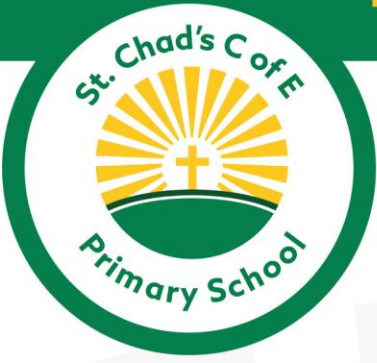




St Chad's Church of England Primary School

Northolme Avenue
West Park
Leeds
LS16 5QR

0113 274 7110
www.st-chadsprimary.co.uk
office@stchadsprimary.net

Headteacher: Mrs Gina Marsland

Monday 13th October 2025

Dear Parents/Carers,

Free school meals (FSM) and pupil premium funding

Pupils in reception, year 1 and year 2 all receive free school meals, paid by government funding. However, if your child is eligible for separate funding called 'Free School Meals', we still really want you to register – see why below. This will ensure your child receives a free school meal in subsequent school years, too (Year 3 and onwards).

Why register for free school meals?

Children who are registered for free school meals don't have to eat them if you prefer them to have packed lunches, but registering them is still important because for every child registered for free school meals, the school gets an extra £1,515 (in 2025/26) through 'pupil premium' funding. Every child registered for free school meals makes a big difference to the school because we use it to improve the educational provision, experiences and resources available at school.

Please note, we do not receive this funding automatically. Parents must register their child(ren). Detailed information on the pupil premium can be found here: [Pupil premium - GOV.UK](https://www.gov.uk/pupil-premium) (www.gov.uk)

Is my child eligible for free school meals?

You can register your child for Free School Meals, at any time, if you receive any of these benefits:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of State Pension Credit
- Child Tax Credit, provided you are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190
- Working Tax Credit 'run-on' - the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit
- Universal Credit (provided you have an annual net earned income not exceeding £7,400)

Please note you are not eligible if you are in receipt of Working Tax Credit.



Co-CEOs: Mrs Helen Pratten & Ms Catherine Garrett

Abbey Multi Academy Trust, c/o Chapter House, Abbey Grange C of E Academy, Butcher Hill, Leeds, LS16 5EA
Registered Company Number: 07705552



How do I register?

Registering is really quick and easy. You only need to register once.

[Apply for free school meals | Leeds.gov.uk](https://www.leeds.gov.uk/free-school-meals)

Registering will not affect any other benefits you are claiming.

How do you use the pupil premium funding at St. Chad's?

For more information about how we use the pupil premium, please go to our website, which contains details of how the pupil premium has been spent in the past academic year and how it will be spent this year: <https://www.st-chadsprimary.co.uk/statutory-information/pupil-premium>

If you have any problems with applying for this funding, any questions or specific concerns, please do not hesitate to contact our school office on 0113 274 7110 and ask to speak with me. I will be more than happy to help.

Kind Regards,

A handwritten signature in blue ink that reads "J Matthews".

Miss Jackie Matthews

Deputy Head of School, Inclusion Leader and DSL