

CAROLINA FAMILY HEALTH CENTERS, INC. POLICY

TITLE: EXEC-100 Articles of Incorporation

EFFECTIVE DATE: July 26, 2022

SECTION: Executive

REFERENCE PROCEDURE:

RESPONSIBLE CHIEF OF STAFF: Chief Executive Officer

RESPONSIBLE COMMITTEE: Central - Executive

REVIEWED: 01/29/2026

I. PURPOSE

The purpose of this policy is to specify that Carolina Family Health Centers, Inc. (CFHC, Inc.) is registered with the appropriate state agency and to outline responsibilities for updates to the Articles of Incorporation.

II. POLICY

It is the policy of CFHC, Inc. to register as a nonprofit corporation with the North Carolina Department of the Secretary of State. The current registered agent on file with the Secretary of State is the Chief Executive Officer.

CFHC, Inc. maintains accurate and up-to-date information with the Secretary of State's office, and it is the responsibility of the Chief Executive Officer to initiate appropriate changes after approval from the Board of Directors.

III. ATTACHMENTS

- *Articles of Incorporation*
- *Articles of Amendment*
- *Corporation Name Change*
- *Change of Registered Office*