.00 but less than \$350,000.00 may only be waived by the purchasing agent if the bidder provides evidence, satisfactory to the purchasing agent, that a surety company has declined an application from the contractor for a performance or payment bond.~~

~~(f) For non-transportation related construction contracts in excess of \$100,000.00 but less than \$500,000.00, where the performance and payment bond requirements are waived, prospective contractors shall be prequalified for each individual project in accordance with section 2-382 and Code of Virginia, § 2-2-4317. However, the purchasing agent may waive the requirement for prequalification of a bidder with a current class A contractor license for contracts in excess of \$100,000.00 but less than \$300,000.00 upon an advance written determination by the town council that waiving the requirement is in the best interests of the town. The town may not enter into more than ten of such contracts per year.~~

~~(Am. of 9-14-2020(1))~~

Sec. 2-403. Action on performance bond.

No action against the surety on a performance bond shall be brought unless within five years after the final payment to the contractor pursuant to the terms of the contract. However, if a final certificate of occupancy, or written final acceptance of the project is issued prior to final payment, the five-year period to bring an action shall commence no later than 12 months from the date of the certificate of occupancy or written final acceptance of the project.

(Am. of 9-14-2020(1))

Sec. 2-404. Action on payment bonds.

- (a) Any claimant who has a direct contractual relationship with the contractor and who has performed labor or furnished material in accordance with the contract documents in furtherance of the work provided in any contract for which a payment bond has been given, and who has not been paid in full before the expiration of 90 days after the day on which the claimant performed the last of the labor or furnished the last of the materials for which he claims payment, may bring an action on the payment bond to recover any amount due for the labor and material. The obligee named in the bond need not be named a party to the action.
- (b) Any claimant who has a direct contractual relationship with any subcontractor but who has no contractual relationship, express or implied, with the contractor, may bring an action on the contractor's payment bond only if he or she has given written notice to the contractor within 90 days from the day on which the claimant performed the last of the labor or furnished the last of the materials for which he or she claims payment, stating with substantial accuracy the amount claimed and the name of the person for whom the

work was performed or to whom the material was furnished. Notice to the contractor shall be served by registered or certified mail, postage prepaid, in an envelope addressed to the contractor at any place where his or her office is regularly maintained for the transaction of business. Claims for sums withheld as retainages with respect to labor performance or materials furnished shall not be subject to the time limitations stated in this subsection.

- (c) Any action on a payment bond must be brought within one year after the day on which the person bringing such action last performed labor or last furnished or supplied materials.
- (d) Any waiver of the right to sue on the payment bond required by this section shall be void unless it is in writing, signed by the person whose right is waived, and executed after such person has performed labor or furnished material in accordance with the contract documents.

(Am. of 9-14-2020(1))

Sec. 2-405. Bonds on other than construction contracts.

The purchasing agent may require bid, payment, or performance bonds for contracts for goods or services if provided in the invitation to bid or request for proposal.

(Am. of 9-14-2020(1))

Sec. 2-406. Alternative forms of security.

- (a) In lieu of a bid, payment, or performance bond, a bidder may furnish a certified check, cashier's check, or cash escrow in the face amount required for the bond.
- (b) If approved by the town's attorney, a bidder may furnish a personal bond, property bond, or bank or savings institution's letter of credit on certain designated funds in the face amount required for the bid, payment, or performance bond. Approval shall be granted only upon a determination that the alternative form of security proffered affords protection to the town equivalent to a corporate surety's bond.

(Am. of 9-14-2020(1))

Secs. 2-407—2-410. Reserved.

Subdivision VI. Competitive Sealed Bidding

Sec. 2-411. Description.

Competitive sealed bidding is a method of contractor selection, other than for professional services, which includes:

- (1) Issuance of a written invitation to bid;
- (2) Public notice of the invitation to bid;
- (3) Public opening and announcement of all bids received;
- (4) Evaluation of bids based upon the requirements set forth in the invitation; and
- (5) Award to the lowest responsive and responsible bidder.

(Am. of 9-14-2020(1))

Sec. 2-412. Invitation to bid.

- (a) An invitation to bid shall contain or incorporate by reference the specifications and contractual terms and conditions applicable to the procurement, state where bid documents and specifications may be obtained and identify the time and place for opening bids. Unless the purchasing agent has provided for prequalification of bidders pursuant to section 2-382, the invitation to bid shall include a statement of any requisite qualifications of potential contractors. No confidential or proprietary data shall be solicited in any invitation to bid.
- (b) An invitation to bid shall include a provision that requires a bidder organized or authorized to transact business in the commonwealth pursuant to Code of Virginia, title 13.1 or Code of Virginia, title 50 to include in its bid the identification number issued to it by the state corporation commission. Any bidder that is not required to be authorized to transact business in the commonwealth as a foreign business entity under Code of Virginia, title 13.1 or Code of Virginia, title 50 or as otherwise required by law shall include in its bid a statement describing why the bidder is not required to be so authorized.
- (c) Any bidder described in subsection (b) that fails to provide the required information shall not receive an award unless a waiver is granted by the purchasing agent.

(Am. of 9-14-2020(1))

Sec. 2-413. Multistep sealed bidding.

When it is impractical to initially prepare a purchase description to support an award based on prices, an invitation to bid may be issued requesting the submission of unpriced offers followed by an invitation to bid limited to those bidders whose offers have been qualified under the criteria set forth in the first solicitation.

(Am. of 9-14-2020(1))

Sec. 2-414. Notice of invitation to bid.

- (a) Notice of the invitation to bid may be posted on the department of general services' central electronic procurement website and other appropriate websites at least ten days prior to the date set for receipt of bids. In addition, notice may also be published in a newspaper of general circulation. Bids may be solicited directly from potential contractors.
- (b) The notice of invitation to bid shall include a general description of the goods or services to be purchased, the location where bid documents and specifications may be obtained, and the time and place for opening bids.

(Am. of 9-14-2020(1))

Sec. 2-415. Use of brand names.

Unless otherwise provided in the invitation to bid, the name of a certain brand, make or manufacturer shall not restrict bidders to the specific brand, make or manufacturer named and shall be deemed to convey the general style, type, character, and quality of the article desired. Any article that the purchasing agent, in his or her sole discretion, determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted.

(Am. of 9-14-2020(1))

Sec. 2-416. Bid openings.

Sealed bids shall be opened publicly in the presence of one or more witnesses at the time and place designated in the invitation to bid. The name of each bidder and the amount of each bid shall be recorded along with any other relevant information deemed appropriate by the purchasing agent. The contract record and each bid shall be open to public inspection as provided in section 2-392.

(Am. of 9-14-2020(1))

Sec. 2-417. Evaluation of bids.

- (a) Evaluation of bids shall be based upon the requirements set forth in the invitation, which may include special qualifications of potential contractors, lifecycle costing, value analysis, and any other criteria such as inspection, testing, quality, workmanship, delivery, and suitability for a particular purpose, which are helpful in determining acceptability.
- (b) If the purchasing agent determines that the apparent low bidder is not responsible, he or she shall proceed as follows:
 - (1) Prior to the issuance of a written determination of nonresponsibility, the purchasing agent shall (i) notify the apparent low bidder in writing of the results of the evaluation, (ii) disclose the factual support for the determination, and (iii) allow the apparent low bidder an opportunity to inspect any documents that relate to the determination, if so requested by the bidder within five business days after receipt of the notice.
 - (2) Within ten business days after receipt of the notice, the bidder may submit rebuttal information challenging the evaluation. The purchasing agent shall issue a written determination of responsibility based on all information in its possession, including any rebuttal information, within five business days of the date the purchasing agent received the rebuttal information. At the same time, the purchasing agent shall notify, with return receipt requested, the bidder in writing of the determination.
 - (3) Such notice shall state the basis for the determination which shall be final unless the bidder appeals the decision within ten days after receipt of the notice by filing a letter of appeal pursuant to the administrative appeals procedure described in section 2-472.
 - (4) If, upon appeal, it is determined that the decision of the purchasing agent was (i) not an honest exercise of discretion, but rather was arbitrary or capricious, or (ii) not in accordance with the state constitution, applicable state law or regulation, or the terms or conditions of the invitation to bid, and the award of the contract in question has not been made, the sole relief shall be a finding that the bidder is a responsible bidder for the contract in question. If it is determined that the decision of the purchasing agent was (i) not an honest exercise of discretion, but rather was arbitrary or capricious or (ii) not in accordance with the state constitution, applicable state law or regulation, or the terms or conditions of the invitation to bid and the contract has been awarded, the relief shall be as follows. Where the award has been made but performance has not begun, the performance of the contract may be enjoined. Where the award has been made and performance has begun, the purchasing agent may declare the contract void upon a finding that this action is in the best interest of the public. Where a contract is declared void, the performing contractor shall be compensated for the cost of performance up to the time of such declaration. In no event shall the performing contractor be entitled to lost profits.
 - (5) A bidder contesting a determination that he or she is not a responsible bidder for a particular contract may not protest the award or proposed award.
 - (6) Nothing herein shall require the town to furnish a statement of the reasons why a particular proposal was not deemed to be the most advantageous when procuring by competitive negotiation.

(Am. of 9-14-2020(1))

Sec. 2-418. Award of contract.

- (a) A contract shall be awarded to the lowest responsive and responsible bidder. Awards may be made to more than one bidder when so provided in the invitation to bid.
- (b) Unless cancelled or rejected, a responsible bid from the lowest responsive bidder shall be accepted as submitted, except that if the bid from the lowest responsive bidder exceeds budgeted funds, the purchasing agent may negotiate with the apparent low bidder to obtain a contract price within budgeted funds. The negotiations should be conducted in accordance with the following procedures:
 - (1) The purchasing agent shall advise the lowest responsive bidder, in writing, that the low bid exceeds the town's funds budgeted the procurement. He or she may suggest a reduction in scope for the proposed purchase, and invite the lowest responsive bidder to amend its bid proposal.
 - (2) Repetitive informal discussions may be conducted with the lowest responsive bidder for purposes of obtaining a contract within the town's budgeted funds.
 - (3) The lowest responsive bidder may submit an addendum to its bid that includes the change in scope for the proposed purchase, the reduction in price, and the new contract value.
 - (4) If the proposed addendum is acceptable to the town, the purchasing agent should award a contract within its budgeted funds to the lowest responsive bidder based upon the amended bid.
 - (5) If the purchasing agent and the lowest responsive bidder cannot negotiate a contract within the town's budgeted funds, all bids should be rejected.
- (c) When the award is not given to the lowest bidder, a statement of the reasons shall be prepared by the purchasing agent and made a part of the contract record.

(Am. of 9-14-2020(1))

Sec. 2-419. Tie bids; ~~preference matching~~.

- ~~(a) In the case of a tie bid, preference shall be given to goods produced in the commonwealth, goods or services or construction provided by commonwealth persons, firms or corporations; otherwise the tie shall be decided by lot.~~
- ~~(b) Whenever the lowest responsive and responsible bidder is a resident of any other state and such state under its laws allows a resident contractor of that state a percentage preference, a like preference shall be allowed to the lowest responsive and responsible bidder who is a resident of the commonwealth and is the next lowest bidder. If the lowest responsive and responsible bidder is a resident of any other state and such state under its laws allows a resident contractor of that state a price matching preference, a like preference shall be allowed to responsive and responsible bidders who are residents of the commonwealth. If the lowest bidder is a resident contractor of a state with an absolute preference, the bid shall not be considered. The purchasing agent may rely upon information posted on the website for the department of general services for the purposes of compliance shall proceed with awarding the contract in accordance with this subsection Virginia Code §§ 2.2-4324 and 2.2-4328, as amended.~~
- ~~(c) Notwithstanding the provisions of subsections (a) and (b), in the case of a tie bid in instances where goods are being offered, and existing price preferences have already been taken into account, preference shall be given to the bidder whose goods contain the greatest amount of recycled content.~~
- ~~(d) For the purposes of this section, a commonwealth person, firm or corporation shall be deemed to be a resident of the commonwealth if such person, firm or corporation has been organized pursuant to state law or maintains a principal place of business within the commonwealth.~~

(Am. of 9-14-2020(1))

Commented [JB7]: The Virginia Code section that sets forth these requirements was amended effective July 1, 2024, with provisions that are set to expire on July 1, 2027. To make things simpler, I've changed this section to refer to the statute.

Sec. 2-420. Withdrawal of bid due to error.

- (a) A bidder for a public construction contract, other than a contract for construction or maintenance of public highways, may withdraw his or her bid from consideration if the price bid was substantially lower than the other bids due solely to a mistake in the bid, provided the bid was submitted in good faith, and the mistake was a clerical mistake as opposed to a judgment mistake, and was actually due to an unintentional arithmetic error or an unintentional omission of a quantity of work, labor or material made directly in the compilation of a bid, which unintentional arithmetic error or unintentional omission can be clearly shown by objective evidence drawn from inspection of original work papers, documents and materials used in the preparation of the bid sought to be withdrawn.

If a bid contains both clerical and judgment mistakes, a bidder may withdraw his or her bid from consideration if the price bid would have been substantially lower than the other bids due solely to the clerical mistake, that was an unintentional arithmetic error or an unintentional omission of a quantity of work, labor or material made directly in the compilation of a bid that shall be clearly shown by objective evidence drawn from inspection of original work papers, documents and materials used in the preparation of the bid sought to be withdrawn.

- (b) The bidder shall give notice in writing of any claim of right to withdraw his or her bid within two business days after the conclusion of the bid opening procedure and shall submit original work papers with such notice. The mistake shall be proved only from the original work papers, documents and materials delivered as required herein. The work papers, documents and materials submitted by the bidder shall, at the bidders request, be considered trade secrets or proprietary information subject to the conditions of subsection 2-392(f) and Code of Virginia, § 2.2-4342(F).
- (c) No bid may be withdrawn under this section when the result would be the awarding of the contract on another bid of the same bidder or to another bidder in which the ownership of the withdrawing bidder is more than five percent.
- (d) If a bid is withdrawn under the authority of this section, the lowest remaining bid shall be deemed to be the low bid.
- (e) No bidder who is permitted to withdraw a bid shall, for compensation, supply any material or labor to or perform any subcontract or other work agreement for the person or firm to whom the contract is awarded or otherwise benefit, directly or indirectly, from the performance of the project for which the withdrawn bid was submitted.
- (f) The purchasing agent shall notify the bidder in writing within five business days of the decision regarding the bidder's request to withdraw its bid. If the purchasing agent denies the withdrawal of a bid under the provisions of this section, it shall state in the notice the reason for its decision and award the contract to such bidder at the bid price, provided such bidder is a responsible and responsive bidder. At the same time that the notice is provided, the purchasing agent shall return all work papers and copies thereof that have been submitted by the bidder.
- (g) A decision denying withdrawal of bid shall be final and conclusive unless the bidder appeals the decision within ten days after receipt of the decision by invoking the administrative appeals procedure provided in section 2-472.
- (h) If no bid bond was posted, a bidder shall, prior to appealing, deliver to the purchasing agent a certified check or cash bond in the amount of the difference between the bid sought to be withdrawn and the next lowest bid. Such security shall be released only upon a final determination that the bidder was entitled to withdraw the bid.
- (i) If, upon appeal, it is determined that the decision refusing withdrawal of the bid was:
- (1) Not an honest exercise of discretion, but rather was arbitrary or capricious; or

- (2) Not in accordance with the state constitution, applicable state law or regulation, or the terms or conditions of the invitation to bid, the sole relief shall be withdrawal of the bid.

(Am. of 9-14-2020(1))

Secs. 2-421—2-430. Reserved.

Subdivision VII. Competitive Negotiation

Sec. 2-431. Description.

Competitive negotiation is a method of procurement which includes:

- (~~1a~~) Issuance of a written request for proposal;
- (~~2b~~) Public notice of the request for proposal; and
- (~~3c~~) Negotiations between the town and individual offerors.

(Am. of 9-14-2020(1))

Sec. 2-432. Request for proposals.

- (a) A request for proposal shall be in writing and indicate in general terms that which is sought to be procured, specifying the factors which will be used in evaluating the proposal, indicating whether a numerical scoring system will be used in evaluation of the proposal, and containing or incorporating by reference the other applicable contractual terms and conditions, including any unique capabilities or qualifications which will be required of the contractor. In the event that a numerical scoring system will be used in the evaluation of proposals, the point values assigned to each of the evaluation criteria shall be included in the request for proposal or posted at the location designated for public posting of procurement notices prior to the due date and time for receiving proposals.
- (b) A request for proposal shall include a provision that requires an offeror organized or authorized to transact business in the commonwealth pursuant to Code of Virginia, title 13.1 or Code of Virginia, title 50 to include in its proposal the identification number issued to it by the state corporation commission. Any offeror that is not required to be authorized to transact business in the commonwealth as a foreign business entity under Code of Virginia, title 13.1 or Code of Virginia, title 50 or as otherwise required by law shall include in its proposal a statement describing why the offeror is not required to be so authorized.
- (c) Any offeror described in subsection (b) that fails to provide the required information shall not receive an award unless a waiver of this requirement is granted by the purchasing agent.

(Am. of 9-14-2020(1))

Sec. 2-433. Public notice.

Notice of the request for proposal may be posted on the department of general services' central electronic procurement website and other appropriate websites at least ten days prior to the date set for receipt of proposals. In addition, the notice may be published in one or more newspapers of general circulation in the area in which the contract is to be performed. Proposals may be solicited directly from potential contractors.

(Am. of 9-14-2020(1))

Sec. 2-434. Negotiations for professional services.

- (a) The purchasing agent shall engage in individual discussions with two or more offerors deemed fully qualified, responsible and suitable on the basis of initial responses and with emphasis on professional competence, to provide the required services. Repetitive informal interviews shall be permissible. The offerors shall be encouraged to elaborate on their qualifications and performance data or staff expertise pertinent to the proposed project as well as alternative concepts. In addition, offerors shall be informed of any ranking criteria that will be used by the purchasing agent in addition to the review of the professional competence of the offeror. The request for proposal shall not, however, request that offerors furnish estimates of man-hours or cost for services. As the discussion stage, the purchasing agent may discuss nonbinding estimates of total project costs, including, but not limited to, life-cycle costing, and where appropriate, nonbinding estimates of price for services. Proprietary information from competing offerors shall not be disclosed to the public or to competitors. For architectural or engineering services, offerors shall not be required to list exceptions to proposed contractual terms and conditions, unless required by applicable law, until after the qualified offerors are ranked for negotiations.

At the conclusion of discussion, outlined herein, on the basis of evaluation factors published in the request for proposal and all information developed in the selection process to this point, the purchasing agent shall select in the order of preference two or more offerors whose professional qualifications and proposed services are deemed most meritorious.

Negotiations shall then be conducted, beginning with the offeror ranked first. If a contract satisfactory and advantageous to the town can be negotiated at a price considered fair and reasonable, the award shall be made to that offeror. Otherwise, negotiations with the offeror ranked first shall be formally terminated and negotiations conducted with the offeror ranked second, and so on until such a contract can be negotiated at a fair and reasonable price. If the terms and conditions for multiple awards are included in the request for proposal, the purchasing agent may award contracts to more than one offeror. Should the purchasing agent determine in writing and in his or her sole discretion that only one offeror is fully qualified, or that one offeror is clearly more highly qualified and suitable than the others under consideration, a contract may be negotiated and awarded to that offeror.

- (b) A contract for architectural or professional engineering services relating to ~~construction~~ multiple projects may be negotiated ~~for multiple projects~~ provided (1) the projects require similar experience and expertise, (2) the nature of the projects is clearly identified in the request for proposal, and (3) the contract term is limited to one year or when the cumulative total project fees reach the maximum cost authorized in this subsection, whichever occurs first.

Such contracts may be renewable for ~~four~~ three additional ~~one-year~~ terms at the option of the town. The fair and reasonable prices as negotiated shall be used in determining the cost of each project performed. The sum of all projects performed in one contract term shall not exceed \$~~750~~10,000,000.00.

The project fee for any single project ~~for architectural or professional engineering services relating to construction projects~~ shall not exceed \$~~150~~2,500,000.00. Any unused amounts from a contract term may not be carried forward to subsequent terms.

Competitive negotiations for such contracts may result in awards to more than one offeror provided (1) the request for proposal so states and (2) the town has established procedures for distributing multiple projects among the selected contractors during the contract term. Such procedures shall prohibit requiring the selected contractors to compete for individual projects based on price.

- (c) Multiphase professional services contracts ~~satisfactory and advantageous to the town~~ for completion of large, phased, or long-term projects may be negotiated and awarded based upon qualifications at a fair and reasonable price for the first phase only, when completion of the earlier phases is necessary to provide information critical to the negotiation of a fair and reasonable price for succeeding phases. Prior to the procurement of any such contract, the purchasing agent shall state the anticipated intended total scope of

Commented [JB8]: These provisions have been updated to reflect changes to Va. Code 2.2-4303.1 that were adopted in 2022.

the project and determine in writing that the nature of the work is such that the best interests of the town require awarding the contract.

(Am. of 9-14-2020(1))

Sec. 2-435. Negotiations for other than professional services.

Selection shall be made of two or more offerors deemed to be fully qualified and best suited among those submitting proposals, on the basis of the factors involved in the request for proposal, including price if so stated in the request for proposal. Negotiations shall then be conducted with each of the offerors so selected. Price shall be considered, but need not be the sole or primary determining factor. After negotiations have been conducted with each offeror so selected, the purchasing agent shall select the offeror which, in his or her opinion, has made the best proposal, and shall award the contract to that offeror. When the terms and conditions of multiple awards are so provided in the request for proposal, awards may be made to more than one offeror. Should the purchasing agent determine in writing and in his or her sole discretion that only one offeror is fully qualified, or that one offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that offeror.

(Am. of 9-14-2020(1))

Secs. 2-436—2-440. Reserved.

Subdivision VIII. Job Order Contracting

Sec. 2-441. Approval of use.

The purchasing agent may award a job order contract for multiple jobs, provided:

- (1a) The jobs require similar experience and expertise;
- (2b) The nature of the jobs is clearly identified in the solicitation; and
- (3c) The contract is limited to a term of one year or when the cumulative total project fees reach the maximum authorized by section 2-442, whichever occurs first. Contractors may be selected through either competitive sealed bidding or competitive negotiation.

(Am. of 9-14-2020(1))

Sec. 2-442. General requirements.

Job order contracts may be renewed by the purchasing agent for up to ~~two~~three additional one-year terms. The fair and reasonable prices as negotiated shall be used in determining the cost of each job performed, and the sum of all jobs performed in a one-year contract term shall not exceed \$~~600,000~~610,000. Individual job orders shall not exceed \$~~500,000~~600,000. Any unused amounts from one contract term shall not be carried forward to any additional term.

(Am. of 9-14-2020(1))

Sec. 2-443. Restrictions.

- (a) Order splitting with the intent of keeping a job order under the maximum dollar amounts prescribed in section 2-442 is prohibited.

- (b) Job order contracting may not be used solely for the purpose of purchasing professional architectural or engineering services that constitute the practice of architecture or the practice of engineering as those terms are defined in Code of Virginia, § 54.1-400. However, professional architectural or engineering services may be included on a job order where such professional services are:
- (1) Incidental and directly related to the job;
 - (2) Do not exceed \$25,000.00 per job order; and
 - (3) Do not exceed \$75,000.00 per contract term.
- (c) Job order contracting may not be used for construction, maintenance, or asset management services for a highway, bridge, tunnel, or overpass. However, job order contracting may be used for safety improvements or traffic calming measures for individual job orders up to \$250,000.00, subject to the maximum annual threshold established above.

(Am. of 9-14-2020(1))

Secs. 2-444—2-450. Reserved.

Subdivision IX. Design-Build and Construction Management Contracts

Sec. 2-451. Approval of use.

~~The town may procure contracts for construction on a fixed-price or not-to-exceed-price design-build or construction management basis in accordance with the provisions of this subdivision. Construction management or design-build may be utilized when the project is a complex project and the procurement method for the project is approved by the town council. A "complex project" is a construction project that includes difficult site location, unique equipment, specialized building systems, multifaceted program, accelerated schedule, historic designation, or intricate phasing or some other aspect that makes design-bid-build delivery method impractical. Town council's written approval shall be maintained in the procurement file.~~

(Am. of 9-14-2020(1))

Sec. 2-452. General requirements.

- (a) *Professional advisor.* Prior to electing to use a design-build or construction management contract for a specific construction project, the purchasing agent shall hire a licensed architect or professional engineer (the "professional advisor") with professional competence appropriate to the project who shall advise the purchasing agent regarding the use of design-build or construction management for the project and who shall assist the purchasing agent with the preparation of the request for qualifications, request for proposal, and the evaluation thereof.
- (b) *Eligibility requirements.* ~~Prior to procuring a design-build or construction management contract, the purchasing agent shall issue a~~ written determination must be made in advance that ~~competitive sealed bidding~~ the design-bid-build project delivery method is not practical or fiscally advantageous and document the basis for the determination to utilize design-build or construction management, ~~including the determination of the project's complexity. The determination shall be included in the request for qualifications and be maintained in the procurement file.~~
- (c) *Evaluation committee.* An evaluation committee of not less than three members shall be appointed by the purchasing agent to review and evaluate submittals. To the extent possible, the evaluation committee shall include one licensed professional architect or professional engineer. The professional advisor may be a member of the evaluation committee. Members of the evaluation committee may be employees of the town

Commented [JB9]: The difference in procurement requirements for design-build and construction management have been reduced enough to have one procurement process for both and eliminate what was formerly Sec. 2-454.

or City of Harrisonburg, but may not be officers, directors, owners or employees of or otherwise affiliated with any offeror or potential offeror.

~~(d)~~ Required terms for construction management contracts. Any construction management contract entered into by the town shall contain provisions requiring that:

- (1) Not more than 10 percent of the construction work (measured by cost of the work) will be performed by the construction manager with its own forces; and
- (2) That the remaining 90 percent of the construction work will be performed by subcontractors of the construction manager which the construction manager must procure by publicly advertised, competitive sealed bidding, to the maximum extent practicable.

(e) Reporting requirements. The purchasing agent shall report no later than November 1 of each year to the director of the department of general services on all completed design build or construction management projects in excess of \$2,000,000.00, including:

- (1) The procurement method utilized;
- (2) The project budget;
- (3) The actual project cost;
- (4) The expected timeline;
- (5) The actual completion time; and
- (6) Any post-project issues.

(Am. of 9-14-2020(1))

Sec. 2-453. ~~Design-build procurement procedure~~Procedures.

Design-build and construction management contracts shall be procured using the following two-step competitive negotiation process:

(1a) Selection of qualified offerors.

~~a-(1)~~ Request for qualifications. ~~The~~For design-build projects, the purchasing agent shall issue a Request for qualifications inviting potential offerors to submit their qualifications as both "designer" and "builder" of the construction. For construction management, the request for qualifications should invite potential offerors to submit their qualifications for coordinating and administering contracts for construction services.

The professional advisor shall assist the purchasing agent in preparing the request for qualifications. The request for qualifications shall describe in general terms the particular construction and specify all factors that will be used in evaluating potential offerors' qualifications. The request for qualifications shall also contain or incorporate by reference other applicable contractual terms and conditions, including any unique capabilities or qualifications required for the project. The request for qualifications shall request only such information as is appropriate for an objective evaluation of all potential offerors pursuant to the criteria in the request for qualifications.

All offerors shall have a licensed Class A contractor and an architect or engineer licensed in the Commonwealth of Virginia as part of their project team. Notice of the request for qualifications shall be published on eVa or the town's website at least ~~ten~~30 days prior to the deadline for qualification submittals ~~by posting in a public area normally used for posting of public notices and by posting on the on-line bids page eVa, the commonwealth's electronic procurement website, at http://eva.virginia.gov.~~ In addition, the notice shall be published in a newspaper of general circulation in the area in which the contract is to be performed. The intent of publication

~~is to provide reasonable notice to the maximum number of potential offerors that can be reasonably anticipated to submit qualifications in response to the request for qualifications.~~

~~b.(2)~~ *Review.* The evaluation committee shall evaluate the qualification submittals based on the criteria set forth in the request for qualifications. Additional information submitted by potential offerors can be considered by the evaluation committee. Prior design-build or construction management experience shall not be a prerequisite or factor considered for prequalification. The evaluation committee shall select and prequalify two to five offerors that it deems most qualified and suitable for the project.

Within a reasonable time after review of all qualification submittals, but no less than 30 days prior to the deadline for submission of proposals, all potential offerors shall be notified in writing whether they been prequalified. If an offeror is denied prequalification, the notice shall include the reasons for denial and the factual basis of those reasons. Potential offerors may be denied prequalification only upon those grounds specified in subsection 2-382(g).

~~(2b)~~ *Selection of contractor.*

~~a.(1)~~ *Request for proposals.* The purchasing agent shall issue a request for proposals to the offerors prequalified by the evaluation committee. The professional advisor shall assist the purchasing agent in preparing the request for proposals. ~~The~~For design-build projects, the request for proposals shall request that offerors submit separate sealed technical proposals and cost proposals. ~~Cost proposals shall be secured and kept sealed until evaluation of all technical proposals is completed.~~

The request for proposals shall define the criteria to be used by the evaluation committee to evaluate each proposal. In addition, the request for proposals shall include and define the criteria of the specific construction project in areas such as site plans; floor plans; exterior elevations; basic building envelope materials; fire protection information plans; structural, mechanical (HVAC), and electrical systems; and special telecommunications. The request for proposals may also define such other requirements as the purchasing agent deems appropriate for that particular construction project.

Qualified offerors may comment on the specifications or other provisions of the request for proposals prior to the deadline for submission. Any comments made prior to the deadline for proposal submission will be considered by the evaluation committee when reviewing the technical proposals.

~~b(2)~~ *Review of proposals.*

~~a.~~ *Design build proposals. Proposals for design build projects shall be evaluated using the following two-step process:*

1. *Review of technical proposals.* The evaluation committee shall first evaluate each of the technical proposals based on the criteria set forth in the request for proposals. As a part of the evaluation process, the evaluation committee shall grant each of the offerors an equal opportunity for direct and private communication with the evaluation committee. Each offeror shall be allotted the same fixed amount of time. The evaluation committee shall exercise care to discuss the same information with all offerors. The evaluation committee shall inform each offeror of any adjustments necessary to make its technical proposal fully comply with the requirements of the request for proposals. The evaluation committee shall not disclose any trade secret or proprietary information for which the offeror has invoked protection pursuant to subsection 2-392(f) of this policy and § 2.2-4342(F) of the Procurement Act.

Based upon its review of the technical proposals, the evaluation committee shall determine whether any changes to the request for proposals should be made to clarify errors, omissions or ambiguities or to incorporate project improvements or additional

details, or both, identified by the evaluation committee during its review. If such changes are required, an addendum shall be provided to each offeror.

Based on any revisions to the technical proposals, the offeror may amend its cost proposal. In addition, an offeror may submit cost modifications to its sealed cost proposal which are not based upon revisions to the technical proposals. Cost proposals shall be secured and kept sealed until evaluation of all technical proposals is completed.

2. *Review of cost proposals.* At the conclusion of this process, the evaluation committee shall publicly open, read aloud, and tabulate the cost proposals. The evaluation committee shall add to or deduct from the appropriate cost proposal any cost adjustments contained in amendments submitted by an offeror.

b. *Construction management proposals.* The evaluation committee shall evaluate the qualification submittals based on the criteria set forth in the request for qualifications. Additional information submitted by potential offerors can be considered by the evaluation committee. The evaluation committee shall select and prequalify two to five offerors that it deems most qualified and suitable for the project.

Within a reasonable time after review of all qualification submittals, but no less than 30 days prior to the deadline for submission of proposals, all potential offerors shall be notified in writing whether they have been prequalified. If an offeror is denied prequalification, the notice shall include the reasons for denial and the factual basis of those reasons. Potential offerors may be denied prequalification only upon those grounds specified in subsection 2-382(g).

Based upon its review of the technical proposals, the evaluation committee shall determine whether any changes to the request for proposals should be made to clarify errors, omissions or ambiguities or to incorporate project improvements or additional details, or both, identified by the evaluation committee during its review. If such changes are required, an addendum shall be provided to each offeror.

Based on any revisions to the technical proposals, the offeror may amend its cost proposal. In addition, an offeror may submit cost modifications to its sealed cost proposal which are not based upon revisions to the technical proposals.

e. *Review of cost proposal.* At the conclusion of this process, the evaluation committee shall publicly open, read aloud, and tabulate the cost proposals. The evaluation committee shall add to or deduct from the appropriate cost proposal any cost adjustments contained in amendments submitted by an offeror.

- (c) d. *Selection of contractor.* The evaluation committee shall make its recommendation on the selection of the ~~design-builder~~ contractor to the purchasing agent based on its evaluation and negotiations. Experience on comparable design-build or construction management projects may be considered. Unless otherwise specified in the request for proposals, the ~~design-build~~ contract shall be awarded to the fully qualified offeror who submits an acceptable proposal determined to be the best value in response to the request for proposal. When the terms and conditions of multiple awards are so provided in the request for proposals, awards may be made to more than one offeror.

The purchasing agent shall notify all offerors who submitted proposals which offeror was selected for the project. Upon request, documentation of the process used for the final selection shall be made available to the unsuccessful offerors.

(Am. of 9-14-2020(1))

Sec 2-454. Construction management procurement.

(a) —Prerequisites for use. Construction management contracts may be procured:

(1) ~~For any project whose cost is expected to exceed \$10,000,000.00; and~~

(2) ~~Any complex project whose cost is less than \$10,000,000.00 and construction management has been approved by the town council. A "complex project" is a construction project that includes difficult site location, unique equipment, specialized building systems, multifaceted program, accelerated schedule, historic designation, or intricate phasing or some other aspect that makes competitive sealed bidding impractical. The written approval of the town council shall be maintained in the procurement file.~~

~~(b) Procurement procedure. Construction management contracts shall be procured using the following two-step competitive negotiation process:~~

~~(1) Selection of qualified offerors:~~

~~a. Request for qualifications. The purchasing agent shall issue a request for qualifications inviting potential offerors to submit their qualifications for coordinating and administering contracts for construction services. The professional advisor shall assist the purchasing agent in preparing the request for qualifications. The request for qualifications shall describe in general terms the particular construction projects and specify all factors that will be used in evaluating potential offerors' qualifications. The request for qualifications shall also contain or incorporate by reference other applicable contractual terms and conditions, including any unique capabilities or qualifications required for the project. The request for qualifications shall request only such information as is appropriate for an objective evaluation of all potential offerors pursuant to the criteria in the request for qualifications.~~

~~Notice of the request for qualifications shall be posted on the department of general services' central electronic procurement website at least 30 days prior to the deadline for qualification submittals. In addition, the notice may also be published in a newspaper of general circulation in the area in which the contract is to be performed.~~

~~b. Review. The evaluation committee shall evaluate the qualification submittals based on the criteria set forth in the request for qualifications. Additional information submitted by potential offerors can be considered by the evaluation committee. The evaluation committee shall select and prequalify two to five offerors that it deems most qualified and suitable for the project.~~

~~Within a reasonable time after review of all qualification submittals, but no less than 30 days prior to the deadline for submission of proposals, all potential offerors shall be notified in writing whether they been prequalified. If an offeror is denied prequalification, the notice shall include the reasons for denial and the factual basis of those reasons. Potential offerors may be denied prequalification only upon those grounds specified in subsection 2-392(g).~~

~~(2) Selection of contractor:~~

~~a. Request for proposals. The purchasing agent shall issue a request for proposals to the offerors prequalified by the evaluation committee. The professional advisor shall assist the purchasing agent in preparing the request for proposals.~~

~~The request for proposals shall define the criteria to be used by the evaluation committee to evaluate each proposal. In addition, the request for proposals shall include and define the criteria of the specific construction project in areas such as site plans; floor plans; exterior elevations; basic building envelope materials; fire protection information plans; structural, mechanical (HVAC), and electrical systems; and special telecommunications. The request for proposals may also define such other requirements as the purchasing agent deems appropriate for that particular construction project.~~

~~Qualified offerors may comment on the specifications or other provisions of the request for proposals prior to the deadline for submission. Any comments made prior to the deadline for~~

~~proposal submission will be considered by the evaluation committee when reviewing the proposals.~~

~~b. *Evaluation of proposals.* The evaluation committee shall evaluate each of the proposals based on the criteria set forth in the request for proposals. After evaluating the proposals, the evaluation committee shall conduct negotiations with two or more offerors submitting the highest ranked proposals; or, if the purchasing agent determines, in writing and at his or her sole discretion, that only one offeror is fully qualified or that one offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that offeror.~~

~~c. *Award of contract.* The evaluation committee shall make its recommendation on the selection of the construction manager to the purchasing agent based on its evaluation and negotiations. The construction management contract shall be awarded to the fully qualified offeror who submits an acceptable proposal determined to be the best value in response to the request for proposal. Price shall be a critical basis for awarding the contract. Prior construction management experience may be considered but is not required as a prerequisite for award of a contract. When the terms and conditions of multiple awards are so provided in the request for proposals, awards may be made to more than one offeror. The contract must be entered into no later than the completion of the schematic phase of design, unless prohibited by authorization of funding restrictions.~~

~~The purchasing agent shall notify all offerors who submitted proposals which offeror was selected for the project. Upon request, documentation of the process used for the final selection shall be made available to the unsuccessful offerors.~~

~~(c) *Required terms for construction management contracts.* Any construction management contract entered into by the town shall contain provisions requiring that:~~

~~(1) Not more than ten percent of the construction work (measured by cost of the work) will be performed by the construction manager with its own forces; and~~

~~(2) That the remaining 90 percent of the construction work will be performed by subcontractors of the construction manager which the construction manager must procure by publicly advertised, competitive sealed bidding, to the maximum extent practicable.~~

~~(Am. of 9-14-2020(1))~~

Secs. 2-~~455~~454 — 2-460. Reserved.

Subdivision X. Debarment

Sec. 2-461. Authority to debar.

The purchasing agent may, in the public interest, debar a prospective contractor from participating in the town's competitive procurement. The seriousness of the grounds and any mitigating factors should be considered in making any debarment decision.

(Am. of 9-14-2020(1))

Sec. 2-462. Grounds for debarment.

The purchasing agent may debar a prospective contractor for any of the following grounds:

(~~4a~~) Conviction of or entry of a civil judgment for:

~~a~~-(1) Fraud or any criminal offense in connection with obtaining, attempting to obtain, or performing a public contract or subcontract.

~~b~~-(2) Violating federal or state antitrust statutes relating to the submission of offers.

~~c~~-(3) Embezzlement, theft, forgery, bribery, falsification, destruction of records, making false statements, or receiving stolen property.

~~d~~-(4) Any other offense that reflects a lack of business integrity or business honesty and directly affects the responsibility of a contractor or subcontractor.

(2b) Breach of the terms of a government contract or subcontract so serious as to justify debarment, including:

a-(1) Willfully failing to perform in accordance with the terms of a contract.

~~b~~-(2) A history of failing to perform or of performing unsatisfactorily under a contract.

~~c~~-(3) Any other cause of so serious or compelling that it affects the present responsibility of a contractor or subcontractor.

(Am. of 9-14-2020(1))

Sec. 2-463. Debarment procedure.

- (a) *Notice of consideration.* The prospective contractor shall be advised that debarment is being considered. The notice should be by certified mail, return receipt requested. The notice shall include the reasons for the proposed debarment.
- (b) *Challenge.* Within ten days of the date of the notice, the prospective contractor may submit information challenging the proposed debarment.
- (c) *Decision.* The purchasing agent shall render a written decision within five days of receiving the prospective contractor's rebuttal information. Any debarment should be for a time period that reflects the seriousness of the cause.
- (d) *Appeal.* The purchasing agent's decision is final unless the prospective contractor appeals the decision within ten days after receipt by invoking the administrative appeals procedure provided in section 2-472.

(Am. of 9-14-2020(1))

Secs. 2-464—2-470. Reserved.

Subdivision XI. Appeals and Remedies

Sec. 2-471. Contractual claims.

All contractual claims for money or other relief shall be adjudicated using the following procedure, which shall be included or incorporated by reference in every contract:

(1a) *Notice.* The contractor shall give written notice of his or her intention to file a contractual claim to the town manager at the time of the event or the beginning of the work upon which the claim is based.

(2b) *Claim.* Contractual claims must be submitted in writing to the town manager no later than 60 days after final payment.

(3c) *Decision.* The town manager or an authorized designee shall make a written decision addressing the claim within 90 days of submission.

- (4d) *Appeal.* The decision of the town manager shall be final and conclusive unless the contractor appeals within six months of the date of the final decision on the claim by invoking the administrative procedure provided in section 2-472. A contractor may not invoke administrative procedures prior to receipt of the town's decision on the claim, unless the town fails to render such decision within the time period specified in subsection (c).

(Am. of 9-14-2020(1))

Sec. 2-472. Administrative appeals procedure.

- (a) *Appealable decisions.* Any contractor may appeal a decision on a contract claim. In addition, any bidder or offeror, or person debarred or denied prequalification, may appeal:
- (1) An award or a decision to award a contract.
 - (2) A decision refusing to allow the withdrawal of the appellant's bid.
 - (3) A denial of the appellant's prequalification.
 - (4) The appellant's debarment.
 - (5) A determination of the appellant's nonresponsibility.
- (b) *Appeals process.* Any appeal pursuant to this section shall be in accordance with the following administrative procedures:
- (1) The appellant shall submit a written letter of appeal to the town manager within ~~ten~~10 days of the date of the decision being appealed. The letter of appeal must include the basis for the appeal and the relief sought, and whether the contractor wishes to have a hearing.
 - (2) If no hearing is requested, the town manager or a designee, shall render a written decision within ten days of receiving the letter of appeal.
 - (3) If a hearing is requested, it shall be held within ~~ten~~30 days of receipt of the letter of appeal, and a final decision shall be rendered within ~~ten~~10 days of the hearing. During the hearing, the appellant shall have the opportunity to present pertinent information and to cross-examine adverse witnesses. The hearing shall be an informal administrative proceeding rather than a judicial-type trial, and it will be conducted by a disinterested person appointed by the town manager and who is not an employee of the town.
- (c) *Judicial review.* Any party to the administrative procedure may institute judicial review within 30 days of receipt of the written decision. Findings of fact shall be final and conclusive and shall not be set aside unless the same are fraudulent or arbitrary or capricious, or so grossly erroneous as to imply bad faith. No determination of an issue of law shall be final if legal action is instituted in a timely manner.
- (d) *Effect of appeal upon contract.* The validity of a contract awarded and accepted in good faith shall not be affected by the fact that an appeal has been filed.

(Am. of 9-14-2020(1))

Secs. 2-473—2-480. Reserved.

Subdivision XII. Additional Provisions Applicable to Procurements Involving Federal Funds

Commented [JB10]: I recommend increasing this time period to 30 days based upon scheduling difficulties we've experienced in the past.

Sec. 2-481. Applicability.

The town is required to comply with federal regulations when a procurement is conducted in whole or in part with federal funds. The United States Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards apply to all federal grants.

(Am. of 9-14-2020(1))

Sec. 2-481. Full and open competition.

All procurement transactions must be conducted in a manner providing full and open competition. To ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. The following are considered to be restrictions upon full and open competition:

- (~~1a~~) Imposing unreasonable business requirements for bidders or offerors to qualify to do business.
- (~~2b~~) Requiring unnecessary experience or bonding.
- (~~3c~~) Specifying only a brand name product without listing salient characteristics and allowing an equivalent product to be offered. Brand names are among the most restrictive types of specification.
- (~~4d~~) Noncompetitive practices between firms or affiliated companies.
- (~~5e~~) Noncompetitive contracts with consultants that are on retainer contracts.
- (~~6f~~) Organizational conflicts of interest.
- (~~7g~~) Any arbitrary action in the procurement process.

(Am. of 9-14-2020(1))

Sec. 2-482. Geographic preferences prohibited.

The use of statutorily or administratively imposed state, local, or tribal geographical preferences is prohibited in the evaluation of bids or proposals, except in those cases where applicable federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts any state law requiring that a contractor within a particular profession be licensed within the commonwealth. When contracting for architectural and engineering services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

(Am. of 9-14-2020(1))

Sec. 2-483. Affirmative steps pertaining to minority and other businesses.

The town is required to take certain steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;

- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (a) through (e) of this section.

(Am. of 9-14-2020(1))

Sec. 2-484. Recovered materials.

The town must comply with certain laws that require a preference for items that protect the environment, including Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency ("EPA") at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000.00 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000.00; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

(Am. of 9-14-2020(1))

Sec. 2-485. Equal opportunity.

All contracts greater than \$3,500.00 must contain a clause in which the contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability, or age. In addition, the contractor agrees to comply with all applicable federal laws and regulations pertaining to nondiscrimination.

(Am. of 9-14-2020(1))

Sec. 2-486. Federal awarding agency review.

The town must make procurement documents and technical specifications available to the federal awarding agency upon request. The town may affirmatively seek review by the federal awarding agency when the town believes that such review is needed to comply with federal regulations.

(Am. of 9-14-2020(1))

Sec. 2-487. Debarment and suspension.

A contract award must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM). The SAM exclusions contain the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority.

(Am. of 9-14-2020(1))

Sec. 2-488. Davis-Bacon Act.

All procurements for federally-assisted construction contracts in excess of \$2,000.00 must require the contractor to comply with the Davis-Bacon Act, as supplemented by United States Department of Labor regulations, which require that the contractor and its subcontractors pay prevailing wages to certain categories of employees.

(Am. of 9-14-2020(1))

Sec. 2-489. Byrd anti-lobbying amendment.

All federally-funded procurements in excess of \$100,000.00 must require that bidders and offerors provide a certification that the funds will not be used to pay any person or organization to lobby agencies, members of Congress, or other federal officials. In addition, any lobbying in connection with obtaining any federally-funded project must be disclosed.

(Am. of 9-14-2020(1))

Sec. 2-490. Environmental compliance. ~~Other required federal contract clauses.~~

Contractors on federally-funded projects must agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251-1387. Violations must be reported to the town and the Regional Office of the Environmental Protection Agency.

Commented [JB11]: I've added several federal provisions that often apply based upon our experience working with CARES and ARPA funds.

~~Certain~~ 2-491. False or fraudulent claims.

The Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801, *et seq.*, applies to the contractor's actions pertaining to a federally-funded contract clauses. The contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the contract.

Sec. 2-492. Domestic preferences.

To the greatest extent practicable and consistent with law, the town and contractors are required provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).

~~federally-funded~~ 2-493. Contract Work Hours and Safety Standards Act.

The Contract Work Hours and Safety Standards Act applies to all contracts in excess of \$100,000 that involve the employment of mechanics or laborers and requires certain provisions for compliance.

Sec. 2-494. Claims, administrative issues, and appeals.

Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Sec. 2-495. Termination for convenience and for cause.

Contracts in excess of \$10,000 must address termination for cause and for convenience by the town including the manner by which it will be effected and the basis for settlement.

Sec. 2-496. Other required federal contract clauses.

Additional contract clauses being dependent on the nature of the goods are required in federally-funded contracts depending upon the good or services being procured and, the dollar amount of the contract. Please consult appendix 1 for a list of many required state and federal contract clauses. On larger contracts or with atypical procurement, and the source of federal funding sources, the town should consult. Consultation with counsel is recommended prior to the issuance of issuing a procurement solicitation for a federally-funded contract to ensure that all required contractual clauses are included.

(Am. of 9-14-2020(1))



TOWN OF LURAY

Town Council

Regular Meeting

January 13, 2025

Town Attorney's Report

XIIIA. County Animal Control

MOU Update



Town of Luray, Virginia
Town Council Agenda Statement

Item No: XIII-A

Meeting Date: January 13, 2025

Agenda Item:

TOWN COUNCIL DISCUSSION
Item XIII-A –County Animal Control MOU Update

Summary:

The Town Council is requested to receive an update on the proposed Page County Animal Control MOU from the Town Attorney and to discuss the proposal with the Attorney and Chief of Police.

The Town Attorney has enclosed the latest draft with suggested changes shown in redline and provisions highlighted for Council review and input.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motions: N/A

**ANIMAL CONTROL
SERVICES AGREEMENT BETWEEN THE COUNTY OF PAGE,
VIRGINIA AND THE TOWN OF LURAY, VIRGINIA**

THIS ANIMAL CONTROL SERVICES AGREEMENT, hereinafter referred to as “Agreement”, dated this ____ day of _____, 20254, by and between the County of Page, Virginia, hereinafter “the County,” and _____, the Town of Luray, Virginia, hereinafter “the Town.”

WHEREAS, the County, acting by and through the Page County Sheriff’s Department, provides animal control services for its citizens within its jurisdictional limits, pursuant to powers granted it by Title 3.2, Chapter 65, of the Code of Virginia (1950), as amended, as codified in Part II, Chapter 34 of the Code of the County of Page, Virginia; and

WHEREAS, the Town is desirous of having the County provide animal control services for its citizens within the corporate limits of the Town; and

WHEREAS, Section 15.2-1300, Code of Virginia (1950), as amended and Section 3.2-6555, Code of Virginia (1950), as amended, provides the authority for one jurisdiction to provide animal control services to another jurisdiction; and

~~**WHEREAS**, Section 3.2-6555 of the Code of Virginia (1950), as amended, provides that when the County contracts with one or more additional localities for enforcement of animal protection and control laws, such contract may provide that the locality employing the animal control officers shall be reimbursed a portion of the salary and expenses of the animal control officers; and~~

WHEREAS, the County, acting through the Page County Sheriff’s Department, agrees to provide animal control services as requested by the Town and **the Town consents to the enforcement of the County’s ordinances within the Town’s limits for this purpose; and**

WHEREAS, the purpose of this Agreement is to memorialize the understanding between the parties hereto, setting forth the duties and responsibilities of each.

This Section Intentionally Left Blank

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual covenants and promises and subject to the conditions set forth herein, the parties agree as follows:

ARTICLE I. DEFINITIONS

The following terms in the Agreement have the meanings set forth below unless the context otherwise requires:

Animal means any nonhuman vertebrae species, except fish, which the County is equipped to handle.

Animal Control Services means such services provided by the County including animal capture, animal pickup, arrangements for medical treatment of stray sick or injured companion animals and livestock, and animal transportation, including the administration incidental to such services, and enforcement of the animal laws set forth in the Town Ordinances, both criminal and civil in nature.

Animal Control Officer means an employee of the County who has been appointed as an animal control officer or deputy animal control officer pursuant to §3.2-6555 of the Code of Virginia, or any other agent or employee of the County, including employees of the Page County Sheriff's Department engaged in enforcement of animal protection and control laws.

Applicable Law means all applicable laws, ordinances, judgments, decrees, injunctions, writs and orders of any judicial or administrative tribunal, arbitrator or governmental agency or authority, and all rules, regulations, orders, interpretations, licenses and permits of the Town and County and any federal or state governmental body, instrumentality, agency or authority, specifically including Title 3.2, Chapter 65, Comprehensive Animal Care, of the Code of Virginia, (1950), ~~as amended~~, Part II, Chapter 34 of the Code of the County of Page, Virginia, and Chapter 18 of the Code of the Town of Luray, Virginia, all as amended~~any relevant ordinances of the Town.~~

Commencement Date of this Agreement means the date of adoption and execution by the jurisdictions hereto.

Companion Animal means any domestic or feral dog, domestic or feral cat, non-human primate, guinea pig, hamster, rabbit not raised for human food or fiber, exotic or native animal, reptile, exotic or native bird, or any feral animal or any animal under the care, custody, or ownership of a person or any animal that is bought, sold, traded or bartered by any person. No agricultural animal or game species, or animal actively involved in bona fide scientific or medical experimentation shall be considered a companion animal for the purpose of this agreement.

Domestic Animal means any animal which may be possessed and owned in accordance with applicable law, including but not limited to companion animals, livestock and poultry.

Fiscal Year means the annual accounting period from July 1 of one year to and including June 30 of the following year.

~~Resident means an individual or business residing or located within the geographical limits of the Town.~~

~~Service Hours means any hour, or part thereof, wherein an Animal Control Officer responds, either in person, by correspondence, or by telephone, to an animal-related issue in the Town.~~

~~Termination Date of this Agreement means the last day of each fiscal year unless otherwise agreed by the parties in writing as an amendment to this Agreement and with due regard for Articles V, VI and VII, unless the Agreement is terminated for any reason proper to that date.~~

ARTICLE II. COUNTY RIGHTS AND OBLIGATIONS

The County, acting by and through the Page County Sheriff's Department, agrees to provide the Town with Animal Control Services as follows:

(a) *Service Hours.* To provide routine Animal Control ~~the services listed below~~ during normal business hours and emergency Animal Control Services after normal business hours every day of the week, including weekends and holidays in accordance with the terms set forth below.

(b) *Services.*

- (1) To provide Animal Control Services on a complaint basis, including routine patrols.
- (2) To transport and deliver Animals in its custody to the County's shelter for services.
- (3) To arrange for medical treatment by a licensed veterinarian for sick and injured animals in accordance with established County procedures.
- (4) To cooperate with Town employees, offices, officers, and officials including, but not limited to, the Town Attorney and the Police Department as needed, to properly investigate and enforce Applicable Law. The County Animal Control Officer shall make immediate notification to the Town Police of any confirmed incidents involving any animal that poses an immediate and direct health or safety risk to the public or companion animals.
- (5) To prepare and provide all reports required by applicable law, including, but not limited to, number of animals handled, number of animals field euthanized, number of complaints to which Animal Control Officers responded and the number of citations issued by Animal Control Officers. Specifically, Animal Control will provide the Town Police Department with a copy of its quarterly reports, as well as its monthly report to the Animal Advisory Committee. Such reports, however, will be based upon Countywide figures and will not be specific to the Town.

~~(6)~~ The Animal Control Officer shall meet with the Town Chief of Police on a bi-annual basis to discuss any and all issues related to their services to the Town or how the entities may better serve the community.

~~(7)~~

~~(8)~~ (6)

(c) Staff and Equipment.

- (1) To provide all Animal Control Services by sworn Animal Control Officers and Field Technicians as appropriate.
- (2) To require that all Animal Control Officers and Field Technicians wear appropriate uniforms and display proper identification and credentials required for the performance of their duties.
- (3) To provide all equipment necessary to conduct safe, efficient, and humane Animal Control Services.

(d) Routine Animal Control Services and Hours of Operations.

- (1) To provide routine Animal Control Services from 9:00 a.m. to 5:00 p.m., every day of the week, except holidays, for the enforcement of ~~the State Comprehensive Animal Laws and the County and Town's Ordinances on Animals and Fowl~~Applicable Law, as well as the following:
 - a. Animals causing a traffic hazard
 - b. Stray or non-owned injured/sick Companion Animals
 - c. Wildlife that poses a non-immediate threat to the public and/or Companion Animals.
 - d. Owner surrendered Animals, a non-priority response.

(e) Emergency Animal Control Services.

- (1) To provide emergency Animal Control Services ~~on an emergency basis~~ after normal business hours and on holidays, ~~in for~~ the following in order of priority:
 - a) Animals that are at large and are attacking or chasing humans.
 - b) A human has had contact with a wild animal and the animal is still alive and present at the scene.
 - c) A domestic animal that has had contact with a wild animal, when the wild animal is still alive and present at the scene.
 - d) A suspected rabid animal has been reported present in a populated area.
 - e) A stray companion animal has bitten a human.
 - f) A suspected rabid animal has been reported present in a rural area.
 - g) Dog chasing/attacking livestock.
 - h) Report of a sick/injured stray domestic animal.
 - i) Report of a wild animal that poses a threat (e.g. rabies) in the living area of a home.
 - j) Dog attacking, or has attacked, other domestic animals.
 - k) Human or domestic animal contact with a wild animal which has died.

- l) Assist law enforcement and fire-rescue personnel in the performance of their duties when an animal is involved (e.g., owner arrested, structure fire, automobile accident, executions or search warrant, etc.)
- m) Reports of animal cruelty or neglect that are life-threatening or pose an immediate threat to the animal's well-being.

(2) To respond to ~~emergency~~ requests for emergency Animal Control Services within a reasonable time from receipt of such request to respond, as weather and traffic conditions allow and in consideration of the priority level of the request.

(f) *Animal Control Officer Performance.* To supervise Animal Control Officers and their standards of performance, discipline, and all other aspects of their activities in the execution of their responsibilities pursuant to this Agreement.

(g) *Contact Person.* ~~To A~~-designate ~~ad~~ person with whom communication can be made pursuant to this Agreement if other than the person listed in Article IV.

(h) *Enforcement.* All violations of law will be enforced under the County's ~~then-existing-or~~ revised Ordinances, unless circumstances or procedures require citation under the laws or ordinances of the Commonwealth, the Town or some other jurisdiction.

(i) *Disposition of fines, forfeitures and recoveries.* The County will be entitled to retain all fines, forfeitures and recoveries resulting from convictions in which the Animal Control OfficerCounty's personnel have responded or provided Animal Control Sservices under this Agreement.

(j) *Liability.* When rendering Animal Control Services pursuant to this Agreement, the Animal Control Officer shall be an employee of the Page County Sheriff's Department acting within the scope of their employment. Accordingly, the workers' compensation and liability insurance policies maintained by the Page County Sheriff's Department will provide coverage for the Animal Control Officer when providing Animal Control Services to the Town.

ARTICLE III. TOWN OBLIGATIONS

In addition to any other requirements contained herein, the Town agrees as follows:

(a) *Emergency Service.* ~~The For emergencies,~~ Town Police Department shall contact ~~the~~ Page County Dispatch Center to ~~report such request~~ emergency Animal Control ~~Servicesemergency,~~ as defined ~~in Article II(e)herein.~~

- (b) *Routine/~~Nonemergency~~ Service.* For routine Animal Control Services~~non-emergencies~~ during regular business hours, the Town Police Department shall contact the Page County Dispatch Center to request services~~port the Animal Control matter~~. For ~~non-emergencies~~routine Animal Control Services after regular business hours, the Town Police Department shall prepare a report of the incident and ~~shall~~ notify the Animal Control Officer during ~~the next~~ regular business hours.
- (c) *Performance and Service Quality Input-* To provide the County with input on the effectiveness of services provided.
- (d) *Contact Person.* To designate a person with whom communication is to be made pursuant to this Agreement if other than the person listed in Article IV.
- (e) *Remitting of fines, forfeitures and recoveries.* In any case in which the Animal Control Officer-County's personnel has~~ve~~ provided Animal Control S~~services~~ under this Agreement but the ensuing criminal or civil process has been brought under the Town's O~~er~~dinances, the fines, forfeitures and recoveries imposed shall be remitted by the Town to the County. Notwithstanding the foregoing, the Town shall retain prosecutorial discretion with respect to any enforcement action arising under the Town's Ordinances.
- (f) *Prosecution Expenses.* In any case in which the Animal Control Officer~~County's officers~~ has~~ve~~ provided Animal Control S~~services~~ under this Agreement but the ensuing criminal or civil process has been brought under the Town's O~~er~~dinances, the Town ~~attorney~~ Attorney will serve as prosecutor unless he has a conflict, in which event the County ~~attorney~~ Attorney or the Commonwealth's Attorney will prosecute on behalf of the Town. Legal expenses incurred will be borne by the respective jurisdictions, as incurred.

ARTICLE IV. NOTICES AND CONTACTS

~~Unless otherwise provided herein, a~~Any notice required or permitted to be given under the Agreement shall be provided in writing by mailing first class postage or delivered in person and notice shall be effective upon such mailing or delivery.

- (a) Notices to the County required by this Agreement shall be provided to:

Amity Moler, County Administrator
County of Page
103 S. Court Street, Suite F
Luray, Virginia 22835

The primary daily contact person for purposes of this Agreement for the ~~County~~ Animal Control Officer shall be the Page County Sheriff's Department.

(b) Notices to the Town required by this Agreement, including the daily contact person, shall be provided to the Chief of Police for the Town of _____: Luray:

Bow Cook, Chief of Police

Town of Luray

45 East Main Street

Luray, Virginia 22835

The primary daily contact person for purposes of this Agreement for the Town shall be the Town of Luray Police Department.

ARTICLE V. TERMS AND RENEWALS

(a) The initial term of this Agreement shall begin on the Commencement Date and terminate on the last day of then-current fiscal year ~~Termination Date~~. Thereafter, the Agreement shall ~~be~~ automatically renewed on a Fiscal Year basis without further action by any party.

(b) Either party may give to the other party written notice of its intent not to renew for the next Fiscal Year term on or before April 1 of the then-current ~~an existing~~ term.

~~(e)~~ — This Agreement is expressly contingent upon the Page County Sheriff's Department acting on behalf of the County as the ~~designated~~ Animal Control Officer. In the event the Page County Sheriff's Department no longer provides this service on behalf of the County, this Agreement shall immediately terminate and shall be of no further effect. The County and Town expressly agree that any Notice provided by the Page County Sheriff's Office to the County terminating its cooperation with the County shall constitute a Notice to the Town of such termination. The County shall take all reasonable steps to notify the Town promptly upon receipt of any such notice by the Page County Sheriff's Department.

~~(d)~~ (c)

ARTICLE VI. TERMINATION

Notwithstanding any other provisions contained herein, this Agreement may be terminated by either party, at any time, without cause, by providing written notice to the other party at least six (6) months prior ~~oper~~ to the intended date of termination, ~~specifying the date of termination, by certified mail, return receipt requested, or personally delivered to the other party to the person and at the address provided for notices in Article IV.~~

ARTICLE VII. ~~EXECUTION~~ EFFECTIVE DATE

This Agreement shall become effective on the Effective Commencement Date ~~upon execution in duplicate by both parties and a fully executed copy of the Agreement having been delivered or mailed to both parties at the addresses for notices contained in Article IV.~~

In Witness Whereof the parties have executed this Agreement, after having been first duly authorized, as of the date set forth on the first page of the Agreement.

ATTEST:

COUNTY OF PAGE

Amity Moler, County Administrator

ATTEST:

TOWN OF _____

Town Manager

ATTEST:

PAGE COUNTY SHERIFF'S DEPARTMENT

Chad Cubbage, Sheriff