

*Your event, our expertise
impactful outcome.*



Event Planning Services

In-Person. Online. Hybrid. Conferences. Trainings. Meetings.

Why WRI?

WRI specializes in coordinating events for human services agencies and organizations across New York State. We take pride in managing the details of your single-day or multi-day event so you can focus on the big picture. Our commitment is to deliver high-quality experiences that amplify your mission.

Our Services

- ▶ **Venue and Lodging Coordination for In-Person Events:** Manage event space, catering, audio-visual needs, and overnight accommodations for groups of any size.
- ▶ **Webinars and Online Meetings:** Organize and deliver webinars, meetings, or hybrid experiences using the Zoom platform.
- ▶ **Promotion:** Develop messaging and manage event announcements.
- ▶ **Registration:** Manage registration to help you meet attendance goals.
- ▶ **Tailored Materials:** Apply your branding to all event materials and communications for print and on-screen.



- ▶ **Post-Event Analysis:** Conclude your event with a customized online survey to gather feedback and identify areas for improvement.
- ▶ **Accessibility and Inclusivity:** We prioritize accessibility so all registrants can fully participate in your in-person or online event.



Visit us online to learn about all of our services.

www.WRIsolutions.org

