

Students



Moving up to

LIGHTCLIFFE ACADEMY




Ofsted
Good
Provider

Our academy is 'Good in all areas'


Lightcliffe
ACADEMY

In partnership to Educate, Nurture & Empower

A member of

ABBNEY MULTI
ACADEMY
TRUST

Head of School Welcome

I would like to extend a warm welcome to all students joining us at Lightcliffe Academy in September. I am really looking forward to meeting you and hope you are excited to be moving up to secondary school in the next stage of your school journey. This booklet contains lots of information to help you find out about the school and familiarise yourself with some key staff in advance of starting with us.

At Lightcliffe Academy, our core values are Service, Health and Happiness, Ambition, Resilience, Equity and Dignity. We want all students to develop these qualities while they are with us, as we value character enormously and believe that who you are and who you become are as important as the grades you leave with. These qualities make our school a happy place where students feel safe and supported in their learning. We set very high expectations and want every single student to be ambitious and find their niche; the thing they are good at and enjoy doing. As Head, it is my firm belief that each individual has the potential to excel, and that we all have very different strengths and skills. At Lightcliffe, we are very proud of our students and what they achieve. Our exciting curriculum provides many learning opportunities both inside and outside the classroom, and we encourage all new students to join the clubs on offer and take up opportunities for trips and activities so that you can make the most of your time with us.

We are keen to support your move to secondary school, so if you have any questions, please email transition@lightcliffeacademy.co.uk. We look forward to meeting our new Year 7 students soon and getting to know parents and carers. It is this partnership that makes for success, and at Lightcliffe, we pride ourselves on working together so that each student can enjoy learning, achieve, and go on to be confident, happy and successful throughout their lives.

All the very best,

Mrs Hackett

Head of School



Student Goal



"At Lightcliffe Academy, I have been **educated**, **nurtured** and **empowered** to lead a successful, **happy** and **healthy** life. I am **ambitious** and **resilient**, treating myself and others with **respect**, **dignity** and **compassion**. I have learnt to help others, to **make a difference**, and to **give back** to the community."

These are our values:



Finding your way around Lightcliffe Academy

Approaching a secondary school can be very exciting, but also daunting, because they are generally much bigger than most primary schools. One of the first concerns for new students is getting lost. However, it is very easy to move around Lightcliffe Academy because classrooms are in blocks.

On your first day you'll be given a map, and students and staff will be able to help you find your way around. All the rooms have a number attached to them and they have signs to show you where you are.

A block is at one end of the school; F Block is at the other end.

The next number tells you which floor you are on

- 1 means you are on the ground floor
- 2 means you go up some steps to the second floor
- 3 means it's on the 3rd floor (only D, and E block have 3rd floors)
- Finally, the last number is which room in that area you are in

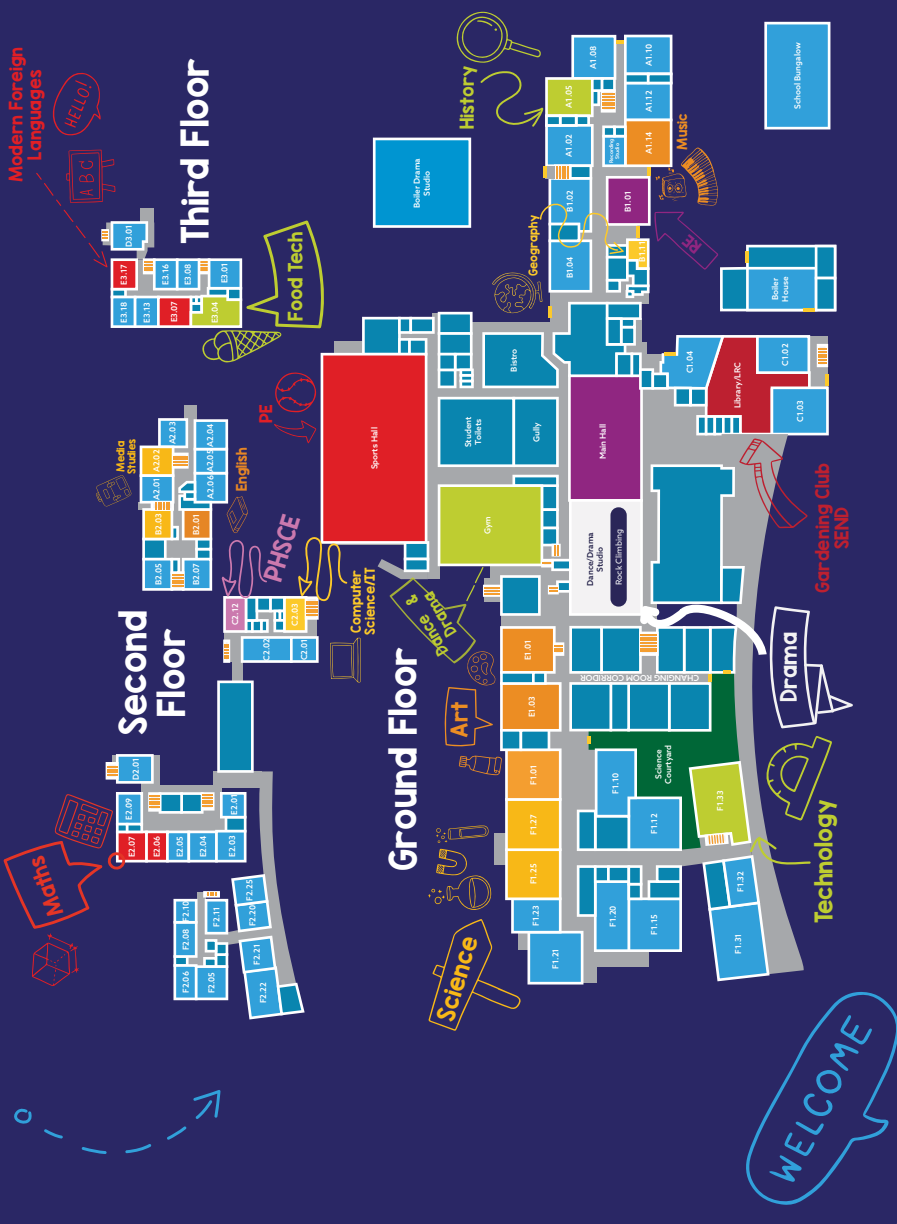
Here's an example of a classroom location and sign

Block: **A** Floor: **2** Room No.: **05**

They look like this



Open Evening Map



WELCOME



The School Day

This will look completely different to what you are used to at your primary school. You will see different teachers, different students and lots of different classrooms every day. Break times and lunch times will also be different.

	Time	Lesson
	8.00am - 8.40am	School is open for breakfast
	8.40am - 9.05am	Registration and Tutor time
	9.05am - 10.05am	Lesson 1
	10.05am - 11.05am	Lesson 2
BREAK	11.05am - 11.25am	Break
	11.25am - 12.25pm	Lesson 3
	12.25pm - 1.25pm	Lesson 4
LUNCHTIME	1.25pm - 2.00pm	Lunch
	2.00pm - 3.00pm	Lesson 5

Meet Key Staff



Mr M Drury
Vice Principal, Pastoral

Mr Drury is our Vice Principal for Pastoral. He believes that having good behaviour and strong attendance is vital to enable students to flourish in school. He has a significant amount of leadership experience and has most recently overseen behaviour, attendance and safeguarding in good and improving schools.



Mr T Hamill
Vice Principal, Quality of Education

Mr Hamill is our Vice Principal for the Quality of Education, focusing particularly on the reading and oracy skills of our students. He has a passion for developing the literacy skills of all students, and is proud of the unique, innovative and vibrant learning community we have at Lightcliffe.



Mr J Worsnop
Assistant Principal, Care and Conduct

Mr Worsnop is our Assistant Principal responsible for Care and Conduct, overseeing pastoral care and behaviour. Mr Worsnop's role is to ensure that all students are nurtured and empowered to make the right choices, in order to lead happy and successful lives.



Ms E Storah
Key Stage 3 Achievement Director

Ms Storah oversees the transition of our students moving from primary school to join year 7. She works closely with the rest of the pastoral team to ensure they are academically challenged, whilst staying comfortable, safe, and happy at our academy. Ms Storah is also Head of Art.



Mrs L Almas

Year Leader for Year 7

As Year Leader, Mrs Almas works with students and teachers to make sure they flourish and enjoy their time at Lightcliffe. She will also support and encourage them to try some of the enrichment activities we offer; from clubs like sports, music and drama, to trips and activities in our wider community. If you have any worries or concerns, Mrs Almas is the person to contact.



Mrs N Beaumont

Operational Safeguarding Lead

Ms Beaumont joined Lightcliffe Academy in September 2021 as Year Leader but having lots of experience in Safeguarding became the Operational Safeguarding Lead in January 2023.



Mrs D Fenwick

Attendance Officer

Mrs Fenwick has significant experience as an Education Welfare Officer within Calderdale and has been working at Lightcliffe Academy for the past 5 years working within the Pastoral Team to improve attendance and punctuality.



Ms M Aldred

Attendance Officer

Ms Aldred joined Lightcliffe Academy in November 2023. Her role is to liaise with all parties including parents and the local authority to improve attendance across the school.



Ms L Futers

SENCO

Working with all teachers across the academy, Ms L Futers provides strategic guidance to make sure that all students who need a bit more support with their learning are getting the help they need. If you need extra help, our SENCO team will be talking to your primary teachers and parents to make sure the transition to Lightcliffe Academy is as smooth as possible.



Miss L Barr

Head of Nurture

Miss Barr has been at Lightcliffe Academy for several years. She is a qualified PE Teacher as well as serving as a Head of House in previous roles. She is now Head of the Nurture Unit in school.

Your Form Tutor

Your form tutor will be responsible for looking after you every morning. They will get to know you well and will deal with any questions you have. They are usually the first person you or your parent/carer will speak to if you have a problem that needs dealing with.

Your Form Group and Tutor Time

Each day you will meet in the morning with your Form Tutor in your form room for Tutor Time. It is important that you arrive on time. The morning starts at 8.40am every day so you should be in school by 8.30am.

You will already know some of the students in your form group from your primary school.

Form groups are arranged by year group. This means that during Tutor Time you will spend 25 minutes each day with only Year 7 students.

At Tutor Time, you are expected to be in your seat and wearing correct school uniform. You must wait quietly for your teacher to take the register and read out any notices. They will check uniform and equipment before reading, discussing any major topics of the day, and completing work that is relevant to the 'personal development' curriculum.

Each week there will be time given over to your personal development. This will help you through school or give information about options, careers, current affairs or even help you understand how to keep yourself healthy and safe.

Assembly



You will attend one assembly each week. This will be with your Head of Year, your Achievement Director or with a member of the Leadership Team.

Each Monday you will also have an Assembly on Teams with Mrs Hackett, Head of School.



Before school, break times and lunch times

You can enter the school building from 8.00am onwards through the student entrance. This leads directly into the main hall and The Gully where you can purchase food for breakfast between 8.00am and 8.35am. You can also purchase food here at break time, 11.05am until 11.25am and lunch time, 13.25pm until 14.00pm.

If you choose to bring a packed lunch, then you are still welcome to sit with your friends buying school dinners. There are also areas outside where you can eat your packed lunch too.

Outside areas

At break time you are allowed to go into the main hall or into the year 7 playground area. This is a social space where students sit or stand and talk to their friends as well as play sport if they wish.

At lunch time we open up the same areas and sometimes the school fields. Students can use these spaces to socialise with their friends or organise sporting activities. Students are not allowed into the classroom areas at break time or lunchtime, as we have staggered lunchtimes for different year groups, so some students will still be having lessons.



Outside



Sports Pitches

Learning at Lightcliffe Academy

At Lightcliffe Academy, you will have different teachers and you will go to different classrooms for every subject.

It is important that you take pride in your work and always check classwork and homework for correct spelling and punctuation.

In lessons you will be asked to sit in a particular seat or work with a particular group of people, and you are expected to do your best. If you find the work difficult, teachers and other adults will help you.



When Behaviour for Learning is in place...



Arrive on time
(Within 5 minutes)



Be positive
(Start work as soon as you arrive)



Come prepared
(Bring the right equipment)



Stay in your seat
(Unless instructed otherwise)



Talk appropriately
(Keep off task conversations for social time)



Always follow staff instructions
(Including following the behaviour system)



Do not distract others
(Focus on your own work)



Listen respectfully
(Start work as soon as you arrive)



No eating or drinking in lessons



Speak to all staff & students with respect

Lightcliffe



Home Learning

Extended Learning is an important part of learning at Lightcliffe Academy. It prepares you for the world of work and for further study at college or university, where you will be asked to complete tasks when no-one is constantly checking what you do.

Home Learning is important because:

- It will help your teacher to find out if you understood during the lesson.
- It will help you to remember what you learned in the lesson.
- It will also help you to develop ways for finding things out when there is not someone available to help you.
- It will prepare you for life after school, when you are given a job or study at Sixth Form or University.



Learning Resource Centre

The Learning Resource Centre at Lightcliffe Academy is at the heart of the school and is a hub of learning available to all ages and abilities. The centre optimises the use of the space and contributes to the educational effectiveness and inclusivity of the school. The LRC is a 3 room provision where specialist support and intervention is offered for students across the school.

Our objectives are to equip students with the knowledge, skills and understanding they need for life and employment: To Educate, Nurture and Empower. Furthermore, the LRC plays an integral role in promoting literacy and well-being across the curriculum and provides a space within the school community for all students to learn and grow in confidence and independence.

The LRC is open and staffed at breaktime and lunchtime and offers a number of extra curricular clubs, which are very popular in school.





Your Subjects



Below is a list of subject you will take during Year 7



Mathematics
Food Technology



English
Spanish

Drama

History



Physical Education (PE)

Design & Technology

Science

Geography



Religious Education

Computing



Art

Music





What will I need on my first day?



Over the summer you will need to make sure that you have everything on the list below. These items need to be with you every day.

Tick them off as you acquire them over the next few months.



- A black pen
- A green pen
- A pink pen
- A pencil
- A ruler
- A rubber
- Your reading book
- A scientific calculator**
(Casio FX-83 GT or similar is the preferred model, these can be purchased through school via Parent-Pay)



It is important that you are always equipped for learning. Without the basics you cannot make the most of your learning opportunities.

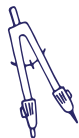
It is also advisable to have some spare pens and a pencil sharpener.

These items can all be bought from stationery shops or supermarkets such as Tesco or Asda.

As you get older you will also need basic Maths equipment:

A protractor

A compass



In addition, you will need two aprons:

White for Food Technology

Beige for Resistant Materials and Art

Art Equipment

All students will have Art on the timetable for the first three years at school. It will be helpful if you have a rubber and an apron for lessons that involve working with materials such as clay or printing ink.



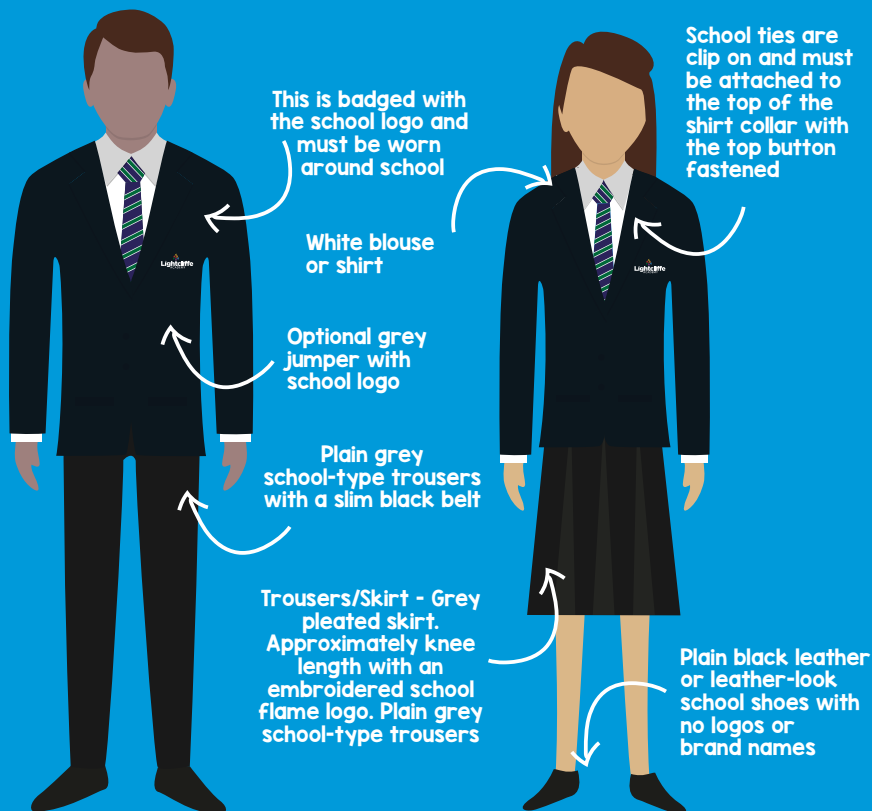
Music

If you have been taking music lessons at primary school, then you may wish to carry them on when you join Lightcliffe Academy. You will be able to do this if you wish. The school uses tutors from the peripatetic service and you may well have met them at your primary school. Your parent/carer may wish to contact them directly, but if you need more information, please see Mr West, Head of Music.

How should I dress for secondary school?

All students in Year 7 - 11 are required to wear the approved school uniform. We expect high standards of work and behaviour from our students, and believe that these are helped by high standards of dress and appearance. All items of school uniform are worn conventionally and we expect all parents/carers to support our simple and practical requirements. Each year group has a specific tie colour, and they keep this throughout the duration of their time in school. For Year 7 starting in September 2025, the tie is yellow.

What is the uniform for Lightcliffe Academy?





What is the P.E Kit for Lightcliffe Academy?

The compulsory PE Kit consists of:

Navy Polo Shirt with the school logo

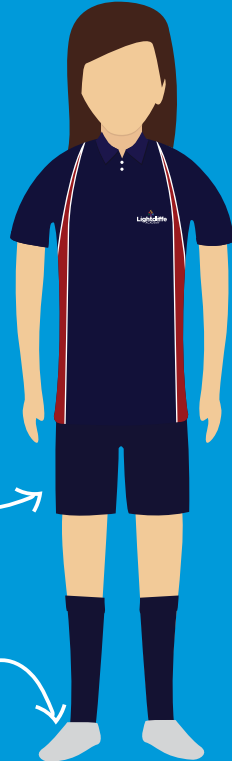
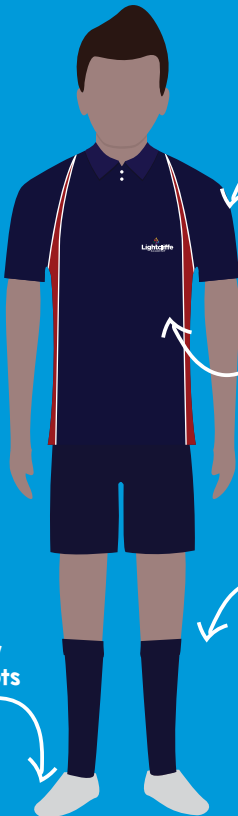
Navy Tracksuit with the school logo

Navy shorts with the school logo

Navy sports socks

Trainers (pumps are not acceptable)

Football/
rugby boots



The School Council

Student Leadership is important through the school years. We will encourage you to be confident and speak up.

Next year there will be student leaders and form captains who will represent you and your peers and voice any concerns/issues to your year group forum and Year Leader. They can then take your wishes and concerns to the whole school council.

The responsibility of the school council is to make an active and positive contribution to the daily life of the school community and to also help the form tutor with various roles and responsibilities within the form.

The school council can then speak to Mrs Hackett (Head of School) and changes around school can be made for the better.

Student leaders have specific roles where they can make a valuable contribution; from diversity to sustainability and other key roles. These students are committed to making a difference and you can join them!



Mobile Phones - Code of Conduct



Mobile phones are not allowed in school. If students bring them in they must be turned off and remain in their bags all day.

School does not accept any responsibility for mobile phones that are either lost or stolen on the school premises, on school visits or whilst travelling to and from school. The same applies to AirPods and jewellery.

At all times during the school day, mobile phones must be inside the student's bag and they must be switched OFF completely. Having it on silent or vibrate runs the risk of having it confiscated.

If parents/carers need to contact you urgently, they should phone the school office and a message will be given to you. If you need to contact your parent/carer, you may use a school phone, NOT your own mobile.

If students use their mobile phone during the school day, it will be confiscated and it will only be returned to the student from the school office at the end of the day.

Bus Code of Conduct

To make everybody's bus journey as enjoyable as possible, we ask you to sign up to the following Code of Conduct:

Waiting for the bus

- Queue sensibly, away from the road
- Get on the bus calmly, without pushing
- Parents/carers must ensure that your child is at the bus stop in good time to catch the bus



On the bus

- Show your pass to the driver
- Pay for your journey
- Find a seat and stay seated for the journey
- Fasten your seatbelt (where applicable) - for safety and as a legal requirement
- Do not distract the driver—unless in an emergency
- Do not damage the bus
- Always behave sensibly throughout your journey
- Never touch the emergency exit
- Never leave your bag in the aisle

Getting off the bus

- When your stop is next, press the bell once. If it has already been pressed, you do not need to ring it again.
- If you have to cross the road after you get off the bus, wait until the bus has moved off and you can see the road clearly in both directions or go to the nearest available crossing.

Terms and conditions of travel

You are respectfully reminded that by registering to use the service, you accept the terms and conditions of travel. This includes sanctions which would be applied if the required standards of behaviour are not met. Parents/carers need to be aware that if their child causes any damage or does not meet the required standard of behaviour on the bus they could:

- Have their pass withdrawn
- Be banned from the bus
- Be prosecuted by the police
- Be required to pay for any damage they have caused

It is important to note that your bus pass now needs to be purchased online. Applications need to be made to Metro via their website 'Generation M'. The direct address for the application form is <https://www.wymetro.com/schools/> For the bus routes please see the website.

Extra-curricular Activities

As well as learning in your lessons, you will have the opportunity to participate in extra-curricular activities.

These take place at lunchtimes, after school and at weekends.

Some extra-curricular activities that you can get involved in include:



The school's drama club
Drama Productions

Many sports teams and clubs including:

Football

Rugby

Hockey

Netball

Athletics

Cricket

Cheerleading

Art club

Film club

Creative Writing Club





Lightcliffe Academy will also run a number of visits and trips through your time in school. These might include:

Language Trips

Sports Tours

Rewards Trips

Course visits such as

Geography field work

Science trips

A year group residential



...and these are only a few of them!



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