|  |  |
| --- | --- |
| Parish(es)/Organisation |  |
| Form completed by |  |
| Position in organisation |  |
| Contact Email address |  |
| Project/Programme Name |  |
| Year funding was approved for |  |
| Grant Total |  |

|  |  |
| --- | --- |
| **I confirm** | |
| Y/N | This report was submitted to the Anglican Centre by due date\* |
| Y/N | This report was completed by someone other than the person responsible for service delivery, but in consultation with that person. |
| Y/N | A resolution from the parish vestry/vestries or other governing body approving this accountability report is attached. |
| Y/N | This report is typed. |
| Y/N | Parishes: The information provided in 1.3 is included in our Parish Statistical Return. |

* As advised on your grant approval letter.

[Anglican Care Grants due date 31 March / St Andrew’s Family Trust Grants due date 31 December]

**CATEGORY (please indicate):**

* ACC (Whakawera Trust) Project Funding
* Mary Foster-Barham Project Funding
* Older Persons Ministry Funding
* Whareama Funding
* St Andrew’s Family Trust Project Funding

1. **Project/Programme Outcomes**
   1. Please restate the expected project/programme outcomes from your funding application.
   2. What evidence of success is there that these outcomes are being met? Please use the measure for assessing outcomes identified in your funding application. Please append annual report made to a governing body, or other indications of how the project/programme has run. [Please refer to the Project Grant Funding criteria sheet on the Diocesan website www.nelsonanglican.nz/documents]
   3. Please provide the following information about participation in/uptake of your project/programme/event.

|  |  |  |  |
| --- | --- | --- | --- |
| **approximate session attendance** | **approximate annual attendance** | **approximate annual non-church attendees** | **Total Event attendance (if a one-off)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

* 1. What lessons have you learned that may improve the success of the project/programme, and how you may incorporate these lessons going forward?
  2. Have you been able to equip, support, train, encourage, disciple and/or celebrate your staff and/or volunteers? If so, what has this looked like?

**IF YOU ARE A PARISH BASED PROJECT/PROGRAMME PLEASE ANSWER QUESTIONS 1.6 and 1.7**

**OTHERWISE, GO TO 1.8**

* 1. How was the message of the gospel shown or shared?
  2. How did this project/programme fit into one of the five marks of mission?

|  |  |
| --- | --- |
| **Tell** |  |
| **Teach** |  |
| **Tend** |  |
| **Transform** |  |
| **Treasure** |  |

**MONIES SPENT:**

* 1. Please attach details of how your grant has been spent, comparing budgeted and actual expenditures.

|  |  |  |
| --- | --- | --- |
| **Item\*** | **Budgeted Expenditure** | **Actual Expenditure** |
|  |  |  |
|  |  |  |
|  |  |  |
| **Total** |  |  |

\*As per your budget supplied with the application

* 1. If all grant monies are not spent, do you wish to apply for an extension or change of use? If yes, please describe what you will use this for.
  2. Please explain how the parish/organisation has increased its own contribution to the project/programme (financial and otherwise) since funding was received.
  3. Please explain what further sources of funding, if any, have been pursued since funding was received, both successful and/or denied applications.

1. **Future intentions**
   1. Is your project/programme complete? Y/N
   2. If not complete, do you intend to apply for further funding when the current funding ends? Y/N