

LURAY TOWN COUNCIL

October 15, 2025 - 7:00 p.m.

REGULAR MEETING AGENDA

- | | |
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| I. CALL TO ORDER & PLEDGE ALLEGIANCE TO THE U.S. FLAG | Mayor Lillard |
| II. ROLL CALL | Danielle Alger |
| III. AGENDA ADDITIONS OR DELETIONS | Mayor Lillard |
| IV. CONSENT AGENDA | Mayor Lillard |
| V. GENERAL CITIZEN COMMENTS (other than agenda items) | |
| VI. COUNCIL RESPONSE | |
| VII. BOARDS, COMMISSIONS, DEPARTMENTAL REPORTS | |
| A) Luray Downtown Initiative | Jackie Wood |
| B) Luray-Page Chamber of Commerce | Gina Hilliard |
| C) Luray-Page Airport Authority | Powell Markowitz |
| VIII. PUBLIC HEARINGS | Mayor & Council |
| A) COMCAST Franchise Agreement | |
| IX. DISCUSSION ITEMS | |
| A) IRF Grant Loan Update | Bryan Chrisman |
| B) Council Vacancy Announcement | Mayor Lillard |
| X. ACTION ITEMS | Mayor & Council |
| A) Zoning Amendments – Chapter 86 Utilities | |
| B) Airport Authority Re-appointment - Powell Markowitz | |
| C) Social Media Policy | |
| D) Resolution of Referral – Mobile Food Units | |
| E) Resolution of Referral – Zoning Text Amendments | |
| XI. TOWN ATTORNEY’S REPORT | Jason Botkins |
| XII. COUNCIL COMMENTS | Town Council |
| XIII. MAYOR’S ANNOUNCEMENTS | Mayor Lillard |
| XIV. ADJOURN | Mayor Lillard |

The meeting will be live streamed on the Town’s website. Please submit any public comments concerning the agenda items through any of the following means: Attendance at meeting; Email – bchrisman@townofluray.com; Mail – Luray Town Council, Attention Bryan Chrisman, Post Office Box 629, Luray VA, 22835; Hand Delivery – Place in exterior DROP BOX in the alcove located at the front of the Town’s Town Hall facing Main Street; or Phone – (540) 743-5511. All comments must be submitted by 12 noon on the day of the meeting and will be read aloud at the meeting.

Town of Luray
PO Box 629
45 East Main Street
Luray, VA 22835
www.townofluray.com
540.743.5511



Mayor

Stephanie Lillard
slillard@townofluray.com
Term: 2025-2028

Council Members

Jason Pettit
jpettit@townofluray.com
Term: 2025-2028

Vacant

Term: 2023-2026

Joey Sours
jfsours@townofluray.com
Term: 2025-2028

Jerry Dofflemyer
jdofflemyer@townofluray.com
Term: 2025

Chuck Butler
cbutler@townofluray.com
Term: 2025-2028

Ron Vickers, Vice Mayor
rvickers@townofluray.com
Term: 2023-2026

Town Officials:

Town Manager – Bryan Chrisman
Assistant Town Manager- Michael Coffelt
Planning & Zoning Technician – Brooke Newman
Town Clerk/ Treasurer- Danielle Babb
Deputy Town Clerk/ Treasurer- Danielle Alger
Chief of Police- Bow Cook
Superintendent of Public Works- Lynn Mathews
Superintendent Parks & Recreation-Jennifer Jenkins
Superintendent of the WTP – Joey Haddock
Superintendent of the WWTP – John Sonifrank

Commissions & Committees:

Luray Planning Commission
Luray-Page County Airport Commission
Luray Tree and Beautification Committee
Luray Board of Zoning Appeals
Luray Downtown Initiative
Luray-Page County Chamber of Commerce



Town of Luray, Virginia
Town Council Agenda Statement

Item No: III

Meeting Date: October 15, 2025

Agenda Item: **ADDITION TO OR DELETION FROM THE AGENDA**

Suggested Motion:
(If required)

I move that the Town Council add Agenda Item __ to the agenda regarding
_____.

OR

I move that the Town Council delete Agenda Item __ from the agenda regarding
_____ for the reason of _____.



TOWN OF LURAY

Town Council

Regular Meeting

October 15, 2025

Consent Agenda

IV.



Town of Luray, Virginia
Town Council Agenda Statement

Item No: IV

Meeting Date: October 15, 2025

Agenda Item: CONSENT AGENDA

I move to approve the following Consent Agenda (all items must be read):

- A) Minutes of the Regular Council Meeting- 09/08/2025**
- B) Minutes of the Special Meeting- 09/23/2025**
- C) Accounts Payable Totaling- \$314,840.08**

****Financials will be available after audit.**

Prepared By:

Danielle P. Babb, Treasurer

**A REGULAR MEETING OF
THE TOWN COUNCIL
OF
THE TOWN OF LURAY, VIRGINIA**

Monday, September 8th, 2025

The Luray Town Council met in regular session on Monday, September 8th, 2025, at 7:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were present the following:

Presiding: Mayor Stephanie Lillard

Council Present:

Ron Vickers
Jerry Dofflemyer
Alex White (remote)
Jason Pettit
Joey Sours
Chuck Butler

Also Present:

Bryan Chrisman, Town Manager
Michael Coffelt, Assistant Town Manager
Danielle Babb, Clerk Treasurer
Danielle Alger, Deputy Clerk Treasurer
Chief Bow Cook, Luray Police Department
Brooke Fox, Planning and Zoning
Town Attorney, Jason Botkins, Litten & Sipe
Jackie Elliott, Luray Downtown Initiative
Paula Kibler, Luray Downtown Initiative
Travis Hoke, General Citizens Comment
John Coleman, SUP Applicant
Tricia & Laurence McKenna, SUP Applicant

(This meeting was made public via the Town's Facebook page. Public comments were accepted prior to the meeting via e-mail to bchrisman@townofluray.com).

A quorum being present, Mayor Lillard declared the Council to be in session for the transaction of business. All present stood for a moment of silence. Mayor Lillard led everyone in the United States Pledge of Allegiance.

CONSENT AGENDA

Motion: Councilman Vickers motioned to approve the Consent Agenda as presented, motion seconded by Councilman Sours with the vote as follows: YEA: Council Members Vickers, White, Pettit, Sours, Butler. **Approved 6-0**

Consent Agenda

(A) Minutes of the Regular Council Meeting –08/11/2025

(B) Minutes of the Work Session- 08/26/2025

(C) Accounts Payable totaling- \$182,501.28

***Financials will be available after the audit.**

GENERAL CITIZEN COMMENTS

Travis Hoke, 802 Sandy Hook Road, Luray

Mr. Hoke stated that he understood that food trucks aren't getting approved and wanted to see if this was in fact true. Mr. Hoke stated that he has a gentleman interested in placing a food truck on his property. Mr. Hoke didn't want to discourage someone from doing business and inquired if he the Town could issue a temporary business license until Council decides on what will be done in the future. Mr. Hoke stated that in the future this same gentleman plans on having a brick-and-mortar restaurant.

Council Response

BOARDS, COMMISSIONS, DEPARTMENTAL REPORTS

Luray Downtown Initiative

Jackie Wood, LDI Director, stated that the Sunflower Festival was a huge success and continues to grow each year. Ms. Wood invited Council to the Annual Appreciation Gathering at Zora Jane's on October 2nd. She added there will be a karaoke contest at Saga Meadery on October 3rd. Ms. Wood noted a name change for Frazier Associates to Commonwealth Conservation Group and they will have a representative here in February for the Director's Retreat on September 19th. This event will be hosted by the Mimslyn. Mayor Lillard stated the collaboration with Blue Ridge Bank and the Meadery is a really great thing to see.

PUBLIC HEARINGS

SUP 25-002- 6 Wilson Avenue

Town Manager, Bryan Chrisman requested Council conduct a Public Hearing to receive citizen input and to consider a request for a Special Use Permit to locate a Lodging House (short term rental) at 6 Wilson Avenue (**Tax Map No. 42A11-2-19**) in the High Density Residential (R-3) Zoning District. The dwelling is approximately 1,336 square feet with two (2) bedrooms and is located on one parcel that is approximately 7,840 sq ft in area. A Special Use Permit is required to operate a Lodging House in the R-3 Zoning District per Town Code Appendix A, Article IV, Section 403.2.(n).

A Lodging House is commonly defined as a residential building, other than a hotel, motel or bed-and-breakfast home, where lodging is provided for compensation on a regular basis, pursuant to previous arrangements, but which is not open to the public or transient guests, for no longer than thirty (30) consecutive days. The maximum number of guests shall be two (2) per bedroom with on-site parking for all guests.

Staff recommend the following conditions be considered:

- 1) Compliance with Town Code Section 519 – Lodging House Regulations
- 2) Operator shall maintain directional signs in and out of the private alley for the on-site parking area, which shall be used for overnight guests.
- 3) The Special Use Permit shall not transfer upon sale of property or membership interest composition of the holding company.

Mayor Lillard opened the hearing for discussion, hearing none, she then closed the Public Hearing.

Mayor Lillard read aloud a letter from a resident on Eden Road that was received opposing the SUP. The comment was on behalf of her daughter who lives in this block. She asked the Planning Commission to use their authority and deny this application.

Councilman Butler stated the main reason he will be voting yes, is because it was already an existing short-term rental. Councilman Sours stated that it suits very well in that neighborhood.

Motion: Councilman Dofflemyer motioned to approve the Special Use Permit 25-002 be approved, with the conditions as presented. Motion seconded by Councilman Vickers with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Pettit, Sours, Butler. NAY: Councilman White. **Approved 5-1**

Zoning Ordinance Amendments – Articles IV & VII

Town Manager, Bryan Chrisman requested Council conduct a Public Hearing to receive citizen input and to consider several amendments to the Zoning Ordinance, specifically Article IV – Chapter 413 and designation, and Article VII.

These amendments will facilitate the incorporation of the Village Residential (VR) Zoning District, a new concept in the Town which is designed to offer additional housing options for our community.

The text amendments will also make important updates and changes to the Ordinance to bring the text sections into compliance with state code and local practice. These primarily impact the operations of the Board of Zoning Appeals. The proposed changes have been provided by the Town Attorney. Copies of the text amendments are included for Council's review. Also, if the Council chooses to approve these amendments, an Ordinance with Exhibits is included for adoption.

Mayor Lillard opened the Public Hearing, hearing none, she then closed the hearing.

Councilman Butler inquired if anyone had contacted the office regarding this. Mr. Chrisman stated that it is rare to see these requests but provides an additional option for folks. Councilman Pettit inquired if the homes were to remain rental properties or would they be subdivided? Mr. Chrisman stated they will remain rental properties. Councilman Pettit stated these are rental properties and he sees what is required of the developments but doesn't believe it will be more affordable. He added he's not in favor of the R1 neighborhood, as this is the most restricted area. Councilman White stated that he worked on this with past Councilman Webb. He added that Council would be able to approve where it goes in Luray and believes it will create a more affordable housing option. Councilman Butler stated that at some degree the market will control this a lot. Councilman Butler stated he doesn't agree that it will be more affordable. Councilman Sours stated that he sees this as a target market for the older population and believes there are some locations that this will make sense in. Councilman Pettit stated that he could make the motion with restrictions. Councilman Sours questioned if there should be guiding principles in the motion. Councilman White stated the motion should be left "as is".

Motion: Councilman White motioned to approve the Zoning Ordinance Amendments, and the Ordinance Exhibits be adopted. Motion seconded by Councilman Vickers with the vote as follows: Council Members Vickers, White, Sours, Butler. NAY: Dofflemyer, Pettit. **Approved 4-2**

Lodging House Evaluation Criteria

Town Manager, Bryan Chrisman, requested Council conducted a Public Hearing to receive citizen input and to consider whether the listed criteria should be included in the Zoning Ordinance (Appendix A) or not.

The Council passed a Resolution earlier in 2025 (enclosed for Council) requesting that the Planning Commission evaluate the criteria outlined in the Resolution of Referral and make a recommendation as to whether they are appropriate for inclusion in the Zoning Ordinance as an amendment. A copy of the meeting minutes page is also included for reference.

The Planning Commission held a Public Hearing on August 13, 2025, and voted to recommend to Council that the listed criteria NOT be added to the Ordinance. The primary reason noted that various

members of the Council and Commission may already use the criteria, and they did not see the need to codify them. They also did not want to give applicants the impression that these were the only criteria being used for evaluation.

If the Council elects to codify these criteria as a Zoning Amendment to Chapter 519.1, an Ordinance is included for adoption.

Mayor Lillard opened the Public Hearing for discussion, hearing none, she then closed the hearing.

Councilman Butler stated that Council received a very strong comment from the Planning Commission on this. Councilman White stated that he feels this will probably fail and that he respects what the Planning Commission had to say. Councilman Butler stated he was very supportive of the Planning Commission and made the motion. Councilman Sours inquired about the consequence of this being denied and that he prefers being transparent and believes it's a good thing. Councilman White stated that he will be voting no against the denial.

Town Attorney, Jason Botkins, advised that this was potentially riskier to use these criteria as a policy, rather than to have them in code.

Motion: Councilman Butler motioned the Lodging House Evaluation Criteria be denied as a Zoning Amendment. Motion seconded by Councilman Vickers with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Pettit, Butler. NAY: White, Sours. **Approved 4-2**

DISCUSSION ITEMS

IRF Grant Loan

Town Manager, Bryan Chrisman, requested Council discuss the topic of the IRD Grant/Loan award of \$1 million from the Virginia Department of Housing & Community Development.

A copy of the award letter is attached, as well as a copy of the Governor's press release. The project summary is also included in tonight's packet for reference.

The Town has not yet received the grant agreement and acceptance paperwork, and it is recommended that no formal action be considered until those documents are received, and the various parties have adequate time for review and comment.

District Regulation Amendments

Town Manager, Bryan Chrisman, requested Councils review of district regulation amendments formulated by the Town Attorney in response to a prior request by Council.

Included for Councils review are the draft district amendments proposed, as well as a Resolution to forward these amendments to the Planning Commission so that they might advertise and hold the necessary Public Hearing.

The principal changes focus on:

- 1) Clarifying acceptable uses in all zoning districts
- 2) Eliminating vague and confusing language regarding uses
- 3) Separating out the Bed & Breakfast and Manufactured Homes uses into their own chapters (518 and 520, respectively) for ease of use.
- 4) Adding the roof pitch element to the Manufactured Home section
- 5) Proposing the Manufactured Homes become a by-right use in the R-3 and R-4 zoning districts (as opposed to the Special Use they are now).

Number five (5) above is a significant philosophical shift from the original intent of the ordinance but given that both the Commission and Council have discussed this very issue as a way to potentially enhance housing affordability options in Luray, the change are included for Council consideration. Changing both, or only one district, are options to consider moving forward.

One change that occurred since the last version was a decrease from the proposed 6 ½ pitch roof minimum to a 5 ½ pitch roof minimum. The principal reasons are the availability of construction firms able to provide this pitch, and additional cost.

The requirement of a continuous masonry foundation costs about \$12,000 extra. The addition of a 5 ½ pitch roof also adds about \$12,000 to the cost.

Councilman Pettit commented that when talking about the roof pitch, an elected official should look at both sides. He added that he doesn't want to penalize consumers and doesn't want it to affect the value of houses next to the new construction.

Motion: Councilman White motioned to approve the Resolution of Referral to the Planning Commission, as presented. Councilman Butler seconded the motion with the vote as follows: YEA: Council Members Vickers, White, Dofflemyer, Pettit, Sours, Butler. **Approved 6-0**

Page Valley News Update

Town Manager, Bryan Chrisman, requested Council review and discuss an update from Page Valley News online. Mr. Chrisman stated that Mr. Randy Arrington could not attend the meeting tonight but did provide a lot of good facts and why people enjoy PVN online.

Mr. Chrisman stated the advertising contract between the Town and PVN is set to expire September 30, 2025, and Mr. Arrington was planning to attend tonight's meeting to provide an update to Council. Unfortunately, due to a scheduling issue, he is unable to attend. In his place, he provided the enclosed update report for Council to review and discuss.

The Council previously approved the funding for this contract in the FY26 budget.

Given the advantages received by the Town in utilizing these online resources, staff recommended the contract renewal effective October 1, 2025, for another year.

Councilman Dofflemyer stated that it's a great thing and utilizes it often. Mr. Chrisman added that the Town gets a lot of information from it. Councilman Vickers stated that it reaches people that it otherwise wouldn't. Mr. Dofflemyer inquired about our paper media. Mr. Chrisman added that it is more costly to advertise in print.

ACTION ITEMS

Rezoning from M-1 to B-1 RZ25-001- 62 Carillon Drive

Town Manager, Bryan Chrisman, requested Council consider a request for a Parcel Rezoning from a Limited Industrial (M-1) designated lot to a Business (B-1) designated lot for the parcel identified as Tax Map 42A9-A-10 owned by Great Southern Land Developers, LLC (applicant/owner). The current address for the parcel is listed as 62 Carillon Drive.

Staff suggest that the following items be considered for discussion:

- 1) Street limitations, including the current use as a dead-end street, current and potential traffic volumes, and commercial access entrances, as required.
- 2) Storm water management and off-street/out-of-right-of-way parking
- 3) The lack of a properly designed and constructed cul-de-sac makes turning around at the dead-end difficult without encroaching onto private property. Additional property deeded from the applicant may be necessary to expand the right-of-way.
- 4) If no specific business use is provided, the Council can consider potential impacts from all types of by-right uses in the B-1 zoning district (see attached).
- 5) Available infrastructure elements such as water and sewer,
- 6) Compatibility of non-specified by-right uses with the current adjacent uses, which include Lodging Houses, single family dwellings, a church, and a park.
- 7) Other items relevant to the discussion as proposed by the Council, or public.

Councilman Dofflemyer is concerned about adding more traffic to this road. Councilman Pettit visited the location and doesn't know exactly what is going to be put there, but is curious. He added that our zoning already states what is allowed in B-1 for this area except for the very last lot. Councilman Pettit added that in reality all of those lots could be something else, as long as it's by right in B1. Councilman Sours stated that runoff could be an issue. Councilman Butler stated that by looking at the plat it looked like a parking area but regardless he will still be voting for the change.

John Coleman, 8 Luray Avenue and owner of 62 Carillon Drive

Mr. Coleman stated that it was gravel, but has grown in. Mr. Coleman also mentioned that the property used to be the Purple Pet Palace. Mr. Coleman stated there would be no traffic concern on the street

and that it falls into a category for 1,000 vehicles per day. He also added that it creates less demand with parcels on only one side of the street.

Motion: Councilman Pettit motioned the Rezoning be approved, as presented. Councilman Butler seconded the motion with the vote as follows: YEA: Councilman Vickers, White, Dofflemyer, Pettit, Sours, Butler. **Approved 6-0**

Code Section 90-1 Amendments- Bamboo

Town Manager, Bryan Chrisman, requested Council consider adopting changes to Section 90-1 Vegetation of the Town Code to include bamboo.

Running bamboo is an invasive vegetative species that is exceedingly difficult to maintain or eradicate.

The addition of State Code provisions will allow better tools for the Code Enforcement officers to implement meaningful and effective resolutions for properties with running bamboo.

Councilman Vickers stated this is a long time coming for those that dislike bamboo. Councilman Dofflemyer stated that we need to get serious on enforcing the code and will it help us? Mr. Chrisman stated yes, there will be penalties.

Motion: Councilman Pettit motioned that Code 90-1 Amendment Ordinance be approved, as presented. Motion seconded by Councilman Vickers with the vote as follows: YEA: Council Members Vickers, Dofflemyer, White, Pettit, Sours, Butler. **Approved 6-0**

CLOSED SESSION

Discussion of the Employment & Performance of Specific Appointees/Employees by the Town Council

Town Council is requested to go into Closed Meeting for the purpose of discussing the performance and employment of specific local government personnel as authorized by Section 2.2-3711(A)(1) of Code of Virginia. The subject matter concerns the position, performance, and employment of Town Manager.

Motion: Councilman Pettit motioned to recess the regular meeting and to convene in and go into Closed Meeting for the purpose of discussing the performance and employment of specific local government personnel as authorized by Section 2.2-3711(A)(1) of the Code of Virginia. The subject matter concerns the position, performance, and employment of the Town Manager. Councilman Sours seconded the motion with the following members voting YEA: Council Members Vickers, White, Dofflemyer, Pettit, Sours, Butler. **Approved 6-0**

-Closed Meeting-

Motion: Councilman Pettit motioned to adjourn the Closed meeting and reconvene in open session. Motion seconded by Councilman Sours with the vote as follows: YEA: Council Members Vickers, White, Dofflemyer, Pettit, Sours, Butler. **Approved 6-0**

Certification: Mayor Lillard asked members of Council to certify that to the best of their knowledge only matters covered under Section 2.2-3711(A)(1) of the Code of Virginia were heard, discussed, or considered during the closed session. Motion: Councilman Pettit motioned to certify the closed session; Councilman Sours seconded the motion with the following members voting YEA: Mayor Lillard, Council Members Vickers, White, Dofflemyer, Pettit, Sours, Butler. **Approved 6-0**

TOWN ATTORNEY'S REPORT

Mr. Botkins had nothing further this evening.

COUNCIL COMMENTS

No further comments this evening.

MAYOR'S ANNOUNCEMENTS

Mayor Lillard stated there will be a Free Medical Clinic on September 27th and 28th at Luray High School.

ADJOURN

With no further business, the meeting was adjourned at 9:08 pm.

Stephanie Lillard
Mayor

Danielle Alger
Deputy Clerk-Treasurer

**A SPECIAL MEETING OF
THE TOWN COUNCIL
OF
THE TOWN OF LURAY, VIRGINIA**

Tuesday, September 23rd, 2025

The Luray Town Council met in Special Session on Tuesday, September 23rd, at 5:30 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia, at which time there were present the following:

Presiding: Mayor Stephanie Lillard

Council Present:

Ron Vickers

Jerry Dofflemyer

Alex White (remote/ by phone at 6pm)

Jason Pettit

Joseph Sours

Chuck Butler

Also Present:

Bryan Chrisman, Town Manager

Michael Coffelt, Assistant Town Manager

Danielle Babb, Clerk Treasurer

Danielle Alger, Deputy Clerk Treasurer

Chief Bow Cook, Luray Police Department

Brooke Fox, Planning and Zoning

Jason Botkins, Town Attorney

Jen Jenkins, Parks and Recreation Superintendent

Jackie Wood, LDI Director

Alexis Mackey, Blue Ridge CASA

Sheila Lester, Smiles for Miles Ice Cream Truck

(This meeting was made public via the Town's Facebook page. Public comments were accepted prior to the meeting via e-mail to bchrisman@townofluray.com).

A quorum being present, Mayor Lillard declared the Council to be in session for the transaction of business. All present stood for a moment of silence. Mayor Lillard led everyone in the United States Pledge of Allegiance. The roll was then called with all Council members present.

UPDATES AND DISCUSSION ITEMS

Blue Ridge CASA

Alexis Mackey, Outreach manager for Blue Ridge CASA, provided a brief presentation and update on Blue Ridge CASA. Ms. Mackey stated this program is new to the area and has been in Page for about 2 years, and was appointed by Judge Logan. Ms. Mackey stated there are currently 3 volunteers in Page County, 39 in youth foster care, and 8 children being served by Blue Ridge CASA. She stated ideally, she would like to see one volunteer per child. Ms. Mackey also stated this program is a nonprofit organization and gets funding through grants as well. Her vision is that every abused child will have a volunteer advocate assigned to them. Ms. Mackey added there are currently 300 children waiting for an advocate in this area.

Councilman Dofflemyer inquired if Ms. Mackey was a volunteer, she stated that she is a paid staff member. Councilman Vickers requested further details on the program. Ms. Mackey stated they have a guardian litem, they just don't have any additional advocacy. She explained that the court cases that come in get handed to the advocate managers, then they assign to current volunteers that have the capacity to take on the case. Councilman Butler stated that CASA is a great advocate for kids. He added they interview parents/schools to give as much detail in their report for the judge to make the best decision for the youth child. Councilman Sours inquired about how long kids stay in CASA. Ms. Mackey stated they have one that has received services for three years and is now in a foster home. Mayor Lillard thanked Ms. Mackey for her presentation.

Tennis Court Rehabilitation

Town Manager, Bryan Chrisman, requested Council receive an update from Jen Jenkins about the proposal to rehabilitate/replace the Tennis Court near Inn Lawk Park, owned by the Luray Park Board.

Ms. Jen Jenkins discussed her preference of building a new court at the Ralph H. Dean Recreational Park. Based on the professional evaluation, further repairs are not advised at the current location.

Conversion of the current court area at the American Legion site to a gravel or paved parking area could be a possible site use.

With the Mater Land Use Plan for the Ralph Dean Park currently being evaluated, we believe it will certainly benefit the Town to construct a replacement court at the park.

If the Council is so inclined, staff can evaluate the potential layout and obtain additional information.

Jen Jenkins, Parks and Recreation Superintendent, stated that despite the rehabilitation at Inn Lawn Park years ago, she is still seeing cracking and issues with the surface of the tennis courts. Ms. Jenkins stated she has put together a proposal for the entire court sub surface to be redone. However, Ms. Jenkins stated that she would rather see a new tennis court at the Ralph H Dean Recreation Park instead of Inn Lawn Park if the town is planning on making the investment. Councilman Pettit stated that he couldn't believe the damage on the court and is concerned about the money that was spent on the last rehabilitation. Councilman Dofflemyer would like to see a cost estimate for a new tennis court at the RHD Rec Park. Councilman Vickers stated that he's in favor of also putting a tennis court at the RHD Rec Park. Councilman Butler inquired about the number of people using the court at the Inn Lawn Park. Ms. Jenkins stated that it gets used frequently. Councilman Sours

inquired how often it would have to be resurfaced. Ms. Jenkins will be reaching out and checking on this as well as the construction materials that would provide longevity.

Parks Maintenance Policy

Parks and Recreation Superintendent, Jen Jenkins, requested Council receive an update establishing a Maintenance Policy for items donated and/or named. These items include benches, tables, plaques, monuments, etc.

She explained that the items have become worn and in need of maintenance.

While the initial funds donation from the park patron was enough (typically) to purchase and install the item. Maintenance and care from that point after is left up to the Town Parks staff using taxpayer dollars.

In many cases, the patron donates an item in memory or honor of someone. The original donor, or their family, would be given first choice to repair or replace their item. If they elect not to do so within a reasonable time, there are waiting lists of potential patrons who would enjoy the opportunity to donate.

Given the considerable number of items donated and placed in our parks and along the Greenway, the Department would like to implement a policy to manage these issues fairly and in a considerate way- all while keeping public funding expenditures as low as possible.

Ms. Jenkins stated that there was never a policy to do a replacement after useful lifespan. She added that some benches that are 15-20 years old need to be removed and replaced with new ones. Ms. Jenkins also stated that these benches have served us well but the new benches would have a 50-year life.

Councilman Vickers inquired about the names of the people that had paid for benches. Ms. Jenkins stated that some of these folks are deceased, but she does have paperwork from all donors. Ms. Jenkins plans on doing an official assessment based on the National Safety Standards. The ones that would fail the safety assessment would be the first ones to replace. Councilman Pettit stated there has been discussion with the Greenway Foundation to pursue the brick type pavers and engrave them and create a walking path.

Bridge Maintenance

Town Manager, Bryan Chrisman, requested Council to receive an update regarding the Bridge Condition Report that was distributed to Council at their September 8, 2025, regular meeting. An electronic pdf version is included for review.

The Town's Bridge Inspection Engineers-Schwartz & Associates, compiled the current report and provided recommendations and their associated cost estimates.

The Town has a remarkably high number of National Bridge Inventory (NBI) structures for its population and size. Maintenance for these structures falls solely to the Town since the Town maintains its own streets. Bridge structures are the single most expensive item to build, replace, or maintain in our transportation inventory.

VDOT provides annual maintenance allocations for helping Luray maintain its transportation networks for all types of transportation features – vehicular, pedestrian, storm drainage, snow & ice removal, engineering, traffic signals, signs, line marking paving and concrete, sidewalks, and bridges.

Mr. Chrisman stated that one concept for on-going bridge maintenance is to expend a portion of each year's maintenance allocation monies towards bridge repair and rehabilitation. This will significantly reduce funds available for other maintenance purposes and needs.

Mr. Chrisman explained that the Town has previously requested that VDOT establish a Bridge Maintenance Bank at the district or state level whereby the Town could “bank” a portion of its annual VDOT allocation each fiscal year, and then when enough monies had been “saved”, to use those monies for the needed bridge maintenance activities.

Since 100% of VDOT annual allocation funds have to be expended in the Fiscal Year they are assigned, we have been advised that such a Bank is impossible to create. Even if the Town enters into a formal Project Administration Agreement (PAA) with VDOT (with its associated budget), the monies can only be used for the stated purpose, and VDOT gets to keep the interest earned on the “saved funds”, the process has been deemed non-viable.

Mr. Chrisman stated that in order to attract bridge maintenance contractor interest, we need as large-enough “bundle” of work/dollars to make the mobilization and work worth the contractor's time. Bundle of this size cost quite a bit, which impact the Town's ability to complete other needed transportation-related work in that same fiscal year.

Councilman Dofflemyer inquired if the money was available that was used when the Main Street Bridge Construction was done. Mr. Chrisman stated that yes, this is available, but we would have to have structural deficiency before we are eligible.

Food Trucks

Town Manager, Bryan Chrisman, requested Council receive an update regarding draft Code amendments to define and regulate food trucks/mobile units.

Due to the increasing popularity of these types of food service facilities, the Town needs a consistent way to manage their activities within the corporate limits of Luray.

The Town Staff and Town Attorney have worked cooperatively to produce a definition, and draft Ordinance amendments that may help facilitate the process.

By consistently identifying and regulating these types of unit's town-wide, we can ensure fairness for all similar vendors.

In addition to the definition and Ordinance, we will properly advertise and hold the necessary Public Hearings once the Council is comfortable with starting that process. We will also create the needed application form, information sheet, and make any needed adjustments to the Fee Schedule.

A Resolution of Referral is included in the Action Item section of the agenda.

Mr. Chrisman stated Flotzie's and Froster's would become existing non-conforming units, while mobile trucks would be issued temporary permits each year along with a business license. He added this would give the town the opportunity to not issue approval if something isn't working out. Mr. Chrisman stated that developing a mobile food unity policy would see if Council would allow these and if so, in what way. Councilman Pettit stated he doesn't want us to be too restrictive and doesn't want to discourage anyone from opening a food truck. He added Flotzie's is just as much a social event as a business and has made a big impact in our town. Councilman Sours inquired if a food truck wants to visit one business but also another one in the future. Mr. Chrisman stated that the food truck could stay as long as they want in the approved location, as long as you are on private property. He added we have no restrictions under this plan. Mr. Chrisman stated that Flotzie's is not mobile, they have their own trash and water connection with the Town.

ACTION ITEMS

VML Voting Candidates

Mayor Lillard requested Council select candidates voting for the October 2025 VML Conference.

Typically, the Mayor votes at the Annual Business Meeting, and the Mayor and Vice Mayor handle the Town Section Meeting as delegate and alternate delegate.

Mayor & Council need to confirm:

Town Section Meeting Voting Delegate

Town Section Meeting Voting Alternate Delegate

Annual Business Meeting Voting Delegate

All localities must submit candidate choices to VML by September 26, 2025.

Motion: Councilman Dofflemyer nominates Mayor Lillard to serve as the Town of Luray's **Town Section Meeting Voting Delegate**. Councilman Dofflemyer nominates Vice Mayor Vickers to serve as the Town of Luray's **Town Section Meeting Voting Alternate Delegate**. Councilman Dofflemyer nominates Mayor Lillard to serve as the Town of Luray's **Annual Business Meeting Voting Delegate**. Councilman Dofflemyer motioned to approve the candidates as presented. Motion seconded by Councilman Vickers with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Pettit, Sours, Butler. **Approved 5-0**

Code Amendments Referral Resolution

Council is requested to consider adopting the enclosed Resolution for referral of the proposed Code Amendments regarding food trucks/mobile units to the Planning Commission.

A Copy of the Resolution and future Ordinance are included for review in Council's packet.

Councilman Dofflemyer inquired about tabling this for now until further discussion. Councilman Pettit stated that there were a few things in the ordinance that he disagreed with and would rather be in agreement before sending to Planning Commission. Mayor Lillard stated that we could have this for an action item at the October 15th Regular Meeting.

Motion: Councilman Dofflemyer motioned to table the Referral Resolution. Motion seconded by Councilman Vickers with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Pettit, Sours, Butler. **Approved 5-0**

COUNCIL COMMENTS

Councilman Dofflemyer stated there was a good turnout for the Greenway Extension Project, he added the Mayor had good remarks and the organization raised \$6,500. Councilman Sours shared his condolences to the family of Ken Byer. He added that he left behind a great legacy, and he will surely be missed. Councilman Dofflemyer would like to see a proclamation for Ken as the Father of the Greenway. Mr. Chrisman stated that this is in the works by the Foundation and will be provided to Council when it's ready.

MAYOR ANNOUNCEMENTS

Mayor Lillard stated she and Council had been invited to Stover Hall for their event on Monday, September 29th from 4-6pm. She also reminded everyone of the upcoming Luray Downtown Initiative Appreciation Gathering for Mainstreet owners at Zora Jane on October 2nd between 5-7pm. Mayor Lillard also reminded everyone of the Greenhill Cemetery Ribbon Cutting to be held on September 26th at 10am.

ADJOURN

With no further business, the meeting was adjourned at 7:15 p.m.

Stephanie Lillard
Mayor

Danielle Alger
Deputy Clerk-Treasurer

ACCOUNTS PAYABLE SUMMARY
MONTH: OCTOBER 2025

TOTAL COMPUTER INVOICES:	<u>10/9/2025</u>	\$	<u>221,765.43</u>
PREVIOUSLY PAID INVOICES:	<u>10/1/2025-10/9/2025</u>	\$	<u>20,387.65</u>
	REFUNDS		
	VOIDS		
<i>ANTHEM ACH PAYMENT (HEALTH INSURANCE PREMIUM)</i>		\$	72,687.00
		\$	<u>314,840.08</u>

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002326	JENKINS DEVELOPMENT INC	24-093025	4100-071200-8406-	9/29/2025	10/15/2025	1000.00	10 LOADS MILLIN		
	INVOICE TOTAL	1099-N 24-093025	RHD Park Projects and Development			1000.00	000	1000.00	10
000855	ECONO SIGNS	10-998725	4100-071200-6016-	9/16/2025	10/15/2025	325.66	SIGNS		
	INVOICE TOTAL	1099-N 10-998725	Recreation Special Events			325.66	000	325.66	20
001601	PACE ANALYTICAL SERVICES	2530637413	4502-043000-5858-	10/06/2025	10/15/2025	276.30	WWTP		
	INVOICE TOTAL	1099-N 2530637413	Sample Fees			276.30	000	276.30	30
000056	LURAY COPY SERVICE, INC.	09292025	4100-071200-6016-	9/29/2025	10/15/2025	150.90	ACCT STATEMENT		
		1099-N	Recreation Special Events				000		40
000056	LURAY COPY SERVICE, INC.	09292025	4100-043200-3320-	9/29/2025	10/15/2025	114.64	ACCT STATEMENT		
		1099-N	Dam Inspection				000		50
000056	LURAY COPY SERVICE, INC.	09292025	4100-071200-6016-	9/29/2025	10/15/2025	115.00	ACCT STATEMENT		
		1099-N	Recreation Special Events				000		60
000056	LURAY COPY SERVICE, INC.	09292025	4100-043200-3600-	9/29/2025	10/15/2025	115.00	ACCT STATEMENT		
		1099-N	Advertising				000		70
000056	LURAY COPY SERVICE, INC.	09292025	4100-043200-6014-	9/29/2025	10/15/2025	142.80	ACCT STATEMENT		
	INVOICE TOTAL	1099-N 09292025	Materials & Supplies			638.34	000	638.34	80
000074	PAGE NEWS & COURIER	10232025	4100-011100-5810-	10/23/2025	10/15/2025	50.00	YEARLY SUBSCRIP		
	INVOICE TOTAL	1099-N 10232025	Membership Dues/Subscriptions			50.00	000	50.00	90
001608	COMCAST	57347 09252025	4100-071200-5230-	9/25/2025	10/15/2025	324.35	625 6TH ST, STE		
	INVOICE TOTAL	1099-N 57347 09252025	Communications			324.35	000	324.35	100
002146	HOLTZMAN OIL CORPORATION	09302025	4100-031100-6008-	9/30/2025	10/15/2025	3431.93	SEPTEMBER STATE		
	INVOICE TOTAL	1099-N 09302025	Gas, Lube, Tires, Etc.			3431.93	000	3431.93	110
001601	PACE ANALYTICAL SERVICES	2530637213	4502-043000-5858-	10/03/2025	10/15/2025	157.00	WWTP		
	INVOICE TOTAL	1099-N 2530637213	Sample Fees			157.00	000	157.00	120
000347	CARTER MACHINERY CO., INC.	2098649	4501-043000-3310-	9/10/2025	10/15/2025	841.97	WTP GENERATOR		
	INVOICE TOTAL	1099-N 2098649	Maint. Repairs, Mach. & Equip.			841.97	000	841.97	130
000998	SHENANDOAH VALLEY	09302025	4502-042000-5110-	9/30/2025	10/15/2025	1125.50	ACCT STATEMENT		
		1099-N	Electricity				000		140
000998	SHENANDOAH VALLEY	09302025	4502-043000-5110-	9/30/2025	10/15/2025	19178.17	ACCT STATEMENT		
		1099-N	Electricity				000		150
000998	SHENANDOAH VALLEY	09302025	4100-071200-5110-	9/30/2025	10/15/2025	3589.94	ACCT STATEMENT		
		1099-N	Electricity				000		160
000998	SHENANDOAH VALLEY	09302025	4100-043200-5110-	9/30/2025	10/15/2025	2027.81	ACCT STATEMENT		
		1099-N	Electricity				000		170

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000998	SHENANDOAH VALLEY	09302025	4501-042000-5110-	9/30/2025	10/15/2025	771.75	ACCT STATEMENT		
		1099-N	Electricity				000		180
000998	SHENANDOAH VALLEY	09302025	4501-043000-5110-	9/30/2025	10/15/2025	7843.22	ACCT STATEMENT		
		1099-N	Electricity				000		190
000998	SHENANDOAH VALLEY	09302025	4100-041200-5110-	9/30/2025	10/15/2025	13460.30	ACCT STATEMENT		
		1099-N	Electricity				000		200
000998	SHENANDOAH VALLEY	09302025	4100-031100-5110-	9/30/2025	10/15/2025	13.25	ACCT STATEMENT		
		1099-N	Electricity				000		210
	INVOICE TOTAL	09302025				48009.94	.00	48009.94	
000104	UNIFIRST CORPORATION	1700247978	4100-071200-6011-	10/06/2025	10/15/2025	219.58	PARKS & REC		
		1099-N	Uniforms				000		220
	INVOICE TOTAL	1700247978				219.58	.00	219.58	
000104	UNIFIRST CORPORATION	1700247964	4100-071200-6014-	10/06/2025	10/15/2025	19.42	LAKE ARROWHEAD		
		1099-N	Materials & Supplies				000		230
	INVOICE TOTAL	1700247964				19.42	.00	19.42	
000104	UNIFIRST CORPORATION	1700247983	4100-071200-6014-	10/06/2025	10/15/2025	47.77	REC PARK		
		1099-N	Materials & Supplies				000		240
	INVOICE TOTAL	1700247983				47.77	.00	47.77	
002239	FLOCK GROUP INC	INV-74807	4100-031100-5844-	9/22/2025	10/15/2025	10000.00	FLOCK SAFETY		
		1099-N	Grant Expenditures				000		250
002239	FLOCK GROUP INC	INV-74807	4100-031100-5810-	9/22/2025	10/15/2025	2000.00	FLOCK SAFETY		
		1099-N	Membership Dues Subscr.				000		260
	INVOICE TOTAL	INV-74807				12000.00	.00	12000.00	
000853	WOOD EQUIPMENT SERVICE CO	480244	4501-042250-8219-	9/29/2025	10/15/2025	33970.72	AURORA MODEL	41	
		1099-N	Improvement Projects				000		270
	INVOICE TOTAL	480244				33970.72	.00	33970.72	
000222	PAGE COUNTY TIRE & AUTO	90248	4100-041200-3310-	9/25/2025	10/15/2025	30.00	STREETS		
		1099-N	Maint.Repairs,Mach.& Equip.				000		280
000222	PAGE COUNTY TIRE & AUTO	90248	4100-041200-3311-	9/25/2025	10/15/2025	96.50	STREETS		
		1099-N	Repair Parts				000		290
	INVOICE TOTAL	90248				126.50	.00	126.50	
000348	PETTIT PAVING LLC	0427	4100-041300-5851-	9/30/2025	10/15/2025	5630.00	MILLING AND PAT		
		1099-N	Street Repairs				000		300
	INVOICE TOTAL	0427				5630.00	.00	5630.00	
000348	PETTIT PAVING LLC	0428	4100-041300-5851-	9/30/2025	10/15/2025	5820.00	MILLING AND PAT		
		1099-N	Street Repairs				000		310
	INVOICE TOTAL	0428				5820.00	.00	5820.00	
000348	PETTIT PAVING LLC	0429	4100-041300-5851-	9/30/2025	10/15/2025	5841.00	MILLING AND PAT		
		1099-N	Street Repairs				000		320
	INVOICE TOTAL	0429				5841.00	.00	5841.00	
000348	PETTIT PAVING LLC	0430	4100-041300-5851-	9/30/2025	10/15/2025	6870.00	MILLING AND PAT		
		1099-N	Street Repairs				000		330
	INVOICE TOTAL	0430				6870.00	.00	6870.00	

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002126	RENTEQUIP	55273	4100-071200-8406-	10/02/2025	10/15/2025	3039.84	ROLLER RENTAL R		
		1099-N	RHD Park Projects and Development				000		340
	INVOICE TOTAL	55273				3039.84	.00	3039.84	
001744	UNION PAPER CORP.	36214	4100-071200-6014-	9/30/2025	10/15/2025	774.00	TRASH BAGS		
		1099-N	Materials & Supplies				000		350
	INVOICE TOTAL	36214				774.00	.00	774.00	
000083	DONALD B RICE TIRE CO, INC	13106494	4100-031100-6008-	9/15/2025	10/15/2025	604.12	TASK FORCE TIRE		
		1099-N	Gas, Lube, Tires, Etc.				000		360
	INVOICE TOTAL	13106494				604.12	.00	604.12	
000078	RACEY ENGINEERING, PLLC	15505	4502-041000-3141-	9/30/2025	10/15/2025	9390.00	10117 EE SWR PU		
		1099-N	Engineering				000		370
	INVOICE TOTAL	15505				9390.00	.00	9390.00	
000078	RACEY ENGINEERING, PLLC	15503	4502-041000-3141-	9/30/2025	10/15/2025	795.00	10116 EE FORCE		
		1099-N	Engineering				000		380
	INVOICE TOTAL	15503				795.00	.00	795.00	
000078	RACEY ENGINEERING, PLLC	15446	4501-041000-3141-	9/09/2025	10/15/2025	812.50	10127 OVERALL U		
		1099-N	Engineering				000		390
000078	RACEY ENGINEERING, PLLC	15446	4502-041000-3141-	9/09/2025	10/15/2025	812.50	10127 OVERALL U		
		1099-N	Engineering				000		400
	INVOICE TOTAL	15446				1625.00	.00	1625.00	
000078	RACEY ENGINEERING, PLLC	15504	4501-041000-3141-	9/30/2025	10/15/2025	450.00	10127 OVERALL U		
		1099-N	Engineering				000		410
000078	RACEY ENGINEERING, PLLC	15504	4502-041000-3141-	9/30/2025	10/15/2025	450.00	10127 OVERALL U		
		1099-N	Engineering				000		420
	INVOICE TOTAL	15504				900.00	.00	900.00	
000078	RACEY ENGINEERING, PLLC	15501	4501-041000-3141-	9/30/2025	10/15/2025	879.50	10478 LL MANHOL		
		1099-N	Engineering				000		430
	INVOICE TOTAL	15501				879.50	.00	879.50	
000078	RACEY ENGINEERING, PLLC	15502	4502-042250-8218-	9/30/2025	10/15/2025	7302.50	10107 SANITARY		
		1099-N	Engineering/Surveying/Studies				000		440
	INVOICE TOTAL	15502				7302.50	.00	7302.50	
000078	RACEY ENGINEERING, PLLC	15447	4502-042250-8218-	9/09/2025	10/15/2025	1730.00	10423 WESTLU DR		
		1099-N	Engineering/Surveying/Studies				000		450
	INVOICE TOTAL	15447				1730.00	.00	1730.00	
000078	RACEY ENGINEERING, PLLC	15545	4502-042250-8218-	9/09/2025	10/15/2025	12000.00	10107 SANITARY		
		1099-N	Engineering/Surveying/Studies				000		460
	INVOICE TOTAL	15545				12000.00	.00	12000.00	
000347	CARTER MACHINERY CO., INC.	2097623	4100-043200-3310-	9/09/2025	10/15/2025	491.50	OFFICE GENERATO		
		1099-N	Maint.Repairs, Machinery & Equip.				000		470
000347	CARTER MACHINERY CO., INC.	2097623	4100-043200-3311-	9/09/2025	10/15/2025	101.04	OFFICE GENERATO		
		1099-N	Repair Parts				000		480
	INVOICE TOTAL	2097623				592.54	.00	592.54	

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000347	CARTER MACHINERY CO., INC.	2097624	4100-043200-3310-	9/09/2025	10/15/2025	1079.80	OFFICE		
		1099-N	Maint. Repairs, Machinery & Equip.				000		490
000347	CARTER MACHINERY CO., INC.	2097624	4100-043200-3311-	9/09/2025	10/15/2025	1211.69	OFFICE		
		1099-N	Repair Parts				000		500
	INVOICE TOTAL	2097624				2291.49	.00	2291.49	
002080	VISION TECHNOLOGY GROUP	29642	4100-012610-3130-	10/03/2025	10/15/2025	3949.01	OCTOBER BILLING		
		1099-N	IT Technician				000		510
002080	VISION TECHNOLOGY GROUP	29642	4100-012610-3310-	10/03/2025	10/15/2025	789.80	OCTOBER BILLING		
		1099-N	IT Repairs & Maintenance				000		520
002080	VISION TECHNOLOGY GROUP	29642	4100-012610-3311-	10/03/2025	10/15/2025	3159.20	OCTOBER BILLING		
		1099-N	IT Repair Parts & Supplies				000		530
	INVOICE TOTAL	29642				7898.01	.00	7898.01	
000103	VA UTILITY PROTECTION SVC	092025-00538	4100-041200-5230-	9/30/2025	10/15/2025	91.20	LRV271		
		1099-N	Communications				000		540
	INVOICE TOTAL	092025-00538				91.20	.00	91.20	
001129	GRAINGER	9658546024	4501-043000-3311-	9/30/2025	10/15/2025	999.47	MILWAUKEE WATER		
		1099-N	Repair parts				000		550
	INVOICE TOTAL	9658546024				999.47	.00	999.47	
001170	ATLAS COPCO COMPRESSORS	1125103441	4501-043000-3310-	9/27/2025	10/15/2025	7962.10	COMPRESSOR		
		1099-N	Maint. Repairs, Mach. & Equip.				000		560
	INVOICE TOTAL	1125103441				7962.10	.00	7962.10	
001924	NORTHWEST VIRGINIA REGION	10012025	4100-031100-5810-	10/01/2025	10/15/2025	3078.19	3RD QTR EXPENSE		
		1099-N	Membership Dues Subscr.				000		570
	INVOICE TOTAL	10012025				3078.19	.00	3078.19	
001920	THE EMBLEM AUTHORITY	49891	4100-031100-6011-	9/29/2025	10/15/2025	969.00	SHOULDER PATCH		
		1099-N	Uniforms				000		580
	INVOICE TOTAL	49891				969.00	.00	969.00	
001920	THE EMBLEM AUTHORITY	49884	4100-031100-6011-	9/29/2025	10/15/2025	396.00	SHOULDER PATCH		
		1099-N	Uniforms				000		590
	INVOICE TOTAL	49884				396.00	.00	396.00	
000935	NVB PLAYGROUNDS, INC.	81838	4100-071200-6014-	9/26/2025	10/15/2025	117.92	SPORTSPLAY		
		1099-N	Materials & Supplies				000		600
	INVOICE TOTAL	81838				117.92	.00	117.92	
000104	UNIFIRST CORPORATION	1700246629	4100-071200-6011-	9/29/2025	10/15/2025	219.58	PARKS & REC		
		1099-N	Uniforms				000		610
	INVOICE TOTAL	1700246629				219.58	.00	219.58	
000104	UNIFIRST CORPORATION	1700246635	4100-071200-6014-	9/29/2025	10/15/2025	325.21	REC PARK		
		1099-N	Materials & Supplies				000		620
	INVOICE TOTAL	1700246635				325.21	.00	325.21	
000104	UNIFIRST CORPORATION	1700246623	4100-071200-6014-	9/29/2025	10/15/2025	19.42	LAKE ARROWHEAD		
		1099-N	Materials & Supplies				000		630
	INVOICE TOTAL	1700246623				19.42	.00	19.42	

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000154	CIVICPLUS, LLC	351480	4100-011100-5840-	12/01/2025	10/15/2025	1099.74	ONLINE CODE HOS		
		1099-N	Misc. Expenses				000		640
	INVOICE TOTAL	351480				1099.74	.00	1099.74	
002010	AMT	407566	4100-043200-3320-	9/24/2025	10/15/2025	7150.00	DAMS EAP ENGINE		
		1099-N	Dam Inspection				000		650
	INVOICE TOTAL	407566				7150.00	.00	7150.00	
000584	SCHWARTZ & ASSOCIATES, INC	2024057-2	4100-041300-3140-	9/24/2025	10/15/2025	10560.00	INSPECTIONS		
		1099-N	St. Engineering Ser./Bridge Repairs				000		660
	INVOICE TOTAL	2024057-2				10560.00	.00	10560.00	
001608	COMCAST	58659 09232025	4501-043000-5230-	9/23/2025	10/15/2025	530.48	110 STONEYBROOK		
		1099-N	Communications				000		670
	INVOICE TOTAL	58659 09232025				530.48	.00	530.48	
001608	COMCAST	57354 09232025	4100-071200-5230-	9/23/2025	10/15/2025	337.54	625 6TH ST		
		1099-N	Communications				000		680
	INVOICE TOTAL	57354 09232025				337.54	.00	337.54	
000099	WASTE MGMT. OF BLUERIDGE	3465615-2411-4	4100-042300-5140-	9/26/2025	10/15/2025	4925.76	REFUSE		
		1099-N	Contract Serv.- Trash Collection				000		690
	INVOICE TOTAL	3465615-2411-4				4925.76	.00	4925.76	
000104	UNIFIRST CORPORATION	1700246699	4100-041200-6011-	9/29/2025	10/15/2025	203.43	PUBLIC WORKS		
		1099-N	Uniforms				000		700
000104	UNIFIRST CORPORATION	1700246699	4501-042000-6011-	9/29/2025	10/15/2025	235.46	PUBLIC WORKS		
		1099-N	Uniforms				000		710
000104	UNIFIRST CORPORATION	1700246699	4502-042000-6011-	9/29/2025	10/15/2025	136.97	PUBLIC WORKS		
		1099-N	Uniforms				000		720
	INVOICE TOTAL	1700246699				575.86	.00	575.86	
002080	VISION TECHNOLOGY GROUP	3875849	4100-043200-5230-	9/29/2205	10/15/2025	224.96	MONTHLY UCAAS		
		1099-N	Communications				000		730
002080	VISION TECHNOLOGY GROUP	3875849	4100-071200-5230-	9/29/2205	10/15/2025	139.71	MONTHLY UCAAS		
		1099-N	Communications				000		740
002080	VISION TECHNOLOGY GROUP	3875849	4502-043000-5230-	9/29/2205	10/15/2025	79.91	MONTHLY UCAAS		
		1099-N	Communications				000		750
002080	VISION TECHNOLOGY GROUP	3875849	4501-043000-5230-	9/29/2205	10/15/2025	64.96	MONTHLY UCAAS		
		1099-N	Communications				000		760
002080	VISION TECHNOLOGY GROUP	3875849	4100-031100-5230-	9/29/2205	10/15/2025	244.36	MONTHLY UCAAS		
		1099-N	Communications				000		770
002080	VISION TECHNOLOGY GROUP	3875849	4100-041200-5230-	9/29/2205	10/15/2025	64.96	MONTHLY UCAAS		
		1099-N	Communications				000		780
	INVOICE TOTAL	3875849				818.86	.00	818.86	
000104	UNIFIRST CORPORATION	1700246703	4100-041200-6014-	9/29/2025	10/15/2025	21.37	PUBLIC WORKS		
		1099-N	Material & Supplies				000		790
	INVOICE TOTAL	1700246703				21.37	.00	21.37	
000104	UNIFIRST CORPORATION	1700246667	4502-043000-6014-	9/29/2025	10/15/2025	27.93	WWTP		
		1099-N	Materials & Supplies				000		800
	INVOICE TOTAL	1700246667				27.93	.00	27.93	

AP040 10/08/2025

TOWN OF LURAY

ACCOUNTS PAYABLE EDIT COMPANY #-001
ACCOUNTING PERIOD - 2025/10

BATCH#- 2589

PAGE 6

VEND. NO.	VENDOR NAME	* = DUP INVOICE NO.	G/L ACCT. NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	DESC /CLS	PO. NO.	SEQ. NO.
000104	UNIFIRST CORPORATION	1700246663	4502-043000-6011-	9/29/2025	10/15/2025	160.07	WASTE WATER		
	INVOICE TOTAL	1099-N 1700246663	Uniforms			160.07	000	160.07	810
000104	UNIFIRST CORPORATION	1700246657	4501-043000-6011-	9/29/2025	10/15/2025	102.66	WTP		
	INVOICE TOTAL	1099-N 1700246657	Uniforms			102.66	000	102.66	820
000104	UNIFIRST CORPORATION	1700246690	4100-012100-6014-	9/29/2025	10/15/2025	56.46	ADMIN/POLICE		
000104	UNIFIRST CORPORATION	1700246690	4100-043200-5420-	9/29/2025	10/15/2025	12.71	ADMIN/POLICE		
	INVOICE TOTAL	1099-N 1700246690	Materials & Supplies Rents			69.17	000	69.17	830 840
001120	CONSOLIDATED PIPE &	VA0623969	4502-042000-6014-	9/17/2025	10/15/2025	888.36	SEWER SADDLES		
	INVOICE TOTAL	1099-N VA0623969	Materials and Supplies			888.36	000	888.36	850
000578	VALLEY AUTOMATION, INC.	14177	4501-043000-3310-	9/23/2025	10/15/2025	264.60	WIN911		
	INVOICE TOTAL	1099-N 14177	Maint. Repairs, Mach. & Equip.			264.60	000	264.60	860
001608	COMCAST	58592 09182025	4100-041200-5230-	9/18/2025	10/15/2025	241.12	633 E MAIN ST		
	INVOICE TOTAL	1099-N 58592 09182025	Communications			241.12	000	241.12	870
002327	TACTICAL GEAR	032638440	4100-031100-6011-	9/24/2025	10/15/2025	1050.00	CONDOR SHIRTS		
	INVOICE TOTAL	1099-N 032638440	Uniforms			1050.00	000	1050.00	880
001601	PACE ANALYTICAL SERVICES	2530635329	4502-043000-5858-	9/25/2025	10/15/2025	157.00	WWTP		
	INVOICE TOTAL	1099-N 2530635329	Sample Fees			157.00	000	157.00	890
001601	PACE ANALYTICAL SERVICES	2530635411	4502-043000-5858-	9/26/2025	10/15/2025	276.30	WWTP		
	INVOICE TOTAL	1099-N 2530635411	Sample Fees			276.30	000	276.30	900
001246	POWER DMS	INV-139316	4100-031100-5810-	7/03/2025	10/15/2025	2500.00	POLICE/SUBS		
	INVOICE TOTAL	1099-N INV-139316	Membership Dues Subscr.			2500.00	000	2500.00	910
001741	THE SUPPLY ROOM	5611689-0	4100-031100-6001-	4/03/2025	10/15/2025	189.29	WHITE COPY PAPER		
	INVOICE TOTAL	1099-N 5611689-0	Office Supplies			189.29	000	189.29	920
001133	SHANNON SANKAR	INV-4317	4100-081100-6014-	9/30/2025	10/15/2025	93.75	WEBSITE MAINTEN		
001133	SHANNON SANKAR	INV-4317	4100-031100-6014-	9/30/2025	10/15/2025	31.25	WEBSITE MAINTEN		
001133	SHANNON SANKAR	INV-4317	4100-011100-6001-	9/30/2025	10/15/2025	93.75	WEBSITE MAINTEN		
	INVOICE TOTAL	1099-N INV-4317	Materials & Supplies Office Supplies			218.75	000	218.75	930 940 950
82775	COMPANY TOTAL					221765.43	.00	221765.43	
HASH TOTALS-> FUND 402350 DEPT 4186630 LOC 0 ACCT 498995									

BATCH#- 2589 CREATED BY DANIELLEA ON 10/08/2025 RUN BY DANIELLEA ON 10/08/2025

10/08/2025	TOWN OF LURAY		-A/P FUND BREAKDOWN-		AP054
CO#	FUND#		GROSS AMOUNT	CASH DISCOUNT	NET AMOUNT
---	-----		-----	-----	-----
001	4100	TOTAL FOR EXPENDITURE	111,092.53	.00	111,092.53
	100	** TOTAL FOR FUND **	111,092.53 **	.00 **	111,092.53 **
001	4501	TOTAL FOR EXPENDITURE	55,729.39	.00	55,729.39
	501	** TOTAL FOR FUND **	55,729.39 **	.00 **	55,729.39 **
001	4502	TOTAL FOR EXPENDITURE	54,943.51	.00	54,943.51
	502	** TOTAL FOR FUND **	54,943.51 **	.00 **	54,943.51 **
		** TOTAL FOR COMPANY **	221,765.43 ***	.00 ***	221,765.43 ***

BATCH#- 2589 CREATED BY DANIELLEA ON 10/08/2025 RUN BY DANIELLEA ON 10/08/2025

***** Cash Discounts may not be the same at the time of printing checks because of dates. *****

A/P Batch# - 02589

Print Detail? Y

Company	Acct Per	G/L Number	G/L Description	Debit Amount	Credit Amount	Difference
001	2025/10	0-100-000200-0100-	AP Clearing Account	.00	111,092.53-	
001	2025/10	4-100-011100-5810-	Membership Dues/Subscriptions	50.00	.00	
001	2025/10	4-100-011100-5840-	Misc. Expenses	1,099.74	.00	
001	2025/10	4-100-011100-6001-	Office Supplies	93.75	.00	
001	2025/10	4-100-012100-6014-	Materials & Supplies	56.46	.00	
001	2025/10	4-100-012610-3130-	IT Technician	3,949.01	.00	
001	2025/10	4-100-012610-3310-	IT Repairs & Maintenance	789.80	.00	
001	2025/10	4-100-012610-3311-	IT Repair Parts & Supplies	3,159.20	.00	
001	2025/10	4-100-031100-5110-	Electricity	13.25	.00	
001	2025/10	4-100-031100-5230-	Communications	244.36	.00	
001	2025/10	4-100-031100-5810-	Membership Dues Subscr.	7,578.19	.00	
001	2025/10	4-100-031100-5844-	Grant Expenditures	10,000.00	.00	
001	2025/10	4-100-031100-6001-	Office Supplies	189.29	.00	
001	2025/10	4-100-031100-6008-	Gas, Lube, Tires, Etc.	4,036.05	.00	
001	2025/10	4-100-031100-6011-	Uniforms	2,415.00	.00	
001	2025/10	4-100-031100-6014-	Materials & Supplies	31.25	.00	
001	2025/10	4-100-041200-3310-	Maint.Repairs,Mach.& Equip.	30.00	.00	
001	2025/10	4-100-041200-3311-	Repair Parts	96.50	.00	
001	2025/10	4-100-041200-5110-	Electricity	13,460.30	.00	
001	2025/10	4-100-041200-5230-	Communications	397.28	.00	
001	2025/10	4-100-041200-6011-	Uniforms	203.43	.00	
001	2025/10	4-100-041200-6014-	Material & Supplies	21.37	.00	
001	2025/10	4-100-041300-3140-	St. Engineering Ser./Bridge Repairs	10,560.00	.00	
001	2025/10	4-100-041300-5851-	Street Repairs	24,161.00	.00	
001	2025/10	4-100-042300-5140-	Contract Serv.- Trash Collection	4,925.76	.00	
001	2025/10	4-100-043200-3310-	Maint.Repairs, Machinery & Equip.	1,571.30	.00	
001	2025/10	4-100-043200-3311-	Repair Parts	1,312.73	.00	
001	2025/10	4-100-043200-3320-	Dam Inspection	7,264.64	.00	
001	2025/10	4-100-043200-3600-	Advertising	115.00	.00	
001	2025/10	4-100-043200-5110-	Electricity	2,027.81	.00	
001	2025/10	4-100-043200-5230-	Communications	224.96	.00	
001	2025/10	4-100-043200-5420-	Rents	12.71	.00	
001	2025/10	4-100-043200-6014-	Materials & Supplies	142.80	.00	
001	2025/10	4-100-071200-5110-	Electricity	3,589.94	.00	
001	2025/10	4-100-071200-5230-	Communications	801.60	.00	
001	2025/10	4-100-071200-6011-	Uniforms	439.16	.00	
001	2025/10	4-100-071200-6014-	Materials & Supplies	1,303.74	.00	
001	2025/10	4-100-071200-6016-	Recreation Special Events	591.56	.00	
001	2025/10	4-100-071200-8406-	RHD Park Projects and Development	4,039.84	.00	
001	2025/10	4-100-081100-6014-	Materials & Supplies	93.75	.00	
001	2025/10	0-100	TOTAL FOR FUND 100 ----	111,092.53	111,092.53-	
001	2025/10	0-501-000200-0100-	A/P Liability Account	.00	55,729.39-	
001	2025/10	4-501-041000-3141-	Engineering	2,142.00	.00	
001	2025/10	4-501-042000-5110-	Electricity	771.75	.00	
001	2025/10	4-501-042000-6011-	Uniforms	235.46	.00	
001	2025/10	4-501-042250-8219-	Improvement Projects	33,970.72	.00	
001	2025/10	4-501-043000-3310-	Maint. Repairs, Mach. & Equip.	9,068.67	.00	
001	2025/10	4-501-043000-3311-	Repair parts	999.47	.00	
001	2025/10	4-501-043000-5110-	Electricity	7,843.22	.00	
001	2025/10	4-501-043000-5230-	Communications	595.44	.00	
001	2025/10	4-501-043000-6011-	Uniforms	102.66	.00	
001	2025/10	0-501	TOTAL FOR FUND 501 ----	55,729.39	55,729.39-	

A/P Batch# - 02589

Print Detail? Y

Company	Acct Per	G/L Number	G/L Description	Debit Amount	Credit Amount	Difference
001	2025/10	0-502-000200-0100-	AP Clearing	.00	54,943.51-	
001	2025/10	4-502-041000-3141-	Engineering	11,447.50	.00	
001	2025/10	4-502-042000-5110-	Electricity	1,125.50	.00	
001	2025/10	4-502-042000-6011-	Uniforms	136.97	.00	
001	2025/10	4-502-042000-6014-	Materials and Supplies	888.36	.00	
001	2025/10	4-502-042250-8218-	Engineering/Surveying/Studies	21,032.50	.00	
001	2025/10	4-502-043000-5110-	Electricity	19,178.17	.00	
001	2025/10	4-502-043000-5230-	Communications	79.91	.00	
001	2025/10	4-502-043000-5858-	Sample Fees	866.60	.00	
001	2025/10	4-502-043000-6011-	Uniforms	160.07	.00	
001	2025/10	4-502-043000-6014-	Materials & Supplies	27.93	.00	
001	2025/10	4-502	TOTAL FOR FUND 502 ----	54,943.51	54,943.51-	
001	2025/10		TOTAL FOR ACCOUNTING PERIOD 2025/10 ----	221,765.43	221,765.43-	.00
			NET AMOUNT ----	221,765.43	221,765.43-	.00

P/O NO. ---	VEND. NO. -----	VENDOR NAME -----	INVOICE NO. -----	INVOICE DATE -----	ACCOUNT NO. -----	ACCT PD -----	NET AMOUNT -----	CHECK NO. -----	CHECK DATE -----	DESCRIPTION -----	BATCH -----
0000000	002320	AMANDA LANSBERRY	10012025	10/01/2025	4100-043200-5853-	- - 2025/10 CHECK TOTAL	500.00 500.00	20598	10/01/2025	Employee Expenses/Retirement	02586
0000000	002322	ASHLEY MARSHALL	10012025	10/01/2025	4100-043200-5853-	- - 2025/10 CHECK TOTAL	500.00 500.00	20599	10/01/2025	Employee Expenses/Retirement	02586
0000000	002323	BROOKE FOX	10012025	10/01/2025	4100-043200-5853-	- - 2025/10 CHECK TOTAL	500.00 500.00	20600	10/01/2025	Employee Expenses/Retirement	02586
0000000	000562	DANIELLE ALGER	10012025	10/01/2025	4100-043200-5853-	- - 2025/10 CHECK TOTAL	500.00 500.00	20601	10/01/2025	Employee Expenses/Retirement	02586
0000000	000203	DANIELLE P BABB	10012025	10/01/2025	4100-043200-5853-	- - 2025/10 CHECK TOTAL	500.00 500.00	20602	10/01/2025	Employee Expenses/Retirement	02586
0000000	002319	EMILY MAYLE	10012025	10/01/2025	4100-043200-5853-	- - 2025/10 CHECK TOTAL	500.00 500.00	20603	10/01/2025	Employee Expenses/Retirement	02586
0000000	002318	KIMBERLY D HARLOW	10012025	10/01/2025	4100-043200-5853-	- - 2025/10 CHECK TOTAL	500.00 500.00	20604	10/01/2025	Employee Expenses/Retirement	02586
0000000	002317	MICHAEL D COFFELT	10012025	10/01/2025	4100-043200-5853-	- - 2025/10 CHECK TOTAL	500.00 500.00	20605	10/01/2025	Employee Expenses/Retirement	02586
0000000	001570	BAI ACCOUNTING USER'S	DUES.26	6/01/2025	4100-012410-5810-	- - 2025/10 CHECK TOTAL	250.00 250.00	20607	10/07/2025	Membership Dues/Subscriptions	02588
0000000	000941	BLUE RIDGE BANK	10152025	10/15/2025	4501-095100-9120-	- - 2025/10 CHECK TOTAL	2,528.26 2,528.26	20608	10/07/2025	Debt Service - Interest on Loa	02588
0000000	000095	BRIGHTSPEED	10152025	10/15/2025	4100-071200-5230-	- - 2025/10	94.14	20609	10/07/2025	Communications	02588
0000000	000095	BRIGHTSPEED	460000421727	9/17/2025	4100-071200-5230-	- - 2025/10	72.05	20609	10/07/2025	Communications	02588
0000000	000095	BRIGHTSPEED	470000484037	9/15/2025	4100-071200-5230-	- - 2025/10 CHECK TOTAL	31.98 198.17	20609	10/07/2025	Communications	02588
0000000	000011	BURNER ELECTRICAL SERVICE	32574	8/04/2025	4501-042000-3310-	- - 2025/10	230.00	20610	10/07/2025	Maint.Repairs Machinery & Equi	02588
0000000	000011	BURNER ELECTRICAL SERVICE	32574	8/04/2025	4501-042000-3311-	- - 2025/10 CHECK TOTAL	412.10 642.10	20610	10/07/2025	Repair Parts	02588
0000000	000203	DANIELLE P BABB	09262025	9/26/2025	4100-012410-5540-	- - 2025/10 CHECK TOTAL	196.00 196.00	20611	10/07/2025	Travel & Training	02588
0000000	000736	HUFFMAN TRAILER SALES,INC	211041	10/07/2025	4100-071200-8201-	- - 2025/10 CHECK TOTAL	9,182.00 9,182.00	20612	10/07/2025	Machinery & Equipment	02588
0000000	002325	IMMACULATE IMPRESSIONS	1550	9/30/2025	4100-043200-3820-	- - 2025/10 CHECK TOTAL	1,100.00 1,100.00	20613	10/07/2025	Janitorial Services	02588
0000000	000079	JACKSON NATIONAL LIFE INS	10012025	10/01/2025	100-000200-0200-	- - 2025/10	2.67	20614	10/07/2025	PR Clearing	02588
0000000	000079	JACKSON NATIONAL LIFE INS	10012025	10/01/2025	501-000200-0200-	- - 2025/10	2.67	20614	10/07/2025	Payroll Clearing	02588
0000000	000079	JACKSON NATIONAL LIFE INS	10012025	10/01/2025	502-000200-0200-	- - 2025/10 CHECK TOTAL	2.66 8.00	20614	10/07/2025	PR Clearing	02588

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TOWN OF LURAY

A/P REGULAR CHECK REGISTER TIME- 8:16:15

PAGE 2

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT	FD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH	
0000000	000071	LURAY-PAGE CO. CHAMBER	12187	9/29/2025	4100-031100-5540-	-	-	2025/10	300.00	20615	10/07/2025	Travel & Training	02588
						CHECK	TOTAL	300.00					
0000000	001601	PAGE ANALYTICAL SERVICES	2530622123*	7/28/2025	4502-043000-5858-	-	-	2025/10	21.00	20616	10/07/2025	Sample Fees	02588
						CHECK	TOTAL	21.00					
0000000	000183	PAGE COUNTY TREASURER	10102025	10/10/2025	100-000200-0200-	-	-	2025/10	100.00	20617	10/07/2025	PR Clearing	02588
						CHECK	TOTAL	100.00					
0000000	000273	SECURIAN FINANCIAL GROUP	09302025	9/30/2025	100-000200-0200-	-	-	2025/10	218.65	20618	10/07/2025	PR Clearing	02588
0000000	000273	SECURIAN FINANCIAL GROUP	09302025	9/30/2025	501-000200-0200-	-	-	2025/10	56.59	20618	10/07/2025	Payroll Clearing	02588
0000000	000273	SECURIAN FINANCIAL GROUP	09302025	9/30/2025	502-000200-0200-	-	-	2025/10	76.68	20618	10/07/2025	PR Clearing	02588
						CHECK	TOTAL	351.92					
0000000	002324	TEAMVIEWER GMBH	R04091841	10/02/2025	4501-043000-3310-	-	-	2025/10	1,510.20	20619	10/07/2025	Maint. Repairs, Mach.& Equip.	02588
						CHECK	TOTAL	1,510.20					
						CHECK TYPE	TOTAL	20,387.65					
						FINAL	TOTAL	20,387.65					

SUMMARY OF MONTHLY DISBURSEMENTS: 09/01/2025-09/30/2025

<u>ACCOUNTS PAYABLE INVOICES</u>	\$ <u>594,726.80</u>
<u>REFUNDS PAYABLE</u>	\$ <u>587.69</u>
<u>VOIDS</u>	\$ <u>(21,666.06)</u>
	\$ 573,648.43

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
0000000	000199	TENCARVA MACHINERY CO.	CD99196809	4/14/2025	4502-043000-3312-	- - 2025/06	3,100.83	20461	9/03/2025	Pump Station Maintenance	02577
0000000	000199	TENCARVA MACHINERY CO.	CD99201424	5/07/2025	4502-043000-3312-	- - 2025/06	7,968.94	20461	9/03/2025	Pump Station Maintenance	02577
					CHECK TOTAL		11,069.77				
0000000	000001	AFLAC	09012025	9/01/2025	100-000200-0200-	- - 2025/09	1,047.37	20462	9/03/2025	PR Clearing	02578
0000000	000001	AFLAC	09012025	9/01/2025	501-000200-0200-	- - 2025/09	486.59	20462	9/03/2025	Payroll Clearing	02578
0000000	000001	AFLAC	09012025	9/01/2025	502-000200-0200-	- - 2025/09	163.13	20462	9/03/2025	PR Clearing	02578
					CHECK TOTAL		1,697.09				
0000000	000941	BLUE RIDGE BANK	09152025	9/15/2025	4501-095100-9120-	- - 2025/09	2,528.26	20463	9/03/2025	Debt Service - Interest on Loa	02578
					CHECK TOTAL		2,528.26				
0000000	001263	EVERYDAY PEOPLE	09052025	9/05/2025	4100-071200-6016-	- - 2025/09	2,000.00	20464	9/03/2025	Recreation Special Events	02578
					CHECK TOTAL		2,000.00				
0000000	000079	JACKSON NATIONAL LIFE INS	09012025	9/01/2025	100-000200-0200-	- - 2025/09	2.67	20465	9/03/2025	PR Clearing	02578
0000000	000079	JACKSON NATIONAL LIFE INS	09012025	9/01/2025	501-000200-0200-	- - 2025/09	2.67	20465	9/03/2025	Payroll Clearing	02578
0000000	000079	JACKSON NATIONAL LIFE INS	09012025	9/01/2025	502-000200-0200-	- - 2025/09	2.66	20465	9/03/2025	PR Clearing	02578
					CHECK TOTAL		8.00				
0000000	002294	ADVANCED REHABILITATION T	6357	8/21/2025	4502-043250-8217-	- - 2025/09	10,800.00	20466	9/10/2025	Replacement Projects	02579
					CHECK TOTAL		10,800.00				
0000000	002072	ALLIED CONCRETE COMPANY	30067427	8/26/2025	4100-041250-8202-	- - 2025/09	1,155.00	20467	9/10/2025	Mach.& Equip. Maintenance & Re	02579
					CHECK TOTAL		1,155.00				
0000000	002060	ASHTON POTTER	110418	8/19/2025	4100-012410-6001-	- - 2025/09	2,889.00	20468	9/10/2025	Office Supplies	02579
					CHECK TOTAL		2,889.00				
0000000	001670	AXON ENTERPRISE INC	08272025	8/27/2025	4100-031100-5540-	- - 2025/09	895.00	20469	9/10/2025	Travel & Training	02579
					CHECK TOTAL		895.00				
0000000	000370	BARCO PRODUCTS COMPANY	INVR033748	8/26/2025	4100-071200-6013-	- - 2025/09	817.76	20470	9/10/2025	Greenway Maintenance	02579
					CHECK TOTAL		817.76				
0000000	002120	BLAUCH BROTHERS, INC	7632	8/22/2025	4100-031100-3310-	- - 2025/09	2,845.00	20471	9/10/2025	Maint. Repairs Mach. & Equip.	02579
0000000	002120	BLAUCH BROTHERS, INC	7611	8/21/2025	4501-043000-3315-	- - 2025/09	4,600.00	20471	9/10/2025	Pump Station Maintenance	02579
0000000	002120	BLAUCH BROTHERS, INC	7612	8/21/2025	4501-042000-3310-	- - 2025/09	4,600.00	20471	9/10/2025	Maint.Repairs Machinery & Equi	02579
0000000	002120	BLAUCH BROTHERS, INC	7617	8/21/2025	4501-042250-8219-	- - 2025/09	10,190.00	20471	9/10/2025	Improvement Projects	02579
					CHECK TOTAL		22,235.00				
0000000	001608	COMCAST	57347 08252025	8/25/2025	4100-071200-5230-	- - 2025/09	324.35	20472	9/10/2025	Communications	02579
0000000	001608	COMCAST	57354 08232025	8/23/2025	4100-071200-5230-	- - 2025/09	337.54	20472	9/10/2025	Communications	02579
0000000	001608	COMCAST	58592 08182025	8/18/2025	4100-041200-5230-	- - 2025/09	253.17	20472	9/10/2025	Communications	02579
0000000	001608	COMCAST	58659 08232025	8/23/2025	4501-043000-5230-	- - 2025/09	530.48	20472	9/10/2025	Communications	02579
					CHECK TOTAL		1,445.54				
0000000	001671	CORE & MAIN	X553485	8/15/2025	4501-041220-3310-	- - 2025/09	2,466.12	20473	9/10/2025	Maint.Repairs, Machinery & Equ	02579
0000000	001671	CORE & MAIN	X553485	8/15/2025	4502-041220-3310-	- - 2025/09	2,465.12	20473	9/10/2025	Maint. Repairs, Machinery & Eq	02579
					CHECK TOTAL		4,932.24				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	000855	ECONO SIGNS	10-998114	8/14/2025	4100-041200-6014-	- - 2025/09	135.61	20474	9/10/2025	Material & Supplies	02579
						CHECK TOTAL	135.61				
0000000	001278	GATHERING GROUNDS	08292025	8/29/2025	4100-043200-5853-	- - 2025/09	625.44	20475	9/10/2025	Employee Expenses/Retirement	02579
						CHECK TOTAL	625.44				
0000000	001129	GRAINGER	9619679013	8/25/2025	4100-012710-6014-	- - 2025/09	1,384.77	20476	9/10/2025	Materials & Supplies	02579
0000000	001129	GRAINGER	9620760695	8/26/2025	4100-012710-8201-	- - 2025/09	1,241.53	20476	9/10/2025	Equipment	02579
0000000	001129	GRAINGER	9621520866	8/26/2025	4501-043000-8201-	- - 2025/09	965.83	20476	9/10/2025	Machinery & Equipment	02579
						CHECK TOTAL	3,592.13				
0000000	002232	HAWK SECURITY SYSTEMS INC	1553491	9/01/2025	4100-071200-5230-	- - 2025/09	20.00	20477	9/10/2025	Communications	02579
						CHECK TOTAL	20.00				
0000000	000111	IAN G. RACER	08262025	8/26/2025	4100-012710-8201-	- - 2025/09	50.00	20478	9/10/2025	Equipment	02579
0000000	000111	IAN G. RACER	08262025	8/26/2025	4100-012710-8201-	- - 2025/09	170.00	20478	9/10/2025	Equipment	02579
						CHECK TOTAL	220.00				
0000000	000048	J. REX BURNER CO., INC.	13117	8/13/2025	4502-043000-6014-	- - 2025/09	10.22	20479	9/10/2025	Materials & Supplies	02579
						CHECK TOTAL	10.22				
0000000	000270	NSVRC	3288-2026	9/01/2025	4501-041000-5810-	- - 2025/09	724.20	20480	9/10/2025	Membership Dues and Subscripti	02579
						CHECK TOTAL	724.20				
0000000	001972	ORACLE ELEVATOR HOLDCO	SIN351547	9/01/2025	4100-043200-3310-	- - 2025/09	132.35	20481	9/10/2025	Maint.Repairs, Machinery & Equ	02579
						CHECK TOTAL	132.35				
0000000	001601	PAGE ANALYTICAL SERVICES	2530627991	8/22/2025	4502-043000-5858-	- - 2025/09	157.00	20482	9/10/2025	Sample Fees	02579
0000000	001601	PAGE ANALYTICAL SERVICES	2530629361	8/28/2025	4502-043000-5858-	- - 2025/09	157.00	20482	9/10/2025	Sample Fees	02579
						CHECK TOTAL	314.00				
0000000	000623	PAGE CO.SHERIFF'S OFFICE	09242025	9/24/2025	4100-031100-5855-	- - 2025/09	50.00	20483	9/10/2025	Senior/ Physically Challenged	02579
						CHECK TOTAL	50.00				
0000000	001665	PAGE TIRE AND LUBE	32057	8/22/2025	4100-071200-3310-	- - 2025/09	120.00	20484	9/10/2025	Maint.Repairs. Mach.& Equip.	02579
0000000	001665	PAGE TIRE AND LUBE	32057	8/22/2025	4100-071200-3311-	- - 2025/09	21.06	20484	9/10/2025	Repair Parts	02579
						CHECK TOTAL	141.06				
0000000	000081	ROCKINGHAM REDI-MIX	779555	8/21/2025	4501-043250-8217-	- - 2025/09	347.00	20485	9/10/2025	Replacement Projects	02579
						CHECK TOTAL	347.00				
0000000	001984	SCOTT E DEAN	5533	8/16/2025	4100-071200-3310-	- - 2025/09	575.00	20486	9/10/2025	Maint.Repairs. Mach.& Equip.	02579
						CHECK TOTAL	575.00				
0000000	000117	SELECT SPECIALTY PRODUCTS	57385	8/26/2025	4100-012710-6014-	- - 2025/09	796.00	20487	9/10/2025	Materials & Supplies	02579
0000000	000117	SELECT SPECIALTY PRODUCTS	57388	8/26/2025	4100-041200-6014-	- - 2025/09	537.00	20487	9/10/2025	Material & Supplies	02579
						CHECK TOTAL	1,333.00				
0000000	001133	SHANNON SANKAR	INV-4262	7/31/2025	4100-081100-6014-	- - 2025/09	93.75	20488	9/10/2025	Materials & Supplies	02579
0000000	001133	SHANNON SANKAR	INV-4262	7/31/2025	4100-012100-5841-	- - 2025/09	696.25	20488	9/10/2025	Website/EMail Maintenance	02579
0000000	001133	SHANNON SANKAR	INV-4291	8/31/2025	4100-071200-6016-	- - 2025/09	486.25	20488	9/10/2025	Recreation Special Events	02579
						CHECK TOTAL	1,276.25				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	001768	SITEONE LANDSCAPE SUPPLY	157479568-001	8/22/2025	4100-071200-8406-	- -	2,587.00	20489	9/10/2025	RHD Park Projects and Developm	02579
					CHECK TOTAL		2,587.00				
0000000	001981	T-MOBILE	08152025	8/15/2025	4100-031100-5230-	- -	543.87	20490	9/10/2025	Communications	02579
					CHECK TOTAL		543.87				
0000000	000234	U.S.BANK OPERATIONS CENTE	09042025	9/04/2025	4501-095100-9110-	- -	2,721.58	20491	9/10/2025	Debt Service - Principal	02579
0000000	000234	U.S.BANK OPERATIONS CENTE	09042025	9/04/2025	4501-095100-9120-	- -	8,159.65	20491	9/10/2025	Debt Service - Interest on Loa	02579
0000000	000234	U.S.BANK OPERATIONS CENTE	09042025	9/04/2025	4502-095100-9110-	- -	2,278.42	20491	9/10/2025	Debt Service - Principal	02579
0000000	000234	U.S.BANK OPERATIONS CENTE	09042025	9/04/2025	4502-095100-9120-	- -	6,830.98	20491	9/10/2025	Debt Service - Interest	02579
					CHECK TOTAL		19,990.63				
0000000	000104	UNIFIRST CORPORATION	1700239606	8/25/2025	4100-043200-6014-	- -	62.98	20492	9/10/2025	Materials & Supplies	02579
0000000	000104	UNIFIRST CORPORATION	1700239606	8/25/2025	4100-043200-5420-	- -	17.33	20492	9/10/2025	Rents	02579
0000000	000104	UNIFIRST CORPORATION	1700239607	8/25/2025	4100-071200-6014-	- -	19.42	20492	9/10/2025	Materials & Supplies	02579
0000000	000104	UNIFIRST CORPORATION	1700239626	8/25/2025	4100-071200-6011-	- -	219.58	20492	9/10/2025	Uniforms	02579
0000000	000104	UNIFIRST CORPORATION	1700239631	8/25/2025	4100-071200-6014-	- -	47.77	20492	9/10/2025	Materials & Supplies	02579
0000000	000104	UNIFIRST CORPORATION	1700239676	8/25/2025	4100-043200-6014-	- -	56.46	20492	9/10/2025	Materials & Supplies	02579
0000000	000104	UNIFIRST CORPORATION	1700239676	8/25/2025	4100-043200-5420-	- -	12.71	20492	9/10/2025	Rents	02579
0000000	000104	UNIFIRST CORPORATION	1700239685	8/25/2025	4100-041200-6011-	- -	203.43	20492	9/10/2025	Uniforms	02579
0000000	000104	UNIFIRST CORPORATION	1700239686	8/25/2025	4100-041200-6014-	- -	21.37	20492	9/10/2025	Material & Supplies	02579
0000000	000104	UNIFIRST CORPORATION	1700239654	8/25/2025	4501-043000-6011-	- -	111.37	20492	9/10/2025	Uniforms	02579
0000000	000104	UNIFIRST CORPORATION	1700239685	8/25/2025	4501-042000-6011-	- -	235.46	20492	9/10/2025	Uniforms	02579
0000000	000104	UNIFIRST CORPORATION	1700239659	8/25/2025	4502-043000-6011-	- -	179.77	20492	9/10/2025	Uniforms	02579
0000000	000104	UNIFIRST CORPORATION	1700239661	8/25/2025	4502-043000-6014-	- -	97.29	20492	9/10/2025	Materials & Supplies	02579
0000000	000104	UNIFIRST CORPORATION	1700239685	8/25/2025	4502-042000-6011-	- -	136.97	20492	9/10/2025	Uniforms	02579
					CHECK TOTAL		1,421.91				
0000000	000104	UNIFIRST CORPORATION	1700240990	9/01/2025	4100-071200-6014-	- -	19.42	20493	9/10/2025	Materials & Supplies	02579
0000000	000104	UNIFIRST CORPORATION	1700241013	9/01/2025	4100-071200-6011-	- -	219.58	20493	9/10/2025	Uniforms	02579
0000000	000104	UNIFIRST CORPORATION	1700241020	9/01/2025	4100-071200-6014-	- -	47.77	20493	9/10/2025	Materials & Supplies	02579
0000000	000104	UNIFIRST CORPORATION	1700241101	9/01/2025	4100-043200-6014-	- -	56.46	20493	9/10/2025	Materials & Supplies	02579
0000000	000104	UNIFIRST CORPORATION	1700241101	9/01/2025	4100-043200-5420-	- -	12.71	20493	9/10/2025	Rents	02579
0000000	000104	UNIFIRST CORPORATION	1700241110	9/01/2025	4100-041200-6014-	- -	21.37	20493	9/10/2025	Material & Snpplies	02579
0000000	000104	UNIFIRST CORPORATION	1700241053	9/01/2025	4501-043000-6011-	- -	111.37	20493	9/10/2025	Uniforms	02579
0000000	000104	UNIFIRST CORPORATION	1700241062	9/01/2025	4502-043000-6011-	- -	160.07	20493	9/10/2025	Uniforms	02579
0000000	000104	UNIFIRST CORPORATION	1700241066	9/01/2025	4502-043000-6014-	- -	27.93	20493	9/10/2025	Materials & Snpplies	02579
					CHECK TOTAL		676.68				
0000000	000103	VA UTILITY PROTECTION SVC	082025-00535	8/31/2025	4100-041200-5230-	- -	57.60	20494	9/10/2025	Communications	02579
					CHECK TOTAL		57.60				
0000000	000578	VALLEY AUTOMATION, INC.	14075	8/26/2025	4501-043000-3310-	- -	7,222.02	20495	9/10/2025	Maint. Repairs, Mach.& Equip.	02579
0000000	000578	VALLEY AUTOMATION, INC.	14100	8/26/2025	4501-042250-8219-	- -	1,043.97	20495	9/10/2025	Improvement Projects	02579
0000000	000578	VALLEY AUTOMATION, INC.	14100	8/26/2025	4501-043000-3310-	- -	658.53	20495	9/10/2025	Maint. Repairs, Mach.& Equip.	02579
					CHECK TOTAL		8,924.52				
0000000	001537	VALLEY EQUIPMENT COMPANY	P02182	8/30/2025	4100-071200-3311-	- -	235.72	20496	9/10/2025	Repair Parts	02579
					CHECK TOTAL		235.72				
0000000	002080	VISION TECHNOLOGY GROUP	3841128	8/26/2025	4100-043200-5230-	- -	224.97	20497	9/10/2025	Communications	02579

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	002080	VISION TECHNOLOGY GROUP	3841128	8/26/2025	4100-071200-5230-	- - 2025/09	139.71	20497	9/10/2025	Communications	02579
0000000	002080	VISION TECHNOLOGY GROUP	3841128	8/26/2025	4100-031100-5230-	- - 2025/09	244.36	20497	9/10/2025	Communications	02579
0000000	002080	VISION TECHNOLOGY GROUP	3841128	8/26/2025	4100-041200-5230-	- - 2025/09	64.96	20497	9/10/2025	Communications	02579
0000000	002080	VISION TECHNOLOGY GROUP	3841128	8/26/2025	4501-043000-5230-	- - 2025/09	64.96	20497	9/10/2025	Communications	02579
0000000	002080	VISION TECHNOLOGY GROUP	3841128	8/26/2025	4502-043000-5230-	- - 2025/09	79.91	20497	9/10/2025	Communications	02579
					CHECK TOTAL		818.87				
0000000	001564	VSC FIRE AND SECURITY INC	028T42928190	8/26/2025	4100-043200-3310-	- - 2025/09	185.00	20498	9/10/2025	Maint.Repairs, Machinery & Equ	02579
					CHECK TOTAL		185.00				
0000000	000099	WASTE MGMT. OF BLUERIDGE	3458215-2411-2	8/25/2025	4100-042300-5140-	- - 2025/09	4,925.76	20499	9/10/2025	Contract Serv.- Trash Collecti	02579
					CHECK TOTAL		4,925.76				
0000000	001647	WITMER PUBLIC SAFETY	80644479	8/27/2025	4100-012710-6014-	- - 2025/09	2,267.80	20500	9/10/2025	Materials & Supplies	02579
					CHECK TOTAL		2,267.80				
0000000	002158	XCEPTIONAL INC	283251	8/21/2025	4100-071200-6013-	- - 2025/09	330.00	20501	9/10/2025	Greenway Maintenance	02579
					CHECK TOTAL		330.00				
0000000	002294	ADVANCED REHABILITATION T	6357*	8/21/2025	4502-043250-8217-	- - 2025/09	10,800.00	100	9/17/2025	Replacement Projects	02580
					CHECK TOTAL		10,800.00				
0000000	002294	ADVANCED REHABILITATION T	6357**	8/21/2025	4502-043250-8217-	- - 2025/09	10,800.00	101	9/17/2025	Replacement Projects	02581
					CHECK TOTAL		10,800.00				
0000000	001640	ADVANCE AUTO PARTS	08312025	8/31/2025	4100-031100-6008-	- - 2025/09	13.58	20502	9/19/2025	Gas, Lube, Tires, Etc.	02582
0000000	001640	ADVANCE AUTO PARTS	08312025	8/31/2025	4100-031100-6008-	- - 2025/09	41.72	20502	9/19/2025	Gas, Lube, Tires, Etc.	02582
0000000	001640	ADVANCE AUTO PARTS	08312025	8/31/2025	4100-031100-6008-	- - 2025/09	17.99	20502	9/19/2025	Gas, Lube, Tires, Etc.	02582
0000000	001640	ADVANCE AUTO PARTS	08312025	8/31/2025	4100-071200-3311-	- - 2025/09	45.55	20502	9/19/2025	Repair Parts	02582
0000000	001640	ADVANCE AUTO PARTS	08312025	8/31/2025	4100-041200-3310-	- - 2025/09	8.46	20502	9/19/2025	Maint.Repairs,Mach.& Equip.	02582
					CHECK TOTAL		127.30				
0000000	000007	AT&T MOBILITY	VVF082025	9/04/2025	4501-043000-5230-	- - 2025/09	36.99	20503	9/19/2025	Communications	02582
0000000	000007	AT&T MOBILITY	VVF082025	9/04/2025	4502-043000-5230-	- - 2025/09	149.85	20503	9/19/2025	Communications	02582
					CHECK TOTAL		186.84				
0000000	000795	AUTOZONE INC.	08312025	8/31/2025	4100-041200-6014-	- - 2025/09	31.54	20504	9/19/2025	Material & Supplies	02582
0000000	000795	AUTOZONE INC.	08312025	8/31/2025	4100-071200-6014-	- - 2025/09	157.94	20504	9/19/2025	Materials & Supplies	02582
0000000	000795	AUTOZONE INC.	08312025	8/31/2025	4501-043000-6008-	- - 2025/09	186.37	20504	9/19/2025	Gas,Lube,Tires,etc.	02582
0000000	000795	AUTOZONE INC.	08312025	8/31/2025	4501-043000-6008-	- - 2025/09	23.17	20504	9/19/2025	Gas,Lube,Tires,etc.	02582
0000000	000795	AUTOZONE INC.	08312025	8/31/2025	4501-043000-6008-	- - 2025/09	195.85	20504	9/19/2025	Gas,Lube,Tires,etc.	02582
0000000	000795	AUTOZONE INC.	08312025	8/31/2025	4501-043000-6008-	- - 2025/09	195.85	20504	9/19/2025	Gas,Lube,Tires,etc.	02582
					CHECK TOTAL		352.68				
0000000	002120	BLAUCH BROTHERS, INC	8129	9/15/2025	4100-031100-3310-	- - 2025/09	260.00	20505	9/19/2025	Maint. Repairs Mach. & Equip.	02582
					CHECK TOTAL		260.00				
0000000	001701	BLUE360 MEDIA	IN2507263949	8/29/2025	4100-031100-5810-	- - 2025/09	219.90	20506	9/19/2025	Membership Dues Subscr.	02582
					CHECK TOTAL		219.90				
0000000	000095	BRIGHTSPEED	08252025	8/25/2025	4100-071200-5230-	- - 2025/09	94.14	20507	9/19/2025	Communications	02582
					CHECK TOTAL		94.14				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	000011	BURNER ELECTRICAL SERVICE	32594	8/11/2025	4100-043200-8238-	- - 2025/09	130.00	20508	9/19/2025	Depot Maintenance	02582
0000000	000011	BURNER ELECTRICAL SERVICE	32637	8/27/2025	4100-043200-3310-	- - 2025/09	50.00	20508	9/19/2025	Maint.Repairs, Machinery & Equ	02582
0000000	000011	BURNER ELECTRICAL SERVICE	32637	8/27/2025	4100-043200-8238-	- - 2025/09	50.00	20508	9/19/2025	Depot Maintenance	02582
0000000	000011	BURNER ELECTRICAL SERVICE	32614	8/19/2025	4501-042250-8219-	- - 2025/09	131.50	20508	9/19/2025	Improvement Projects	02582
0000000	000011	BURNER ELECTRICAL SERVICE	32627	8/22/2025	4502-043000-3310-	- - 2025/09	195.00	20508	9/19/2025	Maint.Repairs,Mach. & Equip.	02582
					CHECK TOTAL		556.50				
0000000	000485	CLEAR COMMUNICATIONS AND	129806	9/02/2025	4100-031150-8205-	- - 2025/09	41.00	20509	9/19/2025	Vehicles	02582
					CHECK TOTAL		41.00				
0000000	000511	COASTAL BIOANALYSTS, INC	20838	8/26/2025	4502-043000-5858-	- - 2025/09	2,957.00	20510	9/19/2025	Sample Fees	02582
					CHECK TOTAL		2,957.00				
0000000	001608	COMCAST	56976 09062025	9/06/2025	4100-041200-5230-	- - 2025/09	287.48	20511	9/19/2025	Communications	02582
0000000	001608	COMCAST	56984 09062025	9/06/2025	4100-043200-5230-	- - 2025/09	556.66	20511	9/19/2025	Communications	02582
0000000	001608	COMCAST	58709 09052025	9/05/2025	4100-041200-5230-	- - 2025/09	291.12	20511	9/19/2025	Communications	02582
0000000	001608	COMCAST	156230 09072025	9/07/2025	4501-043000-5230-	- - 2025/09	291.12	20511	9/19/2025	Communications	02582
0000000	001608	COMCAST	57602 09022025	9/02/2025	4502-043000-5230-	- - 2025/09	459.98	20511	9/19/2025	Communications	02582
					CHECK TOTAL		1,886.36				
0000000	000841	COMMONWEALTH OF VIRGINIA	09152025	9/15/2025	4502-043000-5863-	- - 2025/09	100.00	20512	9/19/2025	Sewer-Certification Exp.	02582
0000000	000841	COMMONWEALTH OF VIRGINIA	09162025	9/16/2025	4502-043000-5540-	- - 2025/09	100.00	20512	9/19/2025	Travel & Training	02582
					CHECK TOTAL		200.00				
0000000	001671	CORE & MAIN	X638198	9/10/2025	4502-042000-6014-	- - 2025/09	1,260.00	20513	9/19/2025	Materials and Supplies	02582
					CHECK TOTAL		1,260.00				
0000000	000002	COREBRIDGE FINANCIAL	09122025	9/12/2025	100-000200-0200-	- - 2025/09	33.34	20514	9/19/2025	PR Clearing	02582
0000000	000002	COREBRIDGE FINANCIAL	09122025	9/12/2025	501-000200-0200-	- - 2025/09	33.33	20514	9/19/2025	Payroll Clearing	02582
0000000	000002	COREBRIDGE FINANCIAL	09122025	9/12/2025	502-000200-0200-	- - 2025/09	33.33	20514	9/19/2025	PR Clearing	02582
					CHECK TOTAL		100.00				
0000000	002315	DAVID GAETANI	09192025	9/19/2025	4100-071200-6016-	- - 2025/09	1,500.00	20515	9/19/2025	Recreation Special Events	02582
					CHECK TOTAL		1,500.00				
0000000	000057	EMMART OIL	08312025	8/31/2025	4100-043200-5120-	- - 2025/09	66.01	20516	9/19/2025	Heating Service	02582
0000000	000057	EMMART OIL	08312025	8/31/2025	4100-071200-6008-	- - 2025/09	1,601.35	20516	9/19/2025	Gas, Lube, Tires, Etc.	02582
0000000	000057	EMMART OIL	08312025	8/31/2025	4100-041200-6008-	- - 2025/09	1,251.08	20516	9/19/2025	Gas, Lube, Tires, etc.	02582
0000000	000057	EMMART OIL	08312025	8/31/2025	4501-042000-6008-	- - 2025/09	1,251.08	20516	9/19/2025	Gas, Lube, Tires	02582
0000000	000057	EMMART OIL	08312025	8/31/2025	4501-043000-6008-	- - 2025/09	4,224.63	20516	9/19/2025	Gas,Lube,Tires,etc.	02582
0000000	000057	EMMART OIL	08312025	8/31/2025	4502-042000-6008-	- - 2025/09	1,251.08	20516	9/19/2025	Gas, Lube and Tires	02582
0000000	000057	EMMART OIL	08312025	8/31/2025	4502-043000-6008-	- - 2025/09	742.15	20516	9/19/2025	Gas, Lube, Tires, etc.	02582
					CHECK TOTAL		10,387.38				
0000000	001772	EVERBANK, N.A.	10480473	9/10/2025	4100-012410-5410-	- - 2025/09	171.04	20517	9/19/2025	Lease/Rent of Equip.	02582
					CHECK TOTAL		171.04				
0000000	000033	HACH COMPANY	14656808	9/05/2025	4501-043000-3310-	- - 2025/09	7,373.00	20518	9/19/2025	Maint. Repairs, Mach.& Equip.	02582
					CHECK TOTAL		7,373.00				
0000000	002146	HOLTZMAN OIL CORPORATION	08312025	8/31/2025	4100-031100-6008-	- - 2025/09	4,028.47	20519	9/19/2025	Gas, Lube, Tires, Etc.	02582
					CHECK TOTAL		4,028.47				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	001704	INDUSTRIAL CHEM LABS	417236	7/31/2025	4502-043000-3312-	- - 2025/09	474.13	20520	9/19/2025	Pump Station Maintenance	02582
0000000	001704	INDUSTRIAL CHEM LABS	418312	8/21/2025	4502-043000-3312-	- - 2025/09	345.91	20520	9/19/2025	Pump Station Maintenance	02582
					CHECK TOTAL		820.04				
0000000	001166	INGERSOLL RAND COMPANY	31224019	7/22/2025	4502-043000-3311-	- - 2025/09	1,865.03	20521	9/19/2025	Repair Parts	02582
					CHECK TOTAL		1,865.03				
0000000	001901	IPRINT TECHNOLOGIES	1249931	9/05/2025	4100-012100-6001-	- - 2025/09	157.00	20522	9/19/2025	Office Supplies	02582
0000000	001901	IPRINT TECHNOLOGIES	1250508	9/09/2025	4100-012100-6014-	- - 2025/09	157.00	20522	9/19/2025	Materials & Supplies	02582
0000000	001901	IPRINT TECHNOLOGIES	1248931	9/02/2025	4502-043000-6001-	- - 2025/09	1,964.00	20522	9/19/2025	Office Supplies	02582
					CHECK TOTAL		2,278.00				
0000000	001153	JEFF L DOVEL LAWN CARE, L	795863	8/31/2025	4100-043200-3330-	- - 2025/09	4,150.00	20523	9/19/2025	Dam Maintenance	02582
0000000	001153	JEFF L DOVEL LAWN CARE, L	795872	9/15/2025	4100-071200-6020-	- - 2025/09	950.00	20523	9/19/2025	Tree Maintenance	02582
0000000	001153	JEFF L DOVEL LAWN CARE, L	795862	8/31/2025	4501-043000-3315-	- - 2025/09	675.00	20523	9/19/2025	Pump Station Maintenance	02582
					CHECK TOTAL		5,775.00				
0000000	002033	JENNIFER JENKINS	09122025	9/12/2025	4100-071200-5540-	- - 2025/09	81.90	20524	9/19/2025	Travel & Training	02582
					CHECK TOTAL		81.90				
0000000	001127	JOHN DEERE FINANCIAL	09012025	9/01/2025	4100-041200-6014-	- - 2025/09	13.00	20525	9/19/2025	Material & Supplies	02582
0000000	001127	JOHN DEERE FINANCIAL	09012025	9/01/2025	4100-071200-6014-	- - 2025/09	245.49	20525	9/19/2025	Materials & Supplies	02582
					CHECK TOTAL		258.49				
0000000	001818	JR'S CLEANING SERVICE	1450	9/05/2025	4100-043200-3820-	- - 2025/09	1,050.00	20526	9/19/2025	Janitorial Services	02582
					CHECK TOTAL		1,050.00				
0000000	001939	L & B PORTABLES LLC	7393	9/08/2025	4100-071200-5410-	- - 2025/09	215.00	20527	9/19/2025	Rental fees	02582
0000000	001939	L & B PORTABLES LLC	7393	9/08/2025	4100-081500-8231-	- - 2025/09	130.00	20527	9/19/2025	Farmers Market	02582
0000000	001939	L & B PORTABLES LLC	7393	9/08/2025	4100-043200-5410-	- - 2025/09	215.00	20527	9/19/2025	Lease/Rental of Equipment	02582
0000000	001939	L & B PORTABLES LLC	7393	9/08/2025	4100-071200-5410-	- - 2025/09	130.00	20527	9/19/2025	Rental fees	02582
0000000	001939	L & B PORTABLES LLC	7393	9/08/2025	4100-071200-5410-	- - 2025/09	480.00	20527	9/19/2025	Rental fees	02582
0000000	001939	L & B PORTABLES LLC	7394	9/08/2025	4100-071200-5410-	- - 2025/09	215.00	20527	9/19/2025	Rental fees	02582
0000000	001939	L & B PORTABLES LLC	7394	9/08/2025	4100-081500-8231-	- - 2025/09	130.00	20527	9/19/2025	Farmers Market	02582
0000000	001939	L & B PORTABLES LLC	7394	9/08/2025	4100-043200-5410-	- - 2025/09	215.00	20527	9/19/2025	Lease/Rental of Equipment	02582
0000000	001939	L & B PORTABLES LLC	7394	9/08/2025	4100-071200-5410-	- - 2025/09	130.00	20527	9/19/2025	Rental fees	02582
0000000	001939	L & B PORTABLES LLC	7394	9/08/2025	4100-071200-5410-	- - 2025/09	480.00	20527	9/19/2025	Rental fees	02582
0000000	001939	L & B PORTABLES LLC	7395	9/08/2025	4100-071200-5410-	- - 2025/09	755.00	20527	9/19/2025	Rental fees	02582
0000000	001939	L & B PORTABLES LLC	7396	9/08/2025	4100-071200-5410-	- - 2025/09	755.00	20527	9/19/2025	Rental fees	02582
0000000	001939	L & B PORTABLES LLC	7397	9/08/2025	4100-071200-6016-	- - 2025/09	410.00	20527	9/19/2025	Recreation Special Events	02582
					CHECK TOTAL		4,260.00				
0000000	002316	L & L TRUCK REPAIR	INV-8564	9/11/2025	4502-043000-3310-	- - 2025/09	1,921.38	20528	9/19/2025	Maint.Repairs,Mach. & Equip.	02582
					CHECK TOTAL		1,921.38				
0000000	000045	LANCASTER ENTERPRISES	08312025	8/31/2025	4100-071200-3310-	- - 2025/09	42.00	20529	9/19/2025	Maint.Repairs. Mach.& Equip.	02582
0000000	000045	LANCASTER ENTERPRISES	08312025	8/31/2025	4100-041200-3311-	- - 2025/09	346.96	20529	9/19/2025	Repair Parts	02582
0000000	000045	LANCASTER ENTERPRISES	08312025	8/31/2025	4100-071200-3311-	- - 2025/09	174.34	20529	9/19/2025	Repair Parts	02582
0000000	000045	LANCASTER ENTERPRISES	08312025	8/31/2025	4501-043000-3311-	- - 2025/09	7,199.99	20529	9/19/2025	Repair parts	02582
					CHECK TOTAL		7,763.29				

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0000000	001536	LITTEN & SIPE LLP	09162025	9/16/2025	4100-012210-3150-	- - 2025/09	5,980.24	20530	9/19/2025	Town Attorney	02582
						CHECK TOTAL	5,980.24				
0000000	000128	LOWE'S	08252025	8/25/2025	4501-043000-3311-	- - 2025/09	66.06	20531	9/19/2025	Repair parts	02582
						CHECK TOTAL	66.06				
0000000	000056	LURAY COPY SERVICE, INC.	08312025	8/31/2025	4100-071200-6016-	- - 2025/09	656.30	20532	9/19/2025	Recreation Special Events	02582
0000000	000056	LURAY COPY SERVICE, INC.	08312025	8/31/2025	4100-071200-6016-	- - 2025/09	230.00	20532	9/19/2025	Recreation Special Events	02582
0000000	000056	LURAY COPY SERVICE, INC.	08312025	8/31/2025	4501-041220-6001-	- - 2025/09	1,605.00	20532	9/19/2025	Office Supplies	02582
						CHECK TOTAL	2,491.30				
0000000	000137	LURAY ROTARY CLUB	09142025	9/14/2025	4100-012100-5810-	- - 2025/09	150.00	20533	9/19/2025	Membership Dues Subscription	02582
						CHECK TOTAL	150.00				
0000000	002057	L3HARRIS TECHNOLOGIES, IN	556934	1/08/2025	4100-031150-8201-	- - 2025/09	250.25	20534	9/19/2025	Machinery & Equipment	02582
0000000	002057	L3HARRIS TECHNOLOGIES, IN	563387	7/17/2025	4100-031150-8205-	- - 2025/09	114.70	20534	9/19/2025	Vehicles	02582
0000000	002057	L3HARRIS TECHNOLOGIES, IN	93446093	1/22/2025	4100-031100-6014-	- - 2025/09	182.00	20534	9/19/2025	Materials & Supplies	02582
						CHECK TOTAL	546.95				
0000000	000093	MARLOW FORD	234929	9/02/2025	4100-012100-3310-	- - 2025/09	94.90	20535	9/19/2025	Maint. Repairs, Mach. & Equip.	02582
0000000	000093	MARLOW FORD	234929	9/02/2025	4100-012100-3311-	- - 2025/09	68.45	20535	9/19/2025	Repair Parts	02582
						CHECK TOTAL	163.35				
0000000	002304	MARSTON'S LAWN & LANDSCAPE	2833	9/03/2025	4100-043200-5840-	- - 2025/09	300.00	20536	9/19/2025	Mowing Expenses	02582
						CHECK TOTAL	300.00				
0000000	001028	MICHAEL BERGER	09192025	9/19/2025	4100-071200-6016-	- - 2025/09	300.00	20537	9/19/2025	Recreation Special Events	02582
						CHECK TOTAL	300.00				
0000000	000210	MOSCA DESIGN, INC.	43977	9/12/2025	4100-041200-6014-	- - 2025/09	82.78	20538	9/19/2025	Material & Supplies	02582
						CHECK TOTAL	82.78				
0000000	000364	MOYERS EXTERMINATING	09102025	9/10/2025	4100-043200-3310-	- - 2025/09	30.00	20539	9/19/2025	Maint. Repairs, Machinery & Equ	02582
0000000	000364	MOYERS EXTERMINATING	09102025 DEPOT	9/10/2025	4100-043200-8238-	- - 2025/09	30.00	20539	9/19/2025	Depot Maintenance	02582
						CHECK TOTAL	60.00				
0000000	002309	NORTHERN ELECTRICAL, LLC	4312	9/07/2025	4100-071200-3310-	- - 2025/09	300.00	20540	9/19/2025	Maint. Repairs, Mach. & Equip.	02582
						CHECK TOTAL	300.00				
0000000	001924	NORTHWEST VIRGINIA REGION	06252025	6/25/2025	4100-031100-5810-	- - 2025/09	3,055.80	20541	9/19/2025	Membership Dues Subscr.	02582
						CHECK TOTAL	3,055.80				
0000000	001601	PACE ANALYTICAL SERVICES	2530630742	9/04/2025	4502-043000-5858-	- - 2025/09	157.00	20542	9/19/2025	Sample Fees	02582
0000000	001601	PACE ANALYTICAL SERVICES	2530631437	9/09/2025	4502-043000-5858-	- - 2025/09	279.10	20542	9/19/2025	Sample Fees	02582
0000000	001601	PACE ANALYTICAL SERVICES	2530631767	9/10/2025	4502-043000-5858-	- - 2025/09	157.00	20542	9/19/2025	Sample Fees	02582
0000000	001601	PACE ANALYTICAL SERVICES	2530631811	9/10/2025	4502-043000-5858-	- - 2025/09	276.30	20542	9/19/2025	Sample Fees	02582
0000000	001601	PACE ANALYTICAL SERVICES	2530632469	9/12/2025	4502-043000-5858-	- - 2025/09	276.30	20542	9/19/2025	Sample Fees	02582
						CHECK TOTAL	1,145.70				
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4100-041200-6014-	- - 2025/09	394.54	20543	9/19/2025	Material & Supplies	02582
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4100-071200-6014-	- - 2025/09	710.10	20543	9/19/2025	Materials & Supplies	02582

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0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4100-012710-8201-	- -	127.98	20543	9/19/2025	Equipment	02582
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4100-031150-8206-	- -	127.48	20543	9/19/2025	Buildings & Structures	02582
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4100-031150-8206-	- -	26.98	20543	9/19/2025	Buildings & Structures	02582
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4100-031150-8206-	- -	28.00	20543	9/19/2025	Buildings & Structures	02582
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4100-031150-8206-	- -	35.13	20543	9/19/2025	Buildings & Structures	02582
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4100-031150-8206-	- -	25.44	20543	9/19/2025	Buildings & Structures	02582
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4100-031150-8206-	- -	25.14	20543	9/19/2025	Buildings & Structures	02582
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4100-031150-8206-	- -	9.30	20543	9/19/2025	Buildings & Structures	02582
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4100-071200-6015-	- -	119.88	20543	9/19/2025	Tree/Beautific.Improvement Pro	02582
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4100-071200-6016-	- -	115.86	20543	9/19/2025	Recreation Special Events	02582
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4501-043000-3311-	- -	367.91	20543	9/19/2025	Repair parts	02582
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4501-043000-6014-	- -	559.46	20543	9/19/2025	Material & Supplies	02582
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4501-042250-8219-	- -	38.32	20543	9/19/2025	Improvement Projects	02582
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4502-043000-6014-	- -	158.18	20543	9/19/2025	Materials & Supplies	02502
0000000	000084	PAGE COOP. FARM BUREAU	08312025	8/31/2025	4502-043000-3312-	- -	44.46	20543	9/19/2025	Pump Station Maintenance	02582
					CHECK TOTAL		2,860.20				
0000000	001665	PAGE TIRE AND LUBE	32233	9/03/2025	4100-041200-3310-	- -	25.00	20544	9/19/2025	Maint.Repairs,Mach.& Equip.	02582
					CHECK TOTAL		25.00				
0000000	002026	PAGE VALLEY NEWS	1036	9/04/2025	4100-081100-3600-	- -	475.00	20545	9/19/2025	Advertising	02582
0000000	002026	PAGE VALLEY NEWS	1036	9/04/2025	4100-043200-3600-	- -	380.00	20545	9/19/2025	Advertising	02582
0000000	002026	PAGE VALLEY NEWS	21929	9/04/2025	4100-081500-8240-	- -	7,072.00	20545	9/19/2025	Economic Development	02582
					CHECK TOTAL		7,927.00				
0000000	000089	SEAL'S CONST. & SEPTIC	8550	8/13/2025	4100-071200-3310-	- -	450.00	20546	9/19/2025	Maint.Repairs. Mach.& Equip.	02582
					CHECK TOTAL		450.00				
0000000	000120	SHARK CORPORATION	312720	8/11/2025	4502-043000-6014-	- -	470.03	20547	9/19/2025	Materials & Supplies	02582
					CHECK TOTAL		470.03				
0000000	002246	SHARP BUSINESS SYSTEMS DI	9005497553	9/16/2025	4100-031100-5410-	- -	98.73	20548	9/19/2025	Rental of Equipment	02582
					CHECK TOTAL		98.73				
0000000	001770	SHARP ELECTRONICS CORP	40093982	9/08/2025	4100-012410-5410-	- -	383.82	20549	9/19/2025	Lease/Rent of Equip.	02582
					CHECK TOTAL		383.82				
0000000	000998	SHENANDOAH VALLEY	09022025	9/02/2025	4100-071200-5110-	- -	3,216.67	20550	9/19/2025	Electricity	02582
0000000	000998	SHENANDOAH VALLEY	09022025	9/02/2025	4100-043200-5110-	- -	2,494.66	20550	9/19/2025	Electricity	02582
0000000	000998	SHENANDOAH VALLEY	09022025	9/02/2025	4100-041200-5110-	- -	13,523.25	20550	9/19/2025	Electricity	02582
0000000	000998	SHENANDOAH VALLEY	09022025	9/02/2025	4100-031100-5110-	- -	13.25	20550	9/19/2025	Electricity	02582
0000000	000998	SHENANDOAH VALLEY	09022025	9/02/2025	4501-042000-5110-	- -	814.96	20550	9/19/2025	Electricity	02582
0000000	000998	SHENANDOAH VALLEY	09022025	9/02/2025	4501-043000-5110-	- -	7,855.41	20550	9/19/2025	Electricity	02582
0000000	000998	SHENANDOAH VALLEY	09022025	9/02/2025	4502-042000-5110-	- -	1,424.08	20550	9/19/2025	Electricity	02582
0000000	000998	SHENANDOAH VALLEY	09022025	9/02/2025	4502-043000-5110-	- -	17,892.18	20550	9/19/2025	Electricity	02582
					CHECK TOTAL		47,234.46				
0000000	001068	SKYLINE PAINT & HARDWARE	08312025	8/31/2025	4100-041200-6014-	- -	111.61	20551	9/19/2025	Material & Supplies	02582
0000000	001068	SKYLINE PAINT & HARDWARE	08312025	8/31/2025	4100-071200-3311-	- -	13.43	20551	9/19/2025	Repair Parts	02582
0000000	001068	SKYLINE PAINT & HARDWARE	08312025	8/31/2025	4100-071200-6014-	- -	403.14	20551	9/19/2025	Materials & Supplies	02582
0000000	001068	SKYLINE PAINT & HARDWARE	08312025	8/31/2025	4100-031100-6014-	- -	8.36	20551	9/19/2025	Materials & Supplies	02582

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH	
0000000	001068	SKYLINE PAINT & HARDWARE	08312025	8/31/2025	4100-031100-6014-	- -	2025/09	103.38	20551	9/19/2025	Materials & Supplies	02582
0000000	001068	SKYLINE PAINT & HARDWARE	08312025	8/31/2025	4100-031100-6014-	- -	2025/09	59.01	20551	9/19/2025	Materials & Supplies	02582
0000000	001068	SKYLINE PAINT & HARDWARE	08312025	8/31/2025	4100-031100-6014-	- -	2025/09	58.95	20551	9/19/2025	Materials & Supplies	02582
0000000	001068	SKYLINE PAINT & HARDWARE	08312025	8/31/2025	4100-031100-6014-	- -	2025/09	5.16	20551	9/19/2025	Materials & Supplies	02582
0000000	001068	SKYLINE PAINT & HARDWARE	08312025	8/31/2025	4100-031150-8206-	- -	2025/09	51.69	20551	9/19/2025	Buildings & Structures	02582
0000000	001068	SKYLINE PAINT & HARDWARE	08312025	8/31/2025	4100-043200-6014-	- -	2025/09	51.69	20551	9/19/2025	Materials & Supplies	02582
0000000	001068	SKYLINE PAINT & HARDWARE	08312025	8/31/2025	4501-043000-6014-	- -	2025/09	3.84	20551	9/19/2025	Material & Supplies	02582
CHECK TOTAL							870.26					
0000000	001490	STANLEY AUTO PARTS	09012025	9/01/2025	4100-071200-3311-	- -	2025/09	10.99	20552	9/19/2025	Repair Parts	02582
0000000	001490	STANLEY AUTO PARTS	09012025	9/01/2025	4100-071200-3311-	- -	2025/09	200.36	20552	9/19/2025	Repair Parts	02582
0000000	001490	STANLEY AUTO PARTS	09012025	9/01/2025	4100-071200-3311-	- -	2025/09	6.53	20552	9/19/2025	Repair Parts	02582
0000000	001490	STANLEY AUTO PARTS	09012025	9/01/2025	4100-041200-3311-	- -	2025/09	6.54	20552	9/19/2025	Repair Parts	02582
0000000	001490	STANLEY AUTO PARTS	09012025	9/01/2025	4100-041200-3311-	- -	2025/09	39.99	20552	9/19/2025	Repair Parts	02582
CHECK TOTAL							264.41					
0000000	001741	THE SUPPLY ROOM	5729638-0	8/29/2025	4100-012100-6001-	- -	2025/09	86.08	20553	9/19/2025	Office Supplies	02582
0000000	001741	THE SUPPLY ROOM	5729638-0	8/29/2025	4100-011100-6001-	- -	2025/09	129.12	20553	9/19/2025	Office Supplies	02582
0000000	001741	THE SUPPLY ROOM	5729638-0	8/29/2025	4100-012410-6001-	- -	2025/09	86.08	20553	9/19/2025	Office Supplies	02582
0000000	001741	THE SUPPLY ROOM	5729638-0	8/29/2025	4100-081100-6001-	- -	2025/09	129.12	20553	9/19/2025	Office Supplies	02582
0000000	001741	THE SUPPLY ROOM	5741611-0	9/11/2025	4100-012410-6001-	- -	2025/09	17.98	20553	9/19/2025	Office Supplies	02582
0000000	001741	THE SUPPLY ROOM	5729638-0	8/29/2025	4501-043000-6001-	- -	2025/09	43.04	20553	9/19/2025	Office Supplies	02582
0000000	001741	THE SUPPLY ROOM	5729638-0	8/29/2025	4502-043000-6001-	- -	2025/09	43.04	20553	9/19/2025	Office Supplies	02582
CHECK TOTAL							534.46					
0000000	001208	TREASURER-	09022025	9/02/2025	4501-043000-5858-	- -	2025/09	811.66	20554	9/19/2025	Water System Sample Fees	02582
CHECK TOTAL							811.66					
0000000	000104	UNIFIRST CORPORATION	1700241114	9/01/2025	4100-041200-6011-	- -	2025/09	203.43	20555	9/19/2025	Uniforms	02582
0000000	000104	UNIFIRST CORPORATION	1700242435	9/08/2025	4100-043200-6014-	- -	2025/09	62.98	20555	9/19/2025	Materials & Supplies	02582
0000000	000104	UNIFIRST CORPORATION	1700242435	9/08/2025	4100-043200-5420-	- -	2025/09	17.33	20555	9/19/2025	Rents	02582
0000000	000104	UNIFIRST CORPORATION	1700242438	9/08/2025	4100-071200-6014-	- -	2025/09	19.42	20555	9/19/2025	Materials & Supplies	02582
0000000	000104	UNIFIRST CORPORATION	1700242454	9/08/2025	4100-071200-6011-	- -	2025/09	219.58	20555	9/19/2025	Uniforms	02582
0000000	000104	UNIFIRST CORPORATION	1700242459	9/08/2025	4100-071200-6014-	- -	2025/09	463.93	20555	9/19/2025	Materials & Supplies	02582
0000000	000104	UNIFIRST CORPORATION	1700242523	9/08/2025	4100-043200-6014-	- -	2025/09	160.44	20555	9/19/2025	Materials & Supplies	02582
0000000	000104	UNIFIRST CORPORATION	1700242523	9/08/2025	4100-043200-5420-	- -	2025/09	12.71	20555	9/19/2025	Rents	02582
0000000	000184	UNIFIRST CORPORATION	1700241114	9/01/2025	4501-042000-6011-	- -	2025/09	235.46	20555	9/19/2025	Uniforms	02582
0000000	000104	UNIFIRST CORPORATION	1700242487	9/08/2025	4501-043000-6011-	- -	2025/09	111.37	20555	9/19/2025	Uniforms	02582
0000000	000104	UNIFIRST CORPORATION	1700235413*	8/04/2025	4502-043000-6014-	- -	2025/09	75.79	20555	9/19/2025	Materials & Supplies	02582
0000000	000104	UNIFIRST CORPORATION	1700241114	9/01/2025	4502-042000-6011-	- -	2025/09	136.97	20555	9/19/2025	Uniforms	02582
0000000	000104	UNIFIRST CORPORATION	1700242497	9/08/2025	4502-043000-6011-	- -	2025/09	160.07	20555	9/19/2025	Uniforms	02582
0000000	000104	UNIFIRST CORPORATION	1700242502	9/08/2025	4502-043000-6014-	- -	2025/09	27.93	20555	9/19/2025	Materials & Supplies	02582
CHECK TOTAL							1,907.41					
0000000	000104	UNIFIRST CORPORATION	1700242529	9/08/2025	4100-041200-6011-	- -	2025/09	203.43	20556	9/19/2025	Uniforms	02582
0000000	000104	UNIFIRST CORPORATION	1700242533	9/08/2025	4100-041200-6014-	- -	2025/09	21.37	20556	9/19/2025	Material & Supplies	02582
0000000	000104	UNIFIRST CORPORATION	1700243724	9/15/2025	4100-071200-6014-	- -	2025/09	19.42	20556	9/19/2025	Materials & Supplies	02582
0000000	000104	UNIFIRST CORPORATION	1700243733	9/15/2025	4100-071200-6011-	- -	2025/09	219.58	20556	9/19/2025	Uniforms	02582
0000000	000104	UNIFIRST CORPORATION	1700243736	9/15/2025	4100-071200-6014-	- -	2025/09	47.77	20556	9/19/2025	Materials & Supplies	02582
0000008	000104	UNIFIRST CORPORATION	1700243776	9/15/2025	4100-043200-6014-	- -	2025/09	160.44	20556	9/19/2025	Materials & Supplies	02582
0000000	000104	UNIFIRST CORPORATION	1700243776	9/15/2025	4100-043200-5420-	- -	2025/09	12.71	20556	9/19/2025	Rents	02582

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	000104	UNIFIRST CORPORATION	1700243778	9/15/2025	4100-041200-6011-	- - 2025/09	203.43	20556	9/19/2025	Uniforms	02582
0000000	000104	UNIFIRST CORPORATION	1700242529	9/08/2025	4501-042000-6011-	- - 2025/09	235.46	20556	9/19/2025	Uniforms	02582
0000000	000104	UNIFIRST CORPORATION	1700243754	9/15/2025	4501-043000-6011-	- - 2025/09	111.37	20556	9/19/2025	Uniforms	02582
0000000	000104	UNIFIRST CORPORATION	1700243778	9/15/2025	4501-042000-6011-	- - 2025/09	235.46	20556	9/19/2025	Uniforms	02582
0000000	000104	UNIFIRST CORPORATION	1700242529	9/08/2025	4502-042000-6011-	- - 2025/09	136.97	20556	9/19/2025	Uniforms	02582
0000000	000104	UNIFIRST CORPORATION	1700243760	9/15/2025	4502-043000-6011-	- - 2025/09	160.07	20556	9/19/2025	Uniforms	02582
0000000	000104	UNIFIRST CORPORATION	1700243762	9/15/2025	4502-043000-6014-	- - 2025/09	27.93	20556	9/19/2025	Materials & Supplies	02582
0000000	000104	UNIFIRST CORPORATION	1700243778	9/15/2025	4502-042000-6011-	- - 2025/09	136.97	20556	9/19/2025	Uniforms	02582
					CHECK TOTAL		1,932.38				
0000000	000104	UNIFIRST CORPORATION	1700243779	9/15/2025	4100-041200-6014-	- - 2025/09	21.37	20557	9/19/2025	Material & Supplies	02582
					CHECK TOTAL		21.37				
0000000	000478	UNIVAR USA, INC	53313832	9/10/2025	4501-043000-6015-	- - 2025/09	1,377.00	20558	9/19/2025	WTP Chemical Expenses	02582
0000000	000478	UNIVAR USA, INC	53237094	8/06/2025	4502-043000-6015-	- - 2025/09	8,809.49	20558	9/19/2025	Operational Chemicals	02582
					CHECK TOTAL		10,186.49				
0000000	000578	VALLEY AUTOMATION, INC.	14107	9/08/2025	4501-043000-3310-	- - 2025/09	8,721.00	20559	9/19/2025	Maint. Repairs, Mach. & Equip.	02582
0000000	000578	VALLEY AUTOMATION, INC.	14126	9/12/2025	4501-043000-3310-	- - 2025/09	216.48	20559	9/19/2025	Maint. Repairs, Mach. & Equip.	02582
					CHECK TOTAL		8,937.48				
0000000	002080	VISION TECHNOLOGY GROUP	29356	9/08/2025	4100-012610-3130-	- - 2025/09	3,858.99	20560	9/19/2025	IT Technician	02582
0000000	002080	VISION TECHNOLOGY GROUP	29356	9/08/2025	4100-012610-3310-	- - 2025/09	771.80	20560	9/19/2025	IT Repairs & Maintenance	02582
0000000	002080	VISION TECHNOLOGY GROUP	29356	9/08/2025	4100-012610-3311-	- - 2025/09	3,087.18	20560	9/19/2025	IT Repair Parts & Supplies	02582
					CHECK TOTAL		7,717.97				
0000000	000113	VIVIAN'S FLOWER SHOP	09032025	9/03/2025	4100-041200-6001-	- - 2025/09	73.71	20561	9/19/2025	Office Supplies	02582
0000000	000113	VIVIAN'S FLOWER SHOP	09032025	9/03/2025	4100-011100-5840-	- - 2025/09	89.51	20561	9/19/2025	Misc. Expenses	02582
					CHECK TOTAL		163.22				
0000000	000098	WASTE MGMT. OF BLUE RIDGE	3460862-2411-7	9/02/2025	4100-042300-5140-	- - 2025/09	33,792.38	20562	9/19/2025	Contract Serv.- Trash Collecti	02582
					CHECK TOTAL		33,792.38				
0000000	002283	WILLIAMS SCOTSMAN, INC	9024535554	9/08/2025	4100-071200-5410-	- - 2025/09	1,493.27	20563	9/19/2025	Rental fees	02582
					CHECK TOTAL		1,493.27				
0000000	000001	AFLAC	10012025	10/01/2025	100-000200-0200-	- - 2025/10	1,036.43	20564	9/24/2025	PR Clearing	02583
0000000	000001	AFLAC	10012025	10/01/2025	501-000200-0200-	- - 2025/10	475.67	20564	9/24/2025	Payroll Clearing	02583
0000000	000001	AFLAC	10012025	10/01/2025	502-000200-0200-	- - 2025/10	152.19	20564	9/24/2025	PR Clearing	02583
					CHECK TOTAL		1,664.29				
0000000	000941	BLUE RIDGE BANK	09182025	10/01/2025	4502-095100-9110-	- - 2025/10	31,318.39	20565	9/24/2025	Debt Service - Principal	02583
0000000	000941	BLUE RIDGE BANK	09182025	10/01/2025	4502-095100-9120-	- - 2025/10	19,399.99	20565	9/24/2025	Debt Service - Interest	02583
					CHECK TOTAL		50,718.38				
0000000	000234	U.S.BANK OPERATIONS CENTE	09162025	9/16/2025	4502-095100-9110-	- - 2025/10	160,000.00	20566	9/24/2025	Debt Service - Principal	02583
0000000	000234	U.S.BANK OPERATIONS CENTE	09162025	9/16/2025	4502-095100-9120-	- - 2025/10	4,100.00	20566	9/24/2025	Debt Service - Interest	02583
					CHECK TOTAL		164,100.00				
0000000	002072	ALLIED CONCRETE COMPANY	30071650	9/22/2025	4100-041300-5849-	- - 2025/09	1,059.50	20567	9/25/2025	Street-Sidewalk Materials	02584
					CHECK TOTAL		1,059.50				

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0000000	001608	COMCAST	58253 09122025	9/12/2025	4501-043000-5230-	- - 2025/09	337.54	20568	9/25/2025	Communications	02584
						CHECK TOTAL	337.54				
0000000	000002	COREBRIDGE FINANCIAL	09252025	9/25/2025	100-000200-0200-	- - 2025/09	33.34	20569	9/25/2025	PR Clearing	02584
0000000	000002	COREBRIDGE FINANCIAL	09252025	9/25/2025	501-000200-0200-	- - 2025/09	33.33	20569	9/25/2025	Payroll Clearing	02584
0000000	000002	COREBRIDGE FINANCIAL	09252025	9/25/2025	502-000200-0200-	- - 2025/09	33.33	20569	9/25/2025	PR Clearing	02584
						CHECK TOTAL	100.00				
0000000	000017	DAILY NEWS RECORD	003235709	8/29/2025	4100-071200-6016-	- - 2025/09	450.00	20570	9/25/2025	Recreation Special Events	02584
						CHECK TOTAL	450.00				
0000000	000024	FISHER AUTO PARTS	09012025	9/01/2025	4100-071200-3311-	- - 2025/09	15.88	20571	9/25/2025	Repair Parts	02584
0000000	000024	FISHER AUTO PARTS	09012025	9/01/2025	4100-071200-6008-	- - 2025/09	25.42	20571	9/25/2025	Gas, Lube, Tires, Etc.	02584
0000000	000024	FISHER AUTO PARTS	09012025	9/01/2025	4100-071200-6014-	- - 2025/09	1.38	20571	9/25/2025	Materials & Supplies	02584
0000000	000024	FISHER AUTO PARTS	09012025	9/01/2025	4100-071200-3311-	- - 2025/09	7.75	20571	9/25/2025	Repair Parts	02584
0000000	000024	FISHER AUTO PARTS	09012025	9/01/2025	4501-043000-6008-	- - 2025/09	4.80	20571	9/25/2025	Gas, Lube, Tires, etc.	02584
						CHECK TOTAL	55.23				
0000000	002312	GREEN HORIZON	09172025	9/17/2025	4100-071200-8408-	- - 2025/09	2,165.00	20572	9/25/2025	Ralph H Dean Park Field Mainte	02584
						CHECK TOTAL	2,165.00				
0000000	002232	HAWK SECURITY SYSTEMS INC	1566875	10/01/2025	4100-071200-5230-	- - 2025/09	20.00	20573	9/25/2025	Communications	02584
						CHECK TOTAL	20.00				
0000000	000071	LURAY-PAGE CO. CHAMBER	12182	9/24/2025	4100-071200-6016-	- - 2025/09	25.00	20574	9/25/2025	Recreation Special Events	02584
						CHECK TOTAL	25.00				
0000000	000239	NORTHERN VIRGINIA DAILY	105989	8/31/2025	4100-071200-6016-	- - 2025/09	500.00	20575	9/25/2025	Recreation Special Events	02584
						CHECK TOTAL	500.00				
0000000	001601	PAGE ANALYTICAL SERVICES	2530634299	9/22/2025	4502-043000-5858-	- - 2025/09	297.30	20576	9/25/2025	Sample Fees	02584
0000000	001601	PAGE ANALYTICAL SERVICES	2530634309	9/22/2025	4502-043000-5858-	- - 2025/09	157.00	20576	9/25/2025	Sample Fees	02584
						CHECK TOTAL	454.30				
0000000	000183	PAGE COUNTY TREASURER	09222025	9/22/2025	100-000200-0200-	- - 2025/09	100.00	20577	9/25/2025	PR Clearing	02584
						CHECK TOTAL	100.00				
0000000	000074	PAGE NEWS & COURIER	006236113	8/31/2025	4100-071200-6016-	- - 2025/09	384.00	20578	9/25/2025	Recreation Special Events	02584
						CHECK TOTAL	384.00				
0000000	000117	SELECT SPECIALTY PRODUCTS	57450	9/24/2025	4100-041200-6014-	- - 2025/09	169.00	20579	9/25/2025	Material & Supplies	02584
						CHECK TOTAL	169.00				
0000000	000526	THE HALL COMPANY	34416	9/25/2025	4501-041220-6001-	- - 2025/09	646.47	20580	9/25/2025	Office Supplies	02584
0000000	000526	THE HALL COMPANY	34416	9/25/2025	4502-041220-6001-	- - 2025/09	646.47	20580	9/25/2025	Office Supplies	02584
						CHECK TOTAL	1,292.94				
0000000	000548	TREASURER OF VIRGINIA	721641	9/01/2025	4502-043000-5859-	- - 2025/09	10,043.00	20581	9/25/2025	DEQ Plant Permit	02584
						CHECK TOTAL	10,043.00				
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012710-6014-	- - 2025/09	444.61	20582	9/25/2025	Materials & Supplies	02584

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0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012710-6014-	- -	2025/09	187.90	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012710-6014-	- -	2025/09	167.62	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012710-6014-	- -	2025/09	211.96	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012710-6014-	- -	2025/09	205.96	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012710-6014-	- -	2025/09	23.94	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012710-6014-	- -	2025/09	187.90	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-6010-	- -	2025/09	14.99	20582	9/25/2025	Police Supplies & Range	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6016-	- -	2025/09	40.53	20582	9/25/2025	Recreation Special Events	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6014-	- -	2025/09	29.52	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6014-	- -	2025/09	59.04	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6014-	- -	2025/09	134.34	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6016-	- -	2025/09	255.89	20582	9/25/2025	Recreation Special Events	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012410-5810-	- -	2025/09	14.99	20582	9/25/2025	Membership Dues/Subscriptions	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-041200-3311-	- -	2025/09	15.51	20582	9/25/2025	Repair Parts	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012100-6001-	- -	2025/09	30.50	20582	9/25/2025	Office Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012100-6008-	- -	2025/09	32.69	20582	9/25/2025	Gasoline,Lube, Tires	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-5540-	- -	2025/09	125.08	20582	9/25/2025	Travel & Training	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-5540-	- -	2025/09	498.75	20582	9/25/2025	Travel & Training	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031150-8206-	- -	2025/09	392.44	20582	9/25/2025	Buildings & Structures	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-6014-	- -	2025/09	38.13	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-6011-	- -	2025/09	161.69	20582	9/25/2025	Uniforms	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-6011-	- -	2025/09	200.00	20582	9/25/2025	Uniforms	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-6011-	- -	2025/09	22.03	20582	9/25/2025	Uniforms	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-3310-	- -	2025/09	149.92	20582	9/25/2025	Maint. Repairs Mach. & Equip.	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-6010-	- -	2025/09	88.00	20582	9/25/2025	Police Supplies & Range	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-6010-	- -	2025/09	416.80	20582	9/25/2025	Police Supplies & Range	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-6001-	- -	2025/09	44.68	20582	9/25/2025	Office Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-8202-	- -	2025/09	148.00	20582	9/25/2025	Furniture & Fixtures	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-3310-	- -	2025/09	349.72	20582	9/25/2025	Maint. Repairs Mach. & Equip.	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-5810-	- -	2025/09	9.99	20582	9/25/2025	Membership Dues Subscr.	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-6010-	- -	2025/09	25.17	20582	9/25/2025	Police Supplies & Range	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-6010-	- -	2025/09	71.19	20582	9/25/2025	Police Supplies & Range	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6014-	- -	2025/09	220.08	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6014-	- -	2025/09	87.32	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-5810-	- -	2025/09	36.98	20582	9/25/2025	Membership Dues Subscr.	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-5855-	- -	2025/09	69.98	20582	9/25/2025	Senior/ Physically Challenged	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031100-3310-	- -	2025/09	945.54	20582	9/25/2025	Maint. Repairs Mach. & Equip.	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-031150-8206-	- -	2025/09	9.32	20582	9/25/2025	Buildings & Structures	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012410-5450-	- -	2025/09	29.25	20582	9/25/2025	Credit Card Expense	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-043200-5853-	- -	2025/09	21.00	20582	9/25/2025	Employee Expansas/Retirement	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-011100-5810-	- -	2025/09	19.99	20582	9/25/2025	Membership Dues/Subscriptions	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-011100-5810-	- -	2025/09	19.99	20582	9/25/2025	Membership Dues/Subscriptions	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-043200-6014-	- -	2025/09	85.61	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012100-6001-	- -	2025/09	17.29	20582	9/25/2025	Office Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012410-6001-	- -	2025/09	82.74	20582	9/25/2025	Office Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012410-6001-	- -	2025/09	11.27	20582	9/25/2025	Office Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012410-6001-	- -	2025/09	22.51	20582	9/25/2025	Office Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-043200-5853-	- -	2025/09	58.17	20582	9/25/2025	Employee Expenses/Retirement	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-043200-6001-	- -	2025/09	27.45	20582	9/25/2025	Office Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-043200-5853-	- -	2025/09	9.99	20582	9/25/2025	Employee Expenses/Retirement	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-043200-6014-	- -	2025/09	20.28	20582	9/25/2025	Materials & Supplies	02584

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH	
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-043200-5853-	- -	2025/09	18.03	20582	9/25/2025	Employee Expenses/Retirement	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-043200-6014-	- -	2025/09	25.71	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6016-	- -	2025/09	5.00	20582	9/25/2025	Recreation Special Events	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6016-	- -	2025/09	5.00	20582	9/25/2025	Recreation Special Events	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012410-6001-	- -	2025/09	46.63	20582	9/25/2025	Office Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-043200-6001-	- -	2025/09	61.97	20582	9/25/2025	Office Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012100-5540-	- -	2025/09	30.86	20582	9/25/2025	Travel and Training	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6001-	- -	2025/09	111.56	20582	9/25/2025	Office Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-3311-	- -	2025/09	356.91	20582	9/25/2025	Repair Parts	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-3311-	- -	2025/09	959.29	20582	9/25/2025	Repair Parts	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6016-	- -	2025/09	59.12	20582	9/25/2025	Recreation Special Events	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6016-	- -	2025/09	63.61	20582	9/25/2025	Recreation Special Events	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6016-	- -	2025/09	71.92	20582	9/25/2025	Recreation Special Events	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6008-	- -	2025/09	545.96	20582	9/25/2025	Gas, Lube, Tires, Etc.	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6001-	- -	2025/09	65.52	20582	9/25/2025	Office Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-5230-	- -	2025/09	120.00	20582	9/25/2025	Communications	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-5540-	- -	2025/09	85.00	20582	9/25/2025	Travel & Training	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6014-	- -	2025/09	18.92	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-3311-	- -	2025/09	193.99	20582	9/25/2025	Repair Parts	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6014-	- -	2025/09	69.99	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-8201-	- -	2025/09	247.00	20582	9/25/2025	Machinery & Equipment	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6016-	- -	2025/09	111.06	20582	9/25/2025	Recreation Special Events	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6016-	- -	2025/09	58.92	20582	9/25/2025	Recreation Special Events	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6016-	- -	2025/09	110.00	20582	9/25/2025	Recreation Special Events	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6016-	- -	2025/09	152.89	20582	9/25/2025	Recreation Special Events	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6014-	- -	2025/09	15.99	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-043200-5853-	- -	2025/09	46.57	20582	9/25/2025	Employee Expenses/Retirement	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-043200-5853-	- -	2025/09	52.42	20582	9/25/2025	Employee Expenses/Retirement	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-012410-6001-	- -	2025/09	104.50	20582	9/25/2025	Office Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-081100-5810-	- -	2025/09	29.99	20582	9/25/2025	Membership Dues	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-081100-5810-	- -	2025/09	29.99	20582	9/25/2025	Membership Dues	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4100-071200-6016-	- -	2025/09	5.00	20582	9/25/2025	Recreation Special Events	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4501-043000-3311-	- -	2025/09	25.58	20582	9/25/2025	Repair parts	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4501-043000-3311-	- -	2025/09	326.27	20582	9/25/2025	Repair parts	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4501-043000-3311-	- -	2025/09	78.30	20582	9/25/2025	Repair parts	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4501-043000-5860-	- -	2025/09	126.00	20582	9/25/2025	Water-Certification Exp.	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4501-043000-3311-	- -	2025/09	113.99	20582	9/25/2025	Repair parts	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4501-043000-5540-	- -	2025/09	150.00	20582	9/25/2025	Travel & Training	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4502-043000-5540-	- -	2025/09	35.99	20582	9/25/2025	Travel & Training	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4502-043000-6014-	- -	2025/09	222.38	20582	9/25/2025	Materials & Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4502-043000-6001-	- -	2025/09	85.00	20582	9/25/2025	Office Supplies	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4502-043000-3311-	- -	2025/09	82.85	20582	9/25/2025	Repair Parts	02584
0000000	000105	TRUIST BANKCARD	09022025	9/02/2025	4502-043000-3311-	- -	2025/09	31.02	20582	9/25/2025	Repair Parts	02584
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0000000	000933	ULINE	197332028	9/01/2025	4501-043000-6014-	- -	2025/09	214.73	20583	9/25/2025	Material & Supplies	02584
0000000	000933	ULINE	197332028	9/01/2025	4502-043000-6014-	- -	2025/09	198.73	20583	9/25/2025	Materials & Supplies	02584
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0000000	000104	UNIFIRST CORPORATION	1700245186	9/22/2025	4100-043200-6014-	- -	2025/09	62.98	20584	9/25/2025	Materials & Supplies	02584
0000000	000104	UNIFIRST CORPORATION	1700245186	9/22/2025	4100-043200-5420-	- -	2025/09	17.33	20584	9/25/2025	Rents	02584

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH	
0000000	000104	UNIFIRST CORPORATION	1700245187	9/22/2025	4100-071200-6014-	- -	2025/09	19.42	20584	9/25/2025	Materials & Supplies	02584
0000000	000104	UNIFIRST CORPORATION	1700245197	9/22/2025	4100-071200-6011-	- -	2025/09	219.58	20584	9/25/2025	Uniforms	02584
0000000	000104	UNIFIRST CORPORATION	1700245206	9/22/2025	4100-071200-6014-	- -	2025/09	47.77	20584	9/25/2025	Materials & Supplies	02584
0000000	000104	UNIFIRST CORPORATION	1700245253	9/22/2025	4100-011100-6001-	- -	2025/09	65.11	20584	9/25/2025	Office Supplies	02584
0000000	000104	UNIFIRST CORPORATION	1700245259	9/22/2025	4100-012100-6014-	- -	2025/09	56.46	20584	9/25/2025	Materials & Supplies	02584
0000000	000104	UNIFIRST CORPORATION	1700245259	9/22/2025	4100-043200-5420-	- -	2025/09	12.71	20584	9/25/2025	Rents	02584
0000000	000104	UNIFIRST CORPORATION	1700245269	9/22/2025	4100-041200-6011-	- -	2025/09	203.43	20584	9/25/2025	Uniforms	02584
0000000	000104	UNIFIRST CORPORATION	1700245228	9/22/2025	4501-043000-6011-	- -	2025/09	111.37	20584	9/25/2025	Uniforms	02584
0000000	000104	UNIFIRST CORPORATION	1700245269	9/22/2025	4501-042000-6011-	- -	2025/09	235.46	20584	9/25/2025	Uniforms	02584
0000000	000104	UNIFIRST CORPORATION	1700245234	9/22/2025	4502-043000-6011-	- -	2025/09	160.07	20584	9/25/2025	Uniforms	02584
0000000	000104	UNIFIRST CORPORATION	1700245238	9/22/2025	4502-043000-6014-	- -	2025/09	27.93	20584	9/25/2025	Materials & Supplies	02584
0000000	000104	UNIFIRST CORPORATION	1700245269	9/22/2025	4502-042000-6011-	- -	2025/09	136.97	20584	9/25/2025	Uniforms	02584
					CHECK TOTAL		1,376.59					
0000000	000104	UNIFIRST CORPORATION	1700245272	9/22/2025	4100-041200-6014-	- -	2025/09	21.37	20585	9/25/2025	Material & Supplies	02584
					CHECK TOTAL		21.37					
0000000	000722	UNIVERSAL LABORATORIES	UL-091825-021	9/17/2025	4502-043000-5858-	- -	2025/09	97.00	20586	9/25/2025	Sample Fees	02584
					CHECK TOTAL		97.00					
0000000	002097	WOODSTOCK GARDENS	000043	9/23/2025	4100-071200-6015-	- -	2025/09	516.00	20587	9/25/2025	Tree/Beautific.Improvement Pro	02584
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0000000	001981	T-MOBILE	09152025	9/15/2025	4100-031100-5230-	- -	2025/09	501.80	20588	9/25/2025	Communications	02584
					CHECK TOTAL		501.80					
0000000	001981	T-MOBILE	08292025	8/29/2025	4100-071200-5230-	- -	2025/09	438.71	20589	9/25/2025	Communications	02584
0000000	001981	T-MOBILE	08292025	8/29/2025	4100-043200-5230-	- -	2025/09	427.72	20589	9/25/2025	Communications	02584
0000000	001981	T-MOBILE	08292025	8/29/2025	4501-042000-5230-	- -	2025/09	1,962.62	20589	9/25/2025	Communications	02584
0000000	001981	T-MOBILE	08292025	8/29/2025	4501-043000-5230-	- -	2025/09	1,201.01	20589	9/25/2025	Communications	02584
0000000	001981	T-MOBILE	08292025	8/29/2025	4501-041220-8201-	- -	2025/09	28.70	20589	9/25/2025	Machinery & Equipment	02584
0000000	001981	T-MOBILE	08292025	8/29/2025	4502-042000-5230-	- -	2025/09	24.79	20589	9/25/2025	Communications	02584
0000000	001981	T-MOBILE	08292025	8/29/2025	4502-043000-5230-	- -	2025/09	364.04	20589	9/25/2025	Communications	02584
0000000	001981	T-MOBILE	08292025	8/29/2025	4502-041220-8201-	- -	2025/09	53.59	20589	9/25/2025	Machinery & Equipment	02584
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0000000	000235	UNITED STATES POSTAL SERV	09302025	9/30/2025	4100-012100-5210-	- -	2025/09	200.00	20606	9/30/2025	Postal Service	02587
0000000	000235	UNITED STATES POSTAL SERV	09302025	9/30/2025	4100-012410-5210-	- -	2025/09	1,000.00	20606	9/30/2025	Postal Service	02587
0000000	000235	UNITED STATES POSTAL SERV	09302025	9/30/2025	4100-031100-5210-	- -	2025/09	200.00	20606	9/30/2025	Postal Service	02587
0000000	000235	UNITED STATES POSTAL SERV	09302025	9/30/2025	4100-081100-5210-	- -	2025/09	300.00	20606	9/30/2025	Postage	02587
0000000	000235	UNITED STATES POSTAL SERV	09302025	9/30/2025	4501-041220-5210-	- -	2025/09	2,000.00	20606	9/30/2025	Postal Service	02587
0000000	000235	UNITED STATES POSTAL SERV	09302025	9/30/2025	4501-041000-5210-	- -	2025/09	200.00	20606	9/30/2025	Postal Services	02587
0000000	000235	UNITED STATES POSTAL SERV	09302025	9/30/2025	4502-041220-5210-	- -	2025/09	2,000.00	20606	9/30/2025	Postal Service	02587
0000000	000235	UNITED STATES POSTAL SERV	09302025	9/30/2025	4502-041000-5210-	- -	2025/09	100.00	20606	9/30/2025	Postal Service	02587
					CHECK TOTAL		6,000.00					
					CHECK TYPE TOTAL		594,726.80					

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TOWN OF LURAY

A/P TREAS. REFUND CHECK REGISTER TIME- 8:16:43

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P/O NO. ---	VEND. NO. -----	VENDOR NAME -----	INVOICE NO. -----	INVOICE DATE -----	ACCOUNT NO. -----	ACCT PD -----	NET AMOUNT -----	CHECK NO. -----	CHECK DATE -----	DESCRIPTION -----	BATCH -----
0000000	999999	CAMPBELL ALICE	UT0000070500001	9/05/2025	501-000200-0300-	- - 2025/09 CHECK TOTAL	150.00 150.00	20590	9/25/2025	Refund Liability Account	00786
0000000	999999	CATTS BRENDA	UT0000046320001	9/25/2025	501-000200-0300-	- - 2025/09 CHECK TOTAL	2.64 2.64	20591	9/25/2025	Refund Liability Account	00787
0000000	999999	DAILEY JIM	UT0000006030001	9/25/2025	501-000200-0300-	- - 2025/09 CHECK TOTAL	2.79 2.79	20592	9/25/2025	Refund Liability Account	00787
0000000	999999	DEVENEY QUINNEY	UT0000071310001	9/25/2025	501-000200-0300-	- - 2025/09 CHECK TOTAL	85.88 85.88	20593	9/25/2025	Refund Liability Account	00787
0000000	999999	GRANT KATHLYNN & MARVIN	UT0000071190001	9/25/2025	501-000200-0300-	- - 2025/09 CHECK TOTAL	68.34 68.34	20594	9/25/2025	Refund Liability Account	00787
0000000	999999	JEWELL CHRIS	UT0000073120001	9/25/2025	501-000200-0300-	- - 2025/09 CHECK TOTAL	83.19 83.19	20595	9/25/2025	Refund Liability Account	00787
0000000	999999	SALIM SALEH	UT0000068390001	9/25/2025	501-000200-0300-	- - 2025/09 CHECK TOTAL	113.02 113.02	20596	9/25/2025	Refund Liability Account	00787
0000000	999999	SOURS CINDY	UT0000052040001	9/25/2025	501-000200-0300-	- - 2025/09 CHECK TOTAL	81.83 81.83	20597	9/25/2025	Refund Liability Account	00787
CHECK TYPE TOTAL							587.69				

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TOWN OF LURAY

A/P VOID CHECK REGISTER TIME- 8:16:43

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P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
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0000000	002294	ADVANCED REHABILITATION T	6357	8/21/2025	4502-043250-8217-	- - 2025/09	10,800.00-	20466	9/10/2025	Replacement Projects	00444
						CHECK TOTAL	10,800.00-				
0000000	002294	ADVANCED REHABILITATION T	6357*	8/21/2025	4502-043250-8217-	- - 2025/09	10,800.00-	100	9/17/2025	Replacement Projects	00445
						CHECK TOTAL	10,800.00-				
0000000	000128	LOWE'S	08252025	8/25/2025	4501-043000-3311-	- - 2025/09	66.06-	20531	9/19/2025	Repair parts	00446
						CHECK TOTAL	66.06-				
						CHECK TYPE TOTAL	21,666.06-				
						FINAL TOTAL	573,648.43				



TOWN OF LURAY

Town Council

Regular Meeting

October 15, 2025

Public Hearings

**VIIIA. Comcast Franchise
Agreement**



Town of Luray, Virginia
Town Council Agenda Statement

Item No: VIII-A

Meeting Date: October 15, 2025

Agenda Item:

TOWN COUNCIL PUBLIC HEARING, DISCUSSION & ACTION
Item VIII-A – COMCAST Franchise Agreement

Summary:

The Town Council is requested to conduct a Public Hearing to receive citizen input and to consider a proposed Franchise Agreement with COMCAST.

The Town Attorney and Town Manager have reviewed and proposed changes to the draft versions. This version is the final proposal.

An Ordinance with Exhibit is included for your review and reference.

Any modifications to the local service delivery listing would have resulted in a re-evaluation. Federal requirements have changed since the establishment of this original agreement, and franchisees are no longer required to provide this service. We elected to leave the list as-is in order to keep the service addresses listed.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motions: I move that the COMCAST Franchise Agreement **be approved, and the Ordinance with Exhibit be adopted**, as presented.

OR

I move that the COMCAST Franchise Agreement **be approved, and the Ordinance with Exhibit be adopted, with the changes noted**

OR

I move that the COMCAST Franchise Agreement be **denied**, for the reasons noted

Ordinance No. 2025-__

**AN ORDINANCE GRANTING A NON-EXCLUSIVE FRANCHISE TO COMCAST
CABLE COMMUNICATIONS MANAGEMENT, LLC**

WHEREAS, the Town of Luray, Virginia, and Comcast Cable Communications Management, LLC (“Comcast”) have negotiated the terms of a non-exclusive franchise that would permit Comcast to construct, operate, and maintain a cable system within the Town as set forth in the Franchise Agreement attached as Exhibit A; and

WHEREAS, the Town Council conducted a duly-advertised public hearing and invited competing bids for the rights to be conveyed by the Franchise Agreement; and

WHEREAS, the Town Council wishes to award the franchise to Comcast and approve the Franchise Agreement.

NOW, THEREFORE, be it ordained by the Council of the Town of Luray, Virginia, as follows:

1. The franchise is awarded and granted to Comcast on the terms set forth in the Franchise Agreement attached as Exhibit A.
2. The Town Manager is authorized to execute the Franchise Agreement and any additional documents reasonably necessary to effectuate this Ordinance.
3. This Ordinance shall take immediately.

Adopted: October 15, 2025

Mayor

CERTIFICATE

I certify that I am the Clerk of the Town of Luray, Virginia, and that the foregoing is a true copy of an Ordinance adopted by the Council of the Town of Luray, Virginia, on October 15, 2025, upon the following vote:

NAME	AYE	NAY	ABSTAIN	ABSENT
Mayor Lillard ¹				
Ronald “Ron” Vickers				
Jerry Dofflemyer				
Alex White				
Jason Pettit				
Joey Sours				
Charles Butler, Jr.				

Date: October 15, 2025

[SEAL]

ATTEST: _____
Clerk, Town Council of
Town of Luray, Virginia

¹ Votes only in the event of a tie.

EXHIBIT A

CABLE FRANCHISE AGREEMENT

BETWEEN

TOWN OF LURAY

AND

COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC

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FRANCHISE AGREEMENT

This Franchise Agreement (hereinafter, the “Agreement” or “Franchise Agreement”) is made between the Town of Luray, a political subdivision of the Commonwealth of Virginia (hereinafter, “Town” or “Franchise Authority”) and Comcast Cable Communications Management, LLC (hereinafter, “Franchisee”).

The Town having determined that the financial, legal, and technical ability of the Franchisee is reasonably sufficient to provide the services, facilities, and equipment necessary to meet the future cable-related needs of the community, desires to enter into this Franchise Agreement with the Franchisee for the construction, operation, and maintenance of a Cable System on the terms and conditions set forth herein.

SECTION 1 - Definition of Terms

For the purpose of this Franchise Agreement, capitalized terms, phrases, words, and abbreviations shall have the meanings ascribed to them in the Code of Virginia, Article 1.2, §15.2-2108.19, and the Cable Communications Policy Act of 1984, as amended from time to time, 47 U.S.C. §§521 - 573 (the “Cable Act”), unless otherwise defined herein. When not inconsistent with the context, words used in the present tense include the future, words used to refer to the masculine include the feminine, words in the plural number include the singular number, and likewise, words in the singular number include the plural number. The word “shall” is mandatory and “may” is permissive. Words not defined in the Code of Virginia, Article 1.2, §15.2-2108.19, the Cable Act, or herein shall be given their common and ordinary meaning.

1.1. “Cable Service” or “Service” shall mean the one-way transmission to Subscribers of Video Programming or other Programming service and Subscriber interaction, if any, which is required for the selection or use of such Video Programming or other Programming service.

1.2. “Cable System” or “System” shall mean a facility, consisting of a set of closed transmission paths and associated signal generation, reception, and control equipment that is designed to provide Cable Service which includes Video Programming and which is provided to multiple Subscribers within the Franchise Area, and as further defined under Section 47 U.S.C. §522(7) of the Cable Act.

1.3. “Effective Date” shall mean _____ 2025.

1.4. “FCC” shall mean the Federal Communications Commission, or successor governmental entity thereto.

1.5. “Franchise” shall mean the initial authorization, or renewal thereof, issued by the Franchise Authority, whether such authorization is designated as a franchise,

agreement, permit, license, resolution, contract, certificate, ordinance or otherwise, which authorizes the construction and operation of the Cable System.

1.6. “Franchise Agreement” or “Agreement” shall mean this Agreement and any amendments or modifications hereto.

1.7. “Franchise Area” shall mean the present legal boundaries of the Town of Luray, as of the Effective Date, and shall also include any additions thereto, by annexation or other legal means during the term of the Franchise, as per the requirements set forth herein.

1.8. “Franchise Authority” shall mean the Town of Luray or the lawful successor, transferee, designee, or assignee thereof.

1.9. “Franchisee” shall mean Comcast Cable Communications Management, LLC.

1.10. “Person” shall mean any natural person or any association, firm, partnership, joint venture, corporation, or other legally recognized entity, whether for-profit or not-for profit, but shall not mean the Franchise Authority.

1.11. “Public Buildings” shall mean those buildings owned or leased by the Franchise Authority for government administrative purposes, and shall not include buildings owned by Franchise Authority but leased to third parties or buildings such as storage facilities at which government employees are not regularly stationed.

1.12. “Public Way” shall mean the surface of, and the space above and below, any public street, highway, freeway, bridge, land path, alley, court, boulevard, sidewalk, way, lane, public way, drive, circle, park, bridge, waterway, dock, bulkhead, wharf, pier subject to the jurisdiction and control of the Franchise Authority, or other public right-of-way which, by its own terms, may be reasonably compatible for use by the Franchise Authority’s franchisees, including, but not limited to, public utility easements, dedicated utility strips, or easements dedicated for compatible uses and any temporary or permanent fixtures or improvements located thereon now or hereafter held by the Franchise Authority in the Franchise Area, which shall entitle the Franchisee to the use thereof for the purpose of installing, operating, repairing, and maintaining the Cable System. Public Way shall also mean any easement now or hereafter held by the Franchise Authority within the Franchise Area for the purpose of public travel, or for utility or public service use dedicated for compatible uses, and shall include other easements or rights-of-way as shall within their proper use and meaning entitle the Franchisee to the use thereof for the purposes of installing, operating, and maintaining the Franchisee’s Cable System over poles, wires, cables, conductors, ducts, conduits, vaults, manholes, amplifiers, appliances, attachments, and other property as may be ordinarily necessary and appurtenant to the Cable System.

1.13. “Standard Installation” shall mean the standard one hundred twenty-five foot (125’) aerial Drop connection to the existing distribution system.

1.14. “Subscriber” shall mean a Person or user of the Cable System who lawfully receives Cable Service therefrom with the Franchisee’s express permission.

1.15. “Town” shall mean the Town of Luray or the lawful successor, transferee, designee, or assignee thereof.

1.16. “Video Programming” or “Programming” shall mean the programming provided by, or generally considered comparable to programming provided by, a television broadcast station.

1.17. “Video Service Provider” or “VSP” shall mean any entity using the public rights-of-way to provide multiple Video Programming services to subscribers, for purchase or at no cost, regardless of the transmission method, facilities, or technology used. A VSP shall include but is not limited to any entity that provides cable services, multi-channel multipoint distribution services, broadcast satellite services, satellite-delivered services, wireless services, and Internet-Protocol based services.

SECTION 2 - Grant of Authority

2.1. Franchise Grant. The Franchise Authority hereby grants to the Franchisee under the Code of Virginia and the Cable Act a non-exclusive Franchise authorizing the Franchisee to construct and operate a Cable System in the Public Ways within the Franchise Area, and for that purpose to use, erect, install, construct, repair, alter, inspect, replace, reconstruct, maintain, or retain in any Public Way such poles, wires, cables, conductors, ducts, underground conduits, vaults, manholes, pedestals, amplifiers, appliances, attachments, and, including but not limited to, above ground enclosures, markers, and concrete pads, and other related property, equipment, or fixtures as may be necessary, useful, or appurtenant to the Cable System, and to provide such services over the Cable System as may be lawfully allowed.

2.2. Term of Franchise. The term of the Franchise granted hereunder shall be ten (10) years, commencing upon the Effective Date of the Franchise, unless the Franchise is renewed or is lawfully terminated in accordance with the terms of this Franchise Agreement, the Code of Virginia, and the Cable Act.

2.3. Renewal. Any renewal of this Franchise Agreement shall be governed by and comply with the provisions of Article 1.2 of the Code of Virginia and Section 626 of the Cable Act [47 U.S.C. §546], as amended.

SECTION 3 - Construction and Maintenance of the Cable System

3.1. Permits and General Obligations. The Franchisee shall be responsible for obtaining all generally applicable permits, licenses, or other forms of approval or authorization prior to the commencement of any activity that materially disturbs a Public Way or impedes vehicular traffic. Without limiting the foregoing, Franchisee shall obtain a right-of-way construction permit for all such applicable work requiring such permit from the Franchise Authority. Franchisee may utilize micro-trenching when placing facilities underground. The issuance of such permits shall not be unreasonably withheld, conditioned, or delayed. Construction, installation, and maintenance of the Cable System shall be performed in a safe, thorough and reliable manner using materials of good and durable quality. All work shall be done by the Franchisee in accordance with FCC regulations. Notwithstanding the requirements herein, Franchisee shall not be required to obtain a permit for individual drop connections to Subscribers, servicing or installing pedestals or other similar facilities, or other instances of routine maintenance or repair to its Cable System. All transmission and distribution structures, poles, other lines, and equipment installed by the Franchisee for use in the Cable System in accordance with the terms and conditions of this Franchise Agreement shall be located so as to minimize the interference with the proper use of the Public Ways and the rights and reasonable convenience of property owners who own property that adjoins any such Public Way.

3.1.1 Location of Facilities. To the extent practicable, no facilities shall be installed under this Franchise Agreement at a new location in a Public Way until the location has been approved by the Franchise Authority. Notwithstanding the requirements herein, Franchisee shall not be required to obtain approval for attachments to existing strand or facilities, or for individual drop connections to Subscribers, servicing or replacing pedestals or other similar facilities, or other instances of routine maintenance or repair to its Cable System. In no event shall utility poles be installed until their location has been approved by the Franchise Authority. The receipt any required permits shall satisfy the approval requirement under this subsection. The Franchise Authority will not unreasonably withhold, condition, or delay its approval under Section 3.1.1.

3.2. Conditions of Street Occupancy.

3.2.1. New Grades, Routes or Lines. If the grades, routes or lines of any Public Way within the Franchise Area are lawfully changed at any time during the term of this Franchise Agreement, then the Franchisee shall, upon reasonable advance written notice from the Franchise Authority (which shall not be less than thirty (30) business days) and at its own cost and expense, protect or promptly alter or relocate the Cable System, or any part thereof, so as to conform with any such new grades, routes or lines. If public funds are available to any other user of the Public Way for the purpose of defraying the cost of any of the foregoing, the Franchise Authority shall notify Franchisee of such funding and make available such funds to the Franchisee within a reasonable timeframe. If funds are not available, Franchisee reserves the right to pass its costs through to its Subscribers in accordance with applicable law.

3.2.2. Relocation at Request of Third Party. The Franchisee shall, upon reasonable prior written request of any Person holding a permit issued by the Franchise Authority to move any structure, temporarily move its wires to permit the moving of such structure; provided (i) the Franchisee may impose a reasonable charge on any Person for the movement of its wires, and such charge may be required to be paid in advance of the movement of its wires; and (ii) the Franchisee is given not less than thirty (30) business days advance written notice to arrange for such temporary relocation.

3.2.3. Restoration of Public Ways. If in connection with the construction, operation, maintenance, or repair of the Cable System, the Franchisee disturbs, alters, or damages any Public Way, the Franchisee agrees that it shall at its own cost and expense replace and restore any such Public Way to a condition reasonably comparable to the condition of the Public Way existing immediately prior to the disturbance.

3.2.4. Safety Requirements. The Franchisee shall undertake all necessary and appropriate commercial efforts to maintain its work sites in a safe manner in order to prevent failures and accidents that may cause damage, injuries or nuisances. All work undertaken on the Cable System shall be performed in substantial accordance with applicable FCC or other federal and state regulations. The Cable System shall not unreasonably endanger or interfere with the safety of Persons or property in the Franchise Area.

3.2.5. Trimming of Trees and Shrubbery. The Franchisee shall have the authority to trim trees or other natural vegetative growth encroaching or overhanging any of its Cable System in the Franchise Area so as to prevent contact with the Franchisee's wires, cables, or other equipment. All such trimming shall be done at the Franchisee's sole cost and expense. The Franchisee shall be responsible for any collateral, direct real property damage caused by such trimming.

3.2.6. Aerial and Underground Construction. At the time of Cable System construction, if all of the transmission and distribution facilities of all of the respective public or municipal utilities in any area of the Franchise Area are underground, the Franchisee shall place its Cable System transmission and distribution facilities underground, provided that such underground locations are capable of accommodating the Franchisee's cable and other equipment without technical degradation of the Cable System's signal quality. In any region(s) of the Franchise Area where the transmission or distribution facilities of the respective public or municipal utilities are both aerial and underground, the Franchisee shall have the discretion to construct, operate, and maintain all of its transmission and distribution facilities, or any part thereof, aerially or underground. Nothing in this Agreement shall be construed to require the Franchisee to construct, operate, or maintain underground any ground-mounted appurtenances such as customer taps, line extenders, system passive devices, amplifiers, power supplies, pedestals, or other related equipment.

3.2.7. Undergrounding and Beautification Projects. If all users of the Public Way relocate aerial facilities underground as part of an undergrounding or

neighborhood beautification project, Franchisee shall participate in the planning for relocation of its aerial facilities contemporaneously with other utilities. Franchisee's relocation costs shall be included in any computation of necessary project funding by the Franchise Authority or private parties. Franchisee shall be given reasonable notice and access to the public utilities' facilities at the time that such facilities are placed underground and shall be entitled to reimbursement of its relocation costs from public or private funds raised for the project and made available to other users of the Public Way. If public and/or private funds are not available or do not cover the entire direct and actual cost of the relocation, Franchisee reserves the right to pass its costs, or in the case of partial reimbursement from public and/or private funds its incremental cost, through to its Subscribers in accordance with applicable law.

SECTION 4 - Service Obligations

4.1. General Service Obligation. The Franchisee shall make Cable Service available to every occupied residential dwelling unit within the Franchise Area unserved by another wireline video service provider where the minimum density is at least thirty (30) occupied residential dwelling units per mile with aerial cable or sixty (60) occupied residential dwelling units per mile with underground cable and is within one (1) mile as measured in strand footage from the nearest point on the Cable System trunk or feeder line from which a usable cable signal can be obtained. For purposes of this section, a home shall only be counted as a "dwelling unit" if such home is currently not serviceable and within four hundred (400) feet drop distance of the public right of way. Subject to the density requirement, Franchisee shall offer Cable Service to all new homes or previously unserved homes located within one hundred and twenty-five (125) feet drop distance of the Franchisee's distribution cable at the standard installation rate. Should, through new construction, an area within the Franchise Area meet the density requirements, Franchisee shall provide Cable Service to such area within one (1) year after it confirms that the density requirements have been met following notice from the Franchise Authority that one (1) or more residents has requested Service. The construction of the Cable System pursuant to this Agreement depends upon the Franchisee's ability to obtain all necessary easements and access to poles in a timely manner and on acceptable and reasonable terms. In the event Franchisee is unable to obtain such rights in a timely manner or on acceptable and reasonable terms, Franchisee may decline to construct part of the Cable System and shall notify the Franchise Authority of the resulting change in the service area.

The Franchisee may elect to extend Cable Service to areas that do not otherwise qualify to receive Cable Service under this section if any resident or group of residents agree in writing to pay to Franchisee the cost of construction, including materials, labor, and the total cost of any easement(s) necessary to accomplish the proposed line extension. One half of the cost of construction shall be paid to the Franchisee prior to engineering and the balance shall be paid prior to commencement of construction.

4.2. Cable Service to Government and Institutional Facilities.

The Franchisee shall provide one (1) service outlet activated for Basic Service to each facility listed in Exhibit A. To the extent so provided by applicable law, the cost of such service constitutes a Franchise Fee assessed upon the Franchisee and shall be invoiced for payment by Franchisee, with the cost of the services being disclosed to the Town in advance. Franchisee shall notify the Town in writing regarding the amount of the monthly service fee for each account. The Town shall then notify Franchisee, within thirty (30) days of receiving the Franchisee's notice, whether it desires the amount due each month to be invoiced for payment by Franchisee or to have service terminated. Franchisee shall be permitted to recover from any facility owner the direct cost of installing, when requested to do so, more than one outlet, or concealed inside wiring, or a service outlet requiring more than two hundred (200) feet of drop cable.

4.3. Programming. The Franchisee shall offer to all Customers a diversity of Video Programming in accordance with applicable federal law.

4.4. No Discrimination. Neither the Franchisee nor any of its employees, agents, representatives, contractors, subcontractors, or consultants, nor any other Person, shall discriminate or permit discrimination between or among any Persons in the availability of Cable Services provided in connection with the Cable System in the Franchise Area; provided, however, Franchisee reserves the right to deny service for good cause, including but not limited to non-payment or theft of service, vandalism of equipment, or documented or founded harassment or abuse of Franchisee's employees or agents. It shall be the right of all Persons to receive all available services provided on the Cable System so long as such Person's financial or other obligations to the Franchisee are satisfied. Nothing contained herein shall prohibit the Franchisee from offering bulk discounts, promotional discounts, package discounts, or other such pricing strategies as part of its customary business practice.

4.5. New Developments. The Franchise Authority shall provide the Franchisee with written notice of the issuance of building or development permits for planned developments within the Franchise Area requiring undergrounding of cable facilities. The Franchise Authority agrees to require the developer, as a condition of issuing the permit, to give the Franchisee access to open trenches for deployment of cable facilities and at least fifteen (15) business days written notice of the date of availability of open trenches.

4.6. Prohibition Against Reselling Service. No Person shall sell, offer for sale, or resell, without the express prior written consent of the Franchisee, any Cable Service, program or signal transmitted over the Cable System by the Franchisee.

SECTION 5 - Fees and Charges to Customers

5.1. All rates, fees, charges, deposits and associated terms and conditions to be imposed by the Franchisee or any affiliated Person for any Cable Service as of the Effective Date shall be in accordance with applicable FCC rate regulations. Before any new or modified rate, fee, or charge is imposed, the Franchisee shall follow the applicable

FCC notice requirements and rules and notify affected Subscribers, which notice may be by any means permitted under applicable law.

SECTION 6 - Customer Service Standards; Customer Bills; and Privacy Protection

6.1. Customer Service Standards. The Franchise Authority hereby adopts the customer service standards set forth in Part 76, 47 C.F.R. §76.309 of the FCC's rules and regulations, as amended. The Franchisee shall comply in all respects with the customer service requirements established by the FCC.

6.2. Customer Bills. Subscriber bills shall be designed in such a way as to present the information contained therein clearly and comprehensibly to Subscribers, and in a way that (i) is not misleading and (ii) does not omit material information. Notwithstanding anything to the contrary in Section 6.1, above, the Franchisee may, in its sole discretion, consolidate costs on Subscriber bills as may otherwise be permitted by Section 622(c) of the Cable Act [47 U.S.C. §542 (c)].

6.3. Privacy Protection. The Franchisee shall comply with all applicable federal and state privacy laws, including Section 631 of the Cable Act and regulations adopted pursuant thereto.

SECTION 7 - Oversight and Regulation by Franchise Authority

7.1. Communications Tax. Franchisee shall comply with the provisions of Section 58.1-645 *et seq.* of the Code of Virginia, pertaining to the Virginia Communications Sales and Use Tax, as amended. Franchisee may designate the Virginia Communications Sales and Use tax as a separate item in any bill to a Subscriber as permitted under applicable law.

7.2. Oversight of Franchise. In accordance with applicable law, the Franchise Authority shall have the right to, at its sole cost and expense and upon reasonable prior written notice and in the presence of Franchisee's employee, periodically inspect the construction and maintenance of the Cable System in the Franchise Area as necessary to monitor Franchisee's compliance with the provisions of this Franchise Agreement.

7.3. Technical Standards. The Franchisee shall comply with all applicable technical standards of the FCC. To the extent those standards are altered, modified, or amended during the term of this Franchise, the Franchisee shall comply with such altered, modified or amended standards within a commercially reasonable period after such standards become effective.

7.4. Maintenance of Books, Records, and Files.

7.4.1. Books and Records. Upon reasonable prior written notice to the Franchisee, the Franchise Authority may review the Franchisee's books and records as are reasonably necessary to monitor Franchisee's compliance with the provisions of this Franchise Agreement, at the Franchisee's business office, during Normal Business Hours, and without unreasonably interfering with Franchisee's business operations. All such documents that may be the subject of an inspection by the Franchise Authority shall be retained by the Franchisee for a minimum period of twenty-four (24) months.

7.4.2. File for Public Inspection. Throughout the term of this Franchise Agreement, the Franchisee shall maintain for public inspection those documents required pursuant to the FCC's Public Inspection File rules and regulations.

7.4.3. Proprietary Information. Notwithstanding anything to the contrary set forth in this Section, the Franchisee shall not be required to disclose information which it reasonably deems to be proprietary or confidential in nature. The Franchise Authority agrees to treat any information disclosed by the Franchisee as confidential and only to disclose it to those employees, representatives, and agents of the Franchise Authority that have a need to know in order to enforce this Franchise Agreement and who agree, through the execution of a non-disclosure agreement, to maintain the confidentiality of all such information. The Franchisee shall not be required to provide Subscriber information in violation of Section 631 of the Cable Act or any other applicable federal or state privacy law. For purposes of this Section, the terms "proprietary or confidential" include, but are not limited to, information relating to the Cable System design, Subscriber lists, marketing plans, financial information unrelated to the calculation of rates pursuant to FCC rules, or other information that is reasonably determined by the Franchisee to be competitively sensitive. Franchisee may make proprietary or confidential information available for inspection, but not copying or removal of information by the Franchise Authority's representative. If the Franchise Authority has in its possession and receives a request under a state "sunshine," public records, or similar law for the disclosure of information the Franchisee has designated as confidential, trade secret or proprietary, the Franchise Authority shall notify Franchisee of such request and cooperate with Franchisee in opposing such request.

SECTION 8 - Transfer of Cable System or Franchise

8.1. Neither the Franchisee nor any other Person may transfer the Cable System or the Franchise without prior written notice to the Franchise Authority. No prior notice shall be required, however, for: (i) a transfer in trust, by mortgage, hypothecation, or by assignment of any rights, title, or interest of the Franchisee in the Franchise or in the Cable System in order to secure indebtedness, (ii) a transfer to an entity directly or indirectly owned or controlled by Comcast Corporation or an affiliate, or (iii) the sale, conveyance, transfer, exchange or release of fifty percent (50%) or less of its equitable ownership.

SECTION 9 - Insurance and Indemnity

9.1. Insurance. Throughout the term of this Franchise Agreement, the Franchisee shall, at its own cost and expense, maintain Commercial General Liability Insurance and, upon written request, provide the Franchise Authority certificates of insurance designating the Franchise Authority and its officers, boards, commissions, councils, elected officials, and employees as additional insureds and demonstrating that the Franchisee has obtained the insurance required in this Section. Such policy or policies shall be in the minimum amount of One Million Dollars (\$1,000,000.00) per occurrence for bodily injury or property damage. The Franchisee shall provide workers' compensation coverage in accordance with applicable law.

9.2. Indemnification. The Franchisee shall indemnify, defend and hold harmless the Franchise Authority, its officers and employees acting in their official capacities from and against any liability or claims resulting from property damage or bodily injury (including accidental death) that directly arise out of the Franchisee's construction, operation, maintenance, or removal of the Cable System, including, but not limited to, reasonable attorneys' fees and costs, provided that the Franchise Authority shall give the Franchisee timely written notice of its obligation to indemnify and defend the Franchise Authority within ten (10) business days of receipt of a claim or action pursuant to this Section. The Franchise Authority agrees that it will take all necessary action to avoid a default judgment and not prejudice the Franchisee's ability to defend the claim or action. If the Franchise Authority determines that it is necessary for it to employ separate counsel, the costs for such separate counsel shall be the responsibility of the Franchise Authority.

9.2.1 Franchisee shall not be required to indemnify the Franchise Authority for negligence or misconduct on the part of the Franchise Authority or its officials, boards, commissions, agents, or employees, including any loss or claims related to PEG access Channels in which the Franchise Authority or its designee participates, subject to applicable law.

SECTION 10 - System Description and Service

10.1. System Capacity. During the term of this Agreement, the Franchisee's Cable System shall be capable of providing Video Programming with reception available to its Subscribers in the Franchise Area in accordance with the Cable Act.

SECTION 11 - Enforcement and Revocation Proceedings

11.1. Notice of Violation or Default and Opportunity to Cure. In the event the Franchise Authority believes that the Franchisee has not complied with the material terms

of the Franchise, it shall notify the Franchisee in writing with specific details regarding the exact nature of the alleged non-compliance or default.

11.1.1. Franchisee's Right to Cure or Respond. The Franchisee shall have forty-five (45) days from the receipt of the Franchise Authority's written notice: (i) to respond to the Franchise Authority, contesting the assertion of non-compliance or default; or (ii) to cure such default; or (iii) in the event that, by nature of the default, such default cannot be cured within the forty-five (45) day period, initiate commercially reasonable steps to diligently remedy such default and notify the Franchise Authority of the steps being taken and the projected date that the cure will be completed.

11.1.2. Public Hearings. In the event the Franchisee fails to respond to the Franchise Authority's notice or in the event that the alleged default is not remedied within forty five (45) days or the date projected by the Franchisee, the Franchise Authority shall schedule a public hearing to investigate the default. Such public hearing shall be held at the next regularly scheduled meeting of the Franchise Authority that is scheduled at a time that is no less than ten (10) business days therefrom. The Franchise Authority shall notify the Franchisee in advance, in writing of the time and place of such meeting and provide the Franchisee with a reasonable opportunity to be heard.

11.1.3. Enforcement. Subject to applicable federal and state law, in the event the Franchise Authority, after such public hearing, determines that the Franchisee is in default of any material provision of the Franchise, the Franchise Authority may: (i) seek specific performance of any provision that reasonably lends itself to such remedy as an alternative to damages, or seek other equitable relief; or (ii) in the case of a substantial default of a material provision of the Franchise, initiate revocation proceedings in accordance with the following:

(a) The Franchise Authority shall give written notice to the Franchisee of its intent to revoke the Franchise on the basis of a pattern of non-compliance by the Franchisee, including two or more instances of substantial non-compliance with a material provision of the Franchise. The notice shall set forth with specificity the exact nature of the non-compliance. The Franchisee shall have ninety (90) business days from the receipt of such notice to object in writing and to state its reasons for such objection. In the event the Franchise Authority has not received a response from the Franchisee or upon receipt of the response does not agree that the allegations of non-compliance have been or will be resolved, it may then seek revocation of the Franchise at a public hearing. The Franchise Authority shall cause to be served upon the Franchisee, at least thirty (30) days prior to such public hearing, a written notice specifying the time and place of such hearing and stating its intent to request revocation of the Franchise.

(b) At the designated public hearing, the Franchise Authority shall give the Franchisee an opportunity to state its position on the matter, present evidence and question witnesses, in accordance with the standards of a fair hearing applicable to administrative hearings in the Commonwealth of Virginia,

after which it shall determine whether or not the Franchise shall be terminated. The public hearing shall be on the record and a written transcript shall be made available to the Franchisee within ten (10) business days. The decision of the Franchise Authority shall be in writing and shall be delivered to the Franchisee by certified mail. The Franchisee may appeal such determination to an appropriate court, which shall have the power to review the decision of the Franchise Authority “de novo” and to modify or reverse such decision as justice may require.

11.2. Technical Violation. The Franchise Authority agrees that it is not its intention to subject the Franchisee to penalties, fines, forfeitures or revocation of the Franchise for so-called “technical” breach(es) or violation(s) of the Franchise, which shall include, but not be limited, to the following:

11.2.1. in instances or for matters where a violation or a breach of the Franchise by the Franchisee was good faith error that resulted in no or minimal negative impact on the Subscribers within the Franchise Area; or

11.2.2. where there existed circumstances reasonably beyond the control of the Franchisee and which precipitated a violation by the Franchisee of the Franchise, or which were deemed to have prevented the Franchisee from complying with a term or condition of the Franchise.

11.3. No Removal of System. Franchisee shall not be required to remove its Cable System or to sell the Cable System, or any portion thereof as a result of revocation, denial of renewal, or any other lawful action to forbid or disallow Franchisee from providing Cable Service, if the Cable System is actively being used to facilitate any other services not governed by the Cable Act, or any portion thereof [47 U.S.C. §541(b)].

SECTION 12 - Competitive Equity

12.1. Purposes. The Franchisee and the Franchise Authority acknowledge that there is increasing competition in the video marketplace among cable operators, direct broadcast satellite providers, telephone companies, broadband content providers and others; new technologies are emerging that enable the provision of new and advanced services to residents of the Franchise Area; and changes in the scope and application of the traditional regulatory framework governing the provision of video services are being considered in a variety of federal, state and local venues. To foster an environment where video service providers using the public rights-of-way can compete on a competitively neutral and nondiscriminatory basis; encourage the provision of new and advanced services to residents of the Franchise Area; promote local communications infrastructure investments and economic opportunities in the Franchise Area; and provide flexibility in the event of subsequent changes in the law, the Franchisee and the Franchise Authority have agreed to the provisions in this Section, and they should be interpreted and applied with such purposes in mind.

12.2. Video Service Providers.

12.2.1. Notwithstanding any other provision of this Agreement or any other provision of law, if any Video Service Provider (“VSP”) (i) enters into any agreement with the Franchise Authority to provide video services to subscribers in the Franchise Area, or (ii) otherwise begins to provide video services to subscribers in the Franchise Area (with or without entering into an agreement with the Franchise Authority), the Franchise Authority, upon written request of the Franchisee, shall permit the Franchisee to construct and operate its Cable System and to provide video services to subscribers in the Franchise Area under the same agreement and/or under the same terms and conditions as apply to the VSP. The Franchisee and the Franchise Authority shall enter into an agreement or other appropriate authorization (if necessary) containing the same terms and conditions as are applicable to the VSP within sixty (60) days after the Franchisee submits a written request to the Franchise Authority.

12.2.2. If there is no written agreement or other authorization between the VSP and the Franchise Authority, the Franchisee and the Franchise Authority shall use the sixty (60) day period to develop and enter into an agreement or other appropriate authorization (if necessary) that to the maximum extent possible contains provisions that will ensure competitive equity between the Franchisee and other VSPs, taking into account the terms and conditions under which other VSPs are allowed to provide video services to subscribers in the Franchise Area.

12.3. Subsequent Change in Law. If there is a change in federal, state or local law that provides for a new or alternative form of authorization for a VSP to provide video services to Subscribers in the Franchise Area, or that otherwise changes the nature or extent of the obligations that the Franchise Authority may request from or impose on a VSP providing video services to subscribers in the Franchise Area, the Franchise Authority agrees that, notwithstanding any other provision of law, upon Franchisee’s written request the Franchise Authority shall: (i) permit the Franchisee to provide video services to subscribers in the Franchise Area on the same terms and conditions as are applicable to a VSP under the changed law; (ii) modify this Agreement to comply with the changed law; or (iii) modify this Agreement to ensure competitive equity and parity between the Franchisee and other VSPs, taking into account the conditions under which other VSPs are permitted to provide video services to Subscribers in the Franchise Area. The Franchise Authority and the Franchisee shall implement the provisions of this Section within sixty (60) business days after the Franchisee submits a written request to the Franchise Authority. Notwithstanding any provision of law that imposes a time or other limitation on the Franchisee’s ability to take advantage of the changed law’s provisions, the Franchisee may exercise its rights under this Section at any time, but not sooner than thirty (30) days after the changed law goes into effect.

12.4. Effect on This Agreement. Any agreement, authorization, right or determination to provide video services to subscribers in the Franchise Area under Sections 12.2 or 12.3 shall supersede this Agreement, and the Franchisee, at its option,

may terminate this Agreement or portions thereof, upon written notice to the Franchise Authority, without penalty or damages.

SECTION 13 - Miscellaneous Provisions

13.1. **Force Majeure.** The Franchisee shall not be held in default under, or in non-compliance with, the provisions of the Franchise, nor suffer any enforcement or penalty relating to noncompliance or default (including termination, cancellation or revocation of the Franchise), where such non-compliance or alleged defaults occurred or were caused by lightning strike, earthquake, flood, tidal wave, unusually severe rain, ice or snow storm, hurricane, tornado, pandemic, epidemic, public health emergency, or other catastrophic act of nature; riot, war, labor disputes, environmental restrictions, failure of utility service or the failure of equipment or facilities not belonging to Franchisee, denial of access to facilities or rights-of-way essential to serving the Franchise Area necessary to operate the Cable System, governmental, administrative or judicial order or regulation or other event that is reasonably beyond the Franchisee's ability to anticipate or control. This provision also covers work delays caused by waiting for utility providers to service or monitor their own utility poles on which the Franchisee's cable or equipment is attached, as well as unavailability of materials or qualified labor to perform the work necessary.

13.2. **Notice.** All notices shall be in writing and shall be sufficiently given and served upon the other party by hand delivery, first class mail, registered or certified, return receipt requested, postage prepaid, or by reputable overnight courier service and addressed as follows:

To the Franchise Authority:

Town of Luray
P.O. Box 629
Luray, VA 22835
Attention: Town Manager

To the Franchisee:

Comcast Cable Communications Management, LLC
8031 Corporate Drive
Nottingham, MD 21236
Attention: Government Affairs Department

And to:

Comcast Cable Northeast Division
676 Island Pond Rd.
Manchester, NH 03109
Attention: Government Affairs Department

13.3. Entire Agreement. This Franchise Agreement and any exhibits or addenda hereto constitute the entire agreement between the Franchise Authority and the Franchisee and supersedes all prior or contemporaneous agreements, ordinances, representations, or understandings, whether written or oral, of the parties regarding the subject matter hereof. Any agreements, ordinances, representations, promises or understandings or parts of such measures that are in conflict with or otherwise impose obligations different from the provisions of this Franchise Agreement are superseded by this Franchise Agreement.

13.4. Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Franchise Agreement is, for any reason, declared invalid, in whole or in part, by any court, agency, commission, legislative body, or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion. Such declaration shall not affect the validity of the remaining portions hereof, which other portions shall continue in full force and effect.

13.5. Governing Law. This Franchise Agreement shall be deemed to be executed in the State of Virginia, and shall be governed in all respects, including validity, interpretation and effect, and construed in accordance with, the laws of the State of Virginia, as applicable to contracts entered into and performed entirely within the State, and subject to any applicable provisions of substantive law under the Cable Act, as amended.

13.6. Modification. No provision of this Franchise Agreement shall be amended or otherwise modified, in whole or in part, except by an instrument, in writing, duly executed by the Franchise Authority and the Franchisee, which amendment shall be authorized on behalf of the Franchise Authority through the adoption of an appropriate resolution or order by the Franchise Authority, as required by applicable law.

13.7. No Third-Party Beneficiaries. Nothing in this Franchise Agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of this Franchise Agreement.

13.8. Captions. Captions to sections throughout this Franchise Agreement are solely to facilitate the reading and reference to the sections and provisions of this Franchise Agreement. Such captions shall not affect the meaning or interpretation of this Franchise Agreement.

13.9. No Waiver of Rights. Nothing in this Franchise Agreement shall be construed as a waiver of any rights, substantive or procedural, which Franchisee may have under federal or state law unless such waiver is expressly stated herein.

13.10. Incorporation by Reference

13.10.1. All presently and hereafter applicable conditions and requirements of federal and State laws, including but not limited to the rules and

regulations of the FCC and the State of Virginia, as they may be amended from time to time, are incorporated herein by reference to the extent not enumerated herein.

13.10.2. Should the State, the federal government or the FCC require Franchisee to perform or refrain from performing any act the performance or non-performance of which is inconsistent with any provisions herein, the Franchise Authority and Franchisee will thereupon, if they determine that a material provision herein is affected, modify any of the provisions herein to reflect such government action.

13.11. Calculation of Time. Where the performance or doing of any act, duty, matter, payment, or operation is required hereunder and the period of time or duration for the performance or doing thereof is prescribed and fixed herein, the time shall be computed so as to exclude the first day and include the last day of the prescribed or fixed period or duration of time. When the last day of the period falls on Saturday, Sunday, or a legal holiday, that day shall be omitted from the computation.

13.12. Annexation. Upon ninety (90) days written notice, any additions of territory to the Franchise Authority, by annexation or other legal means, contiguous to the Franchise Area, shall thereafter be subject to all the terms of this Agreement as though it were an extension made hereunder related to the Cable System located or operated within said territory.

13.13. Authority to Execute. Each party represents to the other that the person signing on its behalf has the legal right and authority to execute, enter into and bind such party to the commitments and obligations set forth herein.

13.14. Ordinances of General Application. Notwithstanding anything in this Section 13 to the contrary, this Franchise Agreement is subject to such ordinances of general application as may be enacted by the Council of the Town of Luray. Should such an ordinance have a material adverse impact Franchisee's rights and obligations hereunder, the Franchisee and the Franchise Authority will negotiate in good faith to amend this Franchise Agreement to ameliorate the material adverse impact on Franchisee.

REMAINDER OF PAGE LEFT BLANK UNTIL SIGNATURE PAGE.

IN WITNESS WHEREOF, this Franchise Agreement has been executed by the duly authorized representatives of the parties as set forth below, as of the last date set forth below:

Town of Luray:

By: _____

Print Name: _____

Title: _____

Date: _____

Comcast Cable Communications Management, LLC:

By: _____

Print Name: Raymon Roundtree

Title: Regional Senior Vice President

Date: _____

Exhibit A
Cable Service to Governmental and Institutional Facilities

Page County Emergency EOC	108 S Court St, Unit OFC, Luray, VA 22835
Page County Emergency Services	103 S Court St, Ste 1, Luray VA 22835
Luray Middle School	14 Luray Ave, Luray, VA 22835
Town of Luray – Admin	45 E Main St, Luray, VA 22835
Luray Elementary School	555 1 st St, Luray, VA 22835
Town of Luray – Town Shop	20 N Bank St, Unit OFC, Luray, VA 22835
Town of Luray – RHD Park 5	625 6 th St, Ste RES5, Luray, VA 22835
Page County Administration	103 S Court St, OFC RES, Luray, VA 22835
Town of Luray – RHD Park OFF	625 6 th St, OFC RES, Luray, VA 22835
Town of Luray – WWTP	1361 US Highway 340 N, Luray, VA 22835
Town of Luray –Police	45 E Main St, OFC RESI, Luray, VA 22835
Town of Luray – WTP	110 Stoney Brook Ln, Luray, VA 22835
Page County Sheriff	315 W Page St, Luray, VA 22835
Luray Fire Department	1 Firehouse Ln, Luray, VA 22835
Town of Luray – Public Works	20 N Bank St, OFC RES, Luray, VA 22835



TOWN OF LURAY

Town Council

Regular Meeting

October 15, 2025

Discussion Items

IXA. IRF Grant Loan Update



Town of Luray, Virginia

Town Council Agenda Statement

Item No: IX-A

Meeting Date: October 15, 2025

Agenda Item:

TOWN COUNCIL REVIEW & DISCUSSION

Item IX-A – IRF Grant/Loan Update

Summary:

The Town Council is requested to receive an updated report and possibly discuss the topic of the IRD Grant/Loan award of \$1 million from the Virginia Department of Housing & Community Development.

The Town has participated in a Zoom meeting with DHCD and HUB Development, LLC regarding the kick-off needs. The Town has issued a Zoning Certification and a Zoning Permit to Brad Herman for the 15 Campbell Street project.

The Town has not yet received the grant agreement and acceptance paperwork , and it is recommended that no formal action be considered until those documents are received, and the various parties have adequate time for review and comment.

The Town Manager has participated in several online meetings with Brad Herman.

DHCD has made several recent email requests for information from HUB Development LLC and Mr. Herman.

Commission Review: N/A

Fiscal Impact:

An amendment of \$1 million to the FY26 budget will be required. The Town will establish the needed revenue and expenditure General Ledger entries as well as a special account for receipt and disbursement of funds for the project. Since this award exceeds the \$750,000 threshold, a Single Audit will be required.

The FY27 budget will need to include these same elements, in all likelihood.

Moving forward, the Town will transfer these repaid loan amounts into a special section of the General Ledger for use as a revolving loan fund for other, similar, IRF-type projects. This is similar to the current CDBG revolving loan pool.

Suggested Motions: N/A



TOWN OF LURAY

Town Council

Regular Meeting

October 15, 2025

Discussion Items

IXB. Council Vacancy

Announcement



Town of Luray, Virginia
Town Council Agenda Statement

Item No: IX-B

Meeting Date: October 15, 2025

Agenda Item:

TOWN COUNCIL REVIEW & DISCUSSION
Item IX-B – Council Vacancy Announcement

Summary:

The Town Council is requested to review and discuss the vacant seat on the Town Council created by resignation of Alex White.

The Council has 45 days from the date of the vacancy, October 8, 2025, to appoint a replacement member.

A proposed schedule of necessary steps is included as:

October 15, 2025	Council Announcement of the Vacancy
October 28, 2025	Council Announcement of Candidates Candidate Interviews in a Closed Meeting
November 10, 2025	Council Announcement of the Selection

The Mayor can formally announce the vacancy during the meeting.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motions: N/A



TOWN OF LURAY
Town Council
Regular Meeting
October 15, 2025

Action Items
XA. Zoning Amendments –
Chapter 86 Utilities



Town of Luray, Virginia
Town Council Agenda Statement

Item No: X-A

Meeting Date: October 15, 2025

Agenda Item:

TOWN COUNCIL DISCUSSION & ACTION
Item X-A Chapter 86 – Utilities Amendments

Summary:

The Town Council is requested to consider adopting changes to Chapter 86 – Utilities, of the Town Code.

These changes have been proposed by Town staff and formulated by the Town Attorney.

No advertisement or public hearing is required.

The proposed changes will better align our Ordinance with current practices and operational needs. They will also eliminate some ambiguous language and inconsistencies.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motion: I move that the Chapter 86 Amendment Ordinance **be approved**, as presented.

OR

I move that the Chapter 86 Amendment Ordinance **be approved with the following changes**_____

OR

I move that Chapter 86 Amendment Ordinance **be denied for the following reasons**_____

EXHIBIT A

Sec. 86-31. Mandatory water connections~~Enforcement of division and other ordinances relating to waterworks.~~

- (a) All water users in town shall connect to the town water system unless (i) the town manager determines that the water use is de minimis; or (ii) the town's water system is not reasonably available.
- (b) No person shall drill a well for any purpose unless the town's water system is not reasonably available.
- (c) For the purpose of this section, "reasonably available" means that the town's water system is within 100 feet of the property line of the lot in question.

~~The town manager, and all other officers of the town, shall diligently enforce the provisions of this division and other ordinances of the town relating to the town's waterworks, and shall prosecute all violators thereof. (Code 1965, § 23-51; Code 1981, § 20-22)~~

Sec. 86-33. - Application for service; installation of service pipe.

- (a) ~~(a)~~—Whenever any person owning property adjacent to any water main shall want water supplied to his premises, he shall make written application therefor to the town manager. Such application shall set forth the name of the applicant, the location and direction of the property to which the water is to be supplied, the purpose for which the water is to be used and the name of the plumber who is to do the requisite work therefor.
- (b) The town manager may require an application for sewer service and payment of the associated connection fee when an application for water service identifies any water use that triggers the mandatory sewer connection requirements set forth in section 86-171.
- ~~(a)–~~
- ~~(b)~~(c) ~~(b)~~—Upon the filing of an application under this section, the town manager shall have constructed, at the expense of the town, a service pipe extending from the water main to the curb nearest the property in question on the same street on which the water main is located. All service pipes shall be laid the same depth as the main to the stopcock inside the curb.

(de) No water shall be supplied to any premises except through a service pipe provided for in this section.

(Code 1965, §§ 23-37, 23-39, 23-40; Code 1981, § 20-24)

Sec. 86-296. Notice of and discontinuance of service for delinquency.

- (a) If a bill for water and sewer service is not paid within 30 days after the due date~~by the tenth day of the month following service~~, a notice shall be mailed or otherwise delivered to the customer ~~informing him providing that water service will be disconnected if the that, unless such bill, including the penalty provided for in section 86-295, is not paid within 60 days of the original due date~~ten days after the date of the notice, his water service will be cut off. If the bill is not paid within such time, the water service shall be disconnected~~shall be cut off~~ from the customer's premises and service will not be restored until the town receives payment of all past due charges and penalty for water and sewer service, including the penalty provided for in section 86-295, and the reconnection fee~~turn-on charge in such amount as is prescribed by the town council have been paid in full~~.
- (b) When water has been ~~cut off~~disconnected pursuant to this section, it shall be unlawful for any person ~~to to turn restore the water service back on~~ until the charges provided for in subsection (a) of this section have been paid,~~without express authority from the town manager~~.

(Code 1965, §§ 23-65, 23-67, 23-68; Code 1981, § 20-125)

Sec. 86-297. - Adjustments toof bills~~to correct error on previous bill~~.

- (a) When an error is discovered in the charges billed to a customer for water and sewer service, resulting in either an overpayment or underpayment, the customer's bill for the following month shall be adjusted so as to correct such error.
- ~~(a)~~(b) The town manager may authorize a partial credit on any water or sewer bill that is excessive due to a water leak or other circumstances in which the customer is substantially free from fault. The credit shall be calculated based upon the customer's average monthly bill for the prior 12 months or any shorter period in which the account has been in service.

(Code 1965, § 23-64; Code 1981, § 20-126)

Ordinance No. 2025-__

**AN ORDINANCE ADOPTING CERTAIN AMENDMENTS TO CHAPTER 86
OF THE TOWN CODE OF THE TOWN OF LURAY, VIRGINIA**

WHEREAS, Chapter 86 of the Town Code sets forth the Town's ordinances and resolutions that govern the use of public utilities within the Town; and

WHEREAS, the Town Council wishes to amend certain provisions in Chapter 86 to more accurately reflect current Town policy and incorporate recent changes to Virginia law.

NOW, THEREFORE, be it ordained by the Council of the Town of Luray, Virginia, as follows:

1. Sections 86-31, 86-33, 86-296, and 86-297 of Chapter 86 of the Town Code are hereby amended and readopted as shown in Exhibit A.
2. This Ordinance shall take effect immediately.

Adopted: October 15, 2025

Mayor

CERTIFICATE

I certify that I am the Clerk of the Town of Luray, Virginia, and that the foregoing is a true copy of an Ordinance adopted by the Council of the Town of Luray, Virginia, on October 15, 2025, upon the following vote:

NAME	AYE	NAY	ABSTAIN	ABSENT
Mayor Lillard ¹				
Ron Vickers				
Jerry Dofflemyer				
Vacant				
Jason Pettit				
Joey Sours				
Charles Butler, Jr.				

Date: October 15, 2025

[SEAL]

ATTEST: _____
Clerk, Town Council of
Town of Luray, Virginia

¹ Votes only in the event of a tie.



TOWN OF LURAY

Town Council

Regular Meeting

October 15, 2025

Action Items

XB. Airport Authority

Re-appointment – Powell Markowitz



Town of Luray, Virginia
Town Council Agenda Statement

Item No: X-B

Meeting Date: October 15, 2025

Agenda Item:

TOWN COUNCIL DISCUSSION & ACTION
Item X-B. Airport Authority Re-Appointment

Summary:

The Town Council is requested to re-appoint Powell Markowitz to the Airport Authority. He serves as a joint Town-County member.

His four-year term expired September 15, 2025.

He has recently been re-appointed by the County of Page.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motion: I move that Powell Markowitz **be appointed to the Luray-Page County Airport Authority** for a new four-year term.

OR

I move that _____ **be appointed to the Luray-Page County Airport Authority** for a four-year term.

Luray-Page County Airport Authority

Created

2004 Acts of Assembly, c. 39.

§ 1. Short title.

This act shall be known and may be cited as the Luray-Page County Airport Authority Act. (2004, c. 39)

§ 2. Creation; public purpose.

If the governing bodies by resolution declare that operating an airport for such participating political subdivisions would be in the public interest, and that they should unite in its formation, an airport authority to be known as the Luray-Page County Airport Authority shall thereupon exist for such participating county and town and shall exercise its powers and functions as prescribed herein. The region for which such Authority shall exist shall be coterminous with the boundaries of the participating political subdivisions.

In any suit, action, or proceeding involving the validity or enforcement of or relating to any contract of the Luray-Page County Airport Authority, such authority shall be established and authorized to transact business and exercise its powers hereunder upon proof of the adoption of a resolution as aforesaid by the governing bodies of such county and town declaring that there is a need for such authority and that they should unite in its formation. A copy of such resolution duly certified by the clerks of the county and town by which it is adopted shall be admissible as evidence in any suit, action or proceedings. Any political subdivision of the Commonwealth, all or part of which is located within 60 miles of an Authority facility, is authorized to join such Authority pursuant to the terms and conditions of this act.

It is hereby declared that the ownership and operation by the Authority of modern and efficient air transportation and related facilities and the exercise of powers conferred by this act are proper and essential governmental functions and public purposes and matters of public necessity for which public moneys may be spent and private property acquired through the power of eminent domain as hereinafter provided. It is also declared that contract obligations of a town to provide payments over a period of more than one year to the Authority shall be excluded from existing indebtedness of such town for purposes of calculating debt limit pursuant to Section 10 (a) of Article VII of the Constitution of Virginia. It is further declared that the Authority is an entity of government by or on behalf of which debt may be contracted by or on behalf of any county pursuant to Section 10 (b) of Article VII of the Constitution of Virginia. (2004, c. 39)

§ 3. Definitions.

As used in this act the following words and terms have the following meanings unless a different meaning clearly appears from the context:

"Act" means this Luray-Page County Airport Authority Act.

"Authority" means the Luray-Page County Airport created by this act.

"Bonds" means any bonds, notes, debentures, or other evidence of financial indebtedness issued by this Authority pursuant to this act.

"Commonwealth" means the Commonwealth of Virginia.

"Facility" means any and all airports, terminals, runways, hangars, loading facilities, repair shops, parking areas, facilities for the preparation of in-flight meals, restaurants and accommodations for temporary or overnight use by passengers, and other facilities functionally related to the needs or convenience of passengers, shipping companies and airlines, and industrial and commercial facilities, purchased, constructed or otherwise acquired or operated by the Authority pursuant to the provisions of this act. Any facility may consist of or include any or all buildings or other structures, improvements, additions, extensions, replacements, machinery, or equipment, together with appurtenances, lands, rights in land, aviation rights, water rights, franchises, furnishings, landscaping, utilities, approaches, roadways, or other facilities necessary or desirable in connection therewith or incidental thereto.

"Participating political subdivision" means any of the County Page or the Town of Luray, Virginia, or any other political subdivision that may join or has joined the Authority pursuant to §§ 4 and 5 of this act.

"Political subdivision" means a county, municipality or other public body of this Commonwealth.

"Board of Directors" means the governing body of the Authority.

"Luray-Page County Airport" means the airport facilities located north of U.S. Route 340 in Page County, adjacent to the Town of Luray, and any other facilities necessary, incidental, or convenient to the operation of the facilities. (2004, c. [39](#))

§ 4. Participating political subdivision.

Prior to becoming a participating subdivision, each political subdivision shall enter into a contract with the authority and other participating political subdivisions setting forth the financial contribution to be made by such political subdivision to the Authority.

No pecuniary liability of any kind shall be imposed upon any participating political subdivision because of any act, omission, agreement, contract, tort, malfeasance, misfeasance, or nonfeasance by or on the part of the Authority or any member thereof, or its agents, servants, or employees, except as otherwise provided in this act with respect to contracts and agreements between the Authority and any other political subdivision. (2004, c. 39)

§ 5. Appointment and tenure of a Board of Directors.

The powers of the Authority shall be vested in the directors thereof in office from time to time. The governing body of each participating political subdivision shall appoint the number of directors, who may be members of the appointing governing body, set forth opposite its name below:

At-large 1

Each other participating political subdivision 1

The initial Board of Directors shall be composed of five members and shall be appointed for the following terms: Town of Luray: one member for one year, one member for four years; Page County: one member for two years, one member for three years. One at-large member shall be appointed by agreement of the town and county. Thereafter, each director shall be appointed for a four-year term or until his successor is appointed and qualified. No member of the Board of Directors may be an employee of a participating political subdivision. Directors appointed by any additional participating political subdivision or directors appointed by existing political subdivisions shall also be appointed for four-year terms. The governing body of each political subdivision shall be empowered to remove at any time, without cause, any director appointed by it and appoint a successor director to fill the unexpired portion of the removed director's term.

Each director may be reimbursed by the Authority for the amount of actual expenses incurred by him in the performance of his duties. (2004, c. 39)

§ 6. Organization.

A majority of the directors in office shall constitute a quorum. No vacancy in the membership of the Authority shall impair the right of a quorum to exercise all the rights and perform all the duties of the Authority.

The Authority shall hold regular meetings at such times and places as may be established by its bylaws. Special meetings of the Authority may be called by any director or the Executive Director upon at least 48-hours' written notice to each director served personally or left at his usual place business or residence.

The Board of Directors shall annually elect a chairman and a vice-chairman from their membership, a secretary and a treasurer or a secretary-treasurer from their membership or not as they deem appropriate, and such other officers as they may deem appropriate. The Board of Directors may appoint an executive director, who shall not be a director, who shall exercise such powers and duties as may be delegated to him by the Board of Directors, including powers and duties involving the exercise of discretion.

The Board of Directors may make and from time to time amend and repeal bylaws, not inconsistent with this act, governing the manner in which the Authority's business may be transacted and in which the power granted to it may be enjoyed. The Board of Directors may appoint such committees as they may deem advisable and fix the duties and responsibilities of such committees. (2004, c. 39)

§ 7. Powers.

The Authority is hereby granted all powers necessary or appropriate to carry out the purposes of this act, including, for purposes of illustration, the following:

1. To sue and be sued in its own name;
2. To have perpetual succession;
3. To adopt a corporate seal and alter the same at its pleasure;
4. To maintain offices at such places as it may designate in the Town of Luray, Virginia, a Virginia Municipal Corporation, and Page County, Virginia;
5. To acquire, establish, construct, enlarge, improve, maintain, equip, operate and regulate any airport, air landing fields, structures, aviation facilities and other property incidental thereto within the territorial limits of the participating political subdivisions subject to the limitation that such power shall be limited to such items as may be necessary for the operation of the Luray-Page County Airport;
6. To construct, install, maintain and operate facilities for the servicing and storage of aircraft and for the accommodation of cargo, freight, mail, express, etc., and for the accommodation and comfort of air travelers, and for lease or sale to industrial or commercial users, and to purchase and sell equipment and supplies incidental to the operation of its airport facilities;
7. To grant to others the privilege to operate for-profit concessions, leases, and franchises, including but not limited to the sale of airplanes, fuel, parts and equipment, maintenance of aircraft, the accommodation and comfort of persons using its facilities and the providing of ground transportation and parking facilities for such persons, and such concessions, leases and franchises shall be exclusive or limited when deemed by the Authority necessary to further the

public safety, improve the quality of air service, avoid duplication of service or conserve airport property and the airport operation;

8. To determine fees, rates, and charges for the use of its facilities;

9. To apply for and accept gifts, or grants of money or gifts, grants or loans of other property or other financial assistance from the United State of America and agencies and instrumentalities thereof, this Commonwealth and political subdivisions, agencies and instrumentalities thereof, or any other person or entity, for or in aid of the construction, acquisition, ownership, operation, maintenance or repair of the Authority's facilities or for the payment of principal of any indebtedness of the Authority, interest thereon or other cost incident thereto, and to this end the Authority shall have the power to render such services, comply with such conditions and execute such agreements, and legal instruments, as may be necessary, convenient or desirable or imposed as a condition to such financial aid;

10. To establish, operate, and maintain a foreign trade zone and otherwise to expedite and encourage foreign commerce;

11. To appoint, employ or engage such officers, employees, architects, engineers, attorneys, accountants, financial advisors, investment bankers, and other advisors, consultants, and agents as may be necessary or appropriate, and to fix their duties and compensation;

12. To contract with a participating political subdivision for such subdivision to provide legal services, engineering services, depository and investment services contemplated by § 14 hereof, accounting services, including the annual independent audit required by § 24 hereof, procurement of goods and services, and to act as fiscal agent for the Authority. In the event of a contract for a participating political subdivision to act as fiscal agent, the Authority's employees shall be compensated, shall receive the same benefits, including pensions, and shall be subject to the personnel rules of said subdivision;

13. To establish personnel rules;

14. To own, purchase, lease, obtain options upon, acquire by gift, grant, or bequest or otherwise acquire any property, real or personal, or any interest therein, and in connection therewith to assume or take subject to any indebtedness secured by such property;

15. Subject to the provisions of any deed or deeds from the Town of Luray, Virginia, a Virginia Municipal Corporation, and Page County, Virginia, to the Authority and any agreement or agreements among or between the Authority and any participating political subdivision, to sell, lease, grant options upon, exchange, transfer, assign, or otherwise dispose of any property, real or personal, or any interest therein, if such disposition is in the public interest and in furthermore of the purposes of this act or if such property is not necessary for the purposes of the Authority;

16. To make, assume and enter into all contracts, leases, and arrangements necessary or incidental to the exercise of its powers, including contracts for the management or operation of all or any part of its facilities;

17. (a) To borrow money, as hereinafter provided, and to borrow money for the purpose of meeting casual deficits in its revenues; (b) the total indebtedness of the Authority at no time shall exceed the amount of \$500,000, in principal, whether by purchase of encumbered property, direct loan, bonded indebtedness, or debt in any other form except as agreed to by each participating political subdivision by resolution of the governing body thereof, in which case the total amount of indebtedness shall be expressed in the resolution of each such governing body; (c) notwithstanding any other provision of law, no interest or right in the real property conveyed, in any form, to the Authority by a participating political subdivision, shall be conveyed, pledged, or otherwise transferred by the Authority for the purpose of obtaining or securing any indebtedness, nor shall any such property be encumbered by the Authority unless and until such subdivision has approved the nature of, terms of, and amount of such conveyance, pledge, transfer or encumbrance, by resolution of the governing body of said subdivision;

18. To adopt, amend, and repeal rules and regulations for the use, maintenance, and operation of its facilities and governing the conduct of persons and organizations using its facilities and to enforce such rules and regulations and all other rules, regulations, ordinances, and statutes relating to its facilities, all as hereinafter provided;

19. To pay pensions and establish pension plans, pension trusts, and other compensation plans for any of its employees;

20. To purchase and maintain insurance or to provide indemnification on behalf of any person who is or was a director, officer, employee or agent of the Authority against any liability asserted against him or incurred by him in any such capacity or arising out of his status as such; and

21. To do all things necessary or convenient to the purposes of this act. However, the powers of the Authority expressed in this act shall be limited to those powers necessary for the operation of the Luray-Page County Airport. To that end, property acquired, owned, or conveyed to the Authority, contracts entered into, financial assistance, indebtedness, rules and regulations adopted by the Authority and any other actions thereof may only pertain to said airport.

The grant of regulatory authority by this act, including regulations that displace, eliminate or limit competition by or among persons or entities, is based on the policy of the Commonwealth to provide for the safe, adequate, economical and efficient provision of air transportation and related facilities and services to the public. (2004, c. 39)

§ 8. Name of airport.

The name of the airport operated by the Authority within the boundaries of Page County shall be Luray-Page County Airport. The name of the airport may be changed upon approval of the governing bodies of the participating political subdivisions. (2004, c. 39)

§ 9. Rules and regulations.

The Authority shall have the power to adopt, amend, and repeal rules and regulations for the use, maintenance and operation of its facilities and governing the conduct of persons and organizations using its facilities.

Unless the Authority shall by unanimous vote of the Board of Directors determine that an emergency exists, the Authority shall, prior to the adoption of any rule or regulation or alteration, amendment or modification thereof:

1. Make such rule, regulation, alteration, amendment or modification in convenient form available for public inspection in the office of the Authority for at least 10 days; and
2. Post in a public place a notice declaring the Board of Directors' intention to consider adopting such rule, regulation, alteration, amendment or modification and informing the public that the Authority will at a public meeting consider the adoption of such rule or regulation or such alterations, amendment, or modification, on a day and at a time to be specified in the notice, after the expiration of at least 10 days from the first day of the posting of the notice thereof.

The Authority's rules and regulations shall be available for public inspection in the Authority's principal office.

The Authority's rules and regulations relating to: (i) traffic, including but not limited to motor vehicle speed limits and the location of and payment of public parking; (ii) access to Authority facilities, including but not limited to solicitation, handbilling, and picketing; and (iii) aircraft operation and maintenance shall have the force of law, as shall any other rule or regulation of the Authority, which shall contain a determination by the Authority that it is necessary to accord the same the force and effect of law in the interest of the public safety. However, with respect to motor vehicle traffic rules and regulations, the Authority shall obtain the approval of the traffic engineer or comparable official of the political subdivision in which such rules and regulations are to be enforced. The violation of any rule or regulation of the Authority relating to motor vehicle traffic shall be tried and punished in the same manner as if it had been committed on the public roads of the participating political subdivision in which such violation occurred. All other violations of the rules and regulations having the force of law shall be punishable as misdemeanors.

All ordinances, rules and regulations duly adopted for the regulation, administration and operation of the Luray-Page County Airport, in force at the effective date of this act, shall remain in full force insofar as they or any part thereof are not inconsistent with the provisions of this act until amended or repealed in accordance with this act. (2004, c. 39)

§ 10. Police powers.

Authority employees meeting the minimum requirements of the Department of Criminal Justice Services shall be given special police power by the circuit court of any participating political subdivision. The authority conferred upon such special policemen shall be exercised only upon Authority facilities located within such participating political subdivision, and shall be in all terms consistent with the requirements of Chapter 17 (§ 15.2-1700 et seq) of Title 15.2 of the Code of Virginia.

Such special policeman shall have all powers vested in police officers under Chapter 17 (§ 15.2-1700 et seq) of Title 15.2 of the Code of Virginia and shall be responsible upon Authority facilities for enforcing Authority rules and regulations and all other applicable statutes, ordinances, rules, and regulations of the United States of America and agencies and instrumentalities thereof and this Commonwealth and political subdivisions, agencies and instrumentalities thereof.

Such special policemen may issue summons to appear, or arrest on view or on information without warrant as permitted by law, and conduct before any court of competent jurisdiction any person violating any rule or regulation of the Authority or other applicable statute, ordinance, rule or regulation.

For the purpose of enforcing such statutes, ordinances, rules and regulations, the court or courts having jurisdiction for the trial of criminal offenses of the participating political subdivision wherein the offense was committed shall have jurisdiction to try a person charged with the violation of any such statutes, ordinances, rules or regulations. (2004, c. 39)

§ 11. Eminent domain.

The Authority is hereby granted full power to exercise the right of eminent domain within the participating political subdivisions in the acquisition of any land, easements, privileges or other property interests that are necessary for airport purposes, including, where necessary to provide unobstructed air space for the landing and taking off of aircraft utilizing its airport, aviation easements over lands or water outside the boundaries of its airport, even though such aviation easement may be either inconsistent with the continued use of such land for the same purposes for which it had been used prior to such acquisition, or inconsistent with the maintenance, preservation and renewal of any structure or any tree or other vegetation standing or growing on said land at the time of such acquisition. Proceedings for the acquisition of such land, easements and privileges by condemnation may be instituted and

conducted in the name of the Authority in accordance with Title 25.1 of the Code of Virginia. (2004, c. 39)

§ 12. Reports.

The Authority shall keep minutes of its proceedings, which minutes shall be open to public inspection during normal business hours. It shall keep suitable records of all its financial transactions and shall arrange to have the same audited annually by an independent certified public accountant. Copies of each such audit shall be furnished to each participating political subdivision and shall be open to public inspection. (2004, c. 39)

§ 13. Procurement.

All contracts that the Authority may let for construction or materials shall be subject to the Virginia Public Procurement Act (§ 2.2-4300 et seq) of the Code of Virginia. (2004, c. 39)

§ 14. Deposit and investment of funds.

Except as herein provided by contract with a participating political subdivision, all moneys received pursuant to the authority of this act, whether as proceeds from the sale of bonds or as revenues or otherwise, shall be deemed to be trust funds to be held and applied solely as provided in this act. All moneys of the Authority shall be deposited as soon as practicable in a separate account or accounts in one or more banks or trust companies organized under the laws of the Commonwealth of national banking associations having their principal offices in the Commonwealth. Such deposits shall be continuously secured in accordance with the Virginia Security for Public Deposits Act (§ 2.2-4400 et seq) of the Code of Virginia.

Funds of the Authority not needed for immediate use or disbursement may, subject to the provisions of any contract between the Authority and the holders of its bonds, be invested in securities that are considered lawful investments for fiduciaries. (2004, c. 39)

§ 15. Authority to issue bonds.

The Authority shall have power and is hereby authorized to issue bonds from time to time in its discretion for any of its purposes, including the payment of all or any part of the cost of any of its facilities and the refunding of any bonds previously issued by it.

The Authority shall not issue bonds unless and until the maximum amount of each issue and the general purposes thereof have been approved by the governing body of each participating political subdivision. Subject to the foregoing, bonds may be issued under this act notwithstanding any debt or other limitation prescribed in any other statute and without obtaining the consent of any city, town, or county government or any commission, board, bureau, or agency of the Commonwealth or of any of the foregoing, and without any other

proceedings or the happening of other conditions or things than those proceedings, conditions or things that are specifically required by this act.

The Authority may issue such types of bonds as it may determine, specifically bonds payable as to principal and interest: (i) from its revenue generally; (ii) exclusively from the income and revenues of a particular project; or (iii) exclusively from the income and revenues of certain designated projects, whether or not they are financed in whole or in part from the proceeds of such bonds. Subject to the limitations set forth in § 7 of this act, any such bonds may be additionally secured by a pledge of any grant or contribution from a participating political subdivision, the Commonwealth or any political subdivision, agency or instrumentality thereof, any federal agency or any unit, private corporation, copartnership, association, or individual, as such participating political subdivision, or other entities may be authorized to make under general law or by pledge of any income or revenues or the Authority, or where such mortgage has been approved by the participating political subdivisions, a mortgage of any facilities of the Authority.

Bonds of the Authority shall be authorized by resolution and may be issued in one or more series, shall be dated, shall mature at such time or times not exceeding 40 years from their date or dates and shall bear interest at such rate or rates as may be determined by the Authority, and may be made redeemable before maturity at the option of the Authority at such price or prices and under such terms and conditions as may be fixed by the Authority prior to the issuance of the bonds. The Authority shall determine the form of the bonds, including any interest coupons to be attached thereto, and the manner of execution of the bonds, and shall fix the denomination or denominations of the bonds and the place or places of payment of principal and interest, which may be at any bank or trust company within or without the Commonwealth. In case any officer whose signature or a facsimile of whose signature shall appear on any bonds or coupons shall cease to be such officer before delivery of such bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes the same as if he had remained in office until such delivery. Notwithstanding any of the other provisions of this act, or any recitals in any bonds issued under the provisions of this act, all such bonds shall be deemed to be negotiable instruments under the laws of the Commonwealth. The bonds may be issued in coupon or registered form or both, as the Authority may determine, and provision may be made for the registration of any coupon bonds as to principal alone and also as to both principal and interest, and for the conversion and reconversion into coupon bonds of any bonds registered as to both principal and interest and vice versa. The Authority may sell such bonds in such manner, either at public or private sale, and for such price, as it may determine to be for the best interests of the Authority.

Prior to the preparation of definitive bonds, the Authority may, under like restrictions, issue interim receipts or temporary bonds, with or without coupons, exchangeable for definitive bonds when such bonds shall have been executed and are available for delivery. (2004, c. 39)

§ 16. Resolution or trust indenture to secure bonds.

In connection with the issuance of bonds and in order to secure the payment of such bonds, the Authority shall have power:

1. To pledge by resolution, trust indenture, or other agreement, all or any part of its fees, rents, or revenues;
2. To covenant to impose and maintain such schedule of fees, rents and charges as will produce funds sufficient to pay operating costs and debt service;
3. To covenant against pledging all or any part of its fees, rents and revenues to which its right then exists or the right to which may thereafter come into existence or against permitting or suffering any lien thereon;
4. To provide for the release of fees, rents, and revenues from any pledge and to reserve rights and powers in the fees, rents and revenues that are subject to a pledge;
5. To covenant with respect to limitations on its right to sell, lease or otherwise dispose of any facility or facilities of the Authority or any part thereof or with respect to limitations on its right to undertake additional projects;
6. To covenant as to the bonds to be issued pursuant to any resolution, trust indenture, or other instrument and as to the issuance of such bonds in escrow or otherwise, and as to the use and disposition of the proceeds thereof;
7. To covenant as to what other, or additional, debt may be incurred by it;
8. To provide for the terms, forms, registration, exchange, execution, and authentication of bonds;
9. To provide for the replacement of lost, destroyed, or mutilated bonds;
10. To covenant as to the use of any or all of its property, real or personal, subject to the continued use of such property for airport purposes;
11. To create or to authorize the creation of special funds in which there may be segregated: (i) the proceeds of any loan or grant; (ii) all of the fees, rents and revenues of any facility or facilities or parts thereof; (iii) any moneys held for the payment of the costs of operation and maintenance of any such facilities or as a reserve for the meeting of contingencies in the operation and maintenance thereof; (iv) any moneys held for the payment of the principal and interest on its bonds or the sums due under its leases or as reserve for such payments; (v) any moneys held for any other reserve or contingencies; and (vi) to covenant as to the use and disposal of the moneys held in such funds;

12. To redeem its bonds, and to covenant for their redemption and to provide the terms and conditions thereof;
13. To covenant against extending the time for the payment of its bonds or interest thereon, directly or indirectly, by any means or in any manner;
14. To prescribe the procedure, if any, by which the terms of any contract with bondholders may be amended or abrogated, the amount of bonds the holders of which must consent thereto and the manner in which such consent may be given;
15. To covenant as to the maintenance of its facilities, the insurance to be carried thereon and the use and disposition of insurance moneys;
16. To vest in a bondholder the right, in the event of the failure of the Authority to observe or perform any covenant on its part to be kept or performed, to cure any such default, and, subject to the limitation on total indebtedness expressed in this act, to advance any moneys necessary for such purpose, and the moneys so advanced may be made an additional obligation of the Authority with such interest, security and priority as may be provided in any trust indenture, lease or contract of the Authority with reference thereto;
17. To covenant and prescribe as to the events of default and terms and conditions upon which any or all of its bonds shall become or may be declared due before maturity and as to the terms and conditions upon which such declaration and its consequences may be waived;
18. To covenant as to the rights, liabilities, powers, and duties arising upon the breach by it of any covenant, condition or obligation;
19. To covenant to surrender possession of all or any part of any facility or facilities acquired or constructed from bond proceeds, the revenues from which have been pledged upon the happening of any event of default, as defined in the contract, and to vest in a bondholder the right without judicial proceeding to take possession and to use, operate, manage, and control such facility or any part thereof, and to collect and receive all fees, rents, and revenues arising therefrom in the same manner as the Authority itself might do and to dispose of the moneys collected in accordance with the agreement of the Authority with such obligee, subject to the continued use of such facilities for airport purposes;
20. To vest in a trustee or trustees the right to enforce any covenant made to secure, to pay, or in relation to the bonds, to provide for the powers and duties of such trustee or trustees, to limit liabilities thereof and to provide the terms and conditions upon which the trustee or trustees or the bondholders or any proportion of them may enforce any such covenant;
21. To make covenants other than and in addition to the covenants herein expressly authorized, of like or different character;

22. To execute all instruments necessary or convenient in the exercise of the powers herein granted or in the performance of its covenants or duties, which may contain such covenants and provisions, in addition to those above specified, as any purchaser of the bonds of the Authority may reasonably require; and

23. To make such covenants and to do any and all such acts and things as may be necessary or convenient or desirable in order to secure its bonds, or in the absolute discretion of the Authority which tend to make the bonds more marketable; notwithstanding that such covenant, acts or things may not be enumerated herein, it being the intention hereof to give the Authority power to do all things in the issuance of bonds, and in the provisions for their security that are not inconsistent with the Constitution of the Commonwealth or this act. (2004, c. 39)

§ 17. Fees, rents and charges.

The Authority is hereby authorized to and shall fix, revise, charge, and collect fees, rents and other charges for the use and services of any facilities. Such fees, rents, and other charges shall be so fixed and adjusted as to provide a fund sufficient with other revenues to pay the cost of maintaining, repairing, and operating the facilities and the principal and any interest on its bonds as the same shall become due and payable, including reserves therefor. Such fees, rents, and other charges shall not be subject to supervision or regulation by any commission, board, bureau, or agency of the Commonwealth or any participating political subdivision. The fees, rents, and other charges received by the Authority, except such part thereof as may be necessary to pay the cost of maintenance, repair, and operation and to provide such reserves therefor as may be provided for in any resolution authorizing the issuance of such bonds or in any trust indenture or agreement securing the same, shall to the extent necessary, be set aside at such regular intervals as may be provided in any such resolution or trust indenture or agreement in a sinking fund or sinking funds pledged to, and charged with, the payment and the interest of such bonds as the same shall become due, and the redemption price or the purchase price of such bonds retired by call or purchase as therein provided. Such pledge shall be valid and binding from the time when the pledge is made. So long as any of its bonds are outstanding, the fees, rents, and charges so pledged and thereafter received by the Authority shall immediately be subject to the lien of such pledge without any physical delivery thereof or further act, and the lien of any such pledge shall be valid and binding as against all parties having claims of any kind in tort, contract, or otherwise against the Authority irrespective of whether such parties have notice thereof. Neither the resolution nor any trust indenture by which a pledge is created need to be filed or recorded except in the records of the Authority. The use and disposition of moneys to the credit of any such sinking fund shall be subject to the provisions of the resolution authorizing the issuance of such bonds or of such trust indenture or agreement. (2004, c. 39)

§ 18. Credit of Commonwealth and political subdivisions not pledged.

The bonds of the Authority shall not be a debt of the Commonwealth or any political subdivision thereof, other than the Authority, and neither the Commonwealth nor any political subdivision thereof, other than the Authority, shall be liable thereon, nor shall such bonds be payable out of any funds or properties other than those of the Authority. All bonds of the Authority shall contain on the face thereof a statement to such effect. The bonds shall not constitute an indebtedness within the meaning of any debt limitation or restriction. (2004, c. 39)

§ 19. Directors and persons executing bonds not liable thereon.

Neither the Board of Directors nor any person executing the bonds shall be liable personally on the Authority's bonds by reasons of the issuance thereof. (2004, c. 39)

§ 20. Remedies of bondholder.

Any holder of bonds issued under the provisions of this act or of any of the coupons appertaining thereto, and the trustee under any trust indenture or agreement, may, either at law or in equity, by suit, action, injunction, or other proceedings, protect and enforce any and all rights under the laws of the Commonwealth or granted by this act or under such trust indenture agreement or the resolution authorizing the issuance of such bonds and may enforce and compel the performance of all duties required by this act or by such trust indenture or agreement or resolution to be performed by the Authority or by any officer or agent thereof, including the fixing, charging and collection of fees, rents and other charges. Any resolution authorizing the issuance of the Authority's bonds or trust indenture or agreement securing the same may limit or abrogate the individual right of action by the holders of such bonds or coupons appertaining thereto. (2004, c. 39)

§ 21. Taxation.

The exercise of the powers granted by this act shall in all respects be presumed to be for the benefit of the inhabitants of the Commonwealth, for the increase of their commerce, and for the promotion of their health, safety, welfare, convenience and prosperity, and as the operation and maintenance of any project that the Authority is authorized to undertake will constitute the performance of an essential governmental function, the Authority shall not be required to pay any taxes or assessments upon any facilities acquired and constructed by it under the provisions of this act and the bonds issued under the provisions of this act, their transfer and the income therefrom including any profit made on the sale thereof, shall at all times be free and exempt from taxation by the Commonwealth and by any political subdivision thereof. Persons, firms, partnerships, associations, corporations and organizations leasing property of the Authority or doing business on property of the Authority shall be subject to and liable for payment of all applicable taxes of the political subdivision in which such leased property lies or in which business is conducted, including, but not limited to, any leasehold tax on real

property and taxes on tangible personal property and machinery and tools, taxes for admission, taxes on hotel and motel rooms, taxes on the sale of tobacco products, taxes on the sale of meals and beverages, privilege taxes and local general retail sales and use taxes, taxes to be paid on licenses in respect to any business, profession, vocation or calling and taxes upon consumers of gas, electricity, telephone and other public utility services. (2004, c. 39)

§ 22. Bonds as legal investments.

Bonds issued by the Authority under the provisions of this act are hereby made securities in which all public officers and public bodies of the Commonwealth and its political subdivisions, all insurance companies, trust companies, banking associations, investment companies, executors, administrators, trustees, and other fiduciaries may properly and legally invest funds, including capital in their control or belonging to them. Such bonds are hereby made securities that may properly and legally be deposited with and received by any state or municipal officer or any agency or political subdivision of the Commonwealth for any purpose for which the deposit of bonds or obligations is now or may hereafter be authorized by law. (2004, c. 39)

§ 23. Appropriation by political subdivision.

Any participating political subdivision, or other political subdivision of the Commonwealth all or a part of which is located within 60 miles of an Authority facility, is authorized to provide services, to donate real or personal property and to make appropriations to the Authority for the acquisition, construction, maintenance, and operation of the Authority's facilities. Any such political subdivision is hereby authorized to issues its bonds, including general obligation bonds, in the manner provided in the Public Finance Act (§ 15.2-2600 et seq) of the Code of Virginia or in any applicable municipal charter for the purpose of providing funds to be appropriated to the Authority, and such political subdivisions may enter into contracts obligating such bond proceeds to the Authority. (2004, c. 39)

§ 24. Authority budget.

A. The Authority shall annually prepare and submit to the participating political subdivision (i) a proposed operating budget showing its estimated general fund revenues and expenses on an accrual basis for the forthcoming fiscal year, and if such estimated expenses exceed such estimated revenues, the portion of the deficit proposed to be borne by each participating political subdivision, and (ii) a proposed capital budget showing its estimated expenditures for such fiscal year for assets costing more than \$20,000 (or such higher amount as the Authority and the participating political subdivisions may determine) and having an estimated useful life of 20 years or more and the source of funds for such expenditures, including any amount requested from the participating political subdivisions. No depreciation shall be included in the Authority's operating budget with respect to assets purchased by the Authority with funds

appropriated to it for such purpose by a participating political subdivision and, for this determination, it shall be assumed that any appropriation so made is for the purchase of assets set forth in the applicable Authority budget to the extent such purchase price is included in the approved budget. Assets purchased by the Authority with bond proceeds shall be depreciated over the term of the bond issue in proportion to the maturities, including sinking fund installments, of the bond issue.

B. If the governing body of a participating political subdivision shall approve the Authority's proposed operating budget, it shall appropriate to the Authority such political subdivision's portion of such budget.

C. If the governing body of a participating political subdivision shall approve the Authority's proposed capital budget, it shall appropriate to the Authority such participating political subdivision's portion of the expenditures set forth therein. Any such appropriation may be reduced by the participating political subdivision's proportionate share of any grant funds received by the Authority for the purchase of assets included in the Authority's approved capital budget in excess of the grant funds shown in such capital budget as a source of funds for such expenditure, unless prohibited by the basic provider of the grant funds.

D. The Authority may expend any and all moneys within its control without obtaining the approval of the participating political subdivisions, but, except as otherwise provided in this act with respect to contracts and agreements between the Authority and any political subdivision, the Authority shall not commit any participating political subdivision in an amount in excess of that appropriated to the Authority by the governing body of such political subdivision.

E. If at any time during any fiscal year it shall appear that the cash disbursements of the Authority will exceed its cash receipts for such fiscal year, including amounts appropriated to it by the participating political subdivisions, the Authority may request supplemental appropriations from the participating political subdivision and any other political subdivision. (2004, c. 39)

§ 25. Allocation of deficit; denial of voting privileges.

A. Any deficit budgeted by the Authority in any fiscal year, i.e., any excess of its estimated general fund expenses over its estimated general fund revenues, and the cost of any budgeted capital expenditures in excess of the amount shown as available therefor, as shown on Authority's operating and capital budgets approved by the participating subdivisions, shall be allocated among the participating political subdivisions in the following manner:

1. During the five fiscal years beginning July 1, 2004, the Town of Luray, Virginia, a Virginia Municipal Corporation, and Page County, Virginia, shall each contribute half of the amount budgeted annually by the Authority for capital expenditures in excess of the amounts shown as

available therefor after subtracting from such amount the annual contribution of the other participating political subdivision.

2. No later than the fifth fiscal year, the participating political subdivisions shall evaluate the division of capital contributions made by each such subdivision and shall agree as to the division of such contributions for the fiscal year beginning July 1, 2009, and thereafter.

3. In the event the appropriation of any participating political subdivision is insufficient to pay its portion of the deficit incurred in any fiscal year, the allocation of any deficit for any succeeding fiscal year shall take into account the cumulative deficiency attributable to such participating political subdivision; however, no participating political subdivision shall be required to pay the Authority in any fiscal year any amount in excess of that appropriated to the Authority by the governing body of such participating political subdivision.

B. Any participating political subdivision not contributing its proportionate share of any deficit as determined by the Authority pursuant to § 25 of this act, either of the Authority's operating budget or capital budget in accordance with a schedule established by the Authority, shall automatically be denied voting privileges. The denial of voting privileges shall terminate upon the delivery of its proportionate share by such political subdivision. (2004, c. 39)

§ 26. Contract with political subdivisions.

The Authority is authorized to enter into contracts with any one or more political subdivisions, which contracts may restrict the powers of the Authority otherwise granted by this act. Any participating political subdivision, or other political subdivision of the Commonwealth all or part of which is located within 60 miles of an Authority facility, is authorized to enter into contracts with the Authority, pursuant to which the Authority undertakes to provide the facilities and render the services specified therein. Any such contract or agreement may provide that the political subdivision will make payments to the Authority based on the services rendered by the Authority to the residents of such political subdivision, determined in such reasonable manner as the Authority and the political subdivision may mutually agree. Each political subdivision entering into such a service contract with the Authority is authorized to do everything necessary or proper to carry out and perform such contract and to provide for the payment or discharge of any obligation thereunder by the same means and in the same manner as any other of its obligations. (2004, c. 39)

§ 27. Retirement benefits for certain employees by a participating political subdivision.

When a local political subdivision joins the Authority, any employee of such local political subdivision who then becomes an employee of the Authority, if such employee is a member of a local retirement system, may elect to and may continue to be eligible to remain a member of such local retirement system in lieu of becoming a member of any retirement system with which the Authority may affiliate. Such election to remain a member of a local retirement

system shall be made in writing within 120 days of such employee's political subdivision becoming a member of the Authority. In such event, service of such employee with the Authority shall be creditable as service with the participating political subdivision and shall be pursuant to all duly adopted ordinances and rules and regulations governing such retirement system. Any employee so electing shall not be entitled to any benefit under the Authority's retirement system, and the Authority shall pay the employer share of benefits provided the Authority's employees by such political subdivision. Nothing herein shall apply to any health and accident insurance plan or to the Federal Old-Age and Survivors' Insurance System. (2004, c. 39)

§ 28. Dissolution of Authority.

Whenever it shall appear to the Authority, or to any participating political subdivision that the need for the Authority no longer exists, the Authority, or in the proper case, any such subdivision may petition the circuit court of a participating political subdivision for the dissolution of the Authority. If the court shall determine that the need for the Authority as set forth in this act no longer exists and that all debts and pecuniary obligations of the Authority have been fully paid or provided for, it may enter an order dissolving the Authority.

Upon dissolution, the court shall order any real property contributed to the Authority by a participating political subdivision, together with any improvements thereon, returned to such participating political subdivisions. The remaining assets of the Authority shall be distributed to the participating political subdivisions in proportion to their respective contributions theretofore made to the Authority.

Each participating political subdivision and all holders of the Authority's bonds shall be made parties to any such proceeding and shall be given notice as provided by law. Any party defendant may reply to such petition at any time within six months after the filing of the petition. From the final judgment of the court, an appeal shall lie to the Supreme Court of Virginia. (2004, c. 39)

§ 29. Agreement with Commonwealth and participating political subdivisions.

The Commonwealth and, by participating in the Authority, each participating political subdivision pledge to and agree with the holders of any bonds issued by the Authority that neither the Commonwealth nor any participating political subdivision will limit or alter the rights hereunder vested in the Authority to fulfill the terms of any agreements made with said holders or in any way impair the rights and remedies of said holders until such bonds are fully met and discharged. The Authority is authorized to include this pledge and agreement in any contract with the holders of the Authority's bonds. (2004, c. 39)

§ 30. Liberal construction.

Neither this act nor anything herein contained is or shall be construed as a restriction or limitation upon any powers that the Authority might otherwise have under any laws of this Commonwealth, and this act is cumulative to any such powers. This act does and shall be construed to provide a complete, additional and alternative method for the doing of the things authorized hereby and shall be regarded as supplemental and additional to powers conferred by other laws. However, the issuance of bonds under the provisions of this act need not comply with the requirements of any other law applicable to the issuance of bonds, notes, or other obligations. No proceedings, notice or approval shall be required for the issuance of any bonds or any instrument as security therefor, except as is expressly provided in this act. The provisions of this act are severable, and if any of its provision shall be held unconstitutional by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the other provisions of this act. (2004, c. 39)

§ 31. Application of local ordinances, service charges and taxes upon leaseholds.

Nothing herein contained shall be construed to exempt the Authority's property from any applicable zoning, subdivision, erosion and sediment control and fire prevention codes or from building regulations of a political subdivision in which such property is located. Nor shall anything herein contained exempt the property of the Authority from any service charge authorized by the General Assembly pursuant to Article X, Section 6 (g) of the Constitution of Virginia, or exempt any lessee of any of the Authority's property from any tax imposed upon his leasehold interest in such property or upon the receipts derived therefrom. (2004, c. 39)

§ 32. Existing contracts, leases, franchises, etc., not impaired.

No provisions of this act shall relieve, impair or affect any right, duty, liability or obligation arising out of any contract, concession, lease or franchise now in existence except to the extent that such contract, concession, lease or franchise may permit. Notwithstanding the foregoing provisions of this section, the Authority may renegotiate, renew, extend the term of or otherwise modify at any time any contract, concession, lease or franchise now in existence in such manner and on such terms and conditions as it may deem appropriate, provided that the operator of or under any said contract, concession, lease or franchise consents to said renegotiations, renewal, extension or modification. (2004, c. 39)

§ 33. That the Luray-Page County Airport Authority, as provided for in this act, shall in all respects be the successor in interest to the Luray-Page County Airport Commission created by the Town of Luray, Virginia, a Virginia Municipal Corporation, and Page County, Virginia. (2004, c. 39)



TOWN OF LURAY

Town Council

Regular Meeting

October 15, 2025

Action Items

XC. Social Media Policy



Town of Luray, Virginia
Town Council Agenda Statement

Item No: X-C

Meeting Date: October 15, 2025

Agenda Item:

TOWN COUNCIL DISCUSSION & ACTION
Item X-C Social Media Policy

Summary:

The Town Council is requested to consider adopting changes to the Code of the Town by removing the section on social media and adopting the included policy, to be administered by the Town Manager.

These changes have been proposed by Town staff and recommended and formulated by the Town Attorney.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motion:

I move that the Chapter 2-156 Ordinance Repeal **be approved**, as presented.
OR

I move that the Chapter 2-156 Ordinance Repeal **be approved with the following changes**_____

OR

I move that the Chapter 2-156 Ordinance Repeal **be denied for the following reasons**_____

Ordinance No. 2025-__

**AN ORDINANCE REPEALING SECTION 2-156 OF
THE TOWN CODE OF THE TOWN OF LURAY, VIRGINIA**

WHEREAS, Section 2-156 of the Town Code currently sets forth the Town's policy regarding the Town's use of social media platforms to communicate with town residents and other members of the public; and

WHEREAS, Town Council has concluded that the provisions of Section 2-156 should be maintained as a policy document administered by the Town Manager rather than a codified section of the Town Code.

NOW, THEREFORE, be it ordained by the Council of the Town of Luray, Virginia, as follows:

1. Chapter 2, Article III, Division II, Section 2-156 of the Town Code is hereby repealed.
2. The Social Media Policy attached as Exhibit A is hereby adopted and approved.
3. This Ordinance shall take effect immediately.

Adopted: October 15, 2025

Mayor

CERTIFICATE

I certify that I am the Clerk of the Town of Luray, Virginia, and that the foregoing is a true copy of an Ordinance adopted by the Council of the Town of Luray, Virginia, on October 15, 2025, upon the following vote:

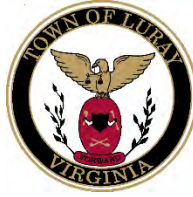
NAME	AYE	NAY	ABSTAIN	ABSENT
Mayor Lillard ¹				
Ron Vickers				
Jerry Dofflemyer				
Vacant				
Jason Pettit				
Joey Sours				
Charles Butler, Jr.				

Date: October 15, 2025

[SEAL]

ATTEST: _____
Clerk, Town Council of
Town of Luray, Virginia

¹ Votes only in the event of a tie.



Town of Luray

45 East Main Street
P. O. Box 629
Luray, Virginia 22835

SOCIAL MEDIA POLICY

The Town encourages the use of social media to further the goals of citizen engagement and education. The Town Manager and any authorized designee are responsible for the proper administration of the Town's communication through social media platforms.

A social media presence should be second priority to the Town website. Posts should be brief and wherever possible have links that direct users back to the Town's official website for information, forms, documents, or online services necessary to conduct business with the Town of Luray. Posts should avoid using jargon and terminology used by Town employees that is unfamiliar to the public.

Social media posts or reposting of other social media posts by the Town should not contain any of the following:

- (1) Content which a person of reasonable sensitivities may find offensive.
- (2) Solicitations by private businesses.
- (3) Content supporting or opposing political candidates or ballot questions.
- (4) Information that might compromise the public safety.
- (5) Disparaging or threatening comments.
- (6) Personnel matters.
- (7) Personal, sensitive, or confidential information of any kind.

The Town does not knowingly share information gathered through social media with third parties for promotional purposes. The Town may monitor content on Town social media sites to ensure adherence with this policy.



TOWN OF LURAY

Town Council

Regular Meeting

October 15, 2025

Action Items

**XD. Resolution of Referral –
Mobile Food Units**



Town of Luray, Virginia
Town Council Agenda Statement

Item No: X-D

Meeting Date: October 15, 2025

Agenda Item:

TOWN COUNCIL DISCUSSION & ACTION

Item X-D Resolution of Referral – Mobile Food Units

Summary:

The Town Council is requested to consider adopting a Resolution of Referral regarding Mobile Food Units.

The referral will enable the Planning Commission to begin assessing the issue and collecting information to formulate a recommendation back to Council.

Based on the current advertising schedule, the Planning Commission will hold their Public Hearing on October 16, 2025, and the Town Council will hold their Public Hearing on November 10, 2025.

A copy of the Resolution is included, as well as the proposed amendments and a copy of the Commission's cover report which includes comments and bullet points on several of the topics raised by the Council at their last meeting. The Council had requested additional information on taxes and fees which have been provided by the Town Attorney and this information included in the Planning Commission cover report.

From a staff perspective, Council may consider limiting the number of additional folding, removable tables to one (1) or two (2) tables of a certain size to be more specific, and indicating that the seating for up to eight (8) customers is both portable and easily removable (not permanent). Providing on-site food consumption will necessitate enhanced trash standards. With these types of units setting up and serving in the Business District (B-1) as a by-right use, the aesthetics of the operations have been a concern.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motion: I move that the Resolution of Referral **be approved**, as presented.

OR

I move that the Resolution of Referral **be approved with the following changes**_____

OR

I move that Resolution of Referral **be denied for the following reasons**_____

EXHIBIT A

1. Article II, Section 202 is amended to include the following definition:

Mobile food unit: A self-contained food service operation located in a readily movable wheeled vehicle or towed trailer which (a) is used to store, prepare, display, or serve food intended for individual portion service and consumption; and (b) occupies any location for a period of less than one year.

2. Article IV, Section 406.1 is amended to include the following:

(dd) Mobile food unit.

3. Article V is amended to include the following as Section 522:

522.1. Permit requirements.

- (a) A temporary use permit issued by the zoning administrator is required prior to the operation of a mobile food unit as a principal or accessory use on private property within the town.
- (b) An application for a temporary use permit to operate a mobile food unit shall include the following:
 - (1) A valid permit issued by the Virginia Department of Health or information reasonably demonstrating that no such permit is required.
 - (2) Written permission from the owner of the private property which will host the mobile food unit.
 - (3) A sketch illustrating access to the site, parking areas, routes for ingress and egress, placement of the mobile food unit, distance from property lines, garbage receptacles, and any other features associated with the mobile food unit.
 - (4) A description of the proposed days and hours of operation.
 - (5) An application for a town business license.
- (c) A temporary use permit shall be valid through the end of the calendar year in which the permit is issued.
- (d) A temporary use permit is not required for a mobile food unit:
 - (1) Catering or providing food to a closed private event on private property such as a wedding, birthday, or employee lunch,;
 - (2) Participating in a special event approved by the town; or
 - (3) Whose business activity falls within the definition of peddler set forth in sec. 30-97 of the town code.

- (e) The zoning administrator may revoke a temporary use permit in the event the permit holder is provided with written notice of specified violations of this section and fails to implement corrective action within 10 days of the date of the notice.

522.2. Location requirements.

- (a) A mobile food unit must be positioned at least 15 feet away from all driveway entrances, alleys, handicapped parking spaces, and fire hydrants.
- (b) No parking space that is necessary to satisfy minimum parking requirements applicable to the host property may be occupied by a mobile food unit.
- (c) A minimum clearance area three feet wide must be maintained on all sides of the mobile food unit.
- (d) A mobile food unit may not be located in a manner that interferes with drive aisles, ingress and egress from the host property, designated fire lanes, or sight distance requirements.
- (e) A mobile food unit located on a parcel adjoining or adjacent to a residential zoning district shall be located at least 25 feet from the property line.
- (f) A mobile food unit may only be located on a paved, gravel, or concrete surface.

522.3 Operational requirements.

- (a) A mobile food unit must leave the host property once daily for service by its commissary unless the mobile food unit is a fully self-contained operation. .
- (b) Only food and non-alcoholic beverages may be sold. Notwithstanding the foregoing, the retail sale of merchandise is permitted as an accessory use.
- (c) Portable receptacles for the disposal of waste materials and other litter must be provided and emptied daily by the operator. Town trash receptacles and service may not be used for compliance with this requirement.
- (d) No solid or liquid waste may be discharged and the host property must be kept reasonably clear of trash and debris.
- (e) Subject to the requirements above in section 522.2, a mobile food unit may provide one or more removable tables and seating for up to a total of eight people. Otherwise, no tables, chairs, umbrellas, tents, pavilions, or accessory structures may be utilized.
- (f) The temporary use permit and business license must be displayed in a visible location.
- (g) Signage may be displayed on the exterior body of the mobile food unit and include the use of one attached or detached menu board.
- (h) The mobile food unit must comply with all other applicable town code requirements, including the collection, reporting and remittance of town meals tax.

Resolution No. 2025-__

**A RESOLUTION INITIATING AN AMENDMENT TO
THE ZONING ORDINANCE OF THE TOWN OF LURAY, VIRGINIA**

WHEREAS, the Town Council may initiate an amendment to the Town's zoning regulations by resolution pursuant to Virginia Code § 15.2-2286(A)(7); and

WHEREAS, the Town Council has determined that convenience and good zoning practice require amending Articles II, IV, and V of the Town's zoning ordinance to include provisions concerning the operation of mobile food units in Town.

NOW, THEREFORE, be it resolved by the Council of the Town of Luray, Virginia, as follows:

1. The amendments to Appendix A shown in Exhibit A are hereby referred to the Planning Commission for public hearing and recommendation.
2. This Resolution shall take effect immediately.

Adopted: October 15, 2025

Mayor

CERTIFICATE

I certify that I am the Clerk of the Town of Luray, Virginia, and that the foregoing is a true copy of a Resolution adopted by the Council of the Town of Luray, Virginia, on October 15, 2025, upon the following vote:

NAME	AYE	NAY	ABSTAIN	ABSENT
Mayor Lillard ¹				
Ron Vickers				
Jerry Dofflemyer				
Vacant				
Jason Pettit				
Joey Sours				
Charles Butler, Jr.				

Date: October 15, 2025

[SEAL]

ATTEST: _____
Clerk, Town Council of
Town of Luray, Virginia

¹ Votes only in the event of a tie.

EXHIBIT A

1. Article II, Section 202 is amended to include the following definition:

Mobile food unit: A self-contained food service operation located in a readily movable wheeled vehicle or towed trailer which (a) is used to store, prepare, display, or serve food intended for individual portion service and consumption; and (b) occupies any location for a period of less than one year.

Commented [JB1]: I've added this to distinguish between mobile units that leave the site on a regular basis from units that could be mobilized but remain at one location due to common ownership with the property and/or principal use, or for other reasons.

This is also part of the definition of an itinerant merchant for the purpose of business license tax.

2. Article IV, Section 406.1 is amended to include the following:

(dd) Mobile food unit.

3. Article V is amended to include the following as Section 522:

522.1. Permit requirements.

- (a) A temporary use permit issued by the zoning administrator is required prior to the operation of a mobile food unit as a principal or accessory use on private property within the town.

- (b) An application for a temporary use permit to operate a mobile food unit shall include the following:

- (1) A valid permit issued by the Virginia Department of Health or information reasonably demonstrating that no such permit is required reflecting that the mobile food unit meets all applicable standards and requirements.

Commented [JB2]: This has been modified to cover scenarios where no food is being prepared onsite and everything sold is prepackaged.

- (2) Written permission from the owner of the private property which will host the mobile food unit.
- (3) A sketch illustrating access to the site, parking areas, routes for ingress and egress, placement of the mobile food unit, distance from property lines, garbage receptacles, and any other features associated with the mobile food unit.
- (4) A description of the proposed days and hours of operation.
- (5) An application for a town business license.

- (c) A temporary use permit shall be valid through the end of the calendar year in which the permit is issued.

- (d) A temporary use permit is not required for a mobile food unit:

- (1) Catering or providing food to a closed private event on private property ~~(such as a wedding, birthday, or employee lunch, etc.) on private property; or~~
- (2) Participating in a special event approved by the town; or

(3) Whose business activity falls within the definition of peddler set forth in sec. 30-97 of the town code.

- (e) The zoning administrator may revoke a temporary use permit in the event the permit holder is provided with written notice of specified violations of this section and fails to implement corrective action within 10 days of the date of the notice.

522.2. *Location requirements.*

- (a) A mobile food unit must be positioned at least 15 feet away from all driveway entrances, alleys, handicapped parking spaces, and fire hydrants.
- (b) No parking space that is necessary to satisfy minimum parking requirements applicable to the host property may be occupied by a mobile food unit.
- (c) A minimum clearance area three feet wide must be maintained on all sides of the mobile food unit.
- (d) A mobile food unit may not be located in a manner that interferes with drive aisles, ingress and egress from the host property, designated fire lanes, or sight distance requirements.
- (e) A mobile food unit located on a parcel adjoining or adjacent to a residential zoning district shall be located at least 25 feet from the property line.
- (f) A mobile food unit may only be located on a paved, gravel, or concrete surface.

522.3 *Operational requirements.*

- (a) A mobile food unit must leaveay remain on- the host property once daily for service by its commissary unless the mobile food unit is a fully self-contained operation. for no more than 48 consecutive hours and must be absent for at least 12 consecutive hours before returning to the host property.
- (b) Only food and non-alcoholic beverages may be sold. Notwithstanding the foregoing, the retail sale of merchandise is permitted as an accessory use.
- (c) Portable receptacles for the disposal of waste materials and other litter must be provided and emptied daily by the operator. Town trash receptables and service may not be used for compliance with this requirement.
- (d) No solid or liquid waste may be discharged and the host property must be kept reasonably clear of trash and debris.
- (e) Subject to the requirements above in section 522.2, a mobile food unit may provide one or more removable tables and seating for up to a total of eight people. Otherwise, nNo tables, chairs, umbrellas, tents, pavilions, or accessory structures may be utilized.
- (f) The temporary use permit and business license must be displayed in a visible location.
- (g) Signage may be displayed on the exterior body of the mobile food unit and include the use of one attached or detached menu board.

Commented [JB3]: This creates an exemption for ice cream trucks, the Schwans truck, and similar vehicles that stop for individual sales and deliveries, but do not set up at a location to offer products to the general public for any length of time.

Commented [JB4]: This provision has been modified to track VDH language regarding commissary requirements rather than creating operating and absence time periods that may be difficult to monitor and enforce.

Commented [JB5]: This was modified based upon Council's discussion at the Work Session.

- (h) The mobile food unit must comply with all other applicable town code requirements, including the collection, reporting and remittance of town meals tax.



Town of Luray, Virginia
Planning Commission Agenda Statement

Item No: VII-B

Meeting Date: October 16, 2025

Agenda Item:

PLANNING COMMISSION PUBLIC HEARING & POTENTIAL ACTION
Item VII-B – Mobile Food Units

Summary:

The Planning Commission is requested to conduct a public hearing to receive comments from the public regarding proposed Zoning Amendments regarding Mobile Food Units, their definition, and regulation. A copy of the proposed Zoning Amendments are included for review and discussion. Also included is a Resolution of Referral from the Town Council. A few bullet points from the Town Attorney:

Mobile food units would be subject to the same meals tax requirements as restaurants.

The Town's business license tax structure is largely controlled by state law:

- Local business license tax must be based upon either gross receipts or Virginia taxable income unless otherwise allowed by state law (Va. Code 58.1-3702).
- The Town is authorized to charge a fee of up to \$30 for a business license in addition to the tax (Va. Code 58.1-3703(A)).
- Restaurants are classified as a type of retailer and may be required to pay business license tax of up to \$0.20 per \$100 of gross receipts (Va. Code 58.1-3706(A)(2)).
 - The Town currently requires restaurants and other retailers to pay a \$30 fee plus taxes of \$0.12 per \$100 of gross receipts (Town Code 30-71(h)(1)(b)).
- Itinerant merchants are one of the exceptions to the gross receipts requirement and may be required to pay a flat fee of up to \$500 (Va. Code 58.1-3717).
 - The Town currently requires itinerant merchants to pay \$100 per day or \$500 per year (Town Code 30-96).
- To treat mobile food units and restaurants the same in terms of business license tax, the Town would need to:
 - Either redefine itinerant merchants to exclude mobile food units or reduce the business license for itinerant merchants to a \$30 fee.
 - Reduce the business license tax paid by restaurants to the \$30 fee.
- Changes to Town taxes with respect to mobile food units would be made separately by Town Council after an advertised public hearing. The Planning Commission's consideration is limited to making a recommendation regarding the zoning requirements.

Suggested Motions: I move that the proposed Zoning Amendments be recommended to the Council for **approval**.

OR

I move that the proposed Zoning Amendments be recommended to the Council for **approval with the following changes** _____.

OR

I move that the proposed Zoning Amendments be recommended to the Council for **denial based on the following reasons** _____.



TOWN OF LURAY

Town Council

Regular Meeting

October 15, 2025

Action Items

**XE. Resolution of Referral –
Zoning Text Amendments**



Town of Luray, Virginia
Town Council Agenda Statement

Item No: X-E

Meeting Date: October 15, 2025

Agenda Item:

TOWN COUNCIL DISCUSSION & ACTION
Item X-E Resolution of Referral – Zoning Text Amendments

Summary:

The Town Council is requested to consider adopting a Resolution of Referral regarding Zoning Text Amendments.

The referral will enable the Planning Commission to begin assessing the issue and collecting information to formulate a recommendation back to Council.

Based on the current advertising schedule, the Planning Commission will hold their Public Hearing on November 12, 2025, and the Town Council will hold their Public Hearing on December 8, 2025.

A copy of the Resolution is included, as well as the proposed amendments.

These amendments are designed to accomplish several of the topics discussed by the Commission and Council in 2024 and 2025, as well as to make our Ordinance more relevant and consistent.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motion: I move that the Resolution of Referral **be approved**, as presented.
OR
I move that the Resolution of Referral **be approved with the following changes**_____

OR
I move that Resolution of Referral **be denied for the following reasons**_____

Resolution No. 2025-__

**A RESOLUTION INITIATING AN AMENDMENT TO
THE ZONING ORDINANCE OF THE TOWN OF LURAY, VIRGINIA**

WHEREAS, the Town Council may initiate an amendment to the Town's zoning regulations by resolution pursuant to Virginia Code § 15.2-2286(A)(7); and

WHEREAS, the Town Council has determined that convenience and good zoning practice require amending certain provisions of the Town's zoning ordinance to address certain administrative issues, remove ambiguity, and provide clarity.

NOW, THEREFORE, be it resolved by the Council of the Town of Luray, Virginia, as follows:

1. The amendments to Appendix A shown in Exhibit A are hereby referred to the Planning Commission for public hearing and recommendation.
2. This Resolution shall take effect immediately.

Adopted: October 15, 2025

Mayor

CERTIFICATE

I certify that I am the Clerk of the Town of Luray, Virginia, and that the foregoing is a true copy of a Resolution adopted by the Council of the Town of Luray, Virginia, on October 15, 2025, upon the following vote:

NAME	AYE	NAY	ABSTAIN	ABSENT
Mayor Lillard ¹				
Ron Vickers				
Jerry Dofflemyer				
VACANT				
Jason Pettit				
Joey Sours				
Charles Butler, Jr.				

Date: October 15, 2025

[SEAL]

ATTEST: _____
Clerk, Town Council of
Town of Luray, Virginia

¹ Votes only in the event of a tie.

EXHIBIT A

1. Sec. 202:

- The following definitions are amended as shown:

Dwelling unit: One room, or rooms connected together, constituting a separate, independent housekeeping establishment for owner occupancy, or rental or lease on a weekly, monthly, or longer basis, and physically separated from any other rooms or dwelling units which may be in the same structure, and containing independent cooking and sleeping facilities and containing not less than 6700 square feet of residential floor area. ~~Such units shall be constructed in accordance with the Virginia Statewide Building Code.~~

Garden apartment house: A multi-family structure, not exceeding three stories in height, containing not less than three nor more than eight separate dwelling units, on a lot having yards in common and which may also have other joint facilities and services in common. Each apartment unit shall have at least 6700 square feet of floor space from exterior wall to exterior wall.

- The following definitions are added:

Portable storage container: A purpose-built, fully enclosed, box-like container that is designed for temporary storage of household goods and equipment. These containers are uniquely designed for ease of loading to and from a transport vehicle.

Recreational vehicle: A vehicle which is (a) built on a single chassis; (b) designed to be self-propelled or permanently towable by a vehicle; (c) designed for use as a permanent dwelling or a temporary dwelling for recreational camping, travel, or seasonal use; and (d) not a manufactured home pursuant to Virginia Code § 36-85.3.

2. Sec. 406.1(s) is amended as follows:

- (s) Auto sales, **rentals**, and service.

3. Sec. 406.1(dd) is amended as follows:

- (dd) Apartment houses within a structure constructed prior to **DATE**.

4. Sec. 406.2(b) is amended as follows:

- (b) Apartment houses not permitted by right in section 406.1(dd).

5. Sec. 406.4 and Sec. 406.5 are amended as follows:

406.4. Setback regulations:

- (a) Single-family dwellings, two-family dwellings, and manufactured homes: At least: (i) 35 feet from the front lot line; (ii) 35 feet from the edge of any street right-of-way; and (iii) 60 feet from the center of any street right-of-way.
- (b) Accessory buildings, dumpsters, and other accessory structures on a lot adjoining or adjacent to a residential district: 10 feet.

(c) All others: None.

406.5. Frontage and yard regulations:

- (a) For permitted uses, the minimum side yard and/or rear yard for uses permitted by-right that adjoining or are adjacent to a residential district shall be 25 feet and off-street parking shall be in accordance with the provisions contained herein.
- (b) Single-family dwellings, two-family dwellings, and manufactured homes shall have minimum side yards of 10 feet and a minimum rear yard of 25 feet.
- (c) All others: None.

6. Sec. 409.5(B) is amended as follows:

Multiplex structures. The maximum number of dwelling units permitted within a multiplex structure shall be four. Multiplex structures shall be developed in compliance with the following requirements:

1. There shall be a minimum of two and one-half parking spaces for each unit. The shared use of such overflow parking with other uses and activities is encouraged.
2. Walkways of four feet in width, constructed of concrete, stone brick or similar masonry material, (not including asphalt), shall be installed from parking areas to multiplex units served by such parking areas.
3. The minimum size of each individual unit shall be no less than 6700 net square feet.
4. Each separate dwelling unit shall have living space located on the ground floor of the structure.

7. Sec. 409.19(G) is amended and (H) added as follows:

- G. Workforce Housing. Housing options that are more affordable for middle income workers whose income is too high for traditional housing support programs but too low for market rate housing. ~~Other. Additional density bonuses may be granted based upon such other innovative factors or off-site improvements that benefit the PND and/or the town as may be proposed by the applicant and accepted by the town council in its sole discretion.~~

H. Other. Additional density bonuses may be granted based upon such other innovative factors or off-site improvements that benefit the PND and/or the town as may be proposed by the applicant and accepted by the town council in its sole discretion.

8. Chapter 502 is amended as follows:

502. - ~~Travel trailers and r~~Recreational vehicles.

~~Travel trailers and r~~Recreational vehicles may be stored only within the side or rear yard (behind the setback line) and shall be prohibited from occupancy.

9. Sec. 506.3 is amended as follows:

~~506.3. Off-street parking may not be located on or within any road, street, alley, or other public right-of-way. When an existing, or newly constructed, residential, commercial, industrial or institutional building is occupied for any use, minimum off-street parking spaces with adequate provisions shall be provided in conjunction with appropriate ingress and egress.~~

10. Chapter 521 is added as follows:

521. – Portable storage containers.

521.1. General provisions.

- (a) A portable storage container may not exceed eight and one-half feet in height or 130 square feet in gross floor area.
- (b) A portable storage container may not be located in any required open space, landscaped area, on any street, sidewalk or trail, or in any location that blocks or interferes with vehicular or pedestrian traffic or sight line requirements.
- (c) Portable storage containers may only be used for temporary storage purposes and may not be used for residential or other occupancy.
- (d) Every portable storage container must be located in accordance with all applicable building and fire code regulations.

521.2. When permitted.

- (a) Portable storage containers are only allowed as a temporary use for the following time periods:
 - (i) Up to 30 consecutive days within a six-month period on a lot containing a single-family detached dwelling.
 - (ii) Up to seven consecutive days within a six-month period on a lot containing a two-family or multifamily dwelling.

- (b) The zoning administrator may issue a temporary zoning permit to allow a portable storage container for a longer time period than set forth in subsection (a) as follows:
- (i) A dwelling has been destroyed or damaged by casualty and will be rebuilt or repaired.
 - (ii) The permit will cover a time period not to exceed six months or the period of an active building permit, whichever is shorter.
 - (iii) The permit may be extended by the zoning administrator if construction of the dwelling is being diligently pursued.