

St Chad's Church of England Primary School

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Headteacher: Mrs Gina Marsland

Wednesday 1st April

Dear Parents/Carers,

In Nursery the safety and happiness of your children is at the heart of what we do. As part of this safeguarding duty, we have looked at our entry and exit procedures and systems.

When you drop off or pick up your child, please could you....

-  Stand at the screen so we can see clearly who is buzzing.
-  Make sure the nursery gate shuts behind you.
-  Wait for a staff member to open the door and close the door.
-  If a less familiar person is collecting, please let us know in advance and give them the code word you set in the nursery application form.

Drop off and pick ups can be very hectic times (especially if a child is upset) so I ask for your patience if this takes a little longer. Please know it is for the very best reasons!

Thank you (as ever) for all your wonderful support,

Kathie McMaster



Co-CEOs: Mrs Helen Pratten & Ms Catherine Garrett

Abbey Multi Academy Trust, The Moyes Centre, Bishops Way, Seacroft, Leeds, LS14 6NU
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