



St Chad's Church of England Primary School

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West Park
Leeds
LS16 5QR

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Friday 13th February 2026

Headteacher: Mrs Gina Marsland

Dear Parent/Carer,

PARENT GOVERNOR ELECTION

I am writing to you to invite you to stand for election as a parent on the local governing board of St Chad's CofE Primary School. In our academy, we have provision for two parent governors and there is currently one vacancy on the local governing board.

No special qualifications are needed, and the most important thing is to have a keen interest in the academy and be prepared to play an active part in the local governing board's work. Training is available for all governors and our Trust has an expectation that those new to being a local governing board member undertake induction and safeguarding training. The sheet overleaf summarises the circumstances under which someone cannot serve as a school governor.

Nominations must be from parents, or individuals exercising parental responsibility, of a child at the academy. If you would like to stand for election, please complete the online [Parent Governor Nomination Form](#) and submit no later than midday on **Friday 27th February 2026**. Alternatively, you can complete the attached nomination form and submit it to the school office in a sealed envelope marked 'Parent Governor Election - FAO Abbey MAT Governance Team' by the same deadline. You may also include a short personal statement to support your nomination, which should be no longer than 250 words.

Self-nominations will be accepted but if you are nominating another parent, please seek their prior consent. If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting forms will be sent to all parents together with details of the ballot procedure.

Yours sincerely,

Ian Renard
Chair of Governors



Co-CEOs: Mrs Helen Pratten & Ms Catherine Garrett

Abbey Multi Academy Trust, The Moyes Centre, Bishops Way, Seacroft, Leeds, LS14 6NU
Registered Company Number: 07705552



Qualifications and disqualifications to serve as a governor

A person must be aged 18 or over at the date of their election or appointment. No current pupil of the academy/one of the academies in the trust shall be a trustee/governor.

A person shall be disqualified from holding office or continuing to hold office as trustee/governor if:

- They become incapable, by reason of illness or injury, of managing or administering their own affairs;
- They are absent without the permission of the trustees/governors from all their meetings held within a period of six months, and the trustees/governors resolve that their office be vacated;
- They have been declared bankrupt and/or their estate has been seized from their possession for the benefit of their creditors and the declaration or seizure has not been discharged, annulled or reduced; or
- They are the subject of a bankruptcy restrictions order or an interim order;
- They are subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986; or
- They are subject to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- They cease to be a trustee/governor by virtue of any provision in the Companies Act 2006;
- They are disqualified from acting as a trustee/governor by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision); or
- They are otherwise found to be unsuitable by the Secretary of State;
- They have been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which they were responsible; or to which they were privy; or which they, by their conduct, contributed to or facilitated;
- They have, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011;
- They have not provided to the chair of the trustees/local governing body a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997.