

CANADIAN FEDERATION OF STUDENTS

FINANCIAL STATEMENTS

JUNE 30, 2020

DRAFT

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INDEPENDENT AUDITORS' REPORT

To the Members of the:

CANADIAN FEDERATION OF STUDENTS

Opinion

We have audited the accompanying financial statements of the Canadian Federation of Students, which comprise the Statement Of Financial Position as at June 30, 2020, and the Statements Of Changes In Net Assets, Operations, and Cash Flows for the year then ended, and Notes To The Financial Statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Canadian Federation of Students as at June 30, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Canadian Federation of Students in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

There is tremendous uncertainty in regards to the negative economic impact of the COVID-19 pandemic. It is very possible that there will be significant decreases in revenues and the inability of the organization to adjust expenditures may result in significant negative impact on operational revenue over expenditures. The ability for the organization to sustain operations will be dependent on a variety of factors. These financial statements do not include any potential adjustments or accruals for these potential effects.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Canadian Federation of Students' ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Canadian Federation of Students or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Canadian Federation of Students' financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance

with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Canadian Federation of Students' internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Canadian Federation of Students' ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Canadian Federation of Students to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Parker Prins Lebano Chartered Professional Accountants Professional Corporation
Authorized to practice public accounting by the Chartered Professional Accountants of Ontario

Ottawa, Ontario
October 20, 2020

CANADIAN FEDERATION OF STUDENTS
STATEMENT OF FINANCIAL POSITION
AS AT JUNE 30, 2020

	<u>2020</u>	<u>2019</u>
ASSETS		
CURRENT		
Cash	\$ 1,020,766	\$ 2,170,540
Trade and other receivables (note 3)	1,956,848	1,463,858
Guaranteed investment certificates (note 4)	5,905,007	2,284,123
Advances to related parties (note 5)	150,305	164,223
Current portion of related party mortgage receivable (note 6)	-	30,000
Prepaid expenses	<u>2,051</u>	<u>44,626</u>
	9,034,977	6,157,370
RELATED PARTY MORTGAGE RECEIVABLE (note 6)	-	15,000
CAPITAL ASSETS (note 7)	<u>20,400</u>	<u>2,781,903</u>
	<u><u>\$ 9,055,377</u></u>	<u><u>\$ 8,954,273</u></u>
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities (note 9)	\$ 305,935	\$ 645,828
Advances from related parties (note 5)	1,473,699	939,979
Deferred revenue	<u>-</u>	<u>100,000</u>
	<u>1,779,634</u>	<u>1,685,807</u>
NET ASSETS		
NON-DESIGNATED FUNDS (note 10)	6,723,188	6,715,911
BILINGUALISM FUND (note 10)	19,670	19,670
FEDERAL ELECTION CAMPAIGN FUND (note 10)	100,000	100,000
BUILDING FUND (note 10)	200,000	200,000
MEMBERSHIP DRIVES AND REFERENDA FUND (note 10)	115,000	115,000
KEVIN COLEMAN STUDENTS RIGHTS DEFENCE FUND (note 10)	47,885	47,885
NATIONAL GENERAL MEETING STUDENTS WITH DISABILITIES ACCESS FUND (note 10)	<u>70,000</u>	<u>70,000</u>
	<u>7,275,743</u>	<u>7,268,466</u>
	<u><u>\$ 9,055,377</u></u>	<u><u>\$ 8,954,273</u></u>

Approved on behalf of the National Executive:

_____ Chairperson _____ Treasurer

CANADIAN FEDERATION OF STUDENTS
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2020

	Non-designated Fund	Bilingualism Fund	Federal Election Campaign Fund	Building Fund	Membership Drives and Referenda Fund	Kevin Coleman Students Rights Defence Fund	National General Meeting Students with Disabilities Access Fund	2020 Total	2019 Total
NET ASSETS, BEGINNING OF YEAR	\$ 6,715,911	\$ 19,670	\$ 100,000	\$ 200,000	\$ 115,000	\$ 47,885	\$ 70,000	\$ 7,268,466	\$ 7,112,912
Excess of revenue over expenditures	<u>7,277</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,277</u>	<u>155,554</u>
NET ASSETS, END OF YEAR	<u><u>\$ 6,723,188</u></u>	<u><u>\$ 19,670</u></u>	<u><u>\$ 100,000</u></u>	<u><u>\$ 200,000</u></u>	<u><u>\$ 115,000</u></u>	<u><u>\$ 47,885</u></u>	<u><u>\$ 70,000</u></u>	<u><u>\$ 7,275,743</u></u>	<u><u>\$ 7,268,466</u></u>

CANADIAN FEDERATION OF STUDENTS
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2020

	2020	2019
REVENUE		
Investment income	\$ 61,949	\$ 40,820
Donations	211,000	-
Membership fees	2,315,941	2,672,327
Miscellaneous	94	5
Rental income	31,579	40,500
	2,620,563	2,753,652
EXPENDITURES		
Administrative and office	178,092	217,412
Amortization - capital assets	112,123	214,206
Amortization - intangible assets	-	2,825
Bad debts (note 3)	535,451	161,054
Building	120,966	137,804
Campaigns	212,932	312,923
Communications	26,499	35,631
Component allocations	463,891	673,457
Constituency allocations	7,967	15,685
Circle of First Nation, Métis and Inuit Students	59,430	32,248
National Graduate Caucus	53,894	47,056
Membership development and outreach	52,659	80,506
Mobile applications	5,085	27,258
National executive meetings	13,523	29,951
National executive salaries and benefits	96,596	97,228
National general meetings	176,114	393,974
Professional fees	292,211	48,851
Translation	72,480	70,029
	2,479,913	2,598,098
EXCESS OF REVENUE OVER EXPENDITURES BEFORE OTHER ITEM	140,650	155,554
LOSS ON SALE OF ASSET	133,373	-
EXCESS OF REVENUE OVER EXPENDITURES	\$ 7,277	\$ 155,554

CANADIAN FEDERATION OF STUDENTS
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2020

	<u>2020</u>	<u>2019</u>
CASH FLOWS (USED FOR) FROM OPERATING ACTIVITIES		
Excess of revenue over expenditures	\$ 7,277	\$ 155,554
Items not affecting cash:		
Amortization - capital assets	112,123	214,206
Amortization - intangible assets	-	2,825
Loss on sale of asset	<u>82,113</u>	<u>-</u>
	201,513	372,585
Net changes in non-cash items related to operations:		
Trade and other receivables	(492,990)	300,833
Prepaid expenses	42,575	95,612
Accounts payable and accrued liabilities	(339,893)	384,573
Deferred revenue	<u>(100,000)</u>	<u>100,000</u>
	<u>(688,795)</u>	<u>1,253,603</u>
CASH FLOWS (USED FOR) FROM INVESTING ACTIVITIES		
Purchase of capital assets	(18,264)	(1,768)
Sale of capital assets	2,585,531	-
Receipt of principal payments of related party mortgage	45,000	45,000
Purchase of guaranteed investment certificates	<u>(3,620,884)</u>	<u>(29,168)</u>
	<u>(1,008,617)</u>	<u>14,064</u>
CASH FLOWS FROM (USED FOR) FINANCING ACTIVITIES		
Advances from related parties	13,918	1,887
Advances from (to) related parties	<u>533,720</u>	<u>(127,182)</u>
	<u>547,638</u>	<u>(125,295)</u>
(DECREASE) INCREASE IN CASH	(1,149,774)	1,142,372
CASH, BEGINNING OF YEAR	<u>2,170,540</u>	<u>1,028,168</u>
CASH, END OF YEAR	<u><u>\$ 1,020,766</u></u>	<u><u>\$ 2,170,540</u></u>

CANADIAN FEDERATION OF STUDENTS
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

1. DESCRIPTION OF ACTIVITIES

The Canadian Federation of Students ("CFS" or the "Federation") was incorporated under the Canadian Corporations Act. It is a tax exempt, non-profit organization providing federal representation to its members who are comprised of post-secondary students in Canada. Emphasis is placed on improvements to the quality and affordability of post-secondary education.

The Federation's primary source of revenue is from membership fees paid by individual university and college students. Membership in the Federation is decided at each university and college campus through a membership referendum.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations, and reflect the following significant accounting policies:

REVENUE RECOGNITION

The Federation follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

Membership fee revenue is based on the number of students in the members' student unions. These revenues are earned on a basis consistent with the members' semesters, which are generally fall, winter and summer, when the amounts to be received can be reasonably estimated and collection is reasonably assured.

Rental revenue is recognized as revenue based on the terms and conditions of tenant leases. Prepaid rent and rent deposits are deferred and recognized as earned.

Investment income is recognized as revenue when received or receivable when the amounts to be received can be reasonably estimated and collection is reasonably assured.

INTERNALLY RESTRICTED NET ASSETS

The Federation maintains seven internally restricted net asset funds: non-designated funds, Bilingualism Fund, Federal Election Campaign Fund, Building Fund, Membership Drives and Referenda Fund, Kevin Coleman Students Rights Defence Fund, and National General Meeting Students With Disabilities Access Fund.

The non-designated funds reports the Federation's revenues and expenses related to program delivery and administrative activities.

The Bilingualism Fund reports the Federation's net assets related to providing bilingual services.

The Federal Election Campaign Fund reports the Federation's net assets related to stabilizing spending from year to year on activities related to federal elections.

The Building Fund reports the Federation's net assets related to major maintenance and updates of the Federation's building.

The Membership Drives and Referenda Fund reports the Federation's net assets related to stabilizing the cost of membership drives and referenda from year to year.

CANADIAN FEDERATION OF STUDENTS
NOTES TO THE FINANCIAL STATEMENTS (continued)
JUNE 30, 2020

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

The Kevin Coleman Students Rights Defence Fund reports the Federation's net assets related to assisting members involved in student rights litigation.

The National General Meeting Students with Disabilities Access Fund reports the Federation's net assets related to covering the costs of additional requirements for students with disabilities to participate in general meetings.

CAPITAL ASSETS

Capital assets are recorded at cost. Amortization is provided using the straight-line method at rates intended to amortize the cost of assets over their estimated useful lives as follows:

Building - national office	20 years
Tenant improvements	5 years
Equipment	3 years

The carrying amount of an item of capital assets is tested for recoverability whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. The carrying amount of a capital asset is not recoverable when it exceeds the sum of the undiscounted cash flows expected to result from its use and eventual disposal. In such a case, an impairment loss must be recognized and is equivalent to the excess of the carrying amount of the capital asset over its fair value.

CONTRIBUTED SERVICES

Volunteers contribute time to assist the Federation in carrying out its mandate. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

FINANCIAL INSTRUMENTS

The Federation recognizes its financial instruments when the Federation becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value, except for related party transactions which are initially measured at their carrying or exchange amount in accordance with Section 3840 Related Party Transactions.

The Federation subsequently measures all financial assets and financial liabilities at amortized cost.

The Federation subsequently measures investments in equity instruments not quoted in an active market at cost less impairment.

Financial assets measured at amortized cost include cash, guaranteed investment certificates, trade and other receivables, related party mortgage receivable and advances to related parties.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and advances from related parties.

Transaction costs incurred on the acquisition of financial instruments are added to the financial instrument and amortized using the straight-line method.

CANADIAN FEDERATION OF STUDENTS
NOTES TO THE FINANCIAL STATEMENTS (continued)
JUNE 30, 2020

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

FINANCIAL ASSET IMPAIRMENT

Financial assets measured at cost or amortized cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in the excess of revenue over expenditures. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is not greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the excess of revenue over expenditures.

MEASUREMENT UNCERTAINTY

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Significant estimates include assumptions in estimating the useful lives of capital assets and intangible assets, the measurement of accrued liabilities when no invoice has been received, the measurement of accrued membership fee revenue and the valuation of trade and other receivables.

These estimates and assumptions are reviewed periodically and as adjustments become necessary they are reported in excess of revenue over expenditures in the periods in which they become known.

3. TRADE AND OTHER RECEIVABLES

	<u>2020</u>	<u>2019</u>
Trade receivables	\$ 1,927,555	\$ 1,453,856
Other receivables	<u>29,293</u>	<u>10,002</u>
	<u><u>\$ 1,956,848</u></u>	<u><u>\$ 1,463,858</u></u>

Included in trade receivables is an allowance for doubtful accounts of \$548,628 (2019 - \$161,054).

4. GUARANTEED INVESTMENT CERTIFICATES

The guaranteed investment certificates bear interest at an average rate of 1.50% (2019 - 1.50%) per annum and mature in July 2020 and April 2021 (2019 - March and May 2020). Certain of the short-term guaranteed investment certificates are held as security for the Federation's credit cards.

5. ADVANCES TO (FROM) RELATED PARTIES

The provincial student federations each have members on the National Executive that governs the Federation. The affiliated provincial federation in Ontario provides services to the Federation for which they are paid an allocation based on the Federation membership in the province. The component allocation charge is not paid to the provincial organization until the membership fee revenue is received. During the year, the Federation allocated \$201,300 (2019 - \$324,690) to the Canadian Federation of Students - Ontario. This amount is included in the statement of operations.

These transactions have been measured at the exchange amount which is the amount of consideration established and agreed to by the related parties.

CANADIAN FEDERATION OF STUDENTS
NOTES TO THE FINANCIAL STATEMENTS (continued)
JUNE 30, 2020

5. ADVANCES TO (FROM) RELATED PARTIES (continued)

The advances bear no interest, are unsecured and are repayable on demand.

	<u>2020</u>	<u>2019</u>
Advances to related parties		
Canadian Federation of Students - Nova Scotia	\$ -	\$ 3,099
Canadian Federation of Students - Manitoba	305	-
Canadian Federation of Students - Saskatchewan	-	11,124
Canadian Federation of Students - British Columbia	236,792	236,792
Canadian Federation of Students - British Columbia (allowance)	<u>(86,792)</u>	<u>(86,792)</u>
	<u>\$ 150,305</u>	<u>\$ 164,223</u>
Advances from related parties		
Canadian Federation of Students - Ontario	\$ 130,196	\$ 150,424
Canadian Federation of Students - Nova Scotia	4,687	-
Canadian Federation of Students - Manitoba	-	4,180
Canadian Federation of Students - Services	1,334,900	781,381
Canadian Federation of Students - Newfoundland	<u>3,916</u>	<u>3,994</u>
	<u>\$ 1,473,699</u>	<u>\$ 939,979</u>

6. RELATED PARTY MORTGAGE RECEIVABLE

The Federation provided a mortgage to its affiliated provincial federation in Newfoundland and Labrador in 2009.

The transaction has been measured at the exchange amount which is the amount of consideration established and agreed to by the related parties.

The mortgage is repayable in annual installments of \$20,000 for the first to ninth annual payments and \$15,000 thereafter. The mortgage bears interest equivalent to the annual Canadian Consumer Price Index rate, matures in December 2019 and is secured by land and building.

The mortgage is currently \$Nil (2019 - \$45,000) in arrears.

7. CAPITAL ASSETS

	<u>2020</u>			<u>2019</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Land	\$ -	\$ -	\$ -	\$ 858,379
Building - national office	10,000	-	10,000	1,883,512
Tenant improvements	-	-	-	20,036
Equipment	<u>92,506</u>	<u>82,106</u>	<u>10,400</u>	<u>19,976</u>
	<u>\$ 102,506</u>	<u>\$ 82,106</u>	<u>\$ 20,400</u>	<u>\$ 2,781,903</u>

CANADIAN FEDERATION OF STUDENTS
NOTES TO THE FINANCIAL STATEMENTS (continued)
JUNE 30, 2020

8. INTANGIBLE ASSETS

	<u>2020</u>	<u>2019</u>
Software	\$ -	\$ 31,742
Accumulated amortization	-	(31,742)
	<u>\$ -</u>	<u>\$ -</u>

9. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	<u>2020</u>	<u>2019</u>
Accounts payable	\$ 271,761	\$ 615,938
Accrued liabilities	14,690	14,690
Wages payable	22,700	11,511
Sales tax (receivable) payable	(3,216)	3,689
	<u>\$ 305,935</u>	<u>\$ 645,828</u>

10. NET ASSETS

No restrictions were initiated in the current year or the prior year.

11. FINANCIAL INSTRUMENTS

The Federation, as part of its operations, carries a number of financial instruments. It is management's opinion that the Federation is not exposed to significant interest, market or liquidity risks arising from these financial instruments except as otherwise disclosed.

CREDIT RISK

The Federation is exposed to credit risk regarding the financial assets recognized in the statement of financial position. The Federation's exposure to credit risk is on the trade and other receivables, related party mortgage receivable and advances to related parties. Management is of the opinion that credit risk is not a significant risk for the remainder of the financial assets and there has been no change to the risk exposures from the previous period.

LIQUIDITY RISK

The Federation does have liquidity risk in the accounts payable and accrued liabilities and advances from related parties. Liquidity risk is the risk that the Federation cannot repay its obligations when they come due to its creditors. The Federation reduces its exposure to liquidity risk by ensuring that it documents when authorized payments become due and maintains an adequate cash balance to repay trade creditors. In the opinion of management, the liquidity risk exposure of the Federation is not a significant risk and there has been no change to the risk exposure from the previous period.

CARRYING AMOUNT OF FINANCIAL ASSETS

The carrying amount of the Federation's financial assets measured at amortized cost total \$8,014,211 (2019 - \$3,986,830).

12. COMPARATIVE FIGURES

Certain comparative figures may have been reclassified in order to conform with the current year financial statement presentation.