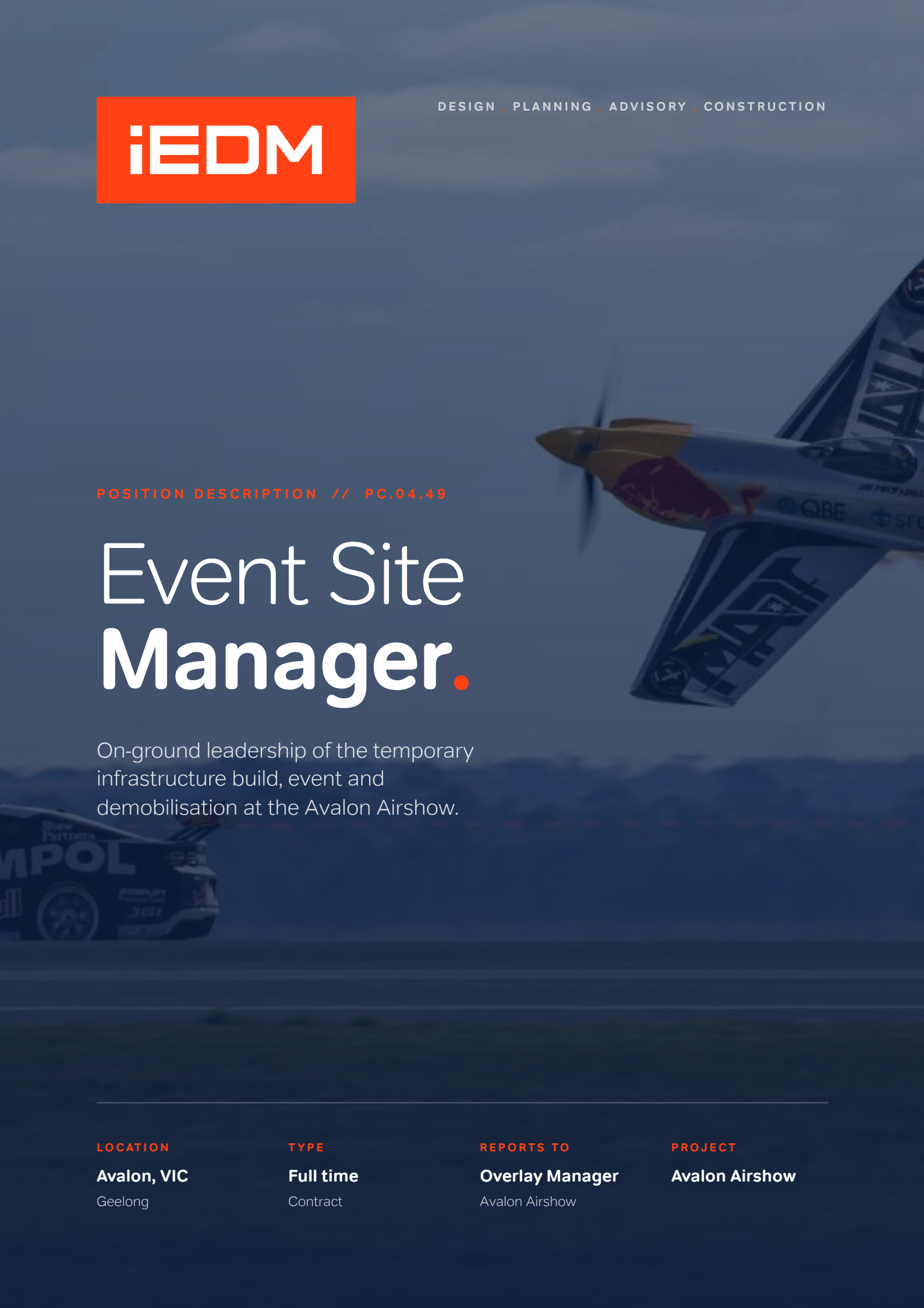
iEDM

DESIGN . PLANNING . ADVISORY . CONSTRUCTION



POSITION DESCRIPTION // PC.04.49

Event Site **Manager.**

On-ground leadership of the temporary infrastructure build, event and demobilisation at the Avalon Airshow.

LOCATION	TYPE	REPORTS TO	PROJECT
Avalon, VIC Geelong	**Full time** Contract	**Overlay Manager** Avalon Airshow	**Avalon Airshow**

01 // ABOUT IEDM

We are the trusted partner to major **event and sport businesses.**

iEDM is a specialist engineering, advisory and project delivery firm operating at the forefront of major events, sport and infrastructure. We partner with governments and leading organisations to deliver complex, high-profile projects that demand agility, precision and commercial discipline.

We transform ideas into experiences — crafting visionary concepts into tangible, impactful realities.

Alongside major event overlay delivery, iEDM leads the planning and delivery of permanent infrastructure programs that underpin and enable major events to come to life — from venue redevelopments to circuit modifications and precinct upgrades.

From **Formula 1® Australian Grand Prix** to **LIV Golf**, **Supercars**, and major infrastructure programs, our work sits where scale, risk and performance intersect.

02 // THE ROLE

Event Site Manager - Avalon Airshow

iEDM is the engineering project manager and principal contractor responsible for the **temporary infrastructure** required at the Avalon Airshow.

The Project is fast-paced, dynamic and will require you to think on your feet, using an outcome focused approach to delivering your work. The candidate should display a high degree of energy, enthusiasm and pride in their work.

CONTRACT & HOURS

- Full Time, 9 November 2026 to 9 April 2027.
- Reporting to the Overlay Manager.
- Standard 50-hour workweek, Monday to Friday (0700–1700).
- Weekend work limited to event weekends, with additional weekends prior to event commencement as required.

KEY RESPONSIBILITIES

01 On-Site Delivery Support

- Provide on-ground support to Project Managers in managing their contractors and suppliers to ensure infrastructure and overlay are installed, operational, maintained, and removed according to predetermined readiness and hand-back dates
- Supervise the event labour supplier's scope of work and sundry other specific contractors works on site as agreed

02 Safety & Risk

- Be an active presence across the event build site, identifying safety concerns and risk issues that may require intervention or control
- Attend and contribute to weekly Contractor Safety Meetings.

03 Progress & Reporting

- Reviewing the progress of the project on site, reporting areas of concern.

04 Goods & Materials

- Coordinate receipt of goods, materials, and service on site as required.
- Coordinate and support underground service locating with the relevant supplier.

05 Signage & Traffic

- Coordinate and oversee signage requirements for the construction and demobilisation periods
- Support the delivery of the Internal Traffic Management Plan

06 Additional Duties

- Other duties as assigned

03 // CANDIDATE PROFILE

What you **bring.**

Experience & Skills

- Experience working within a **major event** highly in a site-based role highly desirable.
- Excellent interpersonal skills with the ability to build and maintain effective relationships with stakeholders at all levels.
- Capable of thriving in a fast-paced and time-sensitive environment while maintaining composure and effectiveness.
- Strong problem-solving skills with a solution-oriented mindset.
- Work independently in the absence of direct supervision.
- Maintain a flexible work schedule that includes overtime, on-call and weekend availability.
- Construction Induction Card & Valid Driver's license.

What We Offer

- Work on iconic, high-profile projects across Australia.
- A high-performing, collaborative team environment.
- Exposure to complex, multi-stakeholder projects.
- Flexibility during non-peak delivery periods.
- Strong focus on wellbeing and support.
- Real autonomy and impact in your role.

04 // OUR COMMITMENTS

Safety & Wellbeing

Non-negotiable. We protect both physical and psychological health, and everyone actively manages risk and contributes to a strong safety culture — on site and in the office.

Equity, Diversity & Inclusion

We value diverse perspectives and create an inclusive environment where everyone feels respected, supported and able to perform at their best.

Sustainability

We integrate sustainable practices across our projects and operations — reducing environmental impact and delivering long-term value for communities and clients.

05 // HOW WE WORK

Four values, **one team.**

01 **Trusted**

We earn our seat at the table by consistently delivering, and we trust each other to carry it home.

02 **Knowledgeable**

Masters of our craft.
We don't solve the same problem twice.

03 **Resilient**

When it gets real, we pivot fast, with a good attitude.

04 **United**

One team: we hold the standard, back each other, and guard our wellbeing.

INTERESTED?

If this role sounds like a good fit, we'd love to talk it through with you — have a chat with the **Overlay Manager – Avalon Airshow** or your iEDM contact about what the role involves and where it could take you.

When the world is **watching, we deliver**