



**St Chad's Church of England Primary School**

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**Headteacher:** Mrs Gina Marsland

Wednesday 26<sup>th</sup> November 2025

Dear Parents/Carers

**Week Commencing 1<sup>st</sup> December 2025 - Reception Staffing**

I wanted to make you aware that Miss Griffiths will be absent from school on **Thursday 4<sup>th</sup> December** and **Friday 5<sup>th</sup> December** owing to attendance at a family funeral. Mrs Rowson who releases Miss Griffiths once a week will be teaching the class on the 4<sup>th</sup> and 5<sup>th</sup> December as we wanted to provide consistency for the children.

I know you will be thinking of Miss Griffiths as we are at this difficult time. Should you have any queries then please do not hesitate to contact me.

Kind regards

A handwritten signature in cursive script that reads 'Gina Marsland'.

Gina Marsland  
Headteacher



Co-CEOs: Mrs Helen Pratten & Ms Catherine Garrett

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