

# Building and Sites Committee (a sub-committee of the Board of Directors)

Meetings are held quarterly and submissions are required at least two, and preferably three, weeks before.

The Committee considers applications relating to the repair, alteration, refurbishment, change of use, partial demolition, disposal by way of freehold sale or lease, acquisition, of land and buildings and church fixtures and fittings.

If you are unsure whether approval is required please contact the Property Manager, [property.manager@dioceseofnottingham.uk](mailto:property.manager@dioceseofnottingham.uk), who is the Committee Secretary, for advice.

As a general rule the Committee will want to know: – what the parish wants to do? – why the parish wants/needs to do it? – how is the parish going to pay for it?

An early approach is recommended to avoid wasting money on professional fees if the scheme is unlikely to achieve approval. In principle approval can be sought, approval subject to finances, subject to planning etc.

If the proposal relates to a listed church, or is on the same site as a listed church, it will also have to go before the diocesan Historic Churches Committee, which meets on the same date. If you are unsure about a buildings status please contact the Property Manager for advice who is also the HCC Secretary.

## **Meeting dates for 2026**

- Thursday 12th March
- Thursday 25th June
- Thursday 3rd September
- Thursday 19th November