

LURAY TOWN COUNCIL

April 28, 2026

5:30 p.m.

**SPECIAL MEETING AGENDA**  
Council Chambers – Town Office  
45 East Main Street, Luray, VA 22835

- |   |                 |
|---|-----------------|
| <b>I. CALL TO ORDER &amp; PLEDGE OF ALLEGIANCE</b>  | Mayor Lillard   |
| <b>II. ROLL CALL</b>  | Danielle Alger  |
| <b>III. DISCUSSION ITEMS</b>  |                 |
| A) FY27 Budget Draft Review   | Bryan Chrisman  |
| B) Capital Projects Funding   | Bryan Chrisman  |
| C) Future Capital Projects Funding  | Bryan Chrisman  |
| D) Re-Establishment of the IDA  | Bryan Chrisman  |
| E) Special Event Venues in B-1  | Bryan Chrisman  |
| F) Flood Study Initiation by FEMA   | Bryan Chrisman  |
| <b>IV. ACTION ITEMS</b>   |                 |
| A) Personal Property Tax Relief   | Danielle Babb   |
| <b>V. RECESS</b>  |                 |
| <b>VI. CLOSED MEETING Code of Virginia Section 2.2-3711 (A) (3)</b>   | Mayor & Council |
| Discuss the disposition of real property, where the discussion in an open meeting would adversely affect the negotiating strategy of the public body, as authorized by Section 2.2-3711 (A) (3) of the State Code. The subject matter of the meeting is real estate owned by the Town of Luray. |                 |
| <b>VII. FURTHER ACTION BY COUNCIL</b>   | Mayor & Council |
| <b>VIII. COUNCIL COMMENTS</b>   | Council Members |
| <b>IX. MAYORS ANNOUNCEMENTS</b>   | Mayor Lillard   |
| <b>X. ADJOURN</b>   | Mayor Lillard   |

*The meeting will be live streamed on the Town's website. Please submit any public comments concerning the agenda items through any of the following means: Attendance at meeting; Email – [bchrisman@townofluray.com](mailto:bchrisman@townofluray.com); Mail – Luray Town Council, Attention Bryan Chrisman, Post Office Box 629, Luray VA, 22835; Hand Delivery – Place in exterior DROP BOX in the alcove located at the front of the Town's Town Hall facing Main Street; or Phone – (540) 743-5511. All comments must be submitted by 12 noon on the day of the meeting and will be read aloud at the meeting.*

Town of Luray  
PO Box 629  
45 East Main Street  
Luray, VA 22835  
[www.townofluray.com](http://www.townofluray.com)  
540.743.5511



**Mayor**

**Stephanie Lillard**  
slillard@townofluray.com  
Term: 2025-2028

**Council Members**

**Jason Pettit**  
jpettit@townofluray.com  
Term: 2025-2028

**Ryan Dean**  
rdean@townofluray.com  
Term: 2023-2026

**Joey Sours**  
jfsours@townofluray.com  
Term: 2025-2028

**Jerry Dofflemyer**  
jdofflemyer@townofluray.com  
Term: 2025

**Chuck Butler**  
cbutler@townofluray.com  
Term: 2025-2028

**Ron Vickers, Vice Mayor**  
rvickers@townofluray.com  
Term: 2023-2026

**Town Officials:**

Town Manager – Bryan Chrisman  
Assistant Town Manager- Vacant  
Planning & Zoning Technician – Brooke Newman  
Town Clerk/ Treasurer- Danielle Babb  
Deputy Town Clerk/ Treasurer- Danielle Alger  
Chief of Police- Bow Cook  
Superintendent of Public Works- Lynn Mathews  
Superintendent Parks & Recreation-Jennifer Jenkins  
Superintendent of the WTP – Joey Haddock  
Superintendent of the WWTP – John Sonifrank

**Commissions & Committees:**

Luray Planning Commission  
Luray-Page County Airport Commission  
Luray Tree and Beautification Committee  
Luray Board of Zoning Appeals  
Luray Downtown Initiative  
Luray-Page County Chamber of Commerce



# **TOWN OF LURAY**

***Town Council***

***Special Meeting***

**April 28, 2026**

**Discussion Items**

**IIIA. FY27 Budget Draft Review**



**Town of Luray, Virginia**  
Town Council Agenda Statement

Item No: III-A

Meeting Date: April 28, 2026

Agenda Item: **TOWN COUNCIL DISCUSSION**  
**Item III. A – FY 2027 Budget Draft Cover**

Summary: Town staff are pleased to present to you and the citizens of Luray, a draft balanced budget for Fiscal Year 2026-2027. We offer a budget that is based upon the following:

- A reduction in the Real Estate Rate of .06 cents/100 due to the approximate 40% overall increase in assessed Real Estate Values. At the Regular Meeting of 4-13-2026 Town Council held the required Public Hearing and effectively reduced the RE Tax Rate to .22/100.
- No change in Personal Property Tax Rates.
- Town Staff recommend adjustments to our water, sewer, and garbage rates of 5%, 6%, and 4.4% percent, respectively.
- The proposed budget includes funding for necessary Department operations, a tiered COLA for employees ranging from 2%-4% based on current salary and reflects a 7% increase in health insurance rates imposed by Anthem. The Town saw a decrease in its defined contribution rates provided by the Virginia Retirement System.
- Funding continues to be provided by VDOT for street improvements, maintenance, and emergency response for roads in the Urban Maintenance Program.
- The proposed budget includes revenue increases of 10.4% of Transient Occupancy Tax, 26% in Sales and Use Tax, and 18.1% of Meals Tax which are reflective of a healthy and vibrant small-town economy.
- The proposed budget includes funding for Depot Roof Repairs, a Rate and Fee Study, Parks and Recreation Equipment and Office Site Plans, Atkins Drive Improvements, matching funds for the Hawksbill Greenway Extension Plans, and continued pedestrian improvements on Luray Avenue.
- The Water and Sewer funds include the cost of a Wastewater Preliminary Engineering Report, a new water line for the 15 Campbell Street project, improved communications at the Forest Hills Pump Station, and new roof at the West Main Tank Valve Building. The majority of water and sewer capital improvements are unfunded due to limited revenue sources. The backlog of needed capital projects that remain unfunded continues to grow. The CIP Items shown in red text are currently unfunded and will eventually need to be completed by some mechanism. Ongoing funding gaps prevent key capital projects from moving forward.

The total proposed budget for FY 2026-2027 is \$13,838,899 comprised of \$8,731,919 for General Fund, \$22,710 in asset forfeiture funds, \$1,000,000 for Project Funds, \$2,006,302 for Water Fund, and \$2,077,968 for Sewer Fund.

The overall proposed budget for FY 2026-2027 reflects a \$329,763 (-2%) decrease from the current FY2025-2026 Budget of \$14,168,662.

While we recognize the impact of utility rate increases on residents, these increases are necessary due to ongoing increases in operational costs that ensure citizen's receive continued reliable service.



**Town of Luray, Virginia**  
Town Council Agenda Statement

Item No: III-A

Meeting Date: April 28, 2026

The Public Hearing for the Budget is scheduled for the June 8<sup>th</sup>, 2026, Regular Meeting.

Our thanks to our Department Heads for their assistance in presenting this balanced budget through the submittal of requested budgets with a strong prioritization of capital improvement requests. We look forward to working with you to address any questions that you might have as you advance the adoption of the Town's FY 2026-2027 Budget.

Commission Review: N/A

Fiscal Impact:           Balanced Draft Proposed FY 2026-2027 Budget in advance of the June 8<sup>th</sup>, 2026  
Public Hearing and June 23, 2026, Budget Adoption.

Suggested Motions: N/A

**LURAY FY 2026-2027 BUDGET**

**Budget Summary**

4/16/2026 DRAFT #12	Year End 2022-2023	Year End 2023-2024	Year End 2024-2025	Budget FY 2025-2026	Budget FY 2026-2027	Increase (Decrease)	%
<b>Revenues</b>							
General Fund Revenues	8,359,328	7,226,259	7,728,895	8,210,935	8,731,919	520,984	6%
ARPA Fund (6/29/2021)	2,543,866	992,222	613,410	-	-	-	
Fed Asst Forfeiture- moved from Gen Fund		-	6,882	10,000	2,510	(7,490)	-75%
State Asst Forfeiture- moved from Gen Fund		-	35,278	40,000	20,200	(19,800)	-50%
Project Funds (CDBG-People Inc)	107,243	24,500	-	-	1,000,000	1,000,000	0%
Water Fund	2,530,492	2,265,432	2,119,428	1,977,961	2,006,302	28,341	1%
Sewer Fund	3,374,528	2,436,990	2,519,967	3,929,766	2,077,968	(1,851,798)	-47%
						-	
<b>Total Revenues</b>	<b>16,915,458</b>	<b>12,945,402</b>	<b>13,023,859</b>	<b>14,168,662</b>	<b>13,838,899</b>	<b>(329,763)</b>	<b>-2%</b>
<b>Expenditures</b>							
General Fund	8,470,858	7,599,617	7,519,539	8,210,935	8,731,919	520,984	6%
ARPA Fund	2,543,866	995,967	615,455	-	-	-	
Fed Asst Forfeiture- moved from Gen Fund		-	300	10,000	2,510	(7,490)	-75%
State Asst Forfeiture- moved from Gen Fund		-	3,333	40,000	20,200	(19,800)	-50%
Project Fund (CDBG)	108,135	24,500	4,557	-	1,000,000	1,000,000	
Water Fund	1,619,533	1,556,612	1,684,689	1,977,961	2,006,302	28,341	1%
Sewer Fund	1,778,970	1,924,547	2,229,531	3,929,766	2,077,968	(1,851,799)	-47%
						-	
<b>Total Expenditures</b>	<b>14,521,362</b>	<b>12,101,243</b>	<b>12,057,403</b>	<b>14,168,662</b>	<b>13,838,898</b>	<b>(329,764)</b>	<b>-2%</b>
<b>Overage / Shortage</b>							
General Fund						0	
ARPA Fund						-	
Fed Asst Forfeiture- moved from Gen Fund						-	
State Asst Forfeiture- moved from Gen Fund						-	
Project Fund (CDBG)						-	
Water Fund						0	
Sewer Fund						0	
<b>Water/ Sewer Rate Incrementals</b>							
	5%		6%		7%		
Water	1,787,153		1,807,173		1,821,194		
		17,020		34,041			
	6%		8%		10%		
Sewer	1,906,580		1,942,553		1,978,526		
		35,973		71,946			
<b>Expenditures by Department</b>							
Mayor & Council	180,244	180,912	195,629	238,589	228,643	(9,946)	-4%
Town Manager	90,605	85,893	118,795	125,136	128,540	3,404	3%
Town Attorney	81,934	76,246	87,194	80,000	87,500	7,500	9%
Annual Audit	7,733	8,167	7,165	10,000	11,000	1,000	10%
Treasurer	310,296	337,752	344,449	428,416	440,124	11,708	3%
IT Support	50,095	108,591	87,297	110,000	110,000	-	0%
Safety Program	36,281	38,480	42,713	41,306	40,300	(1,006)	-2%
Board of Elections	1,144	-	1,823	1,500	1,500	-	0%
Police Dept.	1,728,945	1,754,787	1,857,814	2,053,879	2,039,743	(14,136)	-1%
Street Dept.	1,924,475	2,086,270	2,136,341	2,068,750	2,315,854	247,104	12%
Refuse Collection	332,928	356,397	432,112	396,500	463,200	66,700	17%
General Properties	325,567	516,525	427,207	673,000	576,900	(96,100)	-14%

Budget Summary							
4/16/2026 DRAFT #12	Year End 2022-2023	Year End 2023-2024	Year End 2024-2025	Budget FY 2025-2026	Budget FY 2026-2027	Increase (Decrease)	%
Tax Relief	14,116	19,245	19,254	21,000	23,000	2,000	10%
Parks & Recreation	1,061,137	1,380,025	1,380,283	1,394,769	1,606,658	211,889	15%
Planning & Zoning	11,601	16,225	76,918	135,746	137,347	1,601	1%
Economic Development	218,923	106,426	111,505	118,484	187,750	69,266	58%
Capital Projects	1,932,537	399,963	7,580	241,500	261,500	20,000	8%
Debt Service	162,297	127,713	185,462	72,360	72,360	(0)	0%
<b>Total Gen.Fund Exp.</b>	<b>8,470,858</b>	<b>7,599,617</b>	<b>7,519,539</b>	<b>8,210,935</b>	<b>8,731,919</b>	<b>520,984</b>	<b>6%</b>
Federal Asset Forfeiture			300	10,000	2,510	(7,490)	-75%
State Asset Forfeiture			3,333	40,000	20,200	(19,800)	-50%
<b>CDBG Project Fund</b>	<b>108,135</b>	<b>24,500</b>	<b>4,557</b>	<b>-</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0%</b>
<b>Water Fund</b>							
Administration	175,447	142,676	175,147	210,777	171,825	(38,952)	-18%
Data Processing	78,892	82,167	91,208	107,858	115,090	7,232	7%
Operations	382,279	299,490	232,526	478,900	518,485	39,585	8%
Water Plant	536,551	-	569,290	780,015	723,657	(56,358)	-7%
Debt Service	189,625	194,241	207,975	400,411	477,245	76,834	19%
<b>Total Water Fund</b>	<b>1,619,533</b>	<b>1,556,612</b>	<b>1,684,689</b>	<b>1,977,961</b>	<b>2,006,302</b>	<b>28,341</b>	<b>1%</b>
<b>Sewer Fund</b>							
Administration	168,517	157,716	176,033	205,527	181,675	(23,852)	-12%
Data Processing	80,129	86,365	91,643	110,223	114,981	4,758	4%
Operations	260,043	243,796	296,534	327,613	306,695	(20,918)	-6%
Wastewater Treat.Plant	653,029	763,841	1,022,162	2,813,088	1,053,450	(1,759,638)	-63%
Debt Service	57,582	21,928	13,123	473,315	421,167	(52,148)	-11%
<b>Total Sewer Fund</b>	<b>1,778,970</b>	<b>1,924,547</b>	<b>2,229,531</b>	<b>3,929,766</b>	<b>2,077,968</b>	<b>1,700,235</b>	<b>-47%</b>
<b>Total Expenditures</b>	<b>11,977,496</b>	<b>11,105,276</b>	<b>11,441,948</b>	<b>14,168,662</b>	<b>13,838,898</b>	<b>2,726,714</b>	<b>-2%</b>

4/16/2026	REVENUES	Audit	Audit	Audit					
DRAFT #12		Year End	Year End	Year End	Approved	Year to Date	Balance	Budget	
Account #	Description	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	Dec. 31, 2025	FY 2025-2026	FY 2026-2027	= grant funded
	<b>General Fund</b>								
3-100-11010-0001	Current Real Property Taxes	1,331,087	1,361,895	1,363,955	1,389,137	635,184	753,953	1,461,672	.22 rate assuming 96% coll rate
3-100-11010-0002	Delinquent Real Property Taxes	21,357	22,376	30,939	12,000	7,034	4,966	25676	
3-100-11010-0004	Enterprise Zone - Real Estate Rebate						-		
3-100-11020-0001	Public Service Corp. Taxes	68,494	63,780	58,350	59,000	64,008	(5,008)	64,000	
3-100-11030-0001	Current Personal Prop. Taxes	230,999	235,336	248,052	251,944	107,880	144,064	292,000	
3-100-11030-0002	Delinquent Personal Prop. Taxes	22,332	14,553	16,770	14,000	9,299	4,701	18,000	
3-100-11031-0001	Current Mobile Homes Tax	933	817	790	1,000	374	626	1,000	
3-100-11060-0001	Penalties - all taxes	14,572	10,405	11,397	10,000	5,540	4,460	11,500	
3-100-11060-0002	Interest - all taxes	10,335	8,896	7,059	9,000	5,693	3,307	10,000	
3-100-12010-0001	Local Sales and Use Taxes	290,231	315,590	315,920	280,176	176,760	103,416	353,520	
3-100-12020-0001	Consumer Utility Taxes	65,531	64,685	88,032	70,000	29,566	40,434	60,000	
3-100-12020-0002	State Communications Tax	53,606	50,376	50,131	50,000	24,749	25,251	50,000	
3-100-12020-0005	Right of Way Fees	22,011	25,844	35,408	29,000	17,230	11,770	34,500	
3-100-12030-0001	Business License Tax	436,789	477,389	539,724	495,000	2,960	492,040	540,000	
3-100-12030-0002	Enterprise Zone - Bus. Lic. Rebate			-	-		-		
3-100-12030-0003	Tourism Zone - Bus. Lic. Rebate			-	-		-		
3-100-12040-0001	Franchise License Tax	34,116	34,475	36,409	32,360	15,041	17,319	35,760	
3-100-12050-0001	Motor Vehicle Fee	65,222	66,069	58,001	66,500	7,830	58,670	66,500	
3-100-12060-0001	Bank Franchise Tax	951,725	476,876	340,215	340,000	-	340,000	330,000	based on actuals
3-100-12070-0001	Transient Occupancy Tax	389,111	368,512	581,526	670,000	382,638	287,362	740,000	based on actuals
3-100-12070-0002	Enterprise Zone -TO Rebate			-			-		
3-100-12070-0003	Tourism Zone - TO Rebate			-			-		
3-100-12080-0001	Meals Tax	922,248	1,046,749	1,308,401	1,270,000	752,439	517,561	1,500,000	new rest. Openings
3-100-12080-0002	Enterprise Zone - Meals Tax Rebate						-		
3-100-12080-0003	Tourism Zone - Meals Tax Rebate						-		
3-100-12090-0001	Cigarette Tax	151,308	156,791	151,852	163,000	66,169	96,831	132,000	
3-100-12000-0001	Admissions Tax				240,000	130,157	109,843	260,000	
3-100-13030-0001	Zoning Permit Fees	29,188	19,691	15,991	22,000	7,621	14,379	17,500	
3-100-14010-0001	Court Fines & Fees	25,636	22,704	19,067	22,000	13,134	8,866	23,000	
3-100-14010-0003	Parking Fines	95	105	15	100	30	70	50	
3-100-15010-0001	Interest on Investments	2,432	15,781	27,357	26,300	15,029	11,271	30,100	
3-100-15020-0001	Rental - General Property	8,707	6,538	7,870	6,500	3,710	2,790	6,500	
3-100-15020-0002	Rental - Rec. Prop. & Facilities	9,486	6,500	9,587	6,500	2,200	4,300	6,500	
3-100-15020-0005	Rental - Depot	(500)	500	5,500	6,000	3,500	2,500	6,000	
3-100-15020-0006	Rental - Airport Hangars			-	45,120	-	45,120	45,120	
3-100-15020-0010	Lease Revenue- GASB 87	6,046	5,784	490	-		-	-	

4/16/2026	REVENUES	Audit	Audit	Audit					
DRAFT #12		Year End	Year End	Year End	Approved	Year to Date	Balance	Budget	
Account #	Description	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	Dec. 31, 2025	FY 2025-2026	FY 2026-2027	= grant funded
3-100-16030-0001	Police - Vehicle Impoundment	215	-	-	-	-	-	-	
3-100-16080-0001	Waste Collections & Disposal	299,561	328,656	386,216	410,575	211,922	198,653	442,500	with 4.4% increase
3-100-16120-0001	Swimming Fees	13,840	-	-	-	-	-	-	
3-100-16120-0002	Fishing & Boating Fees	7,708	2,603	4,792	4,000	1,315	2,685	3,000	
3-100-16120-0003	Shelter Rentals	13,095	13,447	13,342	16,000	5,225	10,775	13,000	
3-100-16120-0004	Cola Commissions	101	26	25	25	28	(3)	25	
3-100-16120-0005	Recreation Program Donations	1,200		1,398	1,000	275	725	500	
3-100-16120-0006	Greenway Donations	-	900	8,652	10,000	4,000	6,000	10,000	per Jen, annual amount
3-100-16120-0007	Hawksbill Greenway Foundation	29,050	23,015	31,400	100,000	1,000	99,000	100,000	Trail Extension Plans- Part 2
3-100-16120-0010	Depot Donations		628	-	-	-	-	-	
3-100-16120-0011	Lake Arrowhead Concessions	1,635		-	-	-	-	-	
3-100-16120-0013	Recreation - Special Events	9,829	17,597	18,465	20,000	6,193	13,807	20,000	
3-100-16120-0015	Page County Donation-TOT	-	25,000	7,681	25,000	-	25,000	-	application based, no criteria
3-100-16120-023	Recreation - Event Deposits	40		-	100		100	100	
3-100-18030-0001	Rebates & Refunds	285	351	778	300	645	(345)	800	
3-100-18990-0001	Miscellaneous Income	1,428	1,578	3,955	1,500	273	1,227	1,500	
3-100-18990-0002	Sale of Equipment	17,958	15,500	12,176	12,000	-	12,000	12,000	
3-100-18990-0004	Police Grants	5,304	3,143	2,150	100,000	13,178	86,822	50,000	to fund line item 4-100-31100-5844
3-100-18990-0005	Police Event Labor Reimbursement								
3-100-18990-0006	Sale of Real Estate			-	-	-	-	-	
3-100-18990-0007	Police Salary Reimb. (TDO + Contract)			4,043	5,000	1,643	3,357	4,000	to partially fund 4-100-31100-5844
3-100-18990-0013	Bad Checks	1,295	2,500	2,400	1,800	650	1,150	2,000	
3-100-18990-0014	Contributions			-			-	-	
3-100-19010-0001	Recoveries & Rebates		22	-	100		100	50	
3-100-19020-0001	Depot Electricity	3,997	3,803	4,306	3,600	1,269	2,331	4,140	
3-100-19020-0003	Credit Card Fees	16,216	15,395	16,517	14,000	8,403	5,597	17,000	
3-100-19020-0004	FOIA Recovered Costs	59	25	98	100	-	100	100	
3-100-22010-0003	Rolling Stock Tax-Vehicle Carrier	3,913	4,291	4,693	4,500	4,704	(204)	4,700	
3-100-22010-0005	Games of Skill Distribution					-	-	-	
3-100-22010-0009	Pers. Property Tax Reimbursement	74,574	74,574	74,574	74,574	74,574	0	74,574	
3-100-22010-0010	Mobile Home Tax	150	75		-		-	-	
3-100-22011-0001	4% DMV Rental Tax	5,158	6,582	4,203	5,600	2,116	3,484	4,232	
3-100-22011-0002	DMV - Animal Friendly Plates	47		-			-	-	
3-100-24010-0001	Police -599 Funds	142,022	149,377	154,724	154,724	77,364	77,360	155,000	no letter received at this time.
3-100-24010-0003	NOVA / DC ICAC Grant			-	5,000	-	5,000	5,000	to fund 4-100-31100-5848
3-100-24010-0004	Police Salary Reimb. (TDO + Contract)		4,186				-	-	
3-100-24020-0001	Fire Program Funds	19,382	21,751	24,759	25,000	14,000	11,000	25,000	
3-100-24020-0002	EMS-Disaster Recover Funds			-			-	-	

4/16/2026	REVENUES	Audit	Audit	Audit	Approved	Year to Date	Balance	Budget	
DRAFT #12		Year End	Year End	Year End	FY 2025-2026	Dec. 31, 2025	FY 2025-2026	FY 2026-2027	= grant funded
Account #	Description	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	Dec. 31, 2025	FY 2025-2026	FY 2026-2027	
3-100-24030-0001	Street and Highway Maintenance	1,410,415	1,535,604	1,576,074	1,576,000	813,345	762,655	1,626,700	Awaiting VDOT Letter
3-100-24030-0002	Litter Control	4,330	5,661	4,991	5,600	-	5,600	5,600	
3-100-24030-0004	Parks & Recreation Grants	-		-			-	-	
3-100-24030-0005	VDOT Rev. Sharing-Mem Dr Corridor	920,511		-			-	-	
3-100-24030-0006	VDOT Revenue Sharing-Roundabout			-			-	-	
3-100-24030-0007	VDOT-Revenue Sharing - Bridge			-			-	-	
3-100-24030-0008	VDOT-State of Good Repair Funds						-	-	
3-100-24030-0009	VDOT TAP Funding						-	-	
3-100-24030-0010	VDOT RS Funding						-	-	
3-100-24070-0002	Recreation Tree Grant		3,095	-	2,500		2,500	5,000	
3-100-24070-0003	Virginia Commission for the Arts	4,500	4,500	4,500	4,500	4,500	-	4,500	Pal Matching Grant
3-100-24070-0005	Asset Forfeiture Proceeds- Federal	1,045		-			-	-	
3-100-24070-0006	Asset Forfeiture Proceeds- State(DCJS)	15,453	6,405	-			-	-	
3-100-24090-0003	LDI Broad St			-			-	-	
3-100-28990-0012	VRA - Virginia Brownfield Dev Fund	-		-			-	-	
3-100-31010-0008	Law Enforcement Block Grant	6,773	3,643	3,218	15,000		15,000	10,000	to fund 4-100-31100-5852
3-100-31010-0009	DMV Grant			12,500	10,000		10,000	-	to fund 4-100-31100-5847
3-100-31010-0010	Bullet Proof Vest Grant		1,484	-	15,000		15,000	5,000	to fund 4-100-31100-5849
3-100-33010-0001	Criminal Justice Asst Grants Federal			-			-	-	
3-100-33020-0001	Federal Forest Land Mgmt Fund	1,739		-			-	-	
3-100-33090-0001	CARES ACT - Coronavirus relief funds			-			-	-	
3-100-33090-0002	Utility Relief/ CRF			-			-	-	
3-100-41010-0001	Insurance Recoveries	2,704	1,024	3,589	1,000	4,500	(3,500)	4,000	
3-100-41020-0001	Restitution (Court Ordered)	382	792	2,077	200	851	(651)	1,000	
3-100-41040-0001	(Bridge Proceeds) Proceeds from Indebtedness			-			-	-	
3-100-41040-0002	Proceeds from Indebtedness		50,182				-	-	
3-100-41040-0005	Proceeds from Capital Lease			36,950			-	-	
3-100-41050-0001	Transfer from/to other funds	25,780		(30,000)			-	-	
3-100-41999-0009	Transfer from Reserves		-				-	-	
							-	-	
	<b>Total General Fund Revenues</b>	<b>8,359,328</b>	<b>7,226,259</b>	<b>7,728,895</b>	<b>8,210,935</b>	<b>3,737,747</b>	<b>4,473,188</b>	<b>8,731,919</b>	
	<b>ARPA</b>					<b>3,737,747</b>			
3-101-33090-0001	ARPA Proceeds	2543866	992222	613409.85	0	0			

4/16/2026	REVENUES	Audit	Audit	Audit	Approved	Year to Date	Balance	Budget	
DRAFT #12		Year End	Year End	Year End	FY 2025-2026	Dec. 31, 2025	FY 2025-2026	FY 2026-2027	= grant funded
Account #	Description	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	Dec. 31, 2025	FY 2025-2026	FY 2026-2027	
	<b>Federal Asset Forfeiture</b>						-		
3-102-15010-0001	Interest Earned			6.3		5	(5)	10	
3-102-24070-0005	Proceeds- Federal			6875.7	10000	0	10,000	2500	
				6882	10000	5	9,995	2510	
							-		
							-		
	<b>State Asset Forfeiture</b>						-		
3-103-15010-0001	Interest Earned			26.88		130	(130)	200	
3-103-24070-0005	Proceeds- State			35251.23	40000	1709	38,291	20000	based on recent task force activity
				35278.11	40000	1839	38,161	20200	
							-		
	<b>CDBG Project Fund</b>						-		
							-		
	Project Fund						-		
							-		
3-320-15010-0005	CDBG Revolving Loan - Interest			0			-	0	
3-320-15010-0006	IRF Revolving Loan- Interest Income								interest from Repayment of Loans
3-320-32010-0001	CDBG - People Inc./NSVRC	107,243	24,500	-	-	0	-	0	
					0	0	-		
3-320-32010-0002	DHCD IRF Funding Proceeds							1,000,000	\$ received by the Town from DHCD
							-		
							-		
	<b>Water Fund</b>						-		
3-501-13030-0033	Water Connection Fees	6,600	10,700	10,000	12,000	10,000	2,000	16,000	
3-501-13030-0035	Reconnection Fees	3,060	2,505	3,525	4,500	1,050	3,450	3,500	
3-501-13030-0036	Water Facility Fees	315,400	252,320	212,480	159,360	53,120	106,240	79,045	
3-501-15030-0037	Water -Luray Landing Proffer Fees	17,170	27,472	56,661	46,359	6,439	39,920	20,604	75%
3-501-16190-0001	Customer Sales - Water	1,450,773	1,574,741	1,624,489	1,697,042	851,025	846,017	1,787,153	5%
3-501-18010-0001	Miscellaneous Income	119	64	0			-		
3-501-19120-0003	Recoveries & Rebates			-	100		100	-	
3-501-24303-0001	VDH Grant				100		100	-	
3-501-41040-0002	Proceeds from Financing	-					-	-	

4/16/2026	REVENUES	Audit	Audit	Audit					
DRAFT #12		Year End	Year End	Year End	Approved	Year to Date	Balance	Budget	
Account #	Description	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	Dec. 31, 2025	FY 2025-2026	FY 2026-2027	= grant funded
3-501-41050-0001	Transfer to/from other funds	-	3,745	212,273			-	-	
3-501-41050-0502	Transfer from Sewer Fund						-	0	
3-501-41999-0009	Reserve Fund Bal Appropriation	737370.19	393885.4	0	58500		58,500	100,000	Waterline Extension -15 Campbell St.
	Total Water Funds Revenues	2,530,492	2,265,432	2,119,428	1,977,961	921,634	1,056,327	2,006,302	
3-502-13030-0033	Sewer Connection Fees	2,400	8,700	17,500	12,000	14,000	(2,000)	16,000	
3-502-13030-0035	Sewer Facility Fees	558,560	447,205	388,600	237,600	90,600	147,000	143,020	
3-502-15030-0037	Sewer- Luray Landing Proffer Fees	51,510	82,416	18,887	15,453	3,863	11,590	6,868	25%
3-502-15010-0002	Interest on Investments						-		
3-502-16190-0001	Customer Sales - Sewer	1,722,110	1,783,276	1,781,327	1,849,013	899,330	949,683	1,906,580	6%
3-502-16190-0002	Sewer Surcharges					6,413	(6,413)	5,000	
3-502-16190-0005	Nutrient Credit Program		853			867	(867)	500	
3-502-18010-0001	Miscellaneous Income			-	100		100	-	
3-502-19020-0003	Recoveries & Rebates			-	100		100	-	
							-		
0-502-00102-0002	Transfer to/from other funds	1,039,948	114,539	313,653			-		
3-502-41999-0009	Reserve Fund Balance Appropriation				215,500		215,500		
3-502-41040-0002	Proceeds from Financing				1600000	0	1,600,000	-	
	Total Sewer Fund Revenues	3,374,528	2,436,990	2,519,967	3,929,766	1,015,073	2,914,693	2,077,968	
							-		
							-		
							-		
							-		
	Total Revenues	16,915,458	12,945,402	13,023,859	14,168,662	5,676,298	8,492,364	13,838,899	

4/16/2026												VRS Rates Lower !
DRAFT #12			Audit	Audit	Audit					Budgetary		Anthem Rates Unknown
		EXPENDITURES	FY Ending	FY Ending	FY Ending	Approved	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	Recommended	( ) = CIP priority ranking
		Description	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	12/31/2025	FY 2025-2026	FY 2026-2027	FY 27 vs FY 26	FY 2026-2027	NOTES
		<i>Mayor &amp; Council</i>										= grant funded
												= capital expenditure
100-11100	1111	Salaries & Wages	37,178	37,921	41,270	42,548	20,821	21,727	43,399	851.00	43,399	
100-11100	2100	FICA	2,844	2,901	3,157	3,255	1,593	1,662	3,320	65.00	3,320	
100-11100	2300	Group Ins. Programs	79,868	76,414	85,844	85,836	39,712	46,124	89,424	3,588.00	89,424	
100-11100	5307	Public Official Liability	8,500	8,500	-	8,500	-	8,500	8,500	0.00	8,500	estimated
100-11100	5540	Travel & Training	5,334	5,792	4,818	8,900	7,893	1,007	8,500	(400.00)	8,500	
100-11100	5810	Membership Dues/Subscriptions	8,162	8,831	9,726	9,300	10,337	(1,037)	10,500	1,200.00	10,500	
100-11100	5811	Contributions	26,000	26,000	41,500	29,000	31,500	(2,500)	23,500	(5,500.00)	23,500	
		<i>Library - \$6000</i>								0.00		Remove PAL - all under Grant Exp in Parks and Rec
<i>Previous</i>		<i>Fire Dept. - \$ 7000 After Prom \$ 1000 Greenhill \$1500</i>								0.00		
<i>Donations</i>		<i>Luray Page Chamber of Commerce - \$ 6000</i>								0.00		
		<i>, Luray Rescue \$2000</i>								0.00		
100-11100	5840	Misc. Expenses	9,125	14,291	8,319	20,000	6,832	13,168	10,000	(10,000.00)	10,000	
100-11100	5850	Derelict Properties	2,000	-	-	30,000	-	30,000	30,000	0.00	30,000	
100-11100	6001	Office Supplies	1,233	262	996	1,250	1,042	208	1,500	250.00	1,500	
		<b>Total</b>	<b>180,244</b>	<b>180,912</b>	<b>195,629</b>	<b>238,589</b>	<b>119,730</b>	<b>118,859</b>	<b>228,643</b>	<b>(9,946)</b>	<b>228,643</b>	
		<i>Town Manager</i>										
100-12000	8910	<i>Lease Expense- GASB 87</i>			44250							
100-12100	1102	Salaries & Wages-Town Manager	41,133	56,639	41,420	42,024	21,054	20,970	42,864	840	42,864	
100-12100	1104	Salaries & Wages-Asst. Town Manager	14,092	5,443	(19,927)	28,016	14,036	13,980	28,576	560	28,576	
100-12100	2100	FICA	4,299	4,925	3,487	5,358	2,909	2,449	5,465	107	5,465	
100-12100	2210	VRS	8,735	6,258	4,466	12,467	6,632	5,835	9,816	(2,651)	9,816	VRS Rate Decrease
100-12100	2300	Group Ins. Programs	6,346	(9,943)	19,187	14,032	4,007	10,025	8,112	(5,920)	8,112	
100-12100	2400	Group Life Ins. (VRS)	1,027	837	857	939	440	499	757	(182)	757	VRS Rate Decrease
100-12100	3130	FOIA Expenses	-	-	-	100	-	100	100	-	100	
100-12100	3310	Maint.Repairs. Mach. & Equip.	262	482	702	400	95	305	400	-	400	
100-12100	3311	Repair Parts	250	254	393	400	175	225	400	-	400	
100-12100	3600	Advertising	2,357	2,919	1,567	2,000	190	1,810	500	(1,500)	500	
100-12100	5230	Communications	-	-	-	-	-	-	-	-	-	
100-12100	5210	Postal Services	500	500	1,000	750	450	300	600	(150)	600	
100-12100	5410	Vehicle Allowance	4,814	4,429	4,814	4,800	2,400	2,400	4,800	-	4,800	
100-12100	5540	Travel & Training	4,546	1,790	3,079	4,000	3,432	568	5,000	1,000	5,000	Asst TM Training Additions
100-12100	5810	Membership Dues - Subscriptions	801	483	1,029	1,000	864	136	1,000	-	1,000	
100-12100	5840	Misc Expenses	40	-	71	-	15	(15)	100	100	100	
100-12100	5841	Website/Email Maintenance	835	4,603	5,611	5,000	1,134	3,866	15,000	10,000	15,000	website upgrade- ADA
100-12100	6001	Office Supplies	370	2,109	1,487	1,500	482	1,018	1,000	(500)	1,000	
100-12100	6008	Gasoline, Lube, Tire	20	-	499	500	431	69	500	-	500	
100-12100	6014	Materials & Supplies	176	654	1,239	600	613	(13)	800	200	800	
100-12100	8201	Machinery & Equipment	-	3,511	3,564	1,000	196	804	750	(250)	2,500	Laptop Replacement
100-12100	8202	Furniture & Fixtures	-	-	-	250	-	250	250	-	250	
		<b>Totals</b>	<b>90,605</b>	<b>85,893</b>	<b>118,795</b>	<b>125,136</b>	<b>59,553</b>	<b>65,583</b>	<b>126,790</b>	<b>1,654</b>	<b>128,540</b>	
		<i>Legal Services</i>										
100-12210	3150	Town Attorney	81934	76246	87194	80,000	48,474	31,526	87500	7,500	87,500	Rate Increase
		<b>Totals</b>	<b>81934</b>	<b>76246</b>	<b>87194</b>	<b>80,000</b>	<b>48474</b>	<b>31,526</b>	<b>87500</b>	<b>7,500</b>	<b>87,500</b>	
		<i>Annual Audit</i>										
100-12240	3120	Independent Auditors	7,733	8,167	7,165	10000	8,867	1,133	11000	1,000	11000	
		<i>Treasurer</i>										
100-12410	1101	Salaries & Wages - Clerk-Treasurer	67,725	70,431	73,437	87,200	43,600	43,600	88,944	1,744	88,944	
100-12410	1102	Salaries & Wages- Personnel	99,369	105,211	114,595	128,896	71,926	56,970	131,891	2,995	131,891	
100-12410	1103	Salaries & Wages- PT Personnel	(868)	-	-	-	-	-	-	-	-	
100-12410	2100	FICA	12,710	13,309	13,792	16,531	8,522	8,009	16,894	363	16,894	
100-12410	2210	VRS	25,578	26,078	34,211	38,465	19,508	18,957	30,343	(8,122)	30,343	
100-12410	2300	Group Ins. Programs	34,643	46,219	42,740	56,124	24,981	31,143	66,936	10,812	66,936	
100-12410	2400	Group Life (VRS)	2,475	2,556	2,456	2,896	1,261	1,635	2,341	(555)	2,341	
100-12410	2450	VLDP (Hybrid VRS Disability)	398	379	366	404	235	169	451	47	451	
100-12410	2600	Unemployment	1,877	-	-	-	-	-	-	-	-	
100-12410	3310	Maint.Repairs Mach. & Equip.	9,641	11,301	9,964	11,000	1,599	9,401	10,000	(1,000)	10,000	
100-12410	3600	Advertising	-	600	298	400	-	400	300	(100)	300	
100-12410	5210	Postal Service	3,500	4,491	4,532	5,500	2,500	3,000	6,000	500	6,000	

4/16/2026			VRS Rates Lower !								
DRAFT #12		Audit	Audit	Audit					Budgetary		Anthem Rates Unknown
	EXPENDITURES	FY Ending	FY Ending	FY Ending	Approved	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	Recommended	( ) = CIP priority ranking
	Description	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	12/31/2025	FY 2025-2026	FY 2026-2027	FY 27 vs FY 26	FY 2026-2027	NOTES
100-12410-5220	Maintenance		575	578	-		-	-	-	-	-
100-12410-5221	Services		975	979	-		-	-	-	-	-
100-12410-5306	Surety Bond Premiums	2,000	-	-	-		-	-	-	-	-
100-12410-5410	Lease/Rent of Equip.	13,026	15,471	3,188	36,000	18,286	17,714	36,580	580	36,580	
100-12410-5450	Credit Card Expense	22,446	20,044	22,490	20,000	9,669	10,331	20,000	-	20,000	
100-12410-5540	Travel & Training	103	894	1,436	1,200	388	812	2,500	1,300	2,500	additional allow for possible query training at BAI
100-12410-5810	Membership Dues/Subscriptions	260	915	1,510	1,300	844	456	844	(456)	844	
100-12410-6001	Office Supplies	11,366	13,762	10,129	11,000	6,047	4,953	11,000	-	11,000	
100-12410-6014	Materials & Supplies	618	11	236	500	27	473	500	-	500	
100-12410-8201	Machinery & Equipment	-	2,413	2,552	7,500	5,275	2,225	11,100	3,600	11,100	PC upgrades for DA and Ashley (Billing) \$1861 ea (2)
100-12410-8202	Furniture & Fixtures	3,430	2,119	4,960	3,500	-	3,500	3,500	-	3,500	
	Totals	310,296	337,752	344,449	428,416	214,669	213,747	440,124	11,708	440,124	
	<i>IT Support</i>										
100-12610-3130	IT Technician	41,833	67,303	46,927	65,000	23,447	41,553	60,000	(5,000)	60,000	
100-12610-3310	IT Repairs & Maintenance	8,262	18,654	8,698	20,000	4,690	15,311	20,000	-	20,000	O.S. Updates/ 4 AC Pro's/ Cloud Key/ Firewalls
100-12610-3311	IT Repair Parts & Supplies	-	22,634	31,672	25,000	18,896	6,104	30,000	5,000	30,000	Updating/Replacing Computers
	Totals	50,095	108,591	87,297	110,000	47,033	62,967	110,000	-	110,000	
	<i>Safety Programs</i>										
100-12710-1101	Salaries & Wages - Safety Officer	3,214	2,786	3,996	4,000	1,332	2,668	4,000	-	4,000	
100-12710-2100	FICA	58	-	-	306	-	306	300	(6)	300	
100-12710-2210	VRS	129	-	-	-	-	-	-	-	-	
100-12710-2300	Group Ins. Program	281	-	-	-	-	-	-	-	-	
100-12710-2400	Group Life Ins. (VRS)	12	-	-	-	-	-	-	-	-	
100-12710-5540	Travel & Training	4,778	990	5,209	3,000	171	2,829	5,000	2,000	5,000	first aid /cpr/aed training
100-12710-6014	Materials & Supplies	16,436	15,293	20,731	18,000	1,295	16,705	16,000	(2,000)	16,000	
100-12710-8201	Equipment	11,373	19,411	12,777	16,000	4,548	11,452	15,000	(1,000)	15,000	
	Totals	36,281	38,480	42,713	41,306	7,346	33,960	40,300	(1,006)	40,300	
	<i>Board of Elections</i>										
100-13100-3000	Personal Services	1144	0	380	800	-	380	800	-	800	Regular Council Election Nov. 26
100-13100-3310	Maint.,Repairs Mach.&Equip	0	0	0	0	-	-	-	-	0	
100-13100-3600	Advertising	0	0	0	0	-	-	-	-	0	
100-13100-6001	Materials & Supplies	0	0	1443.34	700	-	1,443	700	-	700	
	Total	1,144	-	1,823	1,500	-	1,823	1,500	-	1,500	
	<i>Police Department</i>										
100-31100-1101	Salaries & Wages - Chief	98,086	100,358	103,067	104,783	52,391	52,392	106,878	2,095	106,878	
100-31100-1102	Salaries & Wages Personnel Patrol	707,779	744,313	738,871	779,278	390,792	388,486	782,034	2,756	784,232	
100-31100-1122	Salaries & Wages Admin.	45,352	47,284	78,114	51,000	25,500	25,500	52,350	1,350	52,350	
100-31100-1141	Salaries & Wages - Overtime	48,278	41,052	38,334	35,000	25,978	9,022	35,000	-	40,000	
100-31100-1142	Overtime - Special Event	1,225	2,897	8,337	7,000	-	7,000	7,000	-	7,000	
100-31100-1311	Part time - Dispatchers	270	-	-	-	2,737	(2,737)	15,000	15,000	10,000	
100-31100-1312	Part time - temporary	36,802	36,913	44,513	51,000	17,098	33,902	43,000	(8,000)	45,264	
100-31100-2100	FICA	67,205	71,839	75,541	80,549	38,626	41,923	80,763	214	79,157	
100-31100-2210	VRS	126,697	127,040	163,467	165,442	81,917	83,525	129,354	(36,088)	129,656	
100-31100* new gl 2220*	Line of Duty	17,046	21,580	25,375	25,500	14,210	11,290	16,800	(8,700)	16,800	
100-31100-2300	Group Ins. Program	214,833	206,764	211,806	272,136	102,510	169,626	261,864	(10,272)	261,864	
100-31100-2400	Group Life Ins. (VRS)	11,357	11,376	10,840	12,455	5,470	6,985	9,979	(2,476)	10,003	
100-31100-2450	VLDP			220	336	189	147	389	53	389	
100-31100-2600	Unemployment				-		-	-	-	-	
100-31100-3110	Physicals		200	120	200		200	200	-	200	
100-31100-3310	Maint. Repairs Mach.& Equipment	9,972	18,531	8,432	15,000	8,762	6,238	15,000	-	15,000	
100-31100-3311	Repair Parts	22,334	15,286	8,737	15,000	2,262	12,738	15,000	-	12,000	
100-31100-3600	Advertising		52		100	(52)	152	100	-	100	
100-31099-5110	Electricity			67	1,000	66	934	500	(500)	250	electricity for street cameras
100-31100-5210	Postal Service	755	1,500	499	1,000	558	442	1,000	-	1,000	
100-31100-5230	Communications	7,485	6,985	15,551	15,000	3,808	11,192	10,000	(5,000)	10,000	phone , cell data
100-31100-5310	Liability Insurance	28,000	44,875	60,000	60,000	55,612	4,388	58,000	(2,000)	58,000	estimated based on last year's billing
100-31100-5410	Lease/Rental of Equipment	2,050	857	1,252	1,500	752	748	1,500	-	1,500	

4/16/2026													VRS Rates Lower !
DRAFT #12			Audit	Audit	Audit					Budgetary			Anthem Rates Unknown
		EXPENDITURES	FY Ending	FY Ending	FY Ending	Approved	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	Recommended		( ) = CIP priority ranking
		Description	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	12/31/2025	FY 2025-2026	FY 2026-2027	FY 27 vs FY 26	FY 2026-2027		NOTES
100-31100	5540	Travel & Training	12,003	8,838	14,776	20,000	4,264	15,736	20,000	-	15,000		
100-31100	5810	Membership Dues - Subscriptions	42,367	31,121	40,313	58,000	31,415	26,585	95,000	37,000	85,000		5 year AXON Contract \$ 184,000 total/ \$37 k per year
100-31100	5840	Other Operating Expenses			123	-	8,594	(8,594)	-	-	-		
100-31100	5844	Grant Expenditures	140,586	11,277	20,078	100,000	40,930	59,070	50,000	(50,000)	50,000		funded by Revenue Line 3-100-18990-0004
100-31100	5845	Court Costs	1,298	2,309	450	2,000	660	1,340	2,000	-	2,000		
100-31100	5846	Federal Asset Forfeiture			-	-	-	-	-	-	-		
100-31100	5847	DMV Grants			-	10,000	-	10,000	-	(10,000)	-		funded by Revenue Line 3-100-31010-0009
100-31100	5848	ICAC Grants			124	5,000		5,000	5,000	-	5,000		
100-31100	5849	Bulletproof Vest Grant			1,304	15,000		15,000	5,000	(10,000)	5,000		funded by Revenue Line 3-100-31010-0009
100-31100	5850	Emergency Operations	-	-	-	100		100	100	-	100		
100-31100	5851	Federal Grant Expenses			-	-		-	-	-	-		
100-31100	5852	Law Enforcement Block Grant Expense			-	15,000		15,000	10,000	(5,000)	10,000		funded by Revenue Line 3-100-31010-0008
100-31100	5855	Community Policing	-	-	-	5,000	1,761	3,239	5,000	-	2,000		corrected
100-31100	6001	Office Supplies	4,058	1,817	4,154	4,000	652	3,348	4,000	-	4,000		corrected
100-31100	6008	Gas, Lube, Tires, Etc.	53,388	50,074	63,913	60,000	23,290	36,710	56,000	(4,000)	56,000		
100-31100	6010	Police Supplies & Range	11,288	19,219	9,052	14,000	6,683	7,317	14,000	-	14,000		
100-31100	6011	Uniforms	7,854	14,558	8,634	10,000	3,627	6,373	10,000	-	10,000		
100-31100	6012	New** Canine Expenditures							5,000	5,000	5,000		** new
100-31100	6014	Materials & Supplies	2,712	1,160	2,544	3,000	1,196	1,804	3,000	-	3,000		
100-31100	8201	Machinery & Equipment	5,634	2,248	9,258	30,000	15,004	14,996	25,000	(5,000)	25,000		1 laptop/1 desktop
100-31100	8202	Furniture & Fixtures	1,600		1,013	2,000	513	1,487	2,000	-	2,000		
100-31100	8203	Communication Equipment	630		-	2,500	-	2,500	4,000	1,500	4,000		task force radio
		Total	1,728,945	1,642,322	1,768,879	2,048,879	967,776	1,081,103	1,956,811	(92,068)	1,938,743		
		Police - Capital Outlay											
100-31150	8201	Machinery & Equipment	-	18,747	13,591		250	(250)	13,000	13,000	28,000		( 2 )upfit for new cruiser- \$13k/ ( 1 ) 1 server- 15k
100-31150	8202	Mach.-Equip - Maintenance & Repairs	-	2,958									
100-31150	8203	Communications	-										
100-31150	8205	Vehicles	-	90,760	71,030	-	5,097	(5,097)	58,000	58,000	58,000		( 2 )new police cruiser
100-31150	8206	Buildings & Structures	-		-	5,000	696	4,304		(5,000)			
100-31150	8214	Structures & Property Maint. & Repairs	-						5,000	5,000	5,000		( 3 )replace roof on pavilion at range
100-31150	8215	Property Acquisition	-										
100-31150	8217	Replacement Projects	-										
100-31150	8218	Engineering/Surveying/Studies	-										
100-31150	8219	Improvement Projects	-		4,315				10,000	10,000	10,000		( 4 )replace concrete at range
100-31150	8220	Compliance	-										
		Total	-	112,465	88,936	5,000	6,043	(1,043)	86,000	81,000	101,000		
		Total Police Dept.	1,728,945	1,754,787	1,857,814	2,053,879	973,819	1,080,060	2,042,811	(11,068)	2,039,743		
		<b>Public Works</b>											
		<b>Streets</b>											
100-41200	1100	Salaries & Wages Town Supt.	27,150	27,779	30,552	28,946	14,502	14,444	29,524	578	31,500		+5000 sick leave at retirement- Lynn/ + New Superintendent (1/3)
100-41200	1101	Salaries & Wages Personnel	94,900	91,538	94,163	146,765	74,682	72,084	153,414	6,649	153,414		
100-41200	1102	Salaries - Part Time	27,812	29,604	24,334	35,500	10,426	25,074	35,500	-	82,000		
100-41200	1141	Salaries & Wages Overtime	6,665	10,920	14,558	8,000	3,532	4,468	8,000	-	8,000		
100-41200	1142	Overtime - Special	357	947	-	2,000	-	2,000	1,500	(500)	1,500		
100-41200	2500	Employee Incentive Program	18,449		-	12,000	-	12,000	10,000	(2,000)	10,000		
100-41200	2100	FICA	12,509	12,927	13,832	17,841	8,024	9,817	18,394	553	21,951		
100-41200	2210	VRS	21,139	17,210	23,092	31,276	16,887	14,390	25,136	(6,140)	25,136		
100-41200	2300	Group Ins. Programs	53,729	46,753	47,290	49,296	26,108	23,188	52,728	3,432	52,728		
100-41200	2400	Group Life Ins. (VRS)	2,315	2,234	2,161	2,355	1,081	1,274	313	(2,042)	313		
100-41200	2450	VLDP (Virginia Local Disability Program)	1,473	1,090	1,078	1,071	424	647	1,212	141	1,212		
100-41200	3310	Maint.Repairs Mach & Equipment	28,187	27,075	15,278	28,000	20,763	7,237	28,000	-	28,000		
100-41200	3311	Repair Parts	25,854	17,178	29,062	25,000	19,093	5,907	25,000	-	25,000		
100-41200	3600	Advertising	369	2,213	1,091	1,000	(52)	1,052	1,000	-	1,000		
100-41200	5110	Electricity	116,553	118,727	120,280	160,000	67,427	92,573	140,000	(20,000)	140,000		
100-41200	5120	Heating Expenses	3,237	2,684	5,876	6,000	2,376	3,624	8,000	2,000	7,000		
100-41200	5210	Postage		100	100	200		200	200	-	200		
100-41200	5230	Communications	12,561	13,636	13,317	14,000	5,143	8,857	14,000	-	15,400		new firewall
100-41200	5310	Insurance - VML Liability	12,000	14,226	16,000	16,000	13,613	2,387	16,000	-	16,000		estimated based on last year's billing
100-41200	5410	Lease of Equipment	180	180	208	200	78	122	200	-	200		
100-41200	5540	Travel & Training	953	28	1,118	500		500	500	-	500		
100-41200	5860	Licenses/Certifications	80		80	200		200	200	-	1,200		CDL's
100-41200	6001	Office Supplies	374	411	724	600	95	505	600	-	600		
100-41200	6008	Gas, Lube Tires, Etc.	16,233	13,169	14,484	15,000	6,619	8,381	16,000	1,000	16,000		

4/16/2026			Audit	Audit	Audit	Approved	Year-to-Date	Balance Remaining	Requested	Budgetary	Recommended	VRS Rates Lower !
DRAFT #12			FY Ending	FY Ending	FY Ending	FY 2025-2026	12/31/2025	FY 2025-2026	FY 2026-2027	Increase/ Decrease	FY 2026-2027	Anthem Rates Unknown
	EXPENDITURES		FY 2022-2023	FY 2023-2024	FY 2024-2025					FY 27 vs FY 26		( ) = CIP priority ranking
	Description											NOTES
100-41200	6011	Uniforms	10,518	14,759	14,668	14,000	4,790	9,210	15,000	1,000	15,000	
100-41200	6014	Material & Supplies	13,781	44,484	52,500	45,000	9,490	35,510	45,000	-	45,000	
100-41200	8201	Machinery & Equipment	-	2,100	160	2,000	-	2,000	2,000	-	2,000	
		<b>Totals</b>	<b>507,377</b>	<b>511,972</b>	<b>536,006</b>	<b>662,750</b>	<b>305,099</b>	<b>357,651</b>	<b>647,421</b>	<b>(15,329)</b>	<b>700,854</b>	
		<b>Streets - Capital Outlay</b>										
100-41250	8201	Machinery & Equipment		21,500	25,217		1,908	(1,908)	67,500	67,500	48,000	(3) Pickup salt spreader- \$18k, (1) Utility Truck Outfit- \$30k, (2 ) Loader Push Blade- \$12,000, (4) Loader conversion tank -\$7500
100-41250	8202	Mach.-Equip - Maintenance & Repairs				16,000		16,000	-	(16,000)		
100-41250	8203	Communications					-	-	-	-		
100-41250	8205	Vehicles		13,337	-				105,000	105,000	105,000	(1) Utility Truck
100-41250	8206	Buildings & Structures			28,063				40,000	40,000	35,000	(4) Two Dump Truck Bays at N. Hawksbill
100-41250	8214	Structures & Property Maint. & Repairs		3,190		50,000	1,525	48,475	-	(50,000)		
100-41250	8215	Property Acquisition					-	-	-	-		
100-41250	8217	Replacement Projects					-	-	-	-		
100-41250	8218	Engineering/Surveying/Studies	6,256									
100-41250	8219	Improvement Projects	7,405	3,660	48,075						27,000	N Hawksbill St Shop Repairs
100-41250	8220	Compliance										
100-41250	8226	Other Projects	111,445	117,038								
		<b>Totals</b>	<b>125,106</b>	<b>158,725</b>	<b>101,355</b>	<b>66,000</b>	<b>3,433</b>	<b>62,568</b>	<b>212,500</b>	<b>146,500</b>	<b>215,000</b>	
		<i>VDOT Reimbursements</i>										
												<i>Estimated Transfers from dept line items</i>
100-41300	1101	VDOT Labor Expense	136020.74	140162.49	191210.78							192,000
100-41300	2100	FICA	10503.16	11002.3	12982.53							13,000
100-41300	2210	VRS	20321.49	20926.45	34035.52							34,000
100-41300	2300	Group Ins.	20525.36	18162.85	16829.12							17,000
100-41300	3140	St. Engineering/Bridge Repairs	20,707	37,330	92,888	50,000	11,440	38,560	350,000		350,000	
100-41300	5110	Electricity	33,776	34,173	34,486							35,000
100-41300	5310	Ins. (Work. Comp)	6,235	7,696	8,679							9,000
100-41300	5847	Snow & Ice Removal	-	13,474	14,613	40,000	-	40,000	20,000		20,000	
100-41300	5848	Storm Drainage	50,815	36,433	42,345	40,000	-	40,000	50,000		50,000	
100-41300	5849	Street-Sidewalk Materials	291,739	247,796	256,788	250,000	105,140	144,860	250,000		250,000	
100-41300	5850	Paving	471,051	684,265	586,945	700,000	40,465	659,535	450,000		450,000	
100-41300	5851	Street Repairs	203,748	135,554	182,656	230,000	24,161	205,839	250,000		250,000	
100-41300	6014	Materials & Supplies	26,551	28,598	24,521	30,000	8,768	21,232	30,000		30,000	
		<b>Totals</b>	<b>1,291,992</b>	<b>1,415,573</b>	<b>1,498,980</b>	<b>1,340,000</b>	<b>189,973</b>	<b>1,150,027</b>	<b>1,400,000</b>		<b>1,400,000</b>	<i>awaiting letter from VDOT</i>
		<b>Total Streets</b>	<b>1,924,475</b>	<b>2,086,270</b>	<b>2,136,341</b>	<b>2,068,750</b>	<b>498,535</b>	<b>1,570,215</b>	<b>2,259,921</b>		<b>2,315,854</b>	
		<b>Refuse Collections</b>										
100-42300	5140	Contract Services- Trash Collection	321,442	355,286	426,011	382,000	193,851	188,149	445,000		442,500	4.4% Increase
100-42300	5150	Landfill Tipping Fees	11,486	1,112	6,102	14,000	1,981	12,019	20,000		20,000	
100-42300	5160	Recycling Expense	-	-	-	500	-	500	500		700	
		<b>Totals</b>	<b>332,928</b>	<b>356,397</b>	<b>432,112</b>	<b>396,500</b>	<b>195,832</b>	<b>200,668</b>	<b>465,500</b>		<b>463,200</b>	
		<b>General Properties</b>										
100-10000	5415	General Fund- Lease offset		(7,341)								
100-43200	1102	Salaries- Part Time	0		0	0		-	0	-	0	
100-43200	2100	FICA	0	115	0	0			-	-	0	
100-43200	3130	Professional Services (Year End)	6,570	7,585	9,649	8,000	9,487	(1,487)			0	
100-43200	3150	Legal Fees	-	-	-	1,000	400	600			0	
100-43200	3310	Maint.Repairs, Machinery & Equip.	11,471	28,094	27,279	45,000	20,100	24,900	40,000	(5,000)	40,000	
100-43200	3311	Repair Parts	4,793	2,084	12,497	24,000	2,479	21,521	15,000	(9,000)	15,000	
100-43200	3312	Tree Maintenance and Removal	15,125	7,450	5,800	12,000		12,000	10,000	(2,000)	10,000	
100-43200	3320	Dam Inspection	6,500	5,971	14,930	12,000	7,265	4,735	25,500	13,500	25,500	AMT Inspections (\$7k or more)/ + Design Fee for Toe Drain Work \$17k/ + Full Dive Inspection/ FTS Subscription - \$800
100-43200	3330	Dam Maintenance	22,775	32,010	30,375	25,000	20,650	4,350	27,500	2,500	27,500	Jeff Dovel Contract \$ 24,550 + \$3,000 for Arrowhead Erosion
100-43200	3550	Lake/Pond Maintenance	3,440	2,488	3,225	2,500	-	2,500	5,000	2,500	5,000	increase based on actuals + upcoming trail repairs

4/16/2026												VRS Rates Lower !
DRAFT #12												Anthem Rates Unknown
												( ) = CIP priority ranking
EXPENDITURES												NOTES
		Audit	Audit	Audit	Approved	Year-to-Date	Balance Remaining	Requested	Budgetary	Recommended		
		FY Ending	FY Ending	FY Ending	FY 2025-2026	12/31/2025	FY 2025-2026	FY 2026-2027	Increase/ Decrease	FY 2026-2027	FY 27 vs FY 26	
	Description	FY 2022-2023	FY 2023-2024	FY 2024-2025								
100-43200	3600 Advertising	186	338	601	500	685	(185)	600	100	600		
100-43200	3820 Janitorial Services	13,550	15,068	13,650	15,000	5,600	9,400	15,000	-	15000		
100-43200	3840 Sheriff's Dept. Workforce	-	-	-	500	-	500	500	-	6,000	Expanded Use of Inmates	
100-43200	5110 Electricity	32,782	30,789	28,824	35,000	11,895	23,105	32,000	(3,000)	32,000	Rate Increase	
100-43200	5120 Heating Service	6,683	5,681	5,423	7,000	1,118	5,882	6,000	(1,000)	6,000		
100-43200	5210 Postal Service	-	100	35	500	-	500	100	(400)	100		
100-43200	5230 Communications	28,008	16,112	17,805	20,000	6,099	13,901	15,000	(5,000)	15,000		
100-43200	5310 Liability Insurance	63,903	95,306	94,740	105,000	102,613	2,387	110,900	5,900	110,900	estimated based on last year	
100-43200	5410 Lease/Rental of Equipment	4,505	4,140	3,055	4,000	860	3,140	3,000	(1,000)	3,000		
100-43200	5420 Rents	5,709	4,017	2,871	4,000	673	3,327	2,500	(1,500)	2,500		
100-43200	5540 Travel & Training	-	-	-	10,100	-	10,100	5,000	(5,100)	5,000		
100-43200	5840 Mowing Expense	8,200	1,200	275	5,000	1,125	3,875	3,000	(2,000)	3,000		
100-43200	5852 Animal Friendly Plates	-	-	-	-	-	-	-	-	-		
100-43200	5853 Employee Expenses/Retirement	12,575	33,539	35,906	46,900	34,992	11,908	55,000	8,100	50,000	(Retirements- Lynn / Bow) Christmas Dinner, Picnic, etc.	
100-43200	5854 Dept. of Fire Programs	19,382	21,751	24,759	25,000	14,000	11,000	25,000	-	25,000		
100-43200	5855 Matching Funds - Pals	-	-	-	4,500	-	4,500	4,500	-	4,500		
100-43200	6001 Office Supplies	264	862	1,753	1,000	179	821	1,000	-	1,000		
100-43200	6012 Browns Building - VCI Grant Fees	-	-	-	-	-	-	-	-	-		
100-43200	6013 Browns Building Maintenance	-	-	-	-	-	-	-	-	-		
100-43200	6014 Materials & Supplies	37,900	14,110	12,067	15,000	3,739	11,261	12,000	(3,000)	12,000		
100-43200	6015 Human Resources Training/Supplies	12	-	-	1,000	-	1,000	500	(500)	500		
100-43200	6016 PCORI - Affordable Care Act Fee	237	533	287	500	-	500	500	-	500		
100-43200	8201 Machinery & Equipment	1,195	2,190	14,624	5,000	-	5,000	2,500	(2,500)	2,500		
100-43200	8203 Communication Equip.	-	-	-	1,000	-	1,000	1,000	-	1,000		
100-43200	8227 Wreaths - Banners- Flags	-	-	48,002	40,000	-	40,000	5,000	(35,000)	8,000	Flags , Receptacles, Brackets	
100-43200	8236 Depot	-	-	-	-	-	-	25,000	25,000	25,000	Exhibits	
100-43200	8238 Depot Maintenance	2,827	4,956	18,775	20,000	4,604	15,396	20,000	-	20,000	Displays/ Exhibit Repairs	
	Totals	308,593	329,147	427,207	496,000	248,562	247,438	468,600	(18,400)	472,100		
	General Properties - Capital Outlay											
100-43250	8201 Machinery & Equipment	-	-	-	62,000	50,441	11,559	-	(62,000)	1,800	(2 )one laptop replacement	
100-43250	8215 Property Acquisition	-	-	-	-	-	-	-	-	-		
100-43250	8217 Replacement Projects	-	185,739	-	65,000	-	65,000	60,000	(5,000)	68,000	(1) Depot Roof Resealing/ Repairs	
100-43250	8218 Engineering/Surveying/Studies	-	1,639	-	20,000	-	20,000	-	(20,000)	35,000	Rates/Fees Study	
100-43250	8219 Improvement Projects	16,974	-	-	30,000	-	30,000	30,000	-	-	( 3 )Virginia Ave/ Campbell St	
	Totals	16,974	187,379	-	177,000	50,441	126,559	90,000	(105,400)	104,800		
	Total General Properties	325,567	516,525	427,207	673,000	299,342	373,658	558,600	(123,800)	576,900		
100-53300	5700 Tax Relief for the Elderly & Disabled	14,116	19,245	19,254	21,000	-	21,000	23,000		23,000		
	Parks & Recreation											
100-71200	1100 Salaries & Wages Park Superintendent	58,322	63,459	70,431	73,661	36,831	36,830	75,135	1,474	75,135		
100-71200	1101 Salaries & Wages Personnel	235,134	267,724	313,429	329,937	161,542	168,395	336,884	6,947	336,884		
100-71200	1102 Salaries & Wages Part time Personnel	83,962	89,480	79,599	131,335	58,437	72,898	143,000	11,665	143,000	Includes Lake Staffing, incudes increases for min wage, includes longer season march-nov	
100-71200	1141 Salaries & Wages - Overtime	36,484	36,667	47,261	36,000	21,790	14,210	47,000	11,000	35,000		
100-71200	1142 Overtime - Special	2,021	10,557	6,917	10,000	2,717	7,283	7,000	(3,000)	7,000		
New GL	Contract Lake Security Staff	-	-	-	21,280	-	21,280	-	(21,280)	-		
	Employee Incentive Program	243	-	-	2,000	-	2,000	2,000	-	2,000		
100-71200	2100 FICA	29,899	34,183	39,784	44,441	21,462	22,979	49,390	4,949	49,390		
100-71200	2210 VRS	43,579	47,935	69,852	72,196	36,658	35,538	56,886	(15,310)	56,886		
100-71200	2300 Group Ins. Programs	84,888	106,056	95,576	105,420	48,414	57,006	112,764	7,344	112,764		
100-71200	2400 Group Life Ins. (VRS)	3,911	4,321	4,456	5,435	2,337	3,098	4,389	(1,046)	4,389		
100-71200	2450 VLDP (Virginia Local Disability Program)	914	1,408	2,018	1,164	1,098	66	1,975	811	1,975		
100-71200	2600 Unemployment	3,674	2,826	4,592	3,000	-	3,000	5,435	2,435	5,435	based on current actuals	
100-71200	3310 Maint. Repairs. Machinery & Equip.	25,017	28,632	30,805	30,000	16,657	13,343	30,000	-	30,000		
100-71200	3311 Repair Parts	28,267	24,688	31,152	28,000	10,067	17,933	28,000	-	28,000		
100-71200	3600 Advertising	3,834	7,331	458	3,000	(52)	3,052	3,000	-	3,000		
100-71200	5110 Electricity	44,591	49,730	51,320	60,000	18,744	41,256	60,000	-	55,000		
100-71200	5120 Heating Services	3,373	3,950	3,838	4,500	383	4,117	4,500	-	4,500	rate increase	
100-71200	5210 Postal Services	188	1,000	572	500	250	250	500	-	500		
100-71200	5230 Communications	16,216	20,371	23,887	20,000	8,712	11,288	20,000	-	20,000		
100-71200	5310 Liability Insurance	9,000	15,070	18,613	21,000	18,188	2,387	21,000	-	21,000	estimated based on last year	
100-71200	5410 Rental/Lease Fees	9,198	8,222	18,394	31,400	17,342	14,058	31,400	-	25,000	(includes lease of office trailer)	
100-71200	5540 Travel & Training	1,261	309	1,319	1,000	187	813	1,000	-	1,000		
100-71200	5844 New- Grant Expenditures	-	-	-	-	-	-	9,000	9,000	9,000	Performing Arts Luray- \$4500 Town Share/\$4500 Grant (Revenue Line is 3-100-24070-003	
100-71200	5810 Membership Dues & Subscriptions	2,192	1,332	1,250	1,500	280	1,220	1,500	-	1,500		

4/16/2026		VRS Rates Lower!									
DRAFT #12		Anthem Rates Unknown ( ) = CIP priority ranking									
EXPENDITURES		Budgetary									
Description		FY Ending	FY Ending	FY Ending	Approved	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	Recommended	NOTES
		FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	12/31/2025	FY 2025-2026	FY 2026-2027	FY 27 vs FY 26	FY 2026-2027	
100-71200	5860	Licenses/Certifications	661	-	120	500	-	500	-	500	
100-71200	6001	Office Supplies	868	811	1,034	1,000	1,009	(9)	2,000	1,000	1,500
100-71200	6008	Gas, Lube, Tires, Etc.	31,433	30,695	31,595	30,000	13,567	16,433	30,000	-	30,000
100-71200	6011	Uniforms	5,786	13,314	15,963	12,000	4,996	7,004	15,300	3,300	15,300
100-71200	6013	Greenway Maintenance	17,080	5,541	16,712	15,000	2,149	12,851	15,000	-	15,000
100-71200	6014	Materials & Supplies	53,765	59,030	58,020	55,000	19,858	35,142	55,000	-	55,000
100-71200	6015	Tree/Beautific.Improvement Projects	9,213	16,390	11,302	12,000	3,108	8,892	12,000	-	12,000
100-71200	6016	Recreation Special Events	66,864	71,398	65,429	67,000	29,251	37,749	67,000	-	67,000
100-71200	6017	Lake Arrowhead Concession Expenses	811	-	-	-	-	-	-	-	-
100-71200	6020	Tree Maintenance	17,100	19,810	18,565	20,000	2,600	17,400	20,000	-	20,000
100-71200	8201	Machinery & Equipment	6,977	9,876	14,158	10,000	18,612	(8,612)	10,000	-	12,000
100-71200	8202	Furniture & Fixtures	-	-	-	500	-	500	500	-	500
100-71200	8330	Fourth of July Fireworks	19,000	20,500	22,500	32,000	12,000	20,000	29,000	(3,000)	29,000
100-71200	8405	Lake Arrowhead Projects & Development	17,428	13,607	47,423	16,000	2,483	13,517	16,000	-	16,000
100-71200	8406	RHD Park Projects & Development	10,700	7,696	6,105	12,000	10,625	1,375	12,000	-	12,000
100-71200	8407	Greenway Hawksbill Foundation Projects	15,280	20,870	9,558	20,000	675	19,325	20,000	-	20,000
100-71200	8408	RH D Park Field Maintenance	25,467	26,377	27,871	30,000	10,470	19,530	30,000	-	25,000
		Totals	1,024,600	1,141,164	1,262,454	1,369,769	613,872	755,897	1,386,058	16,289	1,359,158
		Parks & Recreation - Capital Outlay									
100-71250	8201	Machinery & Equipment	10,735	118,097	16,000	-	-	109,500	109,500	-	45,000
100-71250	8202	Mach.-Equip - Maintenance & Repairs	-	-	-	-	-	-	-	-	-
100-71250	8203	Communications	-	-	-	-	-	-	-	-	-
100-71250	8205	Vehicles	-	55,852	50,274	-	-	83,000	83,000	-	83,000
100-71250	8206	Buildings & Structures	-	-	9,630	-	-	105,000	105,000	-	80,000
100-71250	8214	Structures & Property Maint. & Repairs	16,902	7,500	5,575	10,000	-	10,000	(10,000)	-	25,000
100-71250	8215	Property Acquisition	-	-	-	-	-	-	-	-	-
100-71250	8217	Replacement Projects	-	4,308	20,362	-	-	45,000	45,000	-	-
100-71250	8218	Engineering/Surveying/Studies	-	631	13,738	15,000	-	15,000	(15,000)	-	-
100-71250	8219	Improvement Projects	8,900	52,474	2,250	-	-	14,500	14,500	-	14,500
100-71250	8220	Compliance	-	-	-	-	-	-	-	-	-
100-71250	8226	Other Projects	-	-	-	-	-	-	-	-	-
		Totals	36,537	238,862	117,829	25,000	-	25,000	357,000	332,000	247,500
		Total Parks & Rec.	1,061,137	1,380,025	1,380,283	1,394,769	613,872	780,897	1,743,058	348,289	1,606,658
		Planning & Zoning									
100-81100	1101	Planning Commission Meeting Fees	3,600	3,700	3,950	6,000	2,475	3,525	6,825	825	6,825
100-81100	1102	Salary - Planning & Zoning Technician	-	-	40,555	43,493	21,746	21,747	45,232	1,739	48,000
100-81100	1103	Salaries - PT personnel - GIS	-	-	-	42,000	-	42,000	35,000	(7,000)	38,000
100-81100	2100	FICA	-	-	3,133	6,081	1,654	4,427	3,461	(2,620)	3,461
100-81100	2210	VRS	-	-	7,548	6,493	4,197	2,296	6,753	260	6,753
100-81100	2300	Group Ins. Programs	-	-	10,428	11,376	5,688	5,688	12,168	792	12,168
100-81100	2400	Group Life Ins. (VRS)	-	-	503	583	278	305	606	23	606
100-81100	2450	VLDP (Virginia Local Disability Program)	-	-	289	370	161	209	384	14	384
100-81100	3141	Engineering	2,200	-	-	3,000	-	3,000	5,000	2,000	5,000
100-81100	3200	Comp Plan Update	-	-	1,363	3,000	500	2,500	-	(3,000)	-
100-81100	3600	Advertising	4,114	8,546	3,127	6,000	2,090	3,910	5,000	(1,000)	5,000
100-81100	5210	Postage	500	1,600	1,500	2,000	850	1,150	2,000	-	2,000
100-81100	5540	Travel & Training	1,100	2,242	-	2,500	-	2,500	3,500	1,000	5,000
100-81100	5810	Membership Dues	-	-	135	150	73	77	150	-	150
100-81100	6001	Office Supplies	13	113	2,444	1,200	555	645	2,000	800	1,000
100-81100	6014	Materials & Supplies	74	24	1,943	1,500	401	1,099	2,000	500	3,000
		Totals	11,601	16,225	76,918	135,746	40,669	95,077	130,079	(5,667)	137,347
		Economic Development									
100-81500	8230	Luray Downtown Initiative	47,000	47,000	50,000	47,000	47,000	-	47,000	-	45,000
100-81500	8231	Farmers Market	-	-	1,930	750	520	230	750	-	750
100-81500	8232	Laurel Ridge Community College	79,473	9,606	8,422	12,000	8,481	3,519	34,000	22,000	34,000
100-81500	8237	Project Expenses	-	-	-	-	-	-	100,000	100,000	50,000
100-81500	8238	Airport Expenses	50,450	49,820	50,934	50,734	50,734	-	51,000	266	51,000
100-81500	8241	Living Legacy- VA Brownfield Funds	42,000	-	-	-	-	-	-	-	-
100-81500	8240	Economic Development	-	-	219	8,000	7,072	928	5,000	(3,000)	7,000
		Totals	218,923	106,426	111,505	118,484	113,807	4,677	237,750	119,266	187,750

4/16/2026												VRS Rates Lower !
DRAFT #12			Audit	Audit	Audit					Budgetary		Anthem Rates Unknown
EXPENDITURES			FY Ending	FY Ending	FY Ending	Approved	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	Recommended	(_) = CIP priority ranking
Description			FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	12/31/2025	FY 2025-2026	FY 2026-2027	FY 27 vs FY 26	FY 2026-2027	NOTES
		Capital Projects										
100-94000	8500	Bridge Maintenance			-			-		-	-	
100-94000	8501	Construction Reserves	23,630	41,529	1,800	40,000		1,800	140,000	-	100,000	\$40k- normal- Atkins Dr. pH2- \$100k
100-94000	8502	Revenue Sharing- Northcott/West Main	51,363		-			-		-	-	
		GREENWAY CONSTRUCTION PLANS				200,000			100,000	(100,000)	85,000	Trail Extension Plans - Part 2
100-94001	8505	Pedestrian Projects		39,895	5,780			5,780	100,000	100,000	75,000	Luray Ave- Section 2
100-94002	8510	SGR Applications		1,160	-	1,500		-	1,500	-	1,500	
100-94003	8515	Dry Run Bridge		40,000			-	-		-	0	
100-94000	8600	Rev Sharing - Memorial Drive Corridor	1,857,544		-			-		-	0	
100-94000	8601	Property Purchase		235,185				-		-	0	
100-94000	8700	Land Donations		42,194				-		-	0	
100-94000	9110	Principal on Loan - Bridge						-		-	0	
100-94000	9120	Interest on Loan						-		-	0	
		Totals	1,932,537	399,963	7,580	241,500	-	7,580	341,500	-	261,500	
		General Fund Debt Service										
100-95100	9110	Debt Service - Principal- Town Office Bldg	10,753	20,426	21,981	12,092	6,062	6,030	12,648	556	12,648	
100-95100	9120	Debt Service - Interest Payments	16,487	17,831	17,022	15,148	7,558	7,590	14,592	(556)	14,592	
100-95100	9135	Debt Issuance Costs										
100-95100	9140	Airport Hangars Reserves				45,120		45,120	45,120	-	45,120	
100-95100	9150	Little League Complex - Principal	28,154	28,154	18,542							
100-95100	9160	Little League Complex - Interest	1,783	989	570							
100-95100	9170	Brown's Building Principal	100,000	50,000	72,650							
100-95100	9180	Brown's Building Interest	5,120	2,971	500							
100-96100	9210	GASB 87 PRINCIPAL PAYMENTS		6,874	20,685							
100-96100	9220	GASB 87 INTEREST PAYMENTS		467	580							
100-98100-102		Transfer to/from other funds			32,931							
		Totals	162,297	127,713	185,462	72,360	13,620	58,740	72,360	(0)	72,360	
		General Fund Total Expenditures	8,470,858	7,599,617	7,519,539	8,210,935	3,255,321	4,955,614	8,920,436		8,731,919	
		Asset Forfeiture- Federal										
4-102-31100-5846		Federal Asset Forfeiture Expense	0	300.4	\$ 10,000	3	9,997	2510			\$ 2,510	
			-	-	\$ 10,000	\$ 3	9,997	2,510			2,510	
		Asset Forfeiture- State										
4-103-31100-5846		State Asset Forfeiture Expense	0	3332.62	40,000	5,698	34,302	20200			20,200	
			-	-	40,000	5,698	34,302	20,200			20,200	
		CDBG Fund Project Fund										
320-7000	8234	CDBG Expenditures	108,135	24,500	4,557	-	226	(226)				
320-70000	8236	CDBG EXPENDITURES- IRF PROJECT**NEW							\$ 1,000,000		\$ 1,000,000	15 Campbell St
		EXPENDITURES	Audit	Audit	Audit	Approved	Year-to-Date	Balance Remaining	Requested		Recommended	
		Description	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	12/31/2025	FY 2025-2026	FY 2026-2027		FY 2022-2023	
		Water Fund										

4/16/2026			Audit	Audit	Audit					Budgetary		VRS Rates Lower!
DRAFT #12			FY Ending	FY Ending	FY Ending	Approved	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	Recommended	Anthem Rates Unknown
		EXPENDITURES	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	12/31/2025	FY 2025-2026	FY 2026-2027	FY 27 vs FY 26	FY 2026-2027	(_) = CIP priority ranking
		Description										NOTES
		Water Administration										
501-41000	1101	Salaries & Wages Town Supt.	27,573	27,848	29,768	28,946	14,458	14,488	29,524	578	26,500	new superintendent (1/3)
501-41000	1102	Salaries & Wages Town Manager	41,908	36,288	46,116	42,024	20,991	21,033	42,864	840	42,864	
501-41000	1104	Salaries & Wages Asst. Town Manager	32,155	21,286	28,442	28,016	13,994	14,022	28,576	560	28,576	
501-41000	2100	FICA	7,551	6,389	7,417	7,572	3,771	3,801	7,724	152	7,724	
501-41000	2210	VRS	14,643	12,757	16,893	17,619	8,585	9,034	13,873	(3,746)	13,873	
501-41000	2211	GASB 68 VRS Adjustment	(3,830)	(8,110)	(8,476)			-		-	-	
501-41000	2300	Group Ins. Programs	14,095	11,099	12,406	17,824	5,562	12,262	12,168	(5,656)	12,168	
501-41000	2400	Group Life Ins. (VRS)	1,314	1,145	1,120	1,326	569	757	1,070	(256)	1,070	
501-41000	2511	GASB 75 OPEB Adjustment	2,775	(4,125)	41			-		-	-	
501-41000	3120	Annual Audit	7733.33	8166.66	7164	9,500	8,867	634		(9,500)	-	
501-41000	3130	Professional Services (Year End)	6,322	9,747	9,375	10,000	9,487	513	11,000	1,000	11,000	
501-41000	3141	Engineering	345	-	-	20,000	2,142	17,858		(20,000)	-	
501-41000	3150	Legal Costs	4,688	1,431	2,004	3,000	2,025	975	3,000	-	3,000	
501-41000	5210	Postal Service	500	-	1,500	1,500	200	1,300	1,500	-	1,500	
501-41000	5310	Liability Insurance	16,500	17,387	20,000	20,000	17,613	2,387	20,000	-	20,000	estimated based on last year
501-41000	5540	Travel & Training			-	200	-	200	200	-	200	
501-41000	5810	Membership Dues & Subscriptions	1,175	1,366	1,377	1,500	1,543	(43)	1,600	100	1,600	
501-41000	5860	Licenses - Certification			-	1,500	-	1,500	1,500	-	1,500	
501-41000	6014	Materials & Supplies			-	250	-	250	250	-	250	
		Total	175,447	142,676	175,147	210,777	109,806	100,971	174,849	(35,928)	171,825	
		Data Processing										
501-41220	1100	Salaries & Wages Personnel	41,660	48,816	53,101	53,556	25,662	27,894	52,725	(831)	52,725	
501-41220	2100	FICA	3,166	3,742	4,034	4,097	1,859	2,238	4,033	(64)	4,033	
501-41220	2210	VRS	5,947	7,191	10,232	9,533	5,045	4,488	7,244	(2,289)	7,244	
501-41220	2211	GASB 68 VRS Adjustment	(1,555)	(4,570)	(5,184)	-		-		-	-	
501-41220	2300	Group Ins. Programs	5,827	7,576	7,513	7,584	4,701	2,883	15,012	7,428	15,012	
501-41220	2400	Group Life Ins. (VRS)	546	636	619	718	301	417	559	(159)	559	
501-41220	2450	VLDP ( Virginia Long Term Disability)	215	273	265	270	168	102	417	147	417	
501-41220	2511	GASB 75 VRS Adjustment		-	-	-		-		-	-	
501-41220	2600	UNEMPLOYMENT	1,877									
501-41220	3310	Maint. Repairs, Machinery & Equip.	12,696	6,549	9,739	18,000	10,357	7,643	20,600	2,600	20,600	BAI + Core & Main
501-41220	5210	Postal Service	6,511	7,000	8,000	9,000	6,000	3,000	9,000	-	9,000	
501-41220	5230	Water Data Processing Communication		8		100		100	100	-	100	
501-41220	5410	Rental/lease Fees		354	412	500		500	500	-	500	
502-41220	5540	Travel & Training		0	0	500		500	500	-	500	
501-41220	5840	Misc Expenses			-33.43				100	100	100	
501-41220	6001	Office Supplies	2,002	2,598	2,165	2,500	2,251	249	2,800	300	2,800	
501-41220	6014	Materials & Supplies				500		500	500	-	500	
501-41220	8201	Machinery & Equipment		1,994	344	1,000	144	857	1,000	-	1,000	
		Total	78,892	82,167	91,208	107,858	56,487	51,371	115,090	7,232	115,090	
		Water Operations										
501-42000	1101	Salaries & Wages Personnel	58,300	67,971	94,447	150,227	62,759	87,468	152,008	1,781	152,008	
501-42000	1141	Salaries & Wages Overtime	21,858	17,593	15,687	21,500	3,724	17,776	21,500	-	21,500	
501-42000	1142	Overtime - Special	241	1,088	-	2,500	239	2,261	2,000	(500)	2,000	
501-42000	2100	FICA	6,121	6,583	7,943	13,137	5,074	8,063	13,273	136	13,273	
501-42000	2210	VRS	8,979	10,041	19,522	26,740	12,250	14,490	20,886	(5,854)	20,886	
501-42000	2211	GASB 68 VRS Adjustment	(2,348)	(6,383)	(9,890)			-		-	-	
501-42000	2300	Group Ins. Programs	40,514	27,814	38,711	55,176	18,960	36,216	69,372	14,196	69,372	two vacancies, allowed for one to be family policy
501-42000	2400	Group Life Ins. (VRS)	1,381	1,292	1,477	2,013	760	1,253	1,611	(402)	1,611	
501-42000	2450	VLDP (Virginia Local Disability Program)	666	573	947	507	476	31	585	78	585	
501-42000	2500	OPEB HEALTH INS										
501-42000	2511	GASB 75 OPEB Adjustment										
501-42000	3310	Maint. Repairs Machinery & Equip.	15,655	2,085	6,740	15,000	7,330	7,670	15,000	-	15,000	
501-42000	3311	Repair Parts	11,969	28,072	3,945	25,000	21,655	3,345	25,000	-	25,000	JE to correct AP
501-42000	3600	Advertising	36		63	100		100	100	-	100	
501-42000	5110	Electricity	10,919	11,950	10,806	12,000	3,823	8,177	12,000	-	12,000	rate increase
501-42000	5210	Postal Service			1,000	500		500	500	-	500	
501-42000	5230	Communications	349	3,403	300	3,500	2,330	1,170	4,500	1,000	4,500	
501-42000	5410	Rents & Leases - Equip				500		500	100	(400)	100	
501-42000	5540	Travel & Training	285			1,000		1,000	750	(250)	750	

4/16/2026		VRS Rates Lower !										
DRAFT #12		Anthem Rates Unknown (_) = CIP priority ranking										
		NOTES										
EXPENDITURES												
Description												
FY 2022-2023												
FY 2023-2024												
FY 2024-2025												
Approved FY 2025-2026												
Year-to-Date 12/31/2025												
Balance Remaining FY 2025-2026												
Requested FY 2026-2027												
Increase/ Decrease FY 27 vs FY 26												
Recommended FY 2026-2027												
501-42000	5810	Membership Dues & Subscriptions	-	-	-	200	167	33	200	-	200	
501-42000	5858	Water Lab Fees	-	-	-	100	-	100	100	-	100	
501-42000	5860	Water Certification expense	-	-	-	100	-	100	100	-	100	
501-42000	6001	Office Supplies	-	-	-	100	-	100	100	-	100	
501-42000	6008	Gas, Lube, Tires	15,389	14,662	11,464	14,000	6,509	7,491	14,000	-	14,000	
501-42000	6011	Uniforms	8,071	9,975	5,720	10,000	5,119	4,881	10,800	800	10,800	
501-42000	6014	Materials & Supplies	78,417	5,842	8,806	50,000	13,494	36,506	50,000	-	45,000	
Totals			276,801	202,559	217,688	403,900	164,671	239,229	414,485	10,585	409,485	
Water Operations - Capital Outlay												
501-42250	8201	Machinery & Equipment		729.16	0	45,000		45,000		(45,000)		
501-42250	8202	Mach.-Equip - Maintenance & Repairs		14712.94	1850	0			50,000	50,000	0	( 2 )Fire Hydrants/Repair and/or replace
501-42250	8203	Communication Equipment		0	0				6000	6,000	4000	( 6 )Forest Hills Communication
501-42250	8205	Vehicles			0	0				-	-	
501-42250	8206	Buildings & Structures			0	0				-	0	
501-42250	8214	Structures & Property Maint. & Repairs		6800		0			5000	5,000	5000	( 3 )West Main Tank Valve Building Roof- \$5k
501-42250	8215	Property Acquisition								-	0	
501-42250	8217	Replacement Projects	2544	42350.9	0	0			20000	20,000	0	( 2 )Water Meters/ Valves
501-42250	8218	Engineering/Surveying/Studies			6487.5	20000	1,500	18,500	20000	-	0	( 4 )Leak Detection
501-42250	8219	Improvement Projects	3,500	22,638	6,500	10,000	56,115	(46,115)	100,000	90,000	100,000	( 1 )New Water Line for 15 Campbell
501-42250	8220	Compliance						-		-	0	
501-42250	8226	Other Projects	92103.84						25000	25,000	0	( 5 )Water Tank Plans (LL, WM)
501-42250	8227									-	0	
501-42250	8228	Expenses from Proffer Fees	7330	9700						-	0	
Totals			105,478	96,931	14,838	75,000	57,615	17,385	226,000	151,000	109,000	
Water Operations Totals			382,279	299,490	232,526	478,900	222,285	256,615	640,485	161,585	518,485	
Water Plant Operations												
501-43000	1102	Salaries - WTP Superintendent	66,920	72,807	84,806	79,846	39,922	39,924	81,442	1,596	81,442	
501-43000	1103	WTP Operator	65,450	55,572	82,790	91,500	48,069	43,431	99,036	7,536	99,036	
501-43000	1141	Salaries - Overtime	6,321	5,306	11,504	10,000	6,196	3,804	10,000	-	10,000	
501-43000	2100	FICA	10,070	9,509	12,052	13,873	6,568	7,306	14,572	699	14,572	
501-43000	2210	VRS	18,843	18,268	30,062	30,500	16,165	14,335	24,798	(5,702)	24,798	
501-43000	2211	GASB 68 VRS Adjustment	(4,927)	(11,610)	(15,229)					-	-	
501-43000	2300	Group Insurance Program	41,995	37,254	45,888	53,472	22,944	30,528	57,204	3,732	57,204	
501-43000	2400	Group Life (VRS)	1,691	1,620	1,938	2,296	1,038	1,258	1,913	(383)	1,913	
501-43000	2450	VLDP	532	351	306	778	186	592	842	64	842	
501-43000	2511	GASB 75 OPEB Adjustment								-	-	
501-43000	3309	Tank Inspections	6,645	32,270	33,238	35,000	34,136	864	38,000	3,000	38,000	
501-43000	3310	Maint. Repairs. Mach & Equip.	37,565	46,233	20,600	47,000	33,533	13,467	47,000	-	47,000	
501-43000	3311	Repair Parts	49,845	70,736	50,777	68,000	21,613	46,387	68,000	-	68,000	
501-43000	3312	PALL Inspections	7,260	10,593	10,500	15,000	12,075	2,925	18,000	3,000	18,000	
501-43000	3314	Tank & Reservoir Maint	17,500	17,132	1,950	20,000	-	20,000	30,000	10,000	30,000	
501-43000	3315	Pump Station Maintenance	21,060	7,997	5,583	20,000	6,625	13,375	20,000	-	20,000	
501-43000	3600	Advertising	330	2,664	322	250	(52)	302	250	-	250	
501-43000	5110	Electricity	89,187	88,188	82,504	93,000	37,972	55,028	90,000	(3,000)	90,000	
501-43000	5120	Heating	5,466	3,356	4,338	6,000	1,719	4,281	5,000	(1,000)	5,000	
501-43000	5210	Postage/ shipping costs		72	250	250	-	250	250	-	250	
501-43000	5230	Communications	22,185	23,981	21,805	24,000	11,129	12,871	24,000	-	26,500	Two Firewalls
501-43000	5410	Rents & Leases- Equipment	183		-	250		250	250	-	250	
501-43000	5540	Travel & Training	3,405	4,035	7,597	8,000	1,395	6,605	8,000	-	8,000	
501-43000	5858	Water System Sample Fees	4,321	3,883	3,352	6,000	812	5,188	6,000	-	6,000	
501-43000	5859	VDH Permit Fees	7,044	7,452	7,452	8,000	7,452	548	9,000	1,000	9,000	
501-43000	5860	License - Certification Expense	912	2,201	1,942	2,000	352	1,648	2,000	-	2,000	
501-43000	5864	Lab Supplies	6,672	5,864	3,703	7,000	3,167	3,833	7,000	-	7,000	
501-43000	6001	Office Supplies	5,081	2,055	2,406	4,000	869	3,131	4,000	-	4,000	
501-43000	6008	Gas, Lube, Tires, Etc.	935	708	4,178	5,000	3,646	1,354	6,000	1,000	6,000	
501-43000	6011	Uniforms	6,389	6,486	6,335	6,000	2,581	3,419	6,600	600	6,600	
501-43000	6014	Materials & Supplies	31,509	14,889	15,289	20,000	3,089	16,911	20,000	-	20,000	
501-43000	6015	Chemicals	4,569	16,358	11,280	18,000	4,780	13,220	18,000	-	18,000	
501-43000	8201	Machinery & Equipment	1,592	2,320	1,828	3,000	2,316	684	4,000	1,000	4,000	

4/16/2026												VRS Rates Lower !
DRAFT #12			Audit	Audit	Audit					Budgetary		Anthem Rates Unknown
EXPENDITURES		FY Ending	FY Ending	FY Ending	Approved	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	Recommended		( ) = CIP priority ranking
Description		FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	12/31/2025	FY 2025-2026	FY 2026-2027	FY 27 vs FY 26	FY 2026-2027		NOTES
	Total	536,551	558,551	551,343	698,015	330,296	367,719	721,157	23,142	723,657		
	Water Plant - Capital Outlay											
501-43250	4999	Cares Funding							0			
501-43250	8201	Machinery & Equipment		3500			0	0	0	0		
501-43250	8202	Mach.-Equip - Maintenance & Repairs						0	0	0		
501-43250	8203	Communication Equipment						15000	15000	0		( 1 )Well 6 Scada Upgrade
501-43250	8205	Vehicles			15853			0	0	0		
501-43250	8206	Buildings & Structures			312.15			20000	20000	0		( 2 )Bulk Water Tap/ Water Meter Plant
501-43250	8214	Structures & Property Maint. & Repairs						0	0	0		
501-43250	8215	Property Acquisition						0	0	0		
501-43250	8217	Replacement Projects				15500	347	15,153	0	-15500	0	
501-43250	8218	Engineering/Surveying/Studies				8000		8,000	0	-8000	0	
501-43250	8219	Improvement Projects			1,782			0	0	0		
501-43250	8220	Compliance						0	0	0		
501-43250	8226	Other Projects				58500	817	57,683	0	-58500	0	
	Totals	-	3,500	17,947	82,000	1,164	80,836	35,000	(47,000)	-		
501-81000	8999	Depreciation Expense	256739	275988	408543	0		0	-	+		
	Water Plant Totals	536,551		569,290	780,015	331,460	448,555	756,157		723,657		
	Water Fund Debt Service											
501-95100	9110	Debt Service - Principal		-	-	180,661	108,951	71,710	298,323	117,662	298,323	water meter loan principal payments begin
501-95100	9120	Debt Service - Interest on Loan	189,625	194,241	207,974	214,750	102,997	111,753	178,922	(35,828)	178,922	
501-95100	9130	Handling Charges										
501-95100	9135	WTP Pall Upgrades										
501-95100	9140	USDA - Rural Development Loan Reserves				5,000		5,000	-	(5,000)	-	
	Total	189,625	194,241	207,975	400,411	211,948	188,463	477,245	76,834	477,245		
	Total Water Fund Expenditures	1,619,533	1,556,612	1,684,689	1,977,961	931,987	1,045,974	2,163,826	185,865	2,006,302		
	Sewer Fund Expenditures											
	Sewer Administration											
502-41000	1101	Salaries & Wages Town Supt.	27572.81	27848.32	29768.05	28946	14,458	14,488	29254	308	26500	New Superintendent (1/3)
502-41000	1102	Salaries & Wages Town Manager	41908.18	36288.38	46115.57	42024	20,991	21,033	42864	840	42864	
502-41000	1103	Salaries & Wages - Asst Town Manager	32154.62	21285.86	28441.87	28016	13,994	14,022	28576	560	28576	
502-41000	1104		0								0	
502-41000	2100	FICA	7501.98	6388.95	7416.47	7272	3,771	3,501	7724	452	7724	
502-41000	2210	VRS	14643.01	12756.7	16892.99	17619	8,585	9,034	13873	(3,746)	13873	
502-41000	2211	GASB 68 VRS Adjustment	-4912	-5804	-7940.27						0	
502-41000	2300	Group Insurance Programs	14,095	11,099	10,253	17,824	5,562	12,262	12,168	(5,656)	12168	
502-41000	2400	Group Life Ins. (VRS)	1314.36	1145	1119.92	1326	569	757	1070	(256)	1070	
502-41000	2511	GASB 75 OPEB Adjustment	1184	-1903	-1185.02						0	
502-41000	3120	Annual Audit	7733.33	8166.67	7164	9500	8,867	634	10000	500	10000	
502-41000	3130	Professional Services (Year End)	6321.7	9746.33	9374.99	10000	9,488	512	11000	1,000	11000	
502-41000	3141	Engineering		10000	2500	15000	23,803	(8,803)		(15,000)	0	
502-41000	3150	Legal Costs		3197.42	2611.09	3000	665	2,335	3000	-	3000	
502-41000	5210	Postal Service		0	500	500	100	400	500	-	500	
502-41000	5310	Liability Insurance	19000	17500	23000	23000	20,576	2,424	22900	(100)	22900	estimated based on last year
502-41000	5860	Licenses/Certifications	0		0	1500		1,500	1500	-	1500	
	Totals	168,517	157,716	176,033	205,527	131,428	74,099	184,429	(21,098)	181,675		
	Data Processing											
502-41220	1100	Salaries & Wages Personnel	41959.3	50385.63	53101.45	53556	25,662	27,894	52725	(831)	52725	
502-41220	2100	FICA	3177.31	3823.39	4003.73	4097	1,859	2,238	4033	(64)	4033	
502-41220	2210	VRS	5924.23	7189.79	10159.22	9533	4,972	4,561	7244	(2,289)	7244	

4/16/2026												VRS Rates Lower !
DRAFT #12			Audit	Audit	Audit					Budgetary		Anthem Rates Unknown
		EXPENDITURES	FY Ending	FY Ending	FY Ending	Approved	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	Recommended	(_) = CIP priority ranking
		Description	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	12/31/2025	FY 2025-2026	FY 2026-2027	FY 27 vs FY 26	FY 2026-2027	NOTES
502-41220	2211	GASB 68 VRS Adjustment	-1987	-3271	-4832.87			-		-	0	
502-41220	2300	Group Insurance Programs	5,827	7,576	7,513	7,584	4,701	2,883	15,012	7,428	15012	
502-41220	2400	Group Life Ins. (VRS)	544.35	636.26	614.38	718	297	421	559	(159)	559	
502-41220	2450	VLDP	214.12	272.48	262.58	135	165	(30)	208	73	208	
502-41220	2511	GASB 75 OPEB Adjustment			0			-	0	-	0	
502-41220	2600	Unemployment	1877.34					-	0	-	0	
502-41220	3310	Maint. Repairs Machinery & Equip.	12695.67	6549.37	9738.88	20000	10,357	9,643	20600	600	20600	
502-41220	5210	Postal Service	8000	8000	8000	9000	6,000	3,000	9000	-	9000	
502-41220	5230	Sewer Data Processing - Communication		8.21	0	100		100	100	-	100	
502-41220	5410	Rental/Lease Fees	-	354	412	500		500	500	-	500	
502-41220	5540	Travel & Training	0		0	500		500	500	-	500	
502-41220-5840					-33.33			-		-	0	
502-41220	6001	Office Supplies	1896.55	2597.87	2060.76	2000	931	1,069	2000	-	2000	
502-41220	6014	Materials & Supplies		0	0	500		500	500	-	500	
502-41220	8201	Machinery & Equipment		2242.5	643.08	2000	268	1,732	2000	-	2000	
		Totals	80,129	86,365	91,643	110,223	55,210	55,013	114,981	4,758	114,981	
		Sewer Operations										
502-42000	1104	Salaries - Personnel	82,951	84,114	77,648	132,509	61,587	70,922	131,903	(606)	131,903	
502-42000	1141	Salaries - Wages Overtime	8,223	11,010	11,846	17,000	10,968	6,032	17,000	-	17,000	
502-42000	1142	Overtime - Special	210	2,980	-	1,500	-	1,500	1,500	-	1,500	
502-42000	2100	FICA	6,733	5,974	6,203	11,552	5,513	6,039	11,506	(46)	11,506	
502-42000	2210	VRS	12,434	12,873	15,776	23,587	12,271	11,316	18,123	(5,464)	18,123	
502-42000	2211	GASB 68 VRS Adjustment	(4,044)	(5,645)	(7,293)			-		-	-	
502-42000	2300	Group Insurance Programs	31,965	33,913	29,505	43,800	16,590	27,210	36,504	(7,296)	36,504	
502-42000	2400	Goup Life Ins. (VRS)	1,490	1,544	1,239	1,776	725	1,051	1,398	(378)	1,398	
502-42000	2450	VLDP	611	819	798	689	465	224	761	72	761	
502-42000	2511	GASB 75 OPEB Adjustment			-			-		-	-	
502-42000	2600	Unemployment			-			-		-	-	
502-42000	3310	Maint. Repairs, Machinery & Equip.	14,731	12,733	28,458	15,000	1,616	13,384	15,000	-	15,000	
502-42000	3311	Repair Parts	2,300	8,692	11,018	10,000	-	10,000	10,000	-	10,000	
502-42000	3600	Advertising	36		-	100	-	100	100	-	100	
502-42000	5110	Electricity	23,773	12,640	19,154	15,000	6,532	8,468	15,000	-	15,000	
502-42000	5210	Postal Service	38		100	100		100	100	-	100	
502-42000	5230	Communications	837	728	474	1,000	124	876	1,000	-	1,000	
502-42000	5410	Rental/Lease of Equipment			-	500		500	100	(400)	100	
502-42000	5540	Travel & Training	285		-	1,000		1,000	500	(500)	500	
502-42000	5810	Membership Dues & Subscriptions	2,000	2,500	2,500	2,500		2,500	2,500	-	2,500	
502-42000	5860	Certification Expense			-	500		500	100	(400)	100	
502-42000	6008	Gas, Lube and Tires	17,848	12,130	13,265	14,000	4,769	9,231	14,000	-	14,000	
502-42000	6011	Uniforms	5,704	5,533	6,710	6,000	3,179	2,821	7,100	1,100	7,100	
502-42000	6014	Materials & Supplies	13,838	38,444	33,487	27,000	4,110	22,890	25,000	(2,000)	20,000	
502-42000	8201	Machinery & Equipment	2,462	-	1,850	2,500	-	2,500	2,500	-	2,500	
		Totals	224,426	240,982	252,737	327,613	128,450	199,163	311,695	(15,918)	306,695	
		Sewer Operation - Capital Outlay										
502-42250	8201	Machinery & Equipment		729	0	-	-	-	-	-	-	
502-42250	8202	Mach.-Equip - Maintenance & Repairs										
502-42250	8203	Communication Equipment										
502-42250	8205	Vehicles		0	0	-						
502-42250	8206	Buildings & Structures										
502-42250	8214	Structures & Property Maint. & Repairs		5236.33		0					0	
502-42250	8215	Property Acquisition										
502-42250	8217	Replacement Projects				0			40000	40,000	0	( 1 )Sewer Line Replacements, Carillon Drive
502-42250	8218	Engineering/Surveying/Studies			15310	0	21,033	(21,033)	40000	40,000	0	( 2 )Sewer Flow Testing \$40k, E Luray Pump Station Force Main Plans- 28k
502-42250	8219	Improvement Projects	13500	17420	16296	0			35000	35,000	0	( 3 )Manhole Lining \$ 25k, Manhole Line Pretreatment- \$10k
502-42250	8220	Compliance									0	
502-42250	8227	Exp fr Sewer Fac Fee Revenues	9714	-50805							0	
502-42250	8228	Expenses from Proffer Fees		0							0	
502-42250	8226	Other Projects	12403.2	30233.45	12191						0	
		Totals	35,617	2,814	43,797	-	21,033	(21,033)	115,000	115,000	-	

4/16/2026		VRS Rates Lower!										
DRAFT #12		Anthem Rates Unknown ( ) = CIP priority ranking										
		Audit	Audit	Audit	Approved	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	Recommended	NOTES	
EXPENDITURES		FY Ending	FY Ending	FY Ending	FY 2025-2026	12/31/2025	FY 2025-2026	FY 2026-2027	FY 27 vs FY 26	FY 2026-2027		
Description		FY 2022-2023	FY 2023-2024	FY 2024-2025								
Sewer Operations Totals		260,043	243,796	296,534	327,613	149,482	178,131	426,695	99,082	306,695		
Sewer Plant Operations												
502-43000	1101	Salaries - WWTP Supt.	58659	25168	75364	89301	44,650	44,651	91087	1,786	91087	
502-43000	1102	Salaries - WWTP Operators	144731	155838	183820	183379	93,521	89,858	194547	11,168	194547	
502-43000	1103	Salaries - Part Time	146		0			-	-	-	0	
502-43000	1141	Salaries - Wages Overtime	16955	15999	21359	18743	9,277	9,466	19493	750	19493	
502-43000	2100	FICA	16351	14689	21661	22294	11,243	11,051	23285	991	23285	
502-43000	2210	VRS	30136	26920	49634	48537	25,923	22,614	39246	(9,291)	39246	
502-43000	2211	GASB 68 VRS Adjustment	-10109	-12249	-23613			-	-	-	0	
502-43000	2300	Group Insurance	57648	50538	58596	66552	28,914	37,638	60840	(5,712)	60840	
502-43000	2400	Group Life (VRS)	2705	2416	3138	3654	1,631	2,023	3028	(626)	3028	
502-43000	2450	VLDP (Virginia Local Disability Program)	615	722	1152	728	630	98	824	96	824	
502-43000	2511	GASB 75 OPEB Adjustment			0			-	0	-	0	
502-43000	2600	Unemployment			0			-	0	-	0	
502-43000	3310	Maint. Repairs, Machinery & Equip.	8481	36679	29112	34000	9,563	24,437	35,000	1,000	32000	
502-43000	3311	Repair Parts	25328	27266	21740	50000	5,287	44,713	50,000	-	35000	
502-43000	3312	Pump Stations Costs	20155	21964	58822	30000	5,667	24,333	30,000	-	30,000	
502-43000	3314	Generator Maintenance			17059	15000	12,580	2,421	20,000	5,000	20,000	
502-43000	3600	Advertising	0	3738	190	200	(52)	252	200	-	200	
502-43000	4999	Cares Funding						-	-	-	-	
502-43000	5110	Electricity	184317	183974	196339	194000	90,488	103,512	190000	(4,000)	195000	rate increase
502-43000	5210	Postal Service	0		200	200		200	100	(100)	100	
502-43000	5230	Communications	9523	15473	12160	12000	6,686	5,314	12,200	200	15000	
502-43000	5410	Rents & Leases - Equipment	5		0	1000	1,306	(306)	2,000	1,000	2,000	
502-43000	5540	Travel & Training	694	2746	6143	10000	2,120	7,880	10,000	-	6500	
502-43000	5810	Membership Dues/Subscriptions			0	200	167	33	500	300	500	certification renewals
502-43000	5858	Sample Fees	20964	24848	23013	25000	16,294	8,706	32,000	7,000	25,000	
502-43000	5859	DEQ Plant Permit	8661	9164	23174	10000	12,175	(2,175)	20,000	10,000	12000	
502-43000	5863	Sewer-Certification Expense		160	0	0	100	(100)	100	100	500	
502-43000	5864	Lab Supplies	7371	15911	16470	14000	4,234	9,766	14,000	-	14,000	labs supplies increasing
502-43000	5865	Sludge Disposal	415	315	15321	42000	7,520	34,480	42,000	-	20000	
502-43000	5866	Nutrient Credit Program	3137	1975	1875	3600	2,025	1,575	4,000	400	6000	Permit Soon
502-43000	5867	Land Application Permit Fees		3596	0			-	-	-	4000	
502-43000	5868	Lab Permit Fees	1266	690	788	1300		1,300	1300	-	1300	
502-43000	6001	Office Supplies	237	2716	1499	1400	4,077	(2,677)	4500	3,100	2000	printing toner = \$2k
502-43000	6008	Gas, Lube, Tires etc.	734	3727	4610	3000	2,514	486	5000	2,000	5000	
502-43000	6011	Uniforms	6587	9066	8955	9000	4,587	4,413	10000	1,000	10000	
502-43000	6014	Materials & Supplies	37319	84193	53900	35000	4,869	30,131	35000	-	35000	
502-43000	6015	Chemicals				35000	14,915	20,085	35000	-	35000	
502-43000	8201	Machinery & Equipment	0	849	3517	2000	765	1,235	2000	-	5000	Printer/ Copier/ 1 Desktop
Totals		653,029	729,091	885,998	961,088	423,674	537,414	987,250	26,162	943,450		
Sewer Plant - Capital Outlay												
502-43250	8201	Machinery & Equipment			11,054	18,500	-	18,500		(18,500)		
502-43250	8202	Mach.-Equip - Maintenance & Repairs			-	18,000	-	18,000		(18,000)		
502-43250	8203	Communication Equipment						-		-		
502-43250	8205	Vehicles			987			-		-		
502-43250	8206	Buildings & Structures				0		-	152,000	152,000	0	( 4 )Blue Ridge Pump Station Replacement
502-43250	8214	Structures & Property Maint. & Repairs						-	117,000	117,000	0	( 6 )Plant Doors- Force Main (Blue Ridge ) 4"
502-43250	8215	Property Acquisition						-		-	0	
502-43250	8217	Replacement Projects			2,006	1,600,000	296,661	1,303,339		(1,600,000)	0	
502-43250	8218	Engineering/Surveying/Studies		2,750	89,198		2,600	(2,600)	138,050	138,050	110,000	( 1 )WWTP PER
502-43250	8219	Improvement Projects		32,000	32,920			-	40000	40,000	-	( 5 )Pump Station Communications
502-43250	8220	Compliance						-	68000	68,000	-	( 2 )WWTP Metering
502-43250	8226	Other Projects				215,500	9,355	206,145	20000	(195,500)	-	( 3 )Rag Catchers- Pump Stations
Totals		-	34,750	136,164	1,852,000	308,616	1,543,384	535,050			110,000	
Total Sewer Plant		653,029	763,841	1,022,162	2,813,088	732,290	2,080,798	1,522,300			1,053,450	
502-81000	8999	Depreciation Expense	559,669	650,903	630,037							
502-94010	501	Transfer to Water Fund	-		-							
Sewer Fund Debt Service												

4/16/2026		VRS Rates Lower !										
DRAFT #12		Anthem Rates Unknown										
		( ) = CIP priority ranking										
		NOTES										
EXPENDITURES		Audit	Audit	Audit	Approved	Year-to-Date	Balance Remaining	Requested	Budgetary	Increase/ Decrease	Recommended	
Description		FY Ending	FY Ending	FY Ending	FY 2025-2026	12/31/2025	FY 2025-2026	FY 2026-2027	FY 27 vs FY 26	FY 2026-2027		
		FY 2022-2023	FY 2023-2024	FY 2024-2025								
502-95100	9110	Debt Service - Principal			0	370347.84	335,368	34,980	324105	(46,243)	324105	includes WWTP Construction Loan Principal payments
502-95100	9120	Debt Service - Interest	31802	21928	13124.09	102967.34	56,900	46,067	97062	(5,905)	97062	includes WWTP Construction Loan Interest payments
502-95100	9130	Handling Charges			0		2,345	(2,345)		-		
502-98100	100	Transfer to General Fund	25780					-	0	-		
Totals		57,582	21,928	13,123	473,315	394,613	78,702	421,167	(52,149)	421,167		
Total Sewer Fund Expenditures		1,778,970	1,924,547	2,229,531	3,929,766	1,463,023	2,466,743	2,669,571	(1,260,195)	2,077,968		
Total Expenditures		14,521,362	12,101,243	12,057,403	14,168,662	5,656,258	8,512,404	13,753,833	(1,074,330)	13,838,898		

## **FY27 BUDGET CALENDAR**

March 20, 2026

<b><u>DATE (2026)</u></b>	<b><u>ACTIVITY</u></b>	<b><u>FORMAT</u></b>
January 13	Budget Worksheets distributed to Dept Heads	Treasurer
January 27	Budget Goals Discussion with Council Review Assessment Information	Work Session
February 9	Department Budget Submittals Due Back	Department Heads
February 16-20	Draft Budget Reviews with Departments Report Completion & Creation of Draft	Staff
February 24	Draft Budget Discussion w/ Council	Work Session
March 13	Assessment Values due from the County	Treasurer
March 20	Proposed Balanced Budget Provided Tax Rate Ad Draft provided for Approval	Email/Delivery
April 3	Ad for the Tax Rates Public Hearing	Page Valley News
April 13	Public Hearing for the Tax Rates	Regular Meeting
April 28	Budget Discussion- All 3 Funds Draft Budget Ad Review	Work Session Treasurer
May 11	Budget Ad Review & Approval	Regular Meeting
May 15	Budget Ad Submission	Town Manager
May 18 & 25	Budget Ads run for 7+ days each	Page Valley News
May 26	Fee Schedule Review	Work Session
June 8	Budget Public Hearing – Regular Meeting	Council
June 23	Budget Adoption - Special Meeting	Council



# TOWN OF LURAY RATE & FEE SCHEDULE July 2026 to June 2027- Draft



## ZONING PERMIT & LAND USE FEES (per application)

PERMIT DESCRIPTION	RATE
Residential Dwelling Unit Zoning Permit (New Construction/Change of Use)	\$50.00 per unit
Residential Dwelling Unit Zoning Permit (Additions/Accessory Structure)	\$35.00 per structure
Sign Permit	\$35.00 per sign
Zoning Clearance	No fee
Commercial/Non-Residential/Multi-Family Structures Zoning Permit <sup>1&amp;2</sup>	\$100.00 per structure
Sketch Plat Submission	\$50.00
Preliminary Subdivision Plan Submission – Minor (Less than 4 lots) <sup>2</sup>	\$350.00 + \$50.00 per lot
Preliminary Subdivision Plan Submission – Major (4 lots or more) <sup>2</sup>	\$500.00 + \$75.00 per lot
Final Subdivision Plan Submission w/ Survey Record Plats – Minor <sup>2</sup>	\$300.00 + 25.00 per lot
Final Subdivision Plan Submission w/ Survey Record Plats – Major <sup>2</sup>	\$300.00 + \$50.00 per lot
Boundary Line Adjustment – Survey Review & Signature <sup>2</sup>	\$250.00 per survey plat
Developmental Site Plan Review – Residential Dwelling Unit <sup>2</sup>	\$300.00 + \$100.00 per dwelling unit
Developmental Site Plan Review – Commercial/Non-Residential/Multi-Family Structures <sup>2</sup> (Based on total square footage of all structures)	\$600.00 (first 1,000 sq. ft.) plus \$600.00 for each addl 2,400 sq. ft. (pro rated)
Zoning Variance <sup>1&amp;3</sup>	\$250.00 + 2 ads
Special Use Permit <sup>1&amp;3</sup>	\$250.00 + 4 ads
Special Use Permit – Home Occupation <sup>1&amp;3</sup>	\$50.00 + 4 ads
Rezoning <sup>3</sup>	\$300 + \$100 per acre (pro rated) + 4 ads
Petition for Annexation <sup>2&amp;3</sup>	\$500 & \$1000 (per acre) (pro rated) + 2 ads
<sup>1</sup> May also require Site Plan Review with separate fee	
<sup>2</sup> Applicant is responsible for reimbursing the Town for the cost of all required engineering reviews	<b>Invoiced separately during the process</b>
<sup>3</sup> Applicant is responsible for the cost of all advertisements	<b>Paid in full at time of application</b>

## WATER

DESCRIPTION	Existing Rate	PROPOSED
Minimum Fee – Includes up to 1,000 gallons	\$29.26	\$30.72
1,001 to 10,000 gallons	\$6.02 per thousand	\$ 6.32
10,001 to 25,000 gallons	\$6.14 per thousand	\$ 6.45
25,001 to 50,000 gallons	\$6.25 per thousand	\$ 6.56
50,001 to 100,000 gallons	\$6.38 per thousand	\$ 6.70
100,001 gallons and up	\$6.52 per thousand	\$ 6.85
Water Rates Outside of Town Corporate Limits	Above Rates + 50%	
Water Deposit	\$150.00	
Utility Bill Late Payment Penalty (Water, Sewer, Garbage)	10% of Current Balance (Payment must be received on or before the 10 <sup>th</sup> of the month)	
Reconnection Fee due to Non-Payment Normal Hours (Monday to Friday 8:00am to 5:00 pm)	\$50.00	
Reconnection Fee due to Non-Payment After Hours, Weekends, & Holidays	\$75.00	
Reconnections due to Non-Payment will be made ONLY Monday through Friday 8:00 am to 8:00 pm and Saturdays, Sundays, and Holidays 7:00 am to 12:00 pm (noon)		



# TOWN OF LURAY RATE & FEE SCHEDULE July 2026 to June 2027- Draft



## SEWER

DESCRIPTION	Existing Rate	<b>PROPOSED</b>
Minimum Fee – Includes up to 1,000 gallons	\$34.86	<b>\$36.95</b>
1,001 to 10,000 gallons	\$7.47 per thousand	<b>\$ 7.92</b>
10,001 to 25,000 gallons	\$7.62 per thousand	<b>\$ 8.08</b>
25,001 to 50,000 gallons	\$7.76 per thousand	<b>\$ 8.23</b>
50,001 to 100,000 gallons	\$7.92 per thousand	<b>\$ 8.40</b>
100,001 gallons and up	\$8.08 per thousand	<b>\$ 8.56</b>
Water Rates Outside of Town Corporate Limits	Above Rates + 50%	
Septage Disposal Fee	\$12.50 plus \$0.40/Gallon	

## REFUSE RATES

DESCRIPTION	RATE			
<i>Monthly – 1 Pick-up per Week</i>				
	IN TOWN		OUT OF TOWN	
	Existing	<i>Proposed</i>	Existing	<i>Proposed</i>
Residential – Base Price per House/Unit (Includes 1 Rollout Cart	11.55	<i>12.06</i>	17.33	<i>18.09</i>
Residential – Each Extra Rollout Cart (1 Extra Max)	6.00	<i>6.00</i>	9.00	<i>9.00</i>
Business – Base Price (Includes 1 Rollout Cart)	12.75	<i>13.32</i>	19.25	<i>19.98</i>
Business – Each Extra Rollout Cart (3 Extra Max)*	12.75	<i>13.32</i>	19.25	<i>19.98</i>

\* Additional Commercial Cart Requests Considered by Town Administration

## TAX RATES

DESCRIPTION	RATE
Personal Property Tax	\$0.62 per \$100.00 of assessed valuation
Real Estate Tax	\$0.28 per \$100.00 of assessed valuation <i>.22 Proposed</i>
Mobile Home Tax	\$0.28 per \$100.00 of assessed valuation <i>.22 Proposed</i>
Sales Tax	5% (1% Town & 4% State)
Meals & Beverage Tax	5.0%
Transient Occupancy Tax	10%
Admissions Tax	1.5% on gross admissions receipts
Cigarette Tax	\$0.25 per pack
<i>**Personal Property Assessed Value based on N.A.D.A Book**</i>	

## PERMITS

DESCRIPTION	RATE
Yard Sale Permit – 1 <sup>st</sup> and 2 <sup>nd</sup> Sale (Per Address) <i>(No more than 2 sales per address per year)</i>	FREE
Right-of-Way Construction Permit	\$250 + 1.0% of Construction Cost in Right-of-Way
Special Event Itinerant Merchant	\$100.00



**TOWN OF LURAY**  
**RATE & FEE SCHEDULE**  
 July 2026 to June 2027- Draft



**MISCELLANEOUS**

DESCRIPTION	RATE
Copy Charges (Letter, Legal, or Ledger)	\$0.15 per page (B&W); \$0.20 per page (Color) plus Staff Time at 15 minute increments
Electronic Card Payments (Real Estate Tax, Personal Property Tax, Utility Bills, Fee Payments, All Other Tax)	\$1.95 per transaction
Returned Bank Item Fee	\$50.00 per transaction

**PARKS AND RECREATION**

SHELTER RENTALS	RATE	
Shelter Rentals are for all day of reservation date. Shelter capacity in parentheses		
	Town Resident	Non-Resident
Modern Woodman Shelter (100)	\$45.00 / day	\$65.00 / day
Ruritan Shelter (100)	\$45.00 / day	\$65.00 / day
Lions Shelter (100)	\$45.00 / day	\$65.00 / day
FFA/VICA Shelter (50)	\$40.00 / day	\$60.00 / day
Town of Luray Shelter (50)	\$40.00 / day	\$60.00 / day
Sorority Shelter (30)	\$35.00 / day	\$55.00 / day
Rotary Shelter at Imagination Station (75)	\$45.00 / day	\$65.00 / day
Class of '71 Shelter at Recreation Park (100)	\$45.00 / day	\$65.00 / day
Day Use Picnic Sites	Free	\$10.00/day
<i>Shelter Reservations for parties greater than 25 will require a \$100.00 refundable deposit Deposit refunded if shelter left clean and undamaged</i>		

FACILITY USAGE (Out-of-Town Organizations)	RATE
Athletic Field Usage (without lights)	\$100.00 per field/ per day
Athletic Field Usage (with lights)	\$125.00 per field/ per day
Turf Field Treatment	\$20.00 per bag
Scout Camping Area	\$25/ per night
Ruffner Plaza	\$50.00 (Resident) - \$100.00 (Non-Resident) per day
<i>Facility Reservations will require a <del>\$250.00</del> refundable deposit Deposit refunded if facility left clean and undamaged      \$100 refundable deposit</i>	

LAKE ARROWHEAD	RATE
Annual Lake Arrowhead Boating Permit	\$5.00 – Resident in Town of Luray Limits \$7.00 – Non-Resident (Outside of Town Limits)
Annual Lake Arrowhead Fishing Permit	\$5.00 – Resident in Town of Luray Limits \$7.00 – Non-Resident (Outside of Town Limits)
<i>Disabled persons and persons over age 65 may obtain Town of Luray boating and fishing permits at no charge with proper identification</i>	



**TOWN OF LURAY**  
**RATE & FEE SCHEDULE**  
 July 2026 to June 2027- Draft



**BUSINESS LICENSE**

LICENSE DESCRIPTION	RATE
New Business Application Fee	\$40.00 per Business Category
Retail Merchant	\$0.12/\$100.00 of Gross Receipts
Wholesale Merchant	\$0.05/\$100.00 of Gross Receipts
Professional	\$0.25/\$100.00 of Gross Receipts
Business/Personal/Repair Service	\$0.25/\$100.00 of Gross Receipts
Contractor in Town Corporation Limits	\$0.10/\$100.00 of Gross Receipts
Contractor outside Town Corporation Limits	\$0.10/\$100.00 of Gross Receipts
Financial Services	\$0.25/\$100.00 of Gross Receipts
Gasoline & Fuel Oil Dealer	\$0.10/\$100.00 of Gross Receipts
Itinerant Merchant, Peddler, <b>Mobile Food Unit</b> <i>(Mobile Food Unit may be subject to additional Zoning Fee)</i>	\$500.00 / Year
Real Estate Broker, Appraiser or Salesman	\$0.25/\$100.00 of Gross Receipts
Direct Seller w/ Sales greater than \$4,000.00	\$0.20/\$100.00 of Gross Receipts
Telephone/Telegraph	0.005% of Gross Receipts less Long-Distance Calls
Water/Gas/Electric Companies	0.005% of Gross Receipts
Vending Machines over 9 Machines	\$0.12/\$100.00 of Gross Receipts
Beer & Wine Retailer - Off Premises	\$37.50 / Year <sup>1</sup>
Beer & Wine Retailer - On Premises	\$37.50 / Year <sup>1</sup>
Distiller's License <5,000 barrels per year	No Fee <sup>1</sup>
Distiller's License >5,000 and <36,000 barrels per year	\$750.00 <sup>1</sup>
Distiller's License >36,000 barrels per year	\$1,000.00 <sup>1</sup>
Winery License	\$50.00 <sup>1</sup>
Brewery License <500 barrels per year	\$250.00 <sup>1</sup>
Brewery License >500 barrels per year	\$1,000.00
Bottler's License	\$500.00 <sup>1</sup>
Wholesale Beer Distributor's License	\$50.00 <sup>1</sup>
Wholesale Wine Distributor's License	\$50.00 <sup>1</sup>
Banquet License	\$5.00 per day <sup>1</sup>
Beer Manufacturer's License (<3.2% Alcohol by Weight)	\$150.00 <sup>1</sup>
Wine Manufacturer's License (<3.2% Alcohol by Weight)	\$50.00 <sup>1</sup>
Bottler's License (<3.2% Alcohol by Weight)	\$100.00 <sup>1</sup>
Wholesale Beer Distributor's License (<3.2% ABW)	\$75.00 <sup>1</sup>
Wholesale Wine Distributor's License (<3.2% ABW)	\$50.00 <sup>1</sup>
Beer & Wine Retailer - Off Premises (<3.2% ABW)	\$10.00 / Year <sup>1</sup>
Beer & Wine Retailer - On Premises (<3.2% ABW)	\$10.00 / Year <sup>1</sup>
Tobacco	\$20.00 / Year <sup>1</sup>
<sup>1</sup> Amended January 10, 2022	

VEHICLE LICENSING FEE	RATE
Passenger Vehicle	\$15.00
Motorcycle	\$5.00



**TOWN OF LURAY**  
**RATE & FEE SCHEDULE**  
 July 2026 to June 2027- Draft



**UTILITY FACILITY FEE**

The Facility Fee represents the cost for new utility customers to buy into the present value of the Town’s water and sewer system. The Facility Fee also cover the Town’s anticipated capital improvements to maintain the water and sewer services. In addition to the Facility Fee, the Town will charge for time and materials to provide the water and/or sewer connection (Connection Fee). If these connections are made by a licensed contractor, the Town may waive the appropriate Connection Fee amount proposed that:

- 1) The contractor consults with appropriate Town staff prior to the connections being started, and obtains proper permits.
- 2) The contractor uses Town-approved materials and standard installation methods, and coordinates construction with Town personnel.
- 3) The inspects the entire connection, utility run, and all materials prior to backfilling by the contractor.

<b>FACILITY FEE</b>				
	<b>IN-TOWN</b>		<b>OUT-OF-TOWN</b>	
<b>Meter Size</b>	<b>Water</b>	<b>Sewer</b>	<b>Water</b>	<b>Sewer</b>
5/8”	\$3,320.00	\$5,940.00	\$6,640.00	\$11,880.00
3/4”	\$5,130.00	\$9,370.00	\$7,695.00	\$14,054.00
1”	\$6,939.00	\$12,799.00	\$10,409.00	\$19,198.00
1.5”	\$13,428.00	\$24,477.00	\$20,141.00	\$36,716.00
2”	\$20,529.00	\$36,988.00	\$30,794.00	\$55,482.00
3”	\$39,724.00	\$70,740.00	\$59,586.00	\$106,110.00
4”	\$60,734.00	\$106,896.00	\$91,101.00	\$160,343.00
5”	\$81,611.00	\$141,971.00	\$122,417.00	\$212,956.00
6”	\$101,067.00	\$173,772.00	\$151,601.00	\$260,658.00
7”	\$118,305.00	\$201,045.00	\$177,457.00	\$301,567.00
8”	\$132,888.00	\$223,201.00	\$199,332.00	\$334,801.00
9”	\$144,640.00	\$240,115.00	\$216,960.00	\$360,172.00
10”	\$153,568.00	\$251,972.00	\$230,352.00	\$377,959.00
<b>CONNECTION FEE</b>				
	<b>IN-TOWN</b>		<b>OUT-OF-TOWN</b>	
No Road Cut	\$1,500	\$1,500	Contractor Installation Required	
With Road Cut	\$2,500	\$2,500		



**TOWN OF LURAY**  
**RATE & FEE SCHEDULE**  
 July 2026 to June 2027- Draft



**HIGH GRASS, WEEDS, OR OTHER FOREIGN GROWTH ABATEMENT**

Per Town Code Chapter 90 - Vegetation, the Town may cut grass, weeds and other growth at the owner's expense if the owner fails to do so after a written notice is provided. The Town's cost of completing the work will be billed to the owner.

**NUISANCE ABATEMENT**

Per Town Code Chapter 42 - Environment, the Town may abate or remove a nuisance at the expense of the responsible party after a written notice is provided and the deadline for abatement by the responsible party has passed. The Town's cost of abating the nuisance will be billed to the responsible party.

**DROUGHT/LOW WATER SUPPLY RESPONSE  
 ORDINANCE PENALTIES & FEE SCHEDULE**

<b>WATCH DECLARATION</b>		
	Any Offense	Verbal Reminder for any Noted Issues
<b>WARNING DECLARATION</b>		
	<b>First Offense</b>	Verbal Warning
	<b>Second Offense</b>	Written Warning Notice
	<b>Third &amp; Subsequent Offenses</b>	Written Penalty Notice Disconnection of Water Service Reconnection Fee of <b>\$250.00</b>
<b>EMERGENCY DECLARATION</b>		
	<b>First Offense</b>	Written Warning Notice
	<b>Second Offense</b>	Written Warning Notice Disconnection of Water Service Reconnection Fee of <b>\$375.00</b>
	<b>Third &amp; Subsequent Offenses</b>	Written Summons Class 1 Misdemeanor Disconnection of Water Service Reconnection Fee of <b>\$500.00</b>

**Each day of violation constitutes a separate offense.**

**The Luray Police Department is charged with enforcement of this Ordinance.**

**Debt Service  
Payment Schedule      FY 2026-2027**

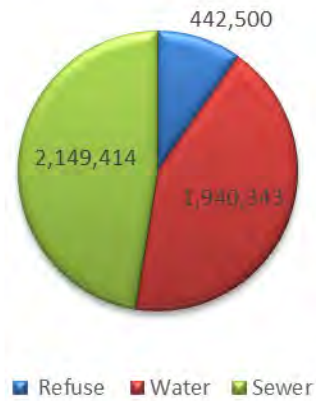


<u>General Fund</u>	<u>Principal</u>	<u>Interest</u>	<i>Loan Maturity Date</i>	<i>Remaining Balance at 7-1-27</i>
Municipal Offices	\$ 12,648	\$ 14,592	June 2044	\$ 363,742
RHD Little League Park	\$ -	\$ -	6/18/2025	\$ -
Brown's	\$ -	\$ -	Due 9/30/24	\$ -
Airport Loan Reserve	\$ 45,120		n/a	\$ -
<b>Fund Total</b>	<b>\$ 57,768</b>	<b>\$ 14,592</b>		<b>#</b>
<u>Water Fund</u>				
Municipal Offices	\$ 12,648	\$ 14,592	June 2044	\$ 363,742
VRA Series 2012B	\$ 89,812	\$ 14,171	October 2029	\$ 383,400
Meter Project Loan- BRB	\$ 96,359	\$ 5,463	August 2033	\$ 575,981
Water Plant	\$ 99,504	\$ 144,696	2050	\$ 4,089,382
<b>Fund Total</b>	<b>\$ 298,323</b>	<b>\$ 178,922</b>		<b>#</b>
<u>Sewer Fund</u>				
Municipal Offices	\$ 12,648	\$ 14,592	June 2044	\$ 363,742
VRA Project C-515285-02	\$ -	\$ -	paid July 2023	\$ -
VRA Series 2012B	\$ 75,188	\$ 11,863	Oct 2029	\$ 326,600
VRA Project C-515403-02	\$ 104,002		July 2030	\$ 676,013
VRA Series 2019B	\$ -	\$ -	April 2026	\$ 310,000
WWTP Construction Loan- BRB	\$ 132,267	\$ 70,606	July 2035	\$ 1,372,634
<b>Fund Total</b>	<b>\$ 324,105</b>	<b>\$ 97,062</b>		

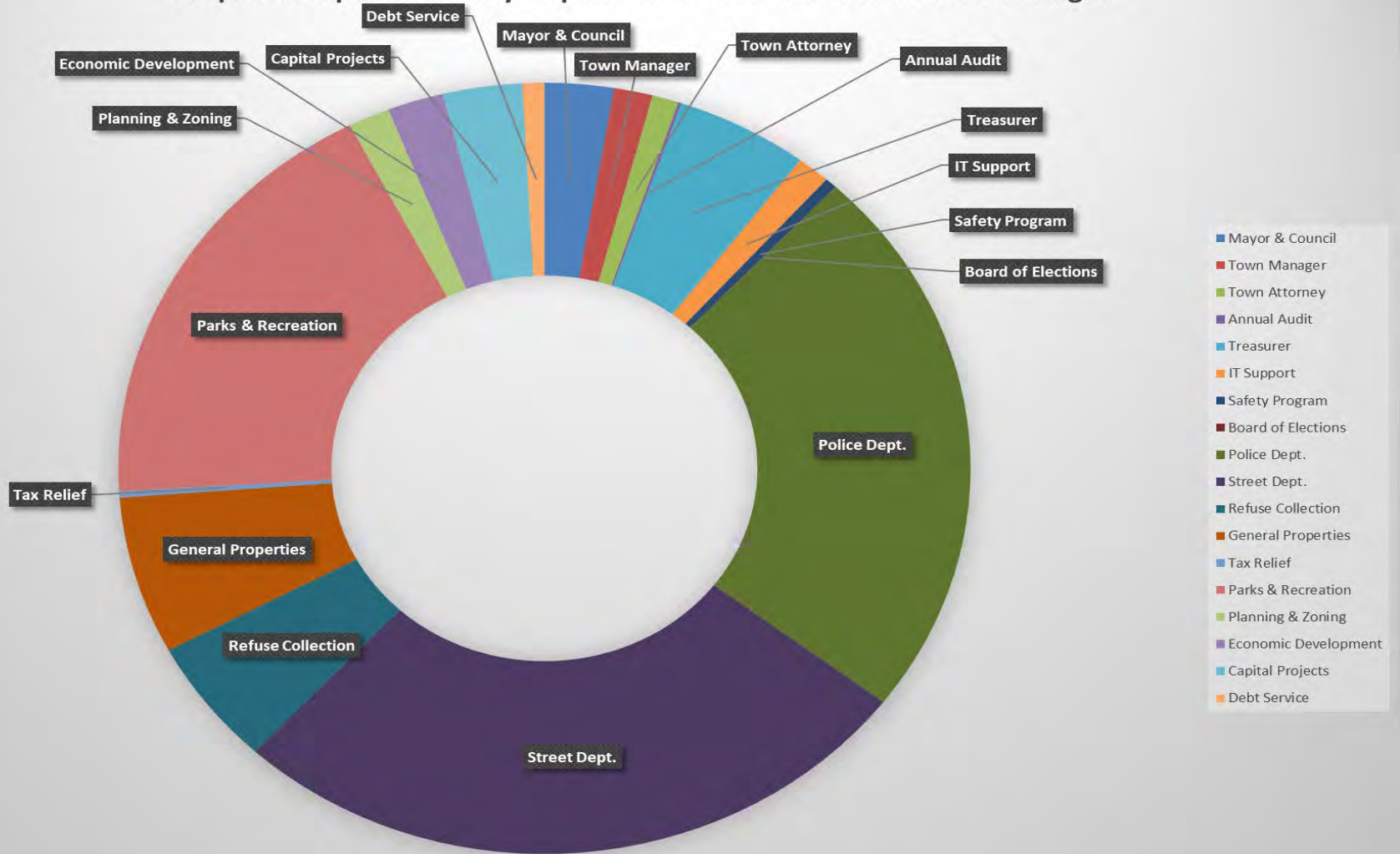
Proposed Budget FY 2026-2027 Revenues by Major Source (General Fund)



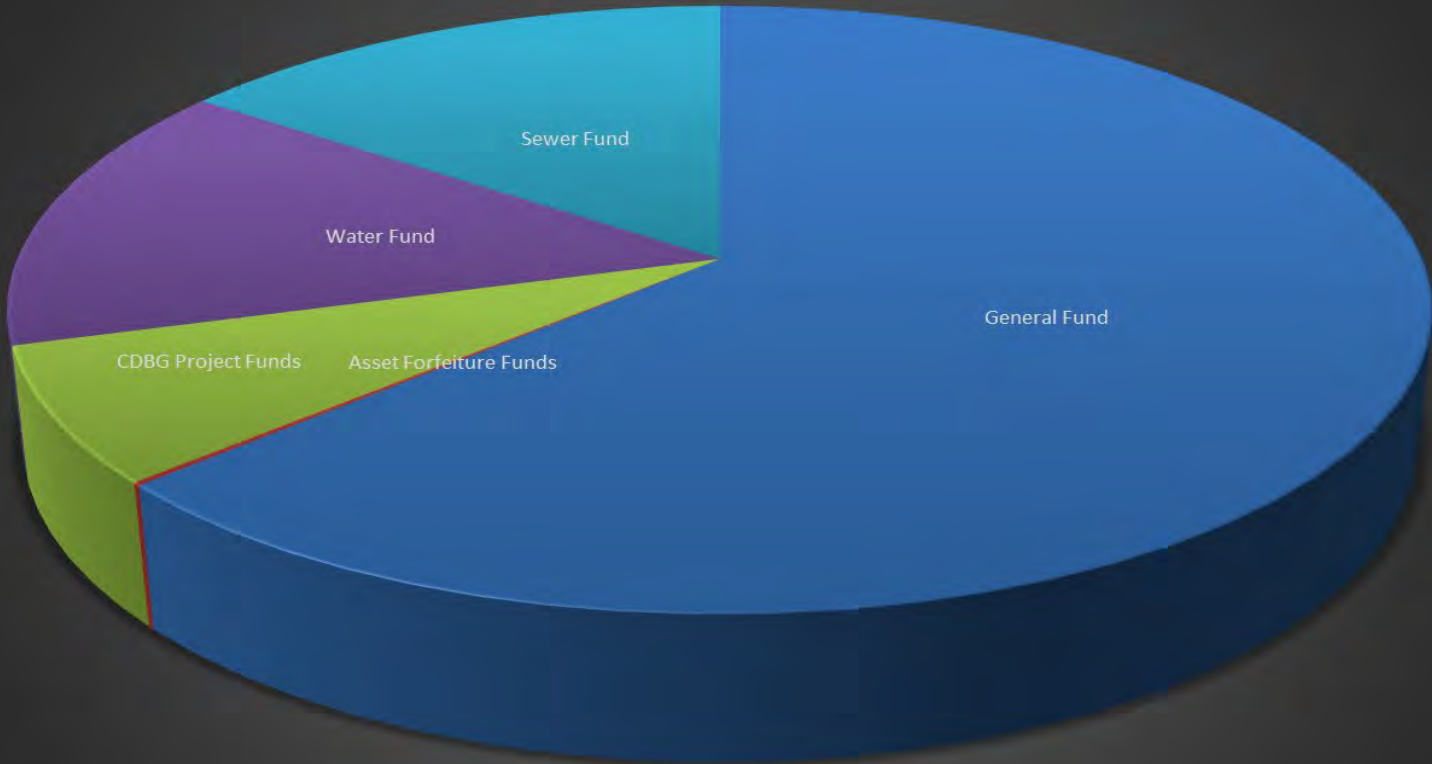
Proposed FY 26-27 Budget-  
Service Related Revenue



# Proposed Expenditures by Department- General Fund- FY 26-27 Budget



### Proposed FY 26-27 Budget- Expenditures by Fund



■ General Fund  
 ■ Asset Forfeiture Funds  
 ■ CDBG Project Funds  
 ■ Water Fund  
 ■ Sewer Fund

General Fund	\$	8,731,919
Asset Forfeiture Funds	\$	22,710
CDBG Project Funds	\$	1,000,000
Water Fund	\$	2,006,302
Sewer Fund	\$	2,077,968
	\$	13,838,898



# **TOWN OF LURAY**

***Town Council***

***Special Meeting***

**April 28, 2026**

**Discussion Items**

**IIIB. Capital Projects Funding**



**Town of Luray, Virginia**  
**Town Council Agenda Statement**

Item No: III-B

Meeting Date: April 28, 2026

Agenda Item: **TOWN COUNCIL DISCUSSION**  
**Item III. B – Capital Projects Funding Cover**

Summary: The Council is requested to review and discuss the current status of funding for Capital Improvement Projects (CIP) in the proposed FY27 draft budget.

A summary sheet of unfunded CIP items is included for review.

In reviewing the current summary, many of the General Fund CIP items are able to be funded. Conversely, the majority of CIP items for the two Enterprise Funds – Water and Sewer, are not able to be funded. This occurs even after a slight increase in Water (5%) & Sewer (6%) usage rates. Increased rates to 7% and 10% respectively will generate about \$31,000 more in water revenues and about \$72,000 more in sewer revenues. Given the other increases in this budget draft, and the recent real property tax rate adjustment, these higher usage rates for water and sewer are not recommended at this time.

After evaluating the current budget (FY26), it has been noted that many of the CIP items for all three funds were also unfunded. A continuation of these practices will result in an enormous backlog of needed improvements and equipment for which funding will certainly not be available. Also, pricing and availability will increase the more time that elapses. It is recommended that the Town consider allocating a certain amount of funds to each FY budget cycle to pare down these CIP lists.

The principal reason for the lack of available funding is the implementation of debt service payments for both water (meter project) and especially for sewer (various projects). This short-term debt, while strategically important, does come with higher payouts for principal and interest each year. These payments absorb nearly all of available funds above and beyond operational expenses, which continue to rise with inflation.

Given the strong current financial status of the Town, I recommend that the Council consider allocating \$400,000+ from reserves to fund at least some of these needed projects in all 3 funds for FY27. The completion of a Rate & Fee Study in FY27 may provide more of the needed funds for the FY28 CIP listing.

Commission Review: N/A

Fiscal Impact: \$400,000+ allocation from reserves to the Draft FY27 budget

Suggested Motions: N/A

**FY27 Budget (current version)**  
**Unfunded Capital Improvement Projects (CIP)**

April 16, 2026

**GENERAL FUND**

<b>Department</b>	<b>Item</b>	<b>Value</b>
<i>Streets</i>	Loader Blade	\$12,000
	Loader Conversion Tank	\$7,000
<i>General Properties</i>	Virginia Avenue Parking & Drainage Near 15 Campbell Street	\$30,000
	Parking Study (second half)	\$20,500
	GIS Mapping Project (second phase)	\$15,500
<i>Parks &amp; Recreation</i>	Mini Excavator	\$64,500
	Ruffner Plaza Restroom Plans	\$25,000
	S. Hawksbill Guardrail Replacement (1/2)	\$45,000
<b>GENERAL FUND TOTAL</b>		<b>\$224,000</b>
*Allocate \$ 100,000		

**WATER FUND**

<b>Department</b>	<b>Item</b>	<b>Value</b>
<i>Water Operations</i>	Fire Hydrants Repair/Replace	\$50,000
	Water Meters & Valves Add/Replace	\$20,000
	Leak Detection	\$20,000
	Water Tank Plans & Specifications Luray Landing West Main Street	\$25,000
<i>Water Plant</i>	Well 6 SCADA Upgrade	\$15,000
	Bulk Water Tap & Meter at WTP	\$20,000
<b>WATER TOTAL</b>		<b>\$150,000</b>
*Allocate \$100,000		

**SEWER FUND**

<u>Department</u>	<u>Item</u>	<u>Value</u>
<i>Sewer Operations</i>	Sewer Line Replacements Carillon Drive Sewer Line	\$40,000
	Sewer Flow Testing for I & I Locations	\$40,000
	E. Luray New Sewer Pump Station & New Force Main Plans	\$28,000
	Manhole Lining & Repairs	\$25,000
	Manhole Lining & Pre-Treatment	\$10,000
<i>WWTP</i>	Plant Steel Door Replacements	\$17,000
	Upgrading Pump Station Communications	\$40,000
	WWTP Metering & Monitoring	\$68,000
	Pump Station Rag Catchers	\$20,000
	Pump Station Replacement/Upgrade Blue Ridge	\$152,000
	Force Main Upgrade – Larger Size Blue Ridge Pump Station	\$100,000
	Pre-Pump Station Structures	\$86,000
<b>SEWER TOTAL</b>		<b>\$626,000</b>
	*Allocate \$160,000	
-----		
<b>GRAND TOTAL</b>		<b>\$1,000,000</b>
	<b>Pump Station Improvement Items</b>	<b>\$398,000</b>
<b>REVISED GRAND TOTAL</b>		<b>\$602,000</b>

**\*Total Allocation \$360,000 + possibly \$68,000 = \$428,000**



# **TOWN OF LURAY**

***Town Council***

***Special Meeting***

**April 28, 2026**

**Discussion Items**

**IIIC. Future Capital Projects**

**Funding**



**Town of Luray, Virginia**  
Town Council Agenda Statement

Item No: III-C

Meeting Date: April 28, 2026

Agenda Item: **TOWN COUNCIL DISCUSSION**  
**Item III. C – Future Capital Projects Funding**

Summary: The Council is requested to review and discuss the large Capital Infrastructure projects which the Town will need to complete within the next 3-10 years. The current estimated costs for the various projects are included.

**General Fund**

New Parks & Recreation Office	\$375,000
Repair/Replacement of the Dry Run Bridge (WB) (Pursue majority VDOT Funding, then Town share)	\$6.88 million

**Water Fund**

New Reservoir Cover & Access/Drain System	\$375,000
New West Main Water Tank	\$3.9 million
Luray Landing Water Tank	\$3.4 million
<i>Continued Leak Detection Annually</i>	<i>\$25,000+</i>

**Sewer Fund**

Replace the Blue Ridge Court Pump Station	\$295,000
Upsize the Blue Ridge Court Force Main	\$178,000
New Stoney Brook Pump Station	\$4.4 million
New Stoney Brook Gravity Main	\$810,000
New Stoney Brook Force Main	\$590,000
Replace the Cave Hill Force Main	\$425,000

**WWTP PER Upgrades & Modifications** **Unknown**

<i>Continued I &amp; I Projects Annually</i>	
<i>Location &amp; Evaluation</i>	<i>\$85,000+</i>
<i>Lining of Pipes</i>	<i>\$350,000+</i>
<i>Lining of Manholes</i>	<i>\$100,000+</i>

The initial plan is to research funding options, such as grants and low interest loans before evaluating long-term local, state, or federal financing (30–40-year terms).

Commission Review: N/A

Fiscal Impact: Long-Term Debt for Large Project Bundles

Suggested Motions: N/A



# **TOWN OF LURAY**

***Town Council***

***Special Meeting***

**April 28, 2026**

**Discussion Items**

**IIID. Re-Establishment of the IDA**



**Town of Luray, Virginia**  
Town Council Agenda Statement

Item No: III-D

Meeting Date: April 28, 2026

Agenda Item: **TOWN COUNCIL DISCUSSION**

**Item III. D – Re-establishment of the Industrial Development Authority**

Summary: The Council is requested to review and discuss the re-establishment of the IDA.

Please see an excerpt from a recent communication with Mr. Botkins:

IDAs have significantly greater powers than localities with respect to economic development. As one example, an IDA can lend money directly to a private party for economic development in the Town.

IDAs also serve as conduits for tax-exempt financing that can be issued to nonprofit entities. In those transactions, the IDA issues bonds but is not the borrower or the lender on the loan. The IDA collects an application fee of several thousand dollars from the borrower and receives an annual registration fee of several thousand dollars for every year that the bonds remain outstanding. The tax-exempt nature of the obligations makes it worthwhile for lenders and borrowers to pay those fees.

Here is the process that would be followed to restart the Town IDA:

- Town Council appoints directors to the current IDA.
- The newly appointed IDA directors adopt a resolution suggesting that Town Council dissolve the current IDA.
- Town Council adopts a resolution dissolving the current IDA.
- Town Council adopts an ordinance creating a new IDA and appointing directors.

The reason that dissolution is necessary is that the Virginia Code requires staggered terms for IDA appointees and it is usually impossible to figure out what term goes with each position after an extended period of inactivity. That becomes an issue with respect to issuing tax-exempt financing and other debt because we are required to certify that the IDA is properly constituted and all the members are properly appointed.

Commission Review: N/A

Fiscal Impact: Minimal advertising costs

Suggested Motions: N/A



# **TOWN OF LURAY**

***Town Council***

***Special Meeting***

**April 28, 2026**

**Discussion Items**

**IIIE. Special Event Venues in B-1**



**Town of Luray, Virginia**  
**Town Council Agenda Statement**

Item No: III-E

Meeting Date: April 28, 2026

Agenda Item: **TOWN COUNCIL DISCUSSION**  
**Item III. E – Special Event Venues in the B-1 Zoning District**

Summary: The Council is requested to review and discuss the concepts surrounding request to conduct special group events on private property in the community.

Many of the localities near Luray handle these requests by defining the concept, deciding where they should be allowable, and then stipulating certain criteria and permitting processes.

Several localities allow such uses only in their business districts, they require them to obtain a Special Use or Conditional Permit due to the wide variety of such event types as well as the number and duration of attendees. Most localities do not make the SUP transferable upon sale to preclude different or larger uses to occur at a site.

Special events can be anything from a large group meeting to a corporate retreat to an indoor/outdoor festival to a wedding event. A fairly broad definition likely best suits the situation where such a wide variety of uses could be requested.

Site capacity (for both indoor and outdoor events) would be set by the building official, on-site/off-street parking will be important, as well as adherence to excess light, noise, and impacts on local traffic. Sites that abut or are near to residential neighborhoods, and even to residential uses within the Business district, are important. In some cases, water and sewer capacity may be a limiting factor unless upgrades are made. Adequate restrooms, of a suitable type for the event and neighborhood, are also essential.

We have included some additional information for your consideration.

Please provide us with any ideas or concerns about defining and allowing this type of use in our Ordinance. Currently, there is nothing in our Ordinance that is specific to this class of land-use that we can utilize. Having criteria that all applicants must address (similar to those of lodging houses) will be important.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motions: N/A

**§ 165-32.2. Special event centers. [Added 8-27-2019 by Ord. No. 2019-08]**

All special event centers, where allowed, shall comply with the following requirements in addition to any other requirements applicable by special use permit:

- A. No special event shall be conducted for a period longer in duration than three consecutive days.
- B. A site plan shall be submitted with the special use permit application. The site plan shall identify the following:
  - (1) The locations where special events will be held and the setback of such locations from the front, rear, and side lot lines;
  - (2) The locations of access to and from the special events from public roads;
  - (3) The locations of all parking areas and the number of available parking spaces, whether paved or unpaved;
  - (4) The locations and square footage for all structures to be used for special events;
  - (5) The locations of all sewage or septic facilities.
- C. Special event centers that share a private easement with another property owner(s) must show the easement allows a use of this type or written permission must be obtained by the sharing parties.
- D. Unless otherwise specified by special use permit, special event centers with indoor events spaces shall provide a minimum of one parking space, as defined in § 165-86, for each 200 square feet of floor area in rooms used by event participants for assembly. Special event centers with outdoor event spaces shall provide for a sufficient number of parking spaces to accommodate the number of guests. Parking spaces shall not be designed or located so as to require or encourage cars to back up into or otherwise obstruct a public street. Such parking spaces shall further comply with the requirements in § 165-86, Subsections D through F.
- E. Special event centers shall comply with the requirements of Chapter 91, Festivals, in the event that such requirements are applicable to any event.

## EVENT VENUE DRAFT

The Code of Virginia does **not provide a single, uniform definition of “event venue”** as a standalone, broadly applicable term.

Instead, Virginia law addresses activities that might occur at an “event venue” through more specific categories depending on context, such as:

- **“Special events” or “public events”**
- **Assembly uses** (places of public gathering)
- **Entertainment establishments**
- **Agritourism venues** (defined under state law)
- **Restaurants, banquet facilities, or places of public accommodation**

One of the more comparable definitions in the Code is for agritourism:

- Under § 3.2-6400, an **agritourism activity** includes events or activities conducted on a farm for the enjoyment or education of the public (such as weddings, festivals, or tours).

However, even this does not define “event venue” itself—it only defines a category of activities.

In Virginia:

- The term **“event venue” is typically defined at the local level**, not the state level.
- Your local zoning ordinance will control:
  - Whether an “event venue” is permitted
  - How it is classified (assembly use, commercial use, agritourism, etc.)
  - Any conditions (parking, occupancy, noise, hours, etc.)

There is **no single statewide definition** of “event venue” in the Code of Virginia. Its meaning depends on how a locality defines and regulates that use within its zoning ordinance.

### **Event Venue (draft definition)**

A property, building, or portion thereof used for the hosting of scheduled events where individuals or groups assemble for social, recreational, ceremonial, educational, or business purposes. Such events may include, but are not limited to, weddings, receptions, parties, meetings, conferences, performances, or similar gatherings.

An event venue may be operated as a principal use or as an accessory use where permitted and may be conducted indoors, outdoors, or a combination of both.

This use typically involves the temporary gathering of attendees and may include associated activities such as food service, music or entertainment, and the use of tents or accessory structures.

An event venue shall not be considered a restaurant, nightclub, or other separately defined use unless it independently meets the definition of such use.

### **Optional Add-Ons**

#### **1. Frequency Limitation:**

“Events may occur on a recurring or limited basis, subject to applicable zoning approvals and conditions.”

#### **2. Accessory vs. Principal Distinction:**

“An event venue operated in conjunction with another permitted use (such as a farm, winery, or residence) may be considered an accessory event venue, subject to additional standards.”

#### **3. Exclusions:**

“The term ‘event venue’ shall not include:

- Private gatherings at a residence that do not involve compensation or commercial activity
- Uses otherwise defined as restaurants, theaters, or places of worship”

### **Why this works (from a zoning perspective)**

- **Broad but controlled:** covers weddings, parties, etc. without being overly vague
- **Separates use types:** prevents people from claiming they are “just an event venue”
- **Flexible:** for rural, commercial, and mixed-use districts
- **Enforceability:** for permits, conditions, and violations

### **Event Venue – Supplemental Regulations**

The following standards shall apply to all event venues unless otherwise specified:

#### **A. Zoning Approval**

Event venues shall only be permitted in zoning districts where specifically allowed and may require a Special Use Permit or Special Exception, as determined by the zoning ordinance.

## **B. Hours of Operation**

Events shall be limited to the following hours unless otherwise approved:

- Sunday through Saturday: 7:00 AM – 10:00 PM

All outdoor music and amplified sound shall cease by 10:00 PM.

## **C. Frequency of Events**

To prevent overuse and minimize impacts on surrounding properties:

- A maximum of \_\_\_ events per month
- A maximum of \_\_\_ attendees per event

## **D. Parking Requirements**

- Off-street parking shall be provided in accordance with the zoning ordinance.
- Overflow parking areas must be clearly designated and located on-site unless otherwise approved.
- Parking shall not occur on public streets unless specifically permitted.

## **E. Traffic and Access**

- The site shall have safe and adequate access for emergency vehicles.
- Traffic management measures may be required for larger events.
- Access points shall be approved by the appropriate authority (VDOT or local public works).

## **F. Noise**

- All activities shall comply with the locality's noise ordinance.
- Outdoor amplified music or sound shall be directed away from neighboring properties where feasible.
- The use of outdoor speakers may be restricted or conditioned during approval.

## **G. Lighting**

- Outdoor lighting shall be shielded and directed downward to prevent glare onto adjacent properties.
- Temporary event lighting shall comply with applicable lighting standards.

## **H. Sanitation**

- Adequate restroom facilities shall be provided, either within a permanent structure or through temporary facilities.
- Trash receptacles shall be provided and serviced regularly.
- The property shall be maintained in a clean and orderly condition following events.

## **I. Alcohol Service**

- Any service of alcohol shall comply with all applicable state laws and licensing requirements.
- Documentation of required permits (e.g., ABC license) may be required prior to events.

## **J. Outdoor Events**

- Outdoor events may be subject to additional conditions, including setbacks, buffering, and limitations on size or frequency.
- Tents or temporary structures may require separate permits (Page County Building Dept)

## **K. Compatibility with Adjacent Uses**

- Buffers, screening, or setbacks may be required to minimize impacts on neighboring properties, particularly residential uses.
- Additional conditions may be imposed to address site-specific concerns.

## **L. Revocation or Enforcement**

Failure to comply with these regulations or any conditions of approval may result in enforcement action, including suspension or revocation of permits or approvals.

## Optional

### Event Log Requirement

“The operator shall maintain a log of events including dates, attendance, and type of event, and provide it to the Town upon request.”

### On-Site Contact

“A designated responsible party shall be available on-site during events.”

### Why this helps

- Gives you **clear enforcement triggers** (noise, hours, frequency)
- Prevents people from turning properties into **de facto commercial venues in residential areas**
- Protects you when neighbors complain (you can point to objective standards)
- Creates a **paper trail** if issues escalate

### Recommended Standards

These are balanced to allow reasonable use while protecting neighboring properties, especially important in mixed residential/rural areas.

#### 1. Residential/Business (adjacent to Residential)

- **Events per month:** \_\_\_\_\_
- **Attendees per event:**
  - Accessory to Lodging House: Based on Occupancy Limits
  - SUP: up to Based on Occupancy Limits
- **Hours:**
  - Sun–Sat: 7:00 AM – 10:00 PM
  - Outdoor music ends by 10:00 PM
- **Buffer setback for outdoor activities:** \_\_\_\_\_ feet from property lines

#### 2. Commercial / Mixed-Use Areas

- **Events per month:** \_\_\_\_\_
- **Attendees:** Based on Occupancy Limits
- **Hours:**
  - Sun–Thurs: 7:00 AM – 10:00 PM
  - Fri–Sat: 7:00 AM – 11:00 PM
- **Less restrictive buffering**, but still enforce lighting/noise

### **3. Downtown**

- **Events:** \_\_\_\_\_
- **Attendees:** Based on occupancy limits
- **Key focus:**
  - Noise control
  - Parking coordination
  - Pedestrian safety

### **Key Local Insight**

Most complaints typically come from:

- Too many events (frequency creep)
- Outdoor music late at night
- Parking spilling onto roads
- “Accessory” venues becoming full-time businesses

406. - Business district B-1.

*Statement of intent:* Generally this district covers that portion of the community intended for the conduct of general business to which the public requires direct and frequent access, but which is not characterized either by constant heavy trucking other than stocking and delivery of light retail goods, or by any nuisance factors other than occasioned by incidental light and noise due to the congregation of people and passenger vehicles.

*406.1. Uses permitted by right:* In business district B-1, structures to be erected or land to be used shall be for one or more of the following:

- (a) Retail food stores.
- (b) Bakeries.
- (c) Drycleaners.
- (d) Laundries or laundromats.
- (e) Wearing apparel stores.
- (f) Drugstores.
- (g) Barber and beauty shops.
- (h) Auto and home appliance services.
- (i) Theaters, assembly halls.
- (j) Hotels and motels.
- (k) Office buildings (see professional offices).
- (l) Churches.
- (m) Libraries.
- (n) Hospitals, general.
- (o) Animal hospital or clinic, veterinary office.
- (p) Funeral homes.
- (q) Services stations (with major repair under cover), and garages.
- (r) Clubs and lodges.
- (s) Auto sales, rentals, and service.
- (t) Lumber and building supply (with storage under cover).
- (u) Plumbing and electrical supply (with storage under cover).
- (v) Machinery sales and service.
- (w) Furniture stores.
- (x) Restaurants.

(y) Public utilities.

**(z) Commercial recreation, tourist and scenic attractions.**

(aa) Off-street parking for permitted uses in this district as required by this ordinance.

(bb) Single-family dwellings constructed prior to October, 1977 when used as a residential single-family dwelling.

(cc) Artisan food and beverage. Maximum size of individual production establishment is 2,000 square feet of gross floor area per establishment.

(dd) Mobile food unit.

(ee) Apartment houses within a structure constructed prior to [January 12, 2026].

(ff) Pet stores.

(gg) Banks.

(hh) Photographers, photographic services.

(ii) Bookstore.

(jj) General retail stores.

(kk) Businesses for the rental or sale of equipment of all sizes and designs and rental of supplies or any other items, except that no equipment or other items for rental or sale shall be stored outside.

(ll) Country inn.

(mm) Small winery operation.

(nn) Microbrewery.

(oo) Electronic occupations.

(pp) Home occupation.

(qq) Mixed-use development.

(rr) Schools.

(ss) Bed and breakfast homes.

(tt) Lodging houses.

(uu) Accessory buildings.

*406.2. Uses permitted by special permit:*

(a) Apartment houses not permitted by right in section 406.1(dd).

(b) Wholesale houses.

(c) Public billiard parlors and poolroom, bowling alleys, dance halls, and similar forms of public amusement. The governing body shall request that the planning commission submit a recommendation to it concerning such use applications. In approving any such application,

Sec. 58-5. - Loud, disturbing and unreasonable noise.

- (a) *Policy.* At loud, disturbing and unreasonable levels, noise is detrimental to the health, safety and welfare of the residents of the town.
- (b) *Definitions.* The following words, when used in this section, shall have the following respective meanings:

*Animal noise* means barking, meowing, howling, crowing, squawking, or other sounds made by a pet or other animal.

*Motor vehicle* carries the meaning set forth in Code of Virginia, § 46.2-100, as amended.

*Noise* means sound of any kind.

*Person* means any individual, partnership, corporation or group of people.

*Plainly audible* means that a sound can be clearly heard by a person using his or her unaided hearing faculties, including the detection of bass tones.

*Property boundary* means the property line along the ground surface, and its vertical extension, which separates real property owned by one person from that owned by another.

*Public property* means any land or premises owned or controlled by the town or any other governmental entity.

*Residential unit* means any structure or portion thereof used for residential purposes.

*Sporadic noise* means noise which is both less than five seconds in duration and not produced more than three times in any two-hour period.

- (c) *Prohibitions.* Subject to the exceptions provided in subsection (d), the following is prohibited:

- (1) *Noise prohibited at all times.*

- a. *Radios, televisions, musical instruments and other similar devices.* Operating or permitting the operation in such a manner as to be plainly audible across a residential property boundary, through a partition between residential units within the same building, or at a distance of 50 feet or more from the sound or the building where the sound is located.
- b. *Sounding devices.* Sounding or permitting the sounding of any horn, whistle or other device on or in any motor vehicle for any purpose except as a warning of danger.
- c. *Pets and other animals.* Animal noise that is plainly audible across a residential property boundary, through a partition between residential units within the same building, or at a distance of 50 feet or more from the sound or the building where the sound is located.

- (2) *Noise prohibited between 10:00 p.m. and 7:00 a.m.*

- a. *Explosives, fireworks and other similar devices.* Using any explosives, fireworks or similar devices in such a manner as to be plainly audible across a residential property boundary, through a partition between residential units within the same building, or at a distance of 50 feet or more from the sound or the building where the sound is located.
- b. *Yelling, shouting and other similar noises.* Yelling, shouting or making of other similar noises in such a manner as to be plainly audible across a residential property boundary, through a partition between residential units within the same building, or at a distance of 50 feet or more from the sound or the building where the sound is located.
- c. *Construction, demolition and excavation.* Construction, demolition or excavation of real property.
- d. Reserved.
- e. *Pneumatic hammers, chain saws and other similar devices.* The operation of pneumatic hammers, chainsaws and other similar devices.
- f. *Motor vehicles.* The operation of a motor vehicle in such as manner as to be plainly audible across a residential property line for more than ten minutes, continuously or cumulatively, in any one-hour period.
- g. *Landscaping activities.* The operation of household tools, lawnmowers and other lawn care equipment.

(d) *Exceptions.* Subsection (c) shall not prohibit the following:

- (1) Sporadic noise between the hours of 7:00 a.m. and 10:00 p.m., and sporadic noise other than animal noise described in subsection (c)(1)c. between the hours of 10:00 p.m. and 7:00 a.m.
- (2) Repairs to public facilities and infrastructure performed or authorized by the town.
- (3) Sound necessary to protect the health, safety or welfare of any person, or to protect their lawful property.
- (4) Sound emitted from police, fire or other emergency response vehicles and stations.
- (5) Fire and theft alarms, prior to the giving of reasonable notice for the owner or occupant of the premises to silence the alarm.
- (6) Lawful parades, fireworks displays, and other public activities and events.
- (7) Public speaking and assembly lawfully conducted on public property.
- (8) Religious services, including but not limited to music, bells, chimes and organs.
- (9) Lawful farming and other agricultural activities.
- (10) Train locomotives and aircraft.
- (11) Lawful discharge of firearms, including military actions of both the Commonwealth of Virginia and United States of America.

(12) Sound emanating from any area permitted by the state department of energy or any division thereof.

(e) *Punishment.* Violations of this section shall be punished as follows:

- (1) If a town police officer observes a violation of this section, the officer may issue one oral courtesy warning per day and inform the violator that he or she will be subject to civil penalties if the violation continues.
- (2) If a town police officer determines that a violation of this section has occurred after the oral warning provided in subsection (e)(1), the officer may issue a notice of violation to any or all persons committing, permitting, or assisting in the violation.
- (3) Any person issued a notice of violation shall be liable for a civil penalty of \$100.00 for the first offense and \$250.00 for each subsequent offense. All payments of civil penalties are to be paid to the town treasurer.
- (4) A person charged with a violation may elect to make an appearance in person, or in writing by mail, to the town treasurer, pay the civil penalty established for the violation, and abate any continuing violation, within 14 days from the date of the notice.
- (5) If a person charged with a violation does not pay the civil penalty, the violation shall be tried in general district court with the same right of appeal as provided for civil actions at law.
- (6) A fourth or subsequent violation of this section by the same person on the same property within a 180-day period shall constitute a class 1 misdemeanor.
- (7) Nothing in this section shall limit the town's right to seek injunctive relief with respect to a public nuisance or a landowner's right to seek such relief with respect to a private nuisance.

(Code 1965, §§ 16-14, 16-21, 16-22; Code 1981, § 14-8; Res. No. 2005-11-04, § 1, 11-14-2005; Ord. of 7-11-2011(1), § 1; Ord. of 2-13-2023; Ord. of 10-10-2023)

**Sec. 98-37. - Loudspeakers and amplified sound equipment.**

No person shall operate any radio, tape player or amplified sound equipment in any park in such a manner as to be plainly audible at a distance of 50 feet or more from the sound or the building where the sound is located, except by approval of special event permit.

(Ord. of 11-12-2019(1); Am. of 6-14-2021(2))



# **TOWN OF LURAY**

***Town Council***

***Special Meeting***

**April 28, 2026**

**Discussion Items**

**IIIF. Flood Study Initiation by  
FEMA**



**Town of Luray, Virginia**  
**Town Council Agenda Statement**

Item No: III-F

Meeting Date: April 28, 2026

Agenda Item: **TOWN COUNCIL DISCUSSION**  
**Item III. F – FEMA Flood Study**

Summary: The Council is requested to review the communication from FEMA regarding the updated flood study for our area.

We plan to share our downtown flood survey project with them, and to provide copies of any flood elevation surveys and certificates that we have received.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motions: N/A

One Independence Mall  
615 Chestnut Street, 6<sup>th</sup> floor  
Philadelphia, PA 19106-4404



March 26, 2026

TO: Mayors, Supervisors and Floodplain Administrators of the Unincorporated Areas of Augusta, Clarke, Frederick, Page, Rockingham, Shenandoah, and Warren Counties VA, Jefferson County WV, and the incorporated jurisdictions of:

Berryville, Town of  
Bolivar, Town of  
Boyce, Town of  
Bridgewater, Town of  
Broadway, Town of  
Charles Town, City of  
Dayton, Town of  
Edinburg, Town of  
Elkton, Town of  
Front Royal, Town of  
Grottoes, Town of  
Harpers Ferry, Town of  
Harrisonburg, City of  
Luray, Town of  
Middletown, Town of

Mount Crawford, Town of  
Mount Jackson, Town of  
New Market, Town of  
Ranson, City of  
Shenandoah, Town of  
Stanley, Town of  
Staunton, City of  
Stephens City, Town of  
Stevens City, Town of  
Strasburg, Town of  
Timberville, Town of  
Toms Brook, Town of  
Waynesboro, City of  
Woodstock, Town of

Re: 30 Day Engineering Model Notification

Dear Community Officials:

The Federal Emergency Management Agency (FEMA) is initiating an updated flood study for the Shenandoah Watershed (Hydrologic Unit Codes (HUC) 02070005, 02070006, and 02070007) to support planned updates to the Flood Insurance Rate Maps (FIRMs) and Flood Insurance Study (FIS) reports for your communities. Updated engineering analyses and mapping will be performed to better reflect flood risk, and this effort may result in new or revised regulatory floodplain boundaries being established. FEMA's goal is to offer useful, credible data, and a fair process to help you make informed decisions to continue building a safer and stronger community.

This letter is to notify you of the engineering data models that will be used in FEMA's ongoing flood risk project for the Shenandoah Watershed. These engineering data models will form the basis for the proposed Special Flood Hazard Areas (SFHAs) that will be presented on the FIRM

for your community. An SFHA is an area that is subject to inundation by the 1-percent-annual-chance flood (also called the base flood). Over time, water flow and drainage patterns in your area may have changed dramatically due to surface erosion, land use, and natural forces. Rainfall statistics may have also changed over time. Given these factors, the likelihood of flooding in certain areas may have increased or decreased over time, changing the SFHA designations.

If desired, please respond within 30 days to the FEMA Regional Office staff identified in the last paragraph of this letter regarding the appropriateness of the models selected for the project. Your community will have additional opportunities to comment on and provide feedback about the models and other draft flood hazard information throughout the project timeline, including a formal appeals period and process to help resolve any remaining questions before the flood hazard information becomes the new official floodplain representation on FEMA FIRMs.

Draft flood hazard information will be developed by FEMA and its mapping partners and will use the engineering modeling methodologies shown on the attached Engineering Models Summary Table, which lists the flooding sources to be studied, along with details regarding the selected models and the rationale for their use. The engineering models were selected based on a variety of factors including, but not limited to, development patterns, the size of the drainage area affecting the flooding source, and the type of terrain present (e.g., flat, hilly, mountainous, etc.). The flooding sources to be studied are shown on the attached Engineering Models Summary Map by study type.

Field surveys of bridges and culverts and calculations of the stream flows in the watershed study are expected to start in April 2026 and be completed by mid-2027. Hydraulic models and updates to FIRM panels for your communities would begin after that time.

FEMA wants to ensure that the most up-to-date and accurate technical data are used to develop flood risk products. FEMA relies on your feedback, partnership and knowledge during this important project to determine the extent of flood risk in your community, and in support of your efforts to reduce those risks. We look forward to working with community officials and other stakeholders in your county to increase flood risk awareness and reduce the risk to life and property from flooding. Your initial feedback will not affect your community's ability to provide feedback later, or to formally appeal the flood hazard information during a future appeal period.

If desired, please provide any comments related to the selected flood modeling methodology by April 30, 2026. You may contact me by email at [legrande.brancheau@fema.dhs.gov](mailto:legrande.brancheau@fema.dhs.gov).

Sincerely,

**LEE W**

**BRANCHEAU**

Digitally signed by LEE  
W BRANCHEAU

Date: 2026.03.25  
09:57:43 -04'00'

Lee Brancheau

Management and Program Analyst, Geographer

Federal Emergency Management Agency

Region 3 Mitigation Division

[legrande.brancheau@fema.dhs.gov](mailto:legrande.brancheau@fema.dhs.gov)

<https://www.fema.gov/>

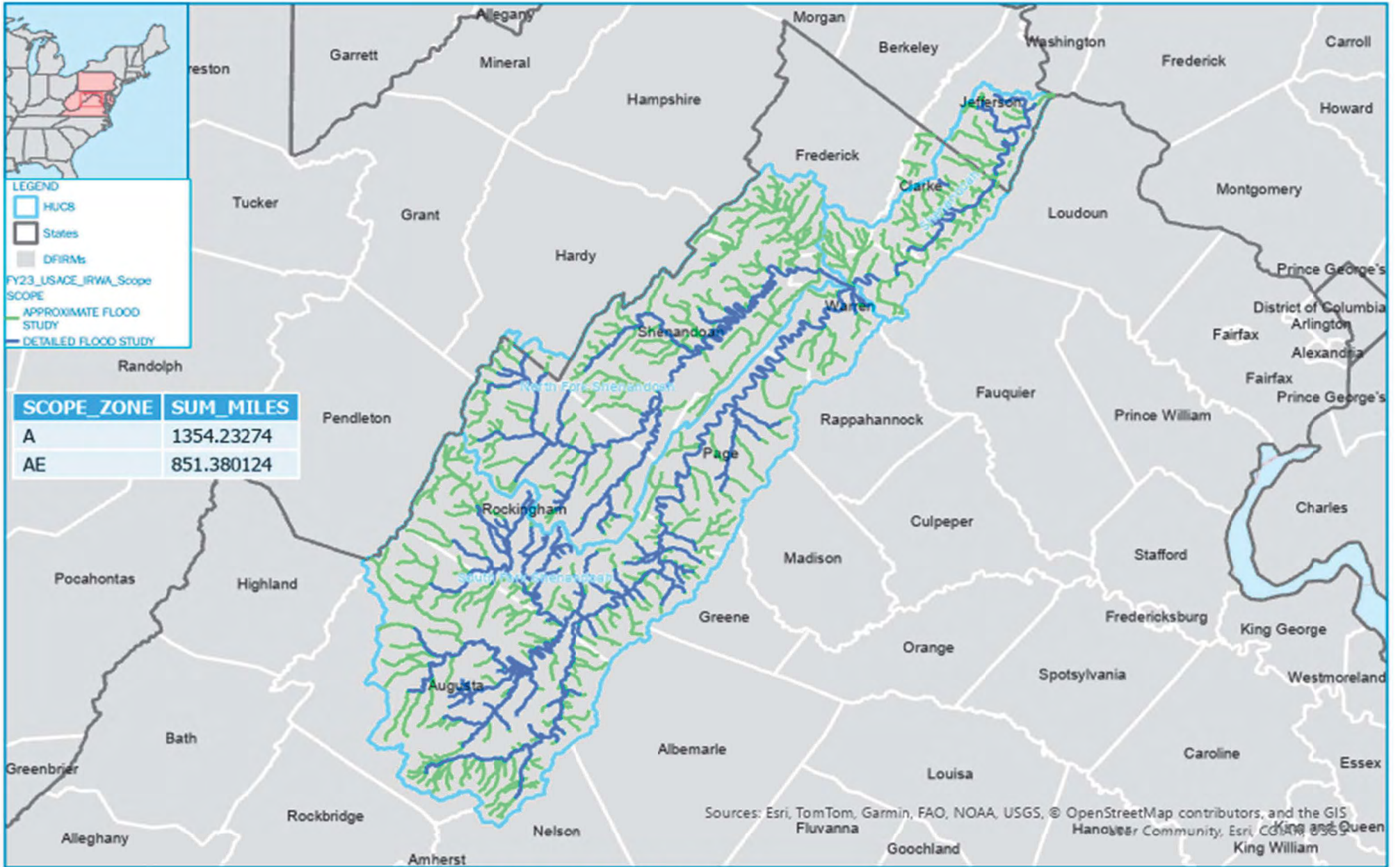
Enclosures: Engineering Models Summary Table  
Engineering Models Summary Map

cc: Angela Davis, CFM, Virginia Department of Conservation and Recreation

**Engineering Models Summary Table**

Flooding Source	Flood Zone	Hydrologic Model Proposed	Hydraulic Model Proposed	Rationale for Models Selected
<p>All flooding sources shown in green as “<b>APPROXIMATE FLOOD STUDY</b>” and Zone “A” on the attached map.</p>	<p align="center">A</p>	<p align="center">Rain on mesh</p>	<p align="center">HEC-RAS 6.6 2D Unsteady</p>	<p>Hydrologic Model: Frequency rainfall depths will be derived from NOAA Atlas 14 and will be used to develop rainfall hyetographs using the SCS Type II rainfall distribution and applied to the HEC-RAS model uniformly for the whole area. Discharge, stage and/or volume checks will be performed at many critical risk locations and other specific points of interest. The checks will consider High Water Marks, gages, effective FIS discharge locations and other general calibration locations (i.e., regression flows).</p> <p>Hydraulic Model: HEC-RAS 2D models will be used when flow patterns are complex or a clearly defined flow path does not exist and 1D model assumptions are significantly violated. 2D models generally provide more accurate representations of flow distribution, velocity distribution, water surface elevation, backwater, velocity magnitude, velocity direction and flow depth.</p> <p>The methodologies mentioned above will allow the models to be efficiently enhanced while improving the detail and accuracy of the model results. Non-proprietary software will also be used along with HEC-RAS to support efficiently and accurately modeling large scale flood extents and hazards.</p>

Flooding Source	Flood Zone	Hydrologic Model Proposed	Hydraulic Model Proposed	Rationale for Models Selected
<p>All flooding sources shown in <b>blue</b> as “<b>DETAILED FLOOD STUDY</b>” and Zone “AE” on the attached map.</p>	<p>AE</p>	<p>Rain on mesh</p>	<p>HEC-RAS 6.6 2D Unsteady with floodway</p>	<p>Hydrologic Model: Frequency rainfall depths will be derived from NOAA Atlas 14 and will be used to develop rainfall hyetographs using the SCS Type II rainfall distribution and applied to the HEC-RAS model uniformly for the whole area. Discharge, stage and/or volume checks will be performed at many critical risk locations and other specific points of interest. The checks will consider High Water Marks, gages, effective FIS discharge locations and other general calibration locations (i.e., regression flows).</p> <p>Hydraulic Model: HEC-RAS 2D models will be used when flow patterns are complex or a clearly defined flow path does not exist and 1D model assumptions are significantly violated. 2D models generally provide more accurate representations of flow distribution, velocity distribution, water surface elevation, backwater, velocity magnitude, velocity direction and flow depth.</p> <p>The methodologies mentioned above will allow the models to be efficiently enhanced while improving the detail and accuracy of the model results. Non-proprietary software will also be used along with HEC-RAS to support efficiently and accurately modeling large scale flood extents and hazards.</p>



## SHENANDOAH WATERSHED FEMA FLOOD STUDY

Prepared by FEMA Region III, Mitigation Division, Risk Analysis Branch  
 Projection: WGS 84 Web Mercator (Auxiliary Sphere)  
 Data Sources: ESRI, FEMA

AS OF MARCH 24, 2026





# **TOWN OF LURAY**

***Town Council***

***Special Meeting***

**April 28, 2026**

**Action Items**

**IVA. Personal Property Tax Relief**



Town of Luray, Virginia  
Town Council Agenda Statement

Item No: IV-A

Meeting Date: April 28, 2026

Agenda Item: **TOWN COUNCIL REVIEW, DISCUSSION & ACTION**  
**Item IV. A – Personal Property Tax Relief Act**

Summary: Town Council is requested to discuss approval of the 2026 Personal Property Tax Relief Eligibility for personal use vehicles in accordance with annual funding allocated by the state as follows:

Personal Use Vehicles valued at \$1,000 or less – 100% tax relief eligible

Personal Use Vehicles valued at \$1,001 to \$20,000 – 40.0 % tax relief eligible

Personal Use Vehicles valued at \$20,001 or more – 40.0% tax relief eligible for only first \$20,000 of value.

Fiscal Impact: Appropriate amount included in the FY27 Budget Draft

Suggested Motion: I move that the 2026 PPTRA Resolution be **approved** as presented.  
**OR**  
I move that the 2026 PPTRA Resolution be **approved**, with the **changes noted**

\_\_\_\_\_

**OR**  
I move that the 2026 PPTRA Resolution be **denied**, for the **reasons noted** \_\_\_\_\_

\_\_\_\_\_

**Council Resolution Number – 2026-04-28**  
Amendment to the Personal Property Tax Relief

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**WHEREAS** the Personal Property Tax Relief Act of 1998, Va. Code §§ 58.1-3523 et seq. (“PPTRA”), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session I (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-06 Appropriations Act, hereinafter cited as the “2005 Appropriations Act”); and

**WHEREAS** these legislative enactments require the Town of Luray to take affirmative steps to implement these changes, and to provide for the computation and allocation of relief provided pursuant to the Personal Property Tax Relief Act, as revised; and

**WHEREAS** these legislative enactments provide for the appropriation to the Town of Luray, of a fixed sum to be used exclusively for the provision of the tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax on such vehicles.

**NOW THEREFORE BE IT RESOLVED** by the Luray Town Council that:

Qualifying vehicles within the Town of Luray during the tax year of 2026, shall receive personal property tax relief in the following manner:

Personal use vehicles valued at \$1,000 or less will be eligible for **100%** tax relief.

Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for **40.0%** tax relief.

Personal use vehicles valued at \$20,001 or more shall only receive **40.0 %** tax relief on the first \$20,000 of value; and

All other vehicles which do not meet the definition of “qualifying” (business use vehicles, farm use, motor homes, etc) will not be eligible for any form of tax relief under this program.

Adopted by the Luray Town Council, \_\_\_\_\_.

\_\_\_\_\_  
Stephanie Lillard, Mayor

Attest:

\_\_\_\_\_  
Danielle P. Babb, Clerk-Treasurer



# **TOWN OF LURAY**

***Town Council***

***Special Meeting***

**April 28, 2026**

**Closed Meeting**

**VI.**



**Town of Luray, Virginia**  
Council Agenda Statement

Item No: VI

Meeting Date: April 28, 2026

Agenda Item: **CLOSED MEETING**  
**Item VI – Disposition of Real Property**

Council is requested to go into Closed Meeting for the discussion of the disposition of real property, where the discussion in an open meeting would adversely affect the negotiating strategy of the public body, as authorized by Section 2.2-3711 (A) (3) of the State Code. The subject matter of the meeting is real estate owned by the Town of Luray.

**Motion to Go into Closed Meeting**

I move that the Town Council convene and go into Closed Meeting for the discussion of the disposition of real property, where the discussion in an open meeting would adversely affect the negotiating strategy of the public body, as authorized by Section 2.2-3711 (A) (3) of the State Code. The subject matter of the meeting is real estate owned by the Town of Luray.

*A roll call vote shall be taken to certify the vote to convene in Closed Meeting.*

**Motion to Adjourn Closed Meeting and Reconvene in Open Session**

*At the conclusion of the Closed Meeting, immediately reconvene in open session.*

I move the closed meeting be adjourned and the Luray Town Council reconvene in open session.

*A roll call vote shall be taken to adjourn the Closed Meeting.*

**Certification Resolution**

*Upon reconvening in open session, the Council shall certify the Close Meeting discussion.*

I move that with respect to the just-completed closed session and to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council.

*A roll call vote shall be taken to certify the Closed Meeting discussion.*

**NOTE:** *Any member who does not intend to vote "aye" should state so prior to the vote and indicate the substance of the departure that, in his/her judgement, has taken place. This statement shall be recorded in the minutes.*