How to access the iPayroll Kiosk from a Laptop/Desktop Computer:

Accessing your personal Employee Kiosk from a computer is a straightforward process, as it is a web-based portal. You don't need to download any special software.

1. Open a Web Browser

- On your computer, open your preferred web browser. This can be Chrome, Firefox, Safari, Edge, or any other browser you like.

2. Go to the iPayroll Website

- In the address bar at the top of the browser, type in the iPayroll website address.
- The main website for iPayroll in New Zealand is: **www.ipayroll.co.nz**

3. Find the Login Area

- On the iPayroll homepage, look for a **Log in** button or link. It's usually located in the **top right-hand corner** of the page. Click on it.
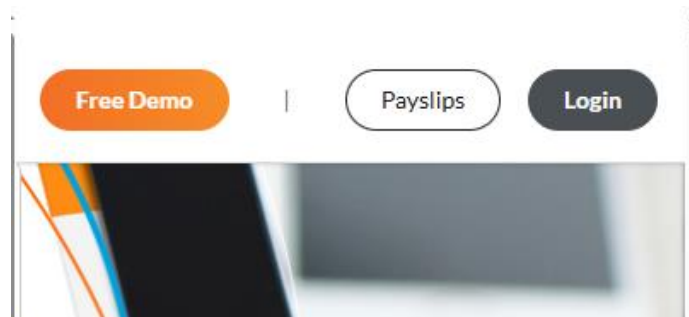
4. Enter Your Kiosk Credentials

- The login page will ask for your **Username** and **Password**.
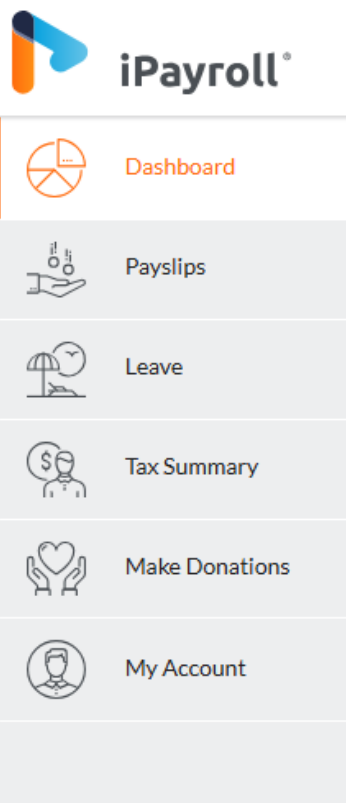- Enter the username and password you created when you first activated your iPayroll Kiosk account.

- Click the **Log In** button.

5. Access Your Kiosk

- After logging in, you will be taken to your personal iPayroll Kiosk dashboard.

- From here, you can view your payslips, apply for leave, check your leave balances, and manage other payroll-related information.

* Reminder: Your Leave Balances will only be visible from 30 September