Lightcliffe Academy

A member of Abbey Multi Academy Trust

Lightcliffe Academy

Policies & Procedures

Policy Statement on Access to Providers of Technical Education and Apprenticeships

Approved on	21st July 2026
Approved by	Local Governing Board
Next review due	21st July 2027

In Partnership to
Educate, Nurture and Empower

Policy statement on provider access: Lightcliffe Academy

Introduction

This policy statement sets out Lightcliffe Academy's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

We ask each provider to offer the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer.

- Information about what careers those qualifications and apprenticeships can lead to.
- What learning or training with the provider is like.
- Answers to any questions from pupils.

Previous providers
In 2024-25, the following local providers have visited the academy as part of our careers programme to speak to our pupils:

- Bradford College
- Huddersfield New College
- Leeds City College
- University of Huddersfield
- New College, Bradford
- Trinity Sixth Form Academy
- Kirklees College
- Brighouse Sixth Form
- Brooksbank Sixth Form
- Greenhead College
- Calderdale College
- CAPA College, Wakefield
- RAME College, Halifax,
- LLS, Sporting College

Destinations of our pupils

Last year our year 11 pupils moved to range of providers in the local area after school:

- 97% stayed in learning at the end of Year 11
- 26% progressed onto A levels at a 6th form college or school 6th form
- 63% progressed onto a full-time vocational programme
- 8% of Year 11 secured an apprenticeship

Top College/Sixth Form Destinations

- Calderdale College
- Brighouse High School
- Huddersfield New College
- Kirklees College
- Trinity Sixth Form Academy

Management of provider access requests

Procedure

A provider wishing to request access should contact Brad Cross*, Assistant Principal:* *bcross@lightcliffeacademy.co.uk*

Opportunities for access

The school offers the six provider encounters **required by law** and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

2025-2026

Year	**Careers Fair July 25** – carousel of stalls where students can speak to all providers individually	**Ambition Week Date**	**Ambition Week Providers (at least)-** assemblies delivered by the providers to whole year group. Providers available after for individual questions. Some delivered as a workshop – see further information below.
7	-**Huddersfield New College** (Level 3, 2 courses, A level and Vocation) -**Leeds City College** (Vocational courses, T Levels, Apprenticeships, A levels) -**University of Huddersfield** (Degree, degree level apprenticeships) -**New College, Bradford** (A level, vocational) -**Trinity Sixth Form Academy (**A level, BTEC) -**Kirklees College** (T levels, apprenticeships, vocational at all levels) -**Brighouse Sixth Form** (A level, vocational level 3) -**Greenhead College** (A level) -**Calderdale College** (Vocational, apprenticeships)	WC 27th April	**-Lloyds Banking Group** (world of work) **-TransPennine Express** (world of work)
8		WC 1st December	**-Lloyds Banking Group** (world of work) **-TransPennine Express** (world of work)
9		WC 2nd March	-**Calderdale College** (Vocational, apprenticeships) -**Lloyds Banking Group** (world of work)
10		WC 22nd June	-**Huddersfield New College** (Level 3, 2 courses, A level and Vocation)
11		WC 13th October	-**Huddersfield New College** (Level 3, 2 courses, A level and Vocation) -**Leeds City College** (Vocational courses, T Levels, Apprenticeships, A levels) -**University of Huddersfield**

			(Degree, degree level apprenticeships) -**New College, Bradford** (A level, vocational) -**Trinity Sixth Form Academy (**A level, BTEC) -**Kirklees College** (T levels, apprenticeships, vocational at all levels) -**Brighouse Sixth Form** (A level, vocational level 3) -**Greenhead College** (A level) – delivered as a workshop for students who have shown an interest -**Calderdale College** (Vocational, apprenticeships) -CAPA College (Vocational, specified training in arts) -RAME College (Vocational, specified training in arts)

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

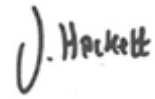
Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Approval and review

Approved: by Governors

Next review:

Signed:
Connaire Magee , Chair of Governors Head  teacher