



POLYCULTURAL

IMMIGRANT & COMMUNITY SERVICES

Volunteer Opportunity

Position Title: Literacy Teaching Assistant
Location: 2225 Erin Mills Pkwy, Mississauga, ON L5K 1T8
Terms: on average 3-4 hours a week with a minimum commitment of 3 months
Close Date: Ongoing

Scope

Responsible for providing assistance to the LINC instructor with literacy students who require additional support in language acquisition, to enable them to fully participate in class activities.

Responsibilities

- Provide individual and small group support to LINC literacy students
- Use LINC curriculum guidelines while working with LINC literacy students
- Help LINC instructor obtain suitable instructional materials (books, visual and audio aids)
- Be aware of cultural differences and ensure that the rights of all students are respected
- Develop an appreciation for Canadian society, culture, and tradition
- Perform other related duties as assigned

Qualifications

- TESL Ontario Certificate considered a strong asset
- Experience teaching and/or tutoring ESL students, especially in beginner level classes
- Knowledge of Canadian Language Benchmarks and LINC Curriculum Guidelines
- Excellent communication and interpersonal skills
- Demonstrated sensitivity to the needs and issues facing newcomers
- Punctual and responsible

Note: *this opportunity is conditional to satisfactory **vulnerable** sector police reference check*

*Please forward your application to the Volunteer Coordinator with a completed **Volunteer Application Form** and your resume as an attachment with the file name: **Last name first name** to:*

Polycultural Immigrant & Community Services

17 Four Seasons Place, Suite 102

Toronto, Ontario M9B 6E6

Email: resumes@polycultural.org

Polycultural reserves the right to post internally and externally.

In support of persons with disabilities, Polycultural asks that applicants with disabilities who require accommodation in the recruitment and selection process, to please advise Human Resources, if contacted for an interview/testing, so that suitable accommodation can be arranged. (In compliance with AODA, 2005, Integrated Accessibility Standards). If you require assistance in sending your resume due to a disability, please contact Human Resources directly.

We thank everyone for their interest in Polycultural; however only those selected for an interview will be contacted.

No Phone calls please