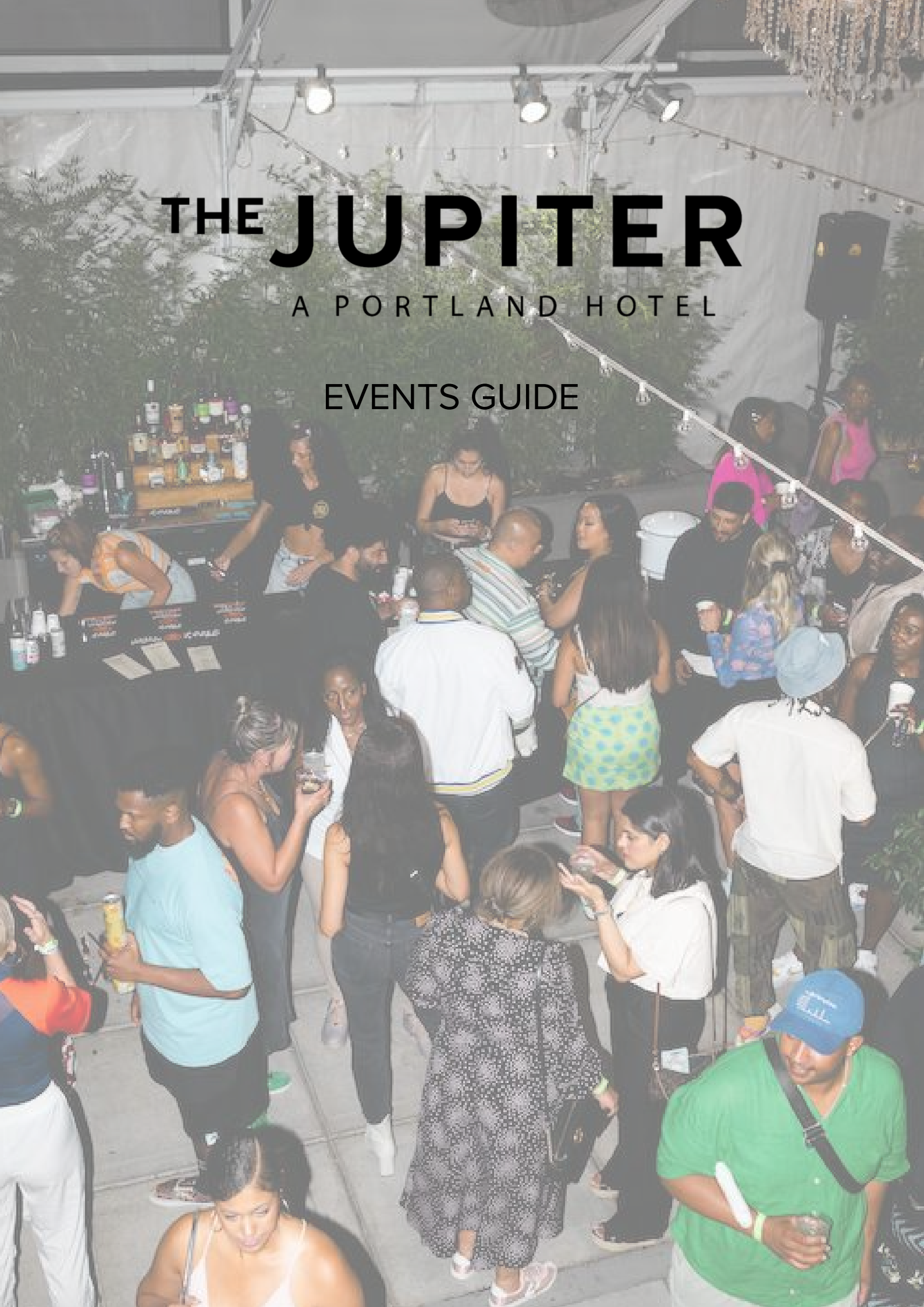




THE JUPITER

A PORTLAND HOTEL

EVENTS GUIDE

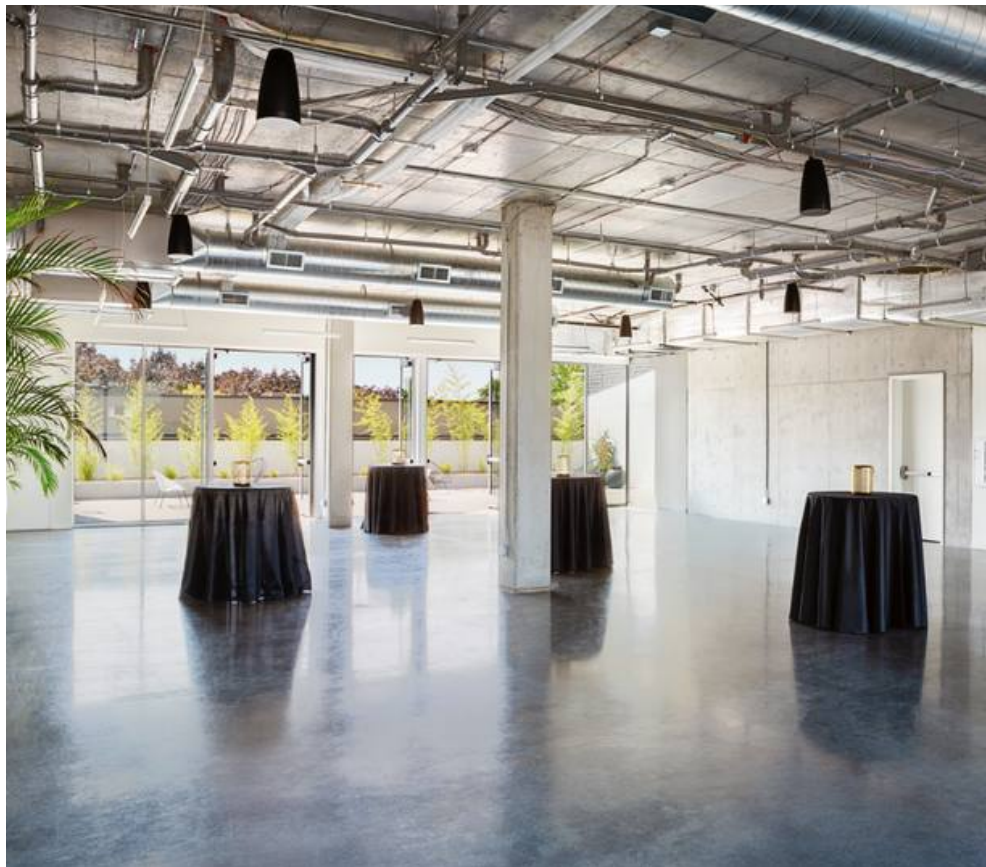
**Throw a party,
get married,
brainstorm
a revolution**

The Jupiter offers eight innovative meeting rooms and stunning event venues spread across two neighboring properties. With natural light, lush bamboo, roaming wifi, projection video and full AV set-up, floor-to-ceiling blackboard walls, and sweeping views of the Rose city, we are equipped to host whatever event you can dream up.



EVENT SPACES AT NEXT

ARIUM BALLROOM



Located on the second floor of Jupiter NEXT, the Arium Ballroom is the perfect modern oasis for your next event. With it's own private Secret Garden patio and a Flex Lounge to spread out, think of the possibilities.

Fashion shows, launch parties, weddings and team retreats, show us what's NEXT. Don't forget to stop by Hey Love for a boozy slushee and keep the party going!

Space Specs

- Total Space: 2,800 sq ft
- Room Size: 79 x 27 ft

Total Occupancy

- Conference: 120
- Classroom: 150
- Reception: 175
- Theater: 250
- Standing Cocktail: 300

Hidden away on the backside of NEXT, this 1620 square foot Secret Garden is lined with lush bamboo and creates a magical sanctuary. Perfect for evening cocktail receptions, social gatherings, yoga retreats or innovative meetings, this unique outdoor space is your bonus breakout to unwind, relax and get away from it all. Fire pit and lip couch included!

Space Specs

- Total Space: 1,620 sq ft
- Room Size: 59.5 x 27.5 ft

Total Occupancy

- Reception: 50
- Theater: 100
- Standing Cocktail: 110



SECRET GARDEN

EVENT SPACES AT NEXT

FLEX LOUNGE



Our Flex Lounge is flexible! Located at the top of our grand lobby staircase, this 1,904 square foot creative space offers a light, airy vibe. Perfect for networking events, wedding cocktail hour, registration for your next conference, the limit does not exist! Furnished with soft seating and equipped with wifi, sound system and access to the Secret Garden and Arium, customize the Flex Lounge and make it your own.

Space Specs

- Total Space: 1,904 sq ft
- Room Size: 68 x 28 ft

Total Occupancy

- Reception: 50
- Theater: 75
- Standing Cocktail: 110

Overlooking the vibrant urban views of Burnside Street, this 450 square foot boardroom is perfect for a more intimate meeting of the minds. Featuring floor-to-ceiling windows, flat screen monitor, wifi and an executive table, this space was made to get the creative juices flowing. Perfect for daytime meetings, private evening receptions, staff headquarters and more.

Space Specs

- Total Space: 450 sq ft
- Room Size: 25 x 17.5 ft

Total Occupancy

- Boardroom: 16
- Theater: 20
- Classroom: 20
- Cocktail: 30



BUNKER

EVENT SPACES AT JUPITER ORIGINAL

DREAMTENT



An outdoor covered courtyard that is over 2,800 square feet, our DreamTENT is the most popular venue at Jupiter Original. Lined with lush bamboo, adorned with crystal chandeliers and featuring a two-tiered built-in stage for entertainment, it offers a truly magical space for memorable events. How about a conference with food trucks? Or turn the surrounding sleeping rooms into mini art galleries? Think outside the box and book something truly ORIGINAL.

Space Specs

- Total Space: 2,800 sq ft
- Room Size: 79 x 27 ft

Total Occupancy

- Classroom: 100
- Reception: 175
 - Theater: 187
- Cocktail: 250

THE STUDIO



Surrounded by lush greenery on the ground floor of Jupiter Original, this bright, 750 square foot boardroom space is perfect for meetings, retreats, and receptions. Featuring panoramic floor-to-ceiling windows, flat screen monitor, wifi, a cozy lounge chair nook, plus modular soft seating and workspaces, this space can be whatever you want it to be, and more.

Space Specs

- Total Space: 750 sq ft
- Room Size: 26 x 38 ft

Total Occupancy

- Boardroom: 12
- Theater: 20
- Cocktail: 30

EVENT SPACES AT JUPITER ORIGINAL

THINKTANK



Located directly off of the DreamTENT's bamboo-filled courtyard is the ThinkTANK.

Floor to ceiling windows (with black out drapes for optional privacy) provide ample natural light to keep your attendees refreshed. Featuring full chalkboard walls for brainstorming, a built-in flat screen TV for presentations, the ThinkTANK is the perfect solution for any small meeting.

Space Specs

- Total Space: 437 sq ft
- Room Size: 23 x 19 ft

Total Occupancy

- Boardroom: 12
 - Theater: 20
- Cocktail: 30

Want a 15 person meeting with a lounge area? A classroom-style set-up for 32 people? Or maybe it's a blow-out birthday party for 75. The DreamBOX can do it all! In the back corner of the DreamTENT lies Jupiter's DreamBOX. Perfect for daytime meetings, brainstorming sessions, social events and networking parties. The DreamBOX features 1,000 sq. ft. of indoor space with a full chalkboard wall, built-in screen + projector and a sound system for your favorite tunes.

Space Specs

- Total Space: 1,000 sq ft
- Room Size: 23 x 43 ft

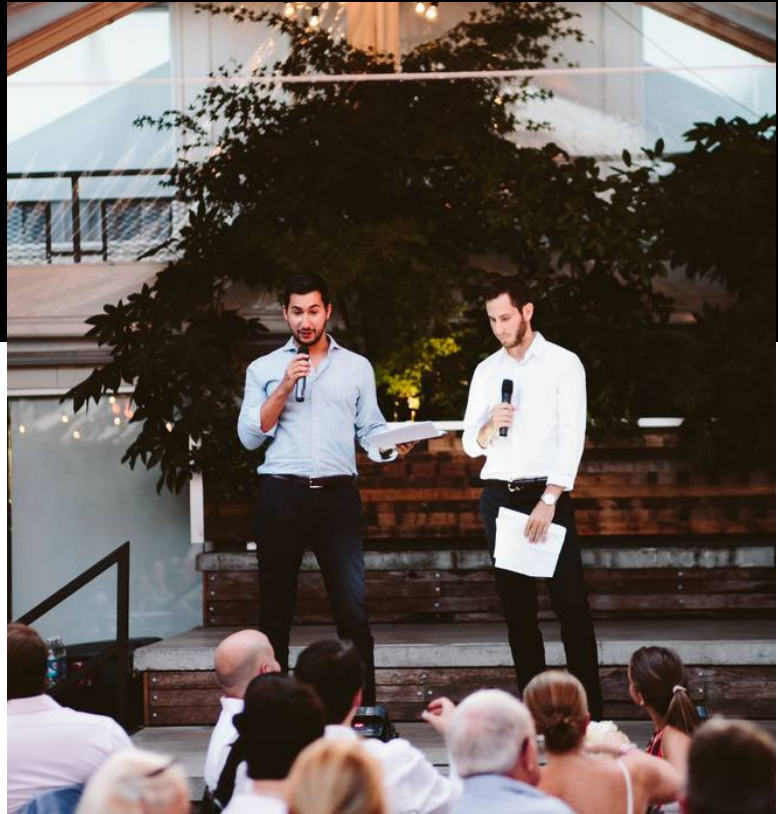
Total Occupancy

- U-Shape: 26
- Boardroom: 26
- Classroom: 32
- Reception: 50
 - Theater: 60
- Cocktail: 75



DREAMBOX

THE FINE PRINT



RENTAL AMENITIES:

Jupiter Hotel furniture, A/V (private wifi, screen + projector, sound systems, microphones), black linens, custom floor plan, set up, tear down and on-site event staff for day-of assistance.

CATERING:

Here at the Jupiter we have an open arms policy when it comes to catering. Since we have no catering options provided by the Jupiter you have the freedom to pick a caterer that fits your style and budget. If you've worked with a preferred caterer before, you are more than welcome to bring them in at no additional cost. Need recommendations? We work with the best in town and can connect you with our favorites. Our NEXT event spaces come with access to a catering kitchen.

BEER / WINE / LIQUOR:

The Jupiter Hotel operates within a beer and wine license only; beer and wine may be served and no additional permitting is required. This means that you are welcome to bring in your own beer and wine but please keep in mind that you will need to hire our OLCC certified humans to serve this to your guests. Best part is, we do not charge any corkage or product fees so the only additional cost you will have is paying for our lovely people to pour for you. These humans come at a rate of \$35 per person per hour and must be present 30 minutes prior and post service for set-up and teardown.

If your heart is set on serving up a signature cocktail or having a cash bar for your guests, we can still assist you in making this happen! You're welcome to have your caterer provide bar service (most caterers are set up to provide both food and beverage services), or use a third party bartending company. The goal is to have the third party vendors' OLCC liquor license blanket the Jupiter property during your event.

THE FINE PRINT



SECURITY + INSURANCE

Security is needed when alcohol is present. One security staff member will be scheduled at \$40 per hour and must be on site 30 minutes prior to the start of the event and 30 minutes post event end. We will assist in staffing these individuals!

The Jupiter Hotel requires clients to carry general liability insurance which we can help you easily obtain through a preferred partner. This is only needed when alcohol is being served during your event.

PAYMENT:

To secure your date we will require a non-refundable deposit. The remaining balance is processed within 72 hours after the event to include any add-on services, sleeping rooms or amenities. Payments made with a credit card are subject to a 3% processing fee. ACH and check payments are accepted free of charge.

HOURS:

Pricing reflects a 10-hour window between 7:00am-11:00pm. Additional hours available for a fee. Our team will work with you on a timeline that allows for any vendor load-in, decorating or additional setup.



SLEEP WITH US!

Need sleeping rooms for your out of town guests? We've got you covered!

With 148 sleek & modern designed rooms spread between both properties, The Jupiter Hotel offers flexible room block options.

Put your night owl guests at the Original while NEXT offers a more chill vibe.

**JUPITER
ORIGINAL**

NEXT

AT THE JUPITER

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