

London Buddhist Centre – Data Privacy Policy

Privacy

The London Buddhist Centre is firmly committed to protecting your privacy and aims to be clear with you when we collect your information and use it only as you would reasonably expect. If you have any questions concerning our privacy policy that are not addressed here, please contact us.

Data Controller: Suryadasa (Hiral Patel)

Address: London Buddhist Centre, 51 Roman Rd, Bethnal Green, London, E2 0HU

Email: admin@lbc.org.uk

Information Collection and Use

Email Database

The London Buddhist Centre holds a simple database used to send infrequent emails, for example:

- Information about upcoming events
- Fundraising for specific projects
- Volunteer or job opportunities

We will only email you if:

- You have given us your consent, **or**
- You have given permission to a third party to share data with us

You can unsubscribe at any time by contacting us.

Email Communication Management System

We use **MailChimp** as our email communication/marketing automation platform. By remaining on our membership database, you acknowledge that:

- Your information will be transferred to MailChimp for processing in accordance with their **Privacy Policy and Terms**.
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How We Use Your Information

Everyone who comes on an event at the London Buddhist Centre is required to fill in a booking form. We require this information in order to contact you and manage the event.

- Your information is regarded as confidential and only shared with team members as necessary.
- In order to ensure the safety and wellbeing of all participants, we may create and retain records about incidents or problematic behaviour on courses, retreats and classes. These records may include your name, contact details, and a description of the incident.
- We normally retain such records for up to 15 years, as participants sometimes return to retreats, courses or classes many years later. However, we review these records every 5 years to check whether they are still relevant and necessary. Where a record is no longer required, it will be securely deleted sooner.

We will only use your information where we have a legal basis to do so and will always respect your rights. This includes:

- When you have **consented**
- When we have a **legitimate interest**, such as managing ongoing relationships with members and friends of the Triratna Buddhist Community, and to ensure the safety and well-being of yourself and others

We may also analyze geographic, demographic and other information to:

- Better understand your interests and preferences
- Contact you with the most relevant communications

This may include additional information from third-party sources when available.

Examples of Data Use:

- To respond to or fulfill any requests, complaints or queries you make to us
- To provide you with information and support for events, fundraising activities or volunteering opportunities you sign up to
- To send you publicity communications by email (if you have consented)

- To ensure the safety and well-being of yourself and others
 - To manage your contact preferences
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Use of Cookies

LondonBuddhistCentre.com uses cookies to:

- Store visitor preferences
- Record session information

This data is solely used to:

- Manage the website
- Track usage
- Improve website services

Cookies **do not identify the user personally**.

Correcting, Updating, or Removing Personal Information

To modify or remove your personal information, please contact the London Buddhist Centre using the contact details above.

You may also request a copy of the personal data we hold about you.

Sharing and Disclosure of Information

We **will never sell or trade** your personal data or disclose it to any third party unless:

- Required by law
- Necessary to protect our rights

- Necessary to protect the health and safety of the public, LBC attendees or members of the wider Triratna community

Data Hosting:

Our website is hosted on a server located in the **United States**, which means your data may be transferred outside the **EEA**. However, we are satisfied that appropriate safeguards are in place, including compliance with the **EU-US Privacy Shield** framework.

We will only share your data in other circumstances with your **explicit and informed consent**.

Your Rights

Under the **General Data Protection Regulation (GDPR)**, you have the following rights:

- The right to be informed
- The right of access
- The right to rectification
- The right to erasure
- The right to restrict processing
- The right to data portability
- The right to object
- The right to withdraw consent
- Rights related to automated decision-making and profiling

To exercise any of your rights, contact us at **admin@lbc.org.uk**, addressing the Data Controller.

Learn more about your rights via the Information Commissioner's Office:

Website: www.ico.org.uk

Changes to This Policy

We may update this Privacy Policy from time to time. If significant changes are made regarding how we handle your personal information, we will:

- Make this clear on our website **and/or**
- Contact you directly