



**GROSS RECEIPTS TAX**  
**MONTHLY LODGING & SHORT-TERM RENTAL REPORT**  
**Bella Vista Advertising & Promotion Commission**

Business Name: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Rental Property Address: \_\_\_\_\_ ZIP: \_\_\_\_\_

Owner's Address: \_\_\_\_\_ ZIP: \_\_\_\_\_

Owner's Phone Number: \_\_\_\_\_

Owner's Email Address: \_\_\_\_\_

**For the Month of \_\_\_\_\_, 2026**

(Every month must be reported as required by state and local law. Report all Gross Receipts for Airbnb/Evolve/VRBO in Line 1. Report all other Gross Receipts on Line 2 and calculate the 2% tax due from Line 2 and enter it on Line 3. Report must be filed every month even if no tax is due.)

*(More information on page 2)*

**TAXABLE GROSS RECEIPTS TOTAL BY TYPE OF BUSINESS**

<b>1.</b>	Airbnb/VRBO/Evolve	\$	Vacasa	\$
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If gross receipts are only from Airbnb/VRBO/Evolve/Vacasa, enter gross receipts in Line 1 and then put a "0" in tax due.

<b>2.</b>	Lodging/Hotel/Motel/Short-term Rental/ Cabin/Camping/RV Park/Condo	\$
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<b>3.</b>	Tax (2% of gross receipts from Line 2)	\$
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<b>4.</b>	5% Penalty (if filed after 20th of month)	\$
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(Note: Calculate the 5% penalty of Line 3)

<b>5.</b>	TOTAL TAX DUE (Lines 3+4)	\$
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I hereby state, avow and affirm that the statements herein are full, true and correct as required by provisions of Arkansas Gross Receipts Tax Law, Act 626 of 1989 and Bella Vista city Ordinance No. 2017-15, and such regulations promulgated there under by the Bella Vista Advertising & Promotion Commission.

*Date Prepared* \_\_\_\_\_ *Signature of Owner/Manager* \_\_\_\_\_

*If appropriate contact information regarding A&P taxes is someone other than the owner indicated on this form, please print name, phone number, email, and position. Thank you.*

**Make check payable to Bella Vista Advertising & Promotion Commission and mail it to:**

Bella Vista Advertising & Promotion Commission  
 PO Box 5003, Bella Vista, AR 72714



**Use only this official reporting form.**

1. Total applicable taxable gross receipts, covering a complete month's sales, must be reported by the 20th day of the succeeding month.

A) Gross receipts from renting, leasing, or otherwise furnishing hotel, motel, house, cabin, bed and breakfast, campground, condominium, or other similar rental accommodations for sleeping, meeting, or party room facilities for profit in the City of Bella Vista are subject to the applicable tax. However, proceeds received from the rental or lease of the above accommodations for periods of 30 days or more are *not* subject to the applicable tax.

B) All Gross Receipts for lodging and short-term rentals must be reported monthly. If you rent through Airbnb/Evolve/VRBO, they remit the 2% lodging tax directly to the A&P Commission on your behalf but gross receipts still need to be reported. If you have an agreement with VACASA, they may remit the 2% lodging tax on your behalf as well. **Any other revenue generated by any other platform or directly rented by you is your tax obligation and payment must be submitted with the Gross Receipts form. The lodging/rental property owner is ultimately responsible for the taxes due.**

C) Questions concerning taxable items are addressed on a case-by-case basis. Please contact the A&P Commission at [sandy@discoverbellavistaar.com](mailto:sandy@discoverbellavistaar.com) for assistance.

2. This tax is authorized by Arkansas Code Annotated § 26-75-602(c)(2) and City Ordinance 2017-15 implemented by the Bella Vista City Council in April of 2017, and is to be collect in the same manner and at the same time as the tax levied by the Arkansas Gross Receipts Act.

3. For payments made after the deadline, add the 5% penalty as instructed on this form.

4. Failure to report and remit tax according to the above guidelines will result in collection and penalty procedures pursuant to Bella Vista City Ordinance 16-7.

5. Short-term rental properties must obtain a City of Bella Vista permit as authorized by Ordinance No. 2023-37. Applications and procedures are available online at [https://www.bellavistaar.gov/city\\_departments/community\\_development/planning/short\\_term\\_rentals.php](https://www.bellavistaar.gov/city_departments/community_development/planning/short_term_rentals.php) Direct questions to the Planning Division at [planning@bellavistaar.gov](mailto:planning@bellavistaar.gov) or 479-855-8285.

6. Short-term rental properties must have proof that are compliant with the A&P Commission. Certificates of Compliance from the A&P are required for each property before a city STR permit may be obtained.